



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

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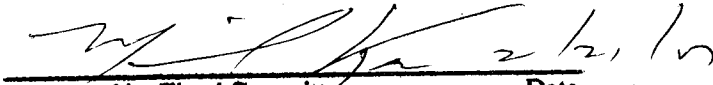
Replacement for Tabled
Item FIS 17-004

William L. Wrenn
Commissioner

Robin H. Maddaus
Director

January 23, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301


Approved by Fiscal Committee Date

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 276:219 Laws of 2015, the New Hampshire Department of Corrections respectfully requests permission to transfer \$360,000 among accounts listed on the attached detailed exhibit effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2017. 100% General Funds.

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

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02-46-46-461010-83000000 Financial Services				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 800,493		\$ 800,493
011-500126	Personal Services - Unclassified	\$ 99,498		\$ 99,498
018-500106	Overtime	\$ 4,153		\$ 4,153
020-500200	Current Expenses	\$ 4,058		\$ 4,058
022-500255	Rents - Leases Other than State	\$ 3,884		\$ 3,884
027-502799	Transfers to DoIT	\$ 2,063,784	\$ 180,000	\$ 2,243,784
030-500331	Equipment New/Replacement	\$ 500		\$ 500
035-500098	Shared Services Support	\$ 78,969		\$ 78,969
039-500188	Telecommunications	\$ 94,102		\$ 94,102
050-500109	Personal Service-Temp/Appointed	\$ 151,996		\$ 151,996
060-500602	Benefits	\$ 487,108		\$ 487,108
070-500704	In-State Travel Reimbursement	\$ 1,833		\$ 1,833
103-502664	Contracts for Operational Services	\$ 284		\$ 284
	Total	\$ 3,790,662	\$ 180,000	\$ 3,970,662
	REVENUES			
	Total General Funds	\$ 3,790,662	\$ 180,000	\$ 3,970,662

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,498,470		\$ 1,498,470
011-500126	Personal Services - Unclassified	\$ 93,165		\$ 93,165
018-500106	Overtime	\$ 113,118		\$ 113,118
019-500105	Holiday Pay	\$ 32,123		\$ 32,123
020-500200	Current Expenses	\$ 38,675		\$ 38,675
021-500211	Food Institutions	\$ 132,753		\$ 132,753
022-500255	Rents - Leases Other than State	\$ 270,443		\$ 270,443
023-500291	Heat-Electricity-Water	\$ 312,435		\$ 312,435
024-500225	Maint Other Than Build-Grn	\$ 12,296		\$ 12,296
030-500331	Equipment New/Replacement	\$ 3,991		\$ 3,991
039-500188	Telecommunications	\$ 11,096		\$ 11,096
047-500240	Own Forces Maint Build-Grn	\$ 4,394		\$ 4,394
048-500226	Contractual Maint Build-Grn	\$ 7,988		\$ 7,988
050-500109	Personal Service-Temp/Appointed	\$ 61,791		\$ 61,791
060-500602	Benefits	\$ 1,038,308		\$ 1,038,308
068-500565	Remuneration	\$ 80,008		\$ 80,008
070-500704	In-State Travel Reimbursement	\$ 10,923		\$ 10,923
102-500731	Contracts for Program Services	\$ 950,500	\$(180,000)	\$ 770,500
103-502664	Contracts for Operational Services	\$ 5,959		\$ 5,959
	Total	\$ 4,678,436	\$(180,000)	\$ 4,498,436
	REVENUES			
	Total General Funds	\$ 4,678,436	\$(180,000)	\$ 4,498,436

02-46-46-465010-82310000 Mental Health				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,375,801		\$ 1,375,801
018-500106	Overtime	\$ 153		\$ 153
020-500200	Current Expenses	\$ 10,661		\$ 10,661
022-500255	Rents - Leases Other than State	\$ 2,340		\$ 2,340
030-500331	Equipment New/Replacement	\$ 8,902		\$ 8,902
039-500188	Telecommunications	\$ 44		\$ 44
049-500294	Transfer to Other State Agencies	\$ 20,000		\$ 20,000
060-500602	Benefits	\$ 831,634		\$ 831,634
070-500704	In State Travel Reimbursement	\$ 511		\$ 511
101-500730	Medical Payments to Providers	\$ 5,662,493	\$(180,000)	\$ 5,482,493
	Total	\$ 7,912,539	\$(180,000)	\$ 7,732,539
	REVENUES			
	Total General Funds	\$ 7,912,539	\$(180,000)	\$ 7,732,539

02-46-46-465010-82340000 Medical - Dental				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,724,348		\$ 3,724,348
012-500128	Personal Services - Unclassified	\$ 108,024		\$ 108,024
018-500106	Overtime	\$ 67,023		\$ 67,023
019-500105	Holiday Pay	\$ 62,818		\$ 62,818
020-500200	Current Expenses	\$ 179,828		\$ 179,828
022-500255	Rents - Leases Other than State	\$ 1,524		\$ 1,524
024-500225	Maint Other Than Build-Grn	\$ 2,107		\$ 2,107
030-500331	Equipment New/Replacement	\$ 50,000		\$ 50,000
039-500188	Telecommunications	\$ 12,804		\$ 12,804
050-500109	Personal Service-Temp/Appointed	\$ 86,645		\$ 86,645
060-500602	Benefits	\$ 1,953,780		\$ 1,953,780
070-500704	In State Travel Reimbursement	\$ 5,153		\$ 5,153
101-500729	Medical Payments to Providers	\$ 5,104,201	\$ 180,000	\$ 5,284,201
103-502664	Contracts for Operational Services	\$ 2,890		\$ 2,890
	Total	\$11,361,145	\$ 180,000	\$11,541,145
	REVENUES			
	Total General Funds	\$11,361,145	\$ 180,000	\$11,541,145

EXPLANATION

The Department is seeking two separate transfers. The first transfer is \$180,000 from 7111 NHSP/W Prison for Women, Class 102 *Contracts-Program Services* to 8300 Financial Services, Class 027 *Transfers to DoIT* to fund a portion of a contract with NaphCare, Inc., approved by the Governor and Executive Council on January 27, 2016, Item #36.

On January 13, 2017, the Fiscal Committee raised several concerns with the Department's request, Item FIS 17-004, which included a transfer of funds in order to remit payment to NaphCare, Inc., provider of electronic healthcare record system services. The following information has been included to address those concerns:

- Due to staffing issues, the forecasting for the electronic healthcare record system maintenance and software licensing was not requested in the SFY 2016-2017 budget process.
- The Department has collaborated with the Department of Information Technology (DoIT) to revise this transfer to use Class 027 *Transfers to DoIT* instead of Class 103 *Contracts-Operational Services*.
- In the Department's budget development for SFY 2018-2019 funding has been requested in Class 027 *Transfers to DoIT* to continue to fund the NaphCare, Inc. contract. This will allow for transparency in the use of funds for the entire project as well as enable the agencies to track mutually supported information technology initiatives.

The contract with NaphCare, Inc. provides electronic healthcare record system services for the Department to create cross site electronic transfer of healthcare information between facilities and community based healthcare partners to provide appropriate healthcare services to clients under its custody and care. This request is for maintenance and software licensing for six months, January 1, 2017 through June 30, 2017. The invoice is dated January 1, 2017 and is due by February 1, 2017, an extension has been requested.

Class 102 *Contracts-Program Services* accounting unit 7111 NHSP/W Prison for Women has a surplus of \$180,000. Savings have been realized as fewer female inmates have been housed at the Strafford County House of Corrections than was anticipated.


The second transfer is \$180,000 from 8231 Mental Health, Class 101 *Medical Payments to Providers* to 8234 Medical-Dental, Class 101 *Medical Payments to Providers* in order to better match appropriations to expenditures.

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The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.
The medical needs of inmates are mandatory and these transfers facilitate the procurement of appropriate care.
- D. Identify the source of the funds on all accounts listed on this transfer.
All accounting units are General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?
There will not be any effect on revenue.
- F. Are funds expected to lapse if this transfer is not approved?
General Funds- All Classes, if not fully expended, will lapse at year end.
- G. Are personnel services involved?
No new positions are being funded by this transfer.

Respectfully Submitted,


William L. Wrenn
Commissioner