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Frank Edelblut  
Commissioner

Paul K. Leather  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
TEL. (603) 271-6133  
FAX (603) 271-1953

March 28, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education to enter into a contract with the New Hampshire Association for the Blind (NHAB), 25 Walker Street, Concord NH (vendor code 154156), in an amount not to exceed \$298,500.00 to provide services under the New Hampshire Vision Education Technical (TA) and Professional Development (PD) Initiative. Effective July 1, 2017 or upon Governor and Counsel approval, whichever is later, through June 30, 2020. 100% Federal funds.

Funds to support this request are anticipated to be available in the account titled Special Education-Elem/Sec., contingent upon legislative approval of the next two biennial budgets.

	<u>FY'18</u>	<u>FY'19</u>	<u>FY'20</u>
06-56-56-562510-41100000-102-500731	\$99,500.00	\$99,500.00	\$99,500.00
Contacts for Program Services			

EXPLANATION

The New Hampshire Department of Education is responsible for meeting legislative mandates to provide technical assistance under RSA 186-C III; the New Hampshire Association for the Blind will develop and implement a statewide technical assistance (TA) and professional development (PD) system designed to increase the implementation of effective practices and enhance outcomes for students who are blind and visually impaired, and their families. The technical assistance (TA) and professional development (PD) system will be designed using universal design for learning principles and adult learning methods and strategies.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council

March 28, 2017

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The Department of Education prepared and published a Request for Proposals (RFP) for individuals, agencies, or organizations interested in providing services under the *New Hampshire Vision Education Technical (TA) and Professional Development (PD) Initiative* in the Union Leader, for the period November 10<sup>th</sup>, November 11<sup>th</sup> and November 13<sup>th</sup>, 2017 and posted on the Department website.

A review committee consisting of Mary Lane, Education Consultant, Bureau of Special Education, Sherry Burbank, Education Consultant, Bureau of Special Education, Joanne DeBello, Education Consultant, Bureau of Special Education and Adrienne Shoemaker, Teacher of the Visually Impaired, Concord School District reviewed the one (1) proposal received by the deadline; the proposal met the criteria of the Request for Proposals (Attachment A).

The Department of Education would like to contract with the New Hampshire Association for the Blind (NHAB), because the NHAB has the capacity and willingness to participate in activities to improve outcomes for students who are blind and visually impaired; they possess the necessary expertise in facilitating and providing professional development and technical assistance, based on universal design for learning (UDL) and adult learning methods. The NHAB has the necessary knowledge of evidence-based practices, regarding the technology and accessibility for students who are blind and visually impaired.

In the event Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Frank Edelbut  
Commissioner of Education

FE: BJR  
Attachments

## Attachment A

### *New Hampshire Vision Education Technical Assistance and Professional Development Initiative*

#### Proposal Criteria in the RFP

Significance of Proposal	10 points
Quality of Services	15 points
Content Knowledge	10 points
Technical Skills	10 points
Management Plan	10 points
Personnel and Partners	10 points
Adequacy of Resources	25 points
Evaluation Plan	<u>10 points</u>

Possible Points: 100 points

One (1) Proposal was received and scored on Tuesday, January 17, 2017  
*New Hampshire Association for the Blind*

#### Reviewers:

<u>Sherry Burbank</u>	<u>Joanne DeBello</u>	<u>Mary Lane</u>	<u>Adrienne Shoemaker</u>	<u>Peer Review</u>
81	78	80	81	80

An RFP review occurred on Tuesday, January 17, 2017. The RFP review panel consisted of the three (3) employees from the Department of Education, Bureau of Special Education and one(1) Teacher of the Visually Impaired from the Concord School District:

#### *Mary Lane, Education Consultant, Bureau of Special Education*

Mary has been with the Bureau of Special Education for 15 years. Mary has written and reviewed many Requests for Proposals (RFPs) over the years and she is currently the Project Director for six (6) contracted services with outside vendors.

#### *Sherry Burbank, Education Consultant, Bureau of Special Education*

Sherry has 22 years' experience in NH secondary education, including 8 years working with students who are incarcerated. Sherry's work over the past 10 years has focused on secondary transition from school to competitive employment. She is currently the Education Consultant for Secondary transition at the NH Bureau of Special Education where she has participated in the process of reviewing several State RFPs. Academically, Sherry holds a Bachelor of Arts in History cum laude and a Master of Education from the University of New Hampshire.

*Joanne DeBello, Education Consultant, Bureau of Special Education*

Joanne has been a Special Education Teacher for 11 years and Special Education Building Coordinator for 5 years. She holds certification in the Wilson Reading Program and was certified in the Orton-Gillingham Multisensory Reading Program, and formally trained in the reading First Framework for Response to Intervention. Joanne has provided specially designed reading instruction for students with dyslexia and dysgraphia using varied programs such as the Wilson Reading Program the Orton-Gillingham Program, the SRA Reading Program, Lindamood-Bell Reading Program, Read Naturally, and Reading Recovery, in addition to evidenced-based practices.

*Adrienne Shoemaker, Teachers of the Visually Impaired (TVI), Concord School District*

Adrienne is a teacher of the visually impaired at the Concord School District, performing functional vision assessment and learning media assessments, interpret eye medical reports as they related to educational environments, provides direct instruction and consultative vision services. Adrienne is a contracted vendor with the Bureau of Special Education responsible for recruitment of prospective New Hampshire students to the Teachers of the Visually Impaired and orientation and Mobility Programs.

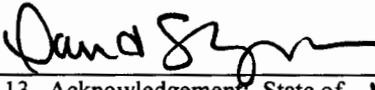
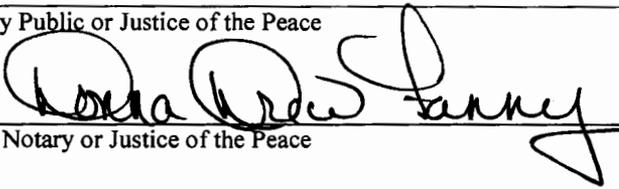
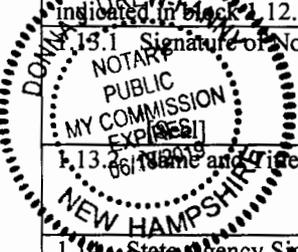
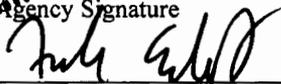
**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name Education, Bureau of Special Education		1.2 State Agency Address 101 Pleasant Street Concord, New Hampshire 03301	
1.3 Contractor Name New Hampshire Association for the Blind		1.4 Contractor Address 25 Walker Street Concord, New Hampshire 03301	
1.5 Contractor Phone Number 603-565-2423	1.6 Account Number See Exhibit B	1.7 Completion Date June 30, 2020	1.8 Price Limitation \$298,500.00
1.9 Contracting Officer for State Agency Santina Thibedeau, Administrator Bureau of Special Education		1.10 State Agency Telephone Number 603-271-3791	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory DAVID MORGAN PRES & CEO	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Merrimack</u> On <u>7th March</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proved to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace 			
1.13.2 Name and Title of Notary or Justice of the Peace 			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory FRANK EDELBLUT, COMMISSIONER OF EDUCATION	
Date: <u>4-5-17</u>			
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: <u>Eva B McIntyre</u> On: <u>4/10/17</u>			
1.18 Approval by the Governor and Executive Council (if applicable) By: _____ On: _____			

**2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this

Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

#### 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

#### 9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

**10. TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

**12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

**13. INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate ; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no

such approval is required under the circumstances pursuant to State law, rule or policy.

**19. CONSTRUCTION OF AGREEMENT AND TERMS.**

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

**20. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**21. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**22. SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

**23. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

## Exhibit A

### SCOPE OF SERVICES

New Hampshire Association for the Blind (NHAB) will provide the New Hampshire Department of Education, Bureau of Special Education with the following services under the *New Hampshire Vision Education Technical Assistance and Professional Development Initiative*:

- Create a statewide model that builds the capacity to disseminate and implement the *New Hampshire Vision Education Technical Assistance and Professional Development Initiative* that includes the following actions:
  - Design and coordinate technical assistance and professional development Initiative.
- Coordinate the distribution of resources and information to schools, families, and students who are blind and visually impaired. Resources and information must support the findings and information of the *New Hampshire Vision Education Technical Assistance and Professional Development Initiative*:
  - Identification and Referral
  - Assessment of Unique Needs
  - Instruction and Learning
  - Support for Instruction and Learning
  - Parent, Family and Community Involvement
  - Appendixes:
    - IDEA 2004 Regulations Pertaining to Braille Instruction and National Instructional Material Accessible Standard.
    - IEP Plan Checklist: Accommodations and Modifications for students who are blind and visually impaired.
    - National Association of State Director of Special Education List of Assessment Tools for Students who are Blind and Visually Impaired.
    - Transition Skills Guidelines
    - New Hampshire Certification Requirements for Teachers of the Visually Impaired and Orientation and Mobility Specialist.
- Coordinate and provide training on the New Hampshire Technology and delivery of Accessible Materials for Teachers of the Visually Impaired and Children with Vision Loss as follows:
  - Train Teachers of the Visually Impaired in the area of Technology, Assistive Technology and strategies in providing Accessible Educational Materials to students who are blind and visually impaired.
  - Develop statewide research based practices to provide available assistive technologies and common ways to leverage technology to accelerate learning as well as provide timely and cost effective accessible educational materials to students who are blind and visually impaired.
  - Create a community of practice model to promote knowledge and sharing and the implementation of best practices in the area of technology and delivery of accessible educational materials for students who are blind and visually impaired.

Exhibit A

SCOPE OF SERVICES (Cont'd)

- Develop, disseminate and provide training on the New Hampshire Expanded Core Curriculum Resource Tool based on national models for school and families to identify and support the unique needs of students who are blind and visually impaired in the following content areas:
  - Compensatory or functional academic skills, including communication modes
  - Orientation and mobility
  - Social interaction skills
  - Recreation and leisure skills
  - Career education
  - Use of assistive technology
  - Sensory efficiency skills
  - Self-determination
- Assist in coordinated training strategies for personnel preparation, professional development and system development of certified personnel, including Teachers of the Visually Impaired and other related services providers to students who are blind or visually impaired. Education interpreters, orientation and mobility specialists, and other related service providers to students who are blind or visually impaired.
- Attend other assigned meetings that support the Bureau of Special Education initiatives.
- Annual Report: Report detailing the accomplishments and challenges of the project, based on the evaluation of the project, within 30 days of the end of each project year. The first report will include strategies for improvement. The final report will include a comprehensive overview of the entire project.

Initial OSJ  
Date 3-7-17

## Exhibit B

### Budget

Description of Services Provided	FY'18 July 1, 2017- June 30, 2018	FY'19 July 1, 2018- June 30, 2019	FY'20 July 1, 2019- June 30, 2020
<b>Develop Guidelines</b> <ul style="list-style-type: none"> <li>➤ Research Best Practices</li> <li>➤ Solicit input from the field</li> <li>➤ Draft TA/PD Guidelines</li> <li>➤ Develop / Pilot Curriculum</li> <li>➤ Final TA/PD Guidelines</li> <li>➤ Rollout training</li> <li>➤ Survey/solicit feedback from trainings</li> </ul>	\$50,000.00	\$50,000.00	\$50,000.00
<b>Coordinate Distribution of Resources</b> <ul style="list-style-type: none"> <li>➤ Develop Website Resource Page</li> <li>➤ Develop Electronic Outreach Strategy</li> <li>➤ Develop Direct Mail Strategy</li> <li>➤ Establish Internal Resources</li> </ul>	\$10,000.00	\$10,000.00	\$10,000.00
<b>Develop &amp; Delivery Technology Training</b> <ul style="list-style-type: none"> <li>➤ Develop Statewide survey of AT Practices</li> <li>➤ Develop Self-Assessment Tool for Accessibility of Digital Acc. Matls. (DAM), Monitor Use</li> <li>➤ Develop Curriculum</li> <li>➤ Organize Online and in Person Training</li> </ul>	\$35,000.00	\$35,000.00	\$35,000.00
<b>Develop Expanded Core Curriculum Tool and Provide Training</b> <ul style="list-style-type: none"> <li>➤ Develop ECC Resource Tool</li> <li>➤ Dissemination and Outreach via online, print, e-mail, and social media</li> <li>➤ Organize Training</li> </ul>	\$4,500.00	\$4,500.00	\$4,500.00
<b>Evaluate and Recommend Improvement to Professional Practice</b> <ul style="list-style-type: none"> <li>➤ Solicit input and limited evaluation of current practice</li> <li>➤ Draft and Present Recommendations</li> </ul>	\$0.00	\$5,000.00	\$10,000.00
NH Association Staff Members will attend meetings as part of Project Responsibilities (in-kind)	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$99,500.00</b>	<b>\$99,500.00</b>	<b>\$99,500.00</b>

Limitations on Price: This contract will not exceed \$298,500.00

Source of Funding: Funding for this contract is 100% Federal Funds from the account titled Special Education-Elem/Sec. as follows:

Account: 06-56-56-562510-41100000-102-500731	<u>FY'18</u>	<u>FY'19</u>	<u>FY'20</u>
Contracts for Program Services	\$99,500.00	\$99,500.00	\$99,500.00

Method of Payment:

Payment will be made upon the submittal of an invoice that is received by the 10<sup>th</sup> of the following month which is supported by a summary of activities that have taken place in accordance with the terms of the contract.

Invoices will be submitted to:

Mary Lane, Project Director  
*New Hampshire Vision Education Technical Assistance and Professional Development Initiative*  
NH Department of Education  
Bureau of Special Education  
101 Pleasant Street  
Concord, New Hampshire 03301

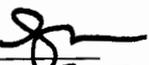
Initial   
Date 3-7-17

Exhibit C

Any document(s) developed and published, as a project of the New Hampshire State Department of Education (NHDOE), Bureau of Special Education, will recognize the NHDOE, Bureau of Special Education as a sponsor. All documents created shall be the property of the Bureau of Special Education.

Initial jm  
Date 3-7-17

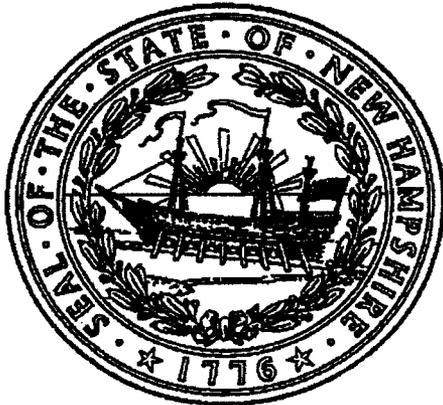
# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NEW HAMPSHIRE ASSOCIATION FOR THE BLIND is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on November 10, 1933. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 63495



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 24th day of March A.D. 2017.

A handwritten signature in black ink, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State



# MCGREAL SIGHT CENTER

NEW HAMPSHIRE ASSOCIATION FOR THE BLIND

*Living and thriving with vision loss*

## CERTIFICATE OF AUTHORITY

March 8, 2017

New Hampshire Department of Education  
101 Pleasant Street  
Concord, NH 03301

To Whom It May Concern:

My name is Randy Pierce. I am the Chairman of the Board of Directors for the New Hampshire Association for the Blind. I authorize David S. Morgan, President and CEO to conduct all business and sign all contracts on behalf of the New Hampshire Association for the Blind.

Sincerely,

Randy Pierce  
Board Chair



NHAssociationForTheBlind



SightCenterNH



**New Hampshire Association for the Blind  
Board of Directors  
Fiscal Year 2017  
(October 2016 – November 2017)**

**Officers**

(Re-elect/Term Exp. year assumes individual will serve the maximum 3 years as an officer)

**Randy Pierce, Chair (Max. Term Exp. 2017)**

109 E. Glenwood Street  
Nashua, NH 03060  
(603) 546-8542 (cell)  
[randy@2020visionquest.org](mailto:randy@2020visionquest.org)

**Nathaniel Abbott, 1<sup>st</sup> Vice Chair (Re-elect 2017. Max Term Exp. 2022)**

158 Halls Hill Road  
Gilmanton Iron Works, NH 03837  
(603) 513-1872  
[nabbott@abbottbiznet.com](mailto:nabbott@abbottbiznet.com)

**Terri McGrew, 2<sup>nd</sup> Vice Chair (Re-elect 2016. Max Term Exp. 2019)**

11 Rock Ramond Road  
Brookline, NH 03033  
H: (603) 673-2322  
C: (603) 554-6822  
[terrimcgrew@charter.net](mailto:terrimcgrew@charter.net)

**Tom Pare, Treasurer (Max. Term Exp. 2017)**

Hession & Pare, P.C.  
62 Stark Street  
Manchester, NH 03101  
(603) 669-5477  
[tpare@hession-pare.com](mailto:tpare@hession-pare.com)

**Maureen Kelliher, Assistant Treasurer (Re-elect 2017, Max Term Exp. 2022)**

Cambridge Trust Company of NH  
One Harbour Place, Suite 240  
Portsmouth, NH 03801  
(603) 369-5054  
[Maureen.kelliher@cambridgetrust.com](mailto:Maureen.kelliher@cambridgetrust.com)

**Gracie Cilley, Secretary (Max. Term Exp. 2020)**

25 B Cardinal Drive  
Laconia, NH 03246  
(603) 279-9102  
[gcilley@metrocast.net](mailto:gcilley@metrocast.net)



# NEW HAMPSHIRE ASSOCIATION FOR THE BLIND

*"Living better with vision loss"*

## MISSION STATEMENT

THE MISSION OF THE NEW HAMPSHIRE ASSOCIATION FOR THE BLIND IS TO ADVANCE THE INDEPENDENCE OF PERSONS WHO ARE BLIND AND VISUALLY IMPAIRED. THE ASSOCIATION CARRIES OUT ITS MISSION BY PROVIDING COUNSELING AND REFERRAL, REHABILITATION TEACHING, ORIENTATION AND THAT PROVIDES VISION REHABILITATION SERVICES TO PEOPLE OF ALL AGES WHO ARE BLIND OR HAVE SEVERE VISION IMPAIRMENTS. FOUNDED IN 1912, THE ASSOCIATION IS FULLY ACCREDITED BY THE NATIONAL ACCREDITATION COUNCIL FOR BLIND AND LOW VISION SERVICES.

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## About Us

The New Hampshire Association for the Blind is the only private nonprofit organization to supply a comprehensive range of statewide services to persons of all ages who live with low vision or blindness. With a dynamic team to facilitate its crucial work, the Association assists clients across New Hampshire, regardless of an ability to pay. Licensed and certified professionals provide adjustment-to-blindness counseling, low vision evaluations, educational services, group support, occupational therapy for low vision, and training in optical aids and devices, daily living skills, safe travel, and/or assistive technology. Vision rehabilitation professionals help clients fully use their remaining sight, per the specifications of a uniquely developed Individual Service Plan. In keeping with the mission of "transforming the lives of people of all ages who have sight loss statewide," custom services are offered one-on-one in homes, communities, workplaces, and schools.



NHAssociationForTheBlind



SightCenterNH

25 Walker Street • Concord, NH 03301  
(603) 224-4039 • (800) 464-3075 (Toll-free in NH) • [www.sightcenter.org](http://www.sightcenter.org)

## **New Hampshire Vision Education Technical and Professional Development**

### **Program Personnel**

**David Morgan, CEO**

**Nancy Druke, VP of Program Services**

**Nancy Wittmershaus, Director of Education Services**

**Andrea Bilello, Teacher of the Visually Impaired**

**David S. Morgan**  
**President & CEO**  
**New Hampshire Association for the Blind**

**EDUCATION**

<u>Tuck School, Dartmouth University</u> Executive Program - Leading Innovation	<b>2013</b>
<u>University of Phoenix</u> Completion of Doctoral Coursework in Organization Leadership Organizational Leadership	<b>2002 - 2004</b>
<u>University of New Hampshire</u> <b>MBA (Honors)</b>	<b>1991 - 1993</b>
<u>Daniel Webster College</u> <b>BA Business Management (Honors)</b>	<b>1984 - 1990</b>

**EMPLOYMENT HISTORY**

<u>New Hampshire Association for the Blind</u> <b>President &amp; CEO</b>	<b>Nov-2015 - Current</b>
<u>Perkins (School for the Blind), Boston, MA</u> <b>Vice President, Perkins School for the Blind</b> <b>General Manager, Perkins Products</b> <ul style="list-style-type: none"><li>• Serve as Vice President of Perkins and General Manager of Perkins Products. Senior member of Perkins leadership team with full P&amp;L responsibility for Perkins Products, \$15M+ technology and service firm developing, manufacturing, and distributing assistive technology to 175 countries. Extensive international management experience including leadership of S. Africa and India operations. Committee and Board memberships for Online Learning, Perkins International, Perkins Products, and e-Commerce.</li></ul>	<b>2005 – 2015</b>
<u>Laurier Inc. (part of BE Semiconductor), Manchester, NH</u> <b>President</b> <ul style="list-style-type: none"><li>• Served as President of Laurier is a \$30M division of a Dutch backend semiconductor equipment manufacturer providing die sorts, tray feeders, and die sorters to 300mm wafer manufacturers. Led a workforce of 65 engineers, manufacturing, R&amp;D, marketing, finance and sales team.</li></ul>	<b>2000-2005</b>
<u>Bostomatic Corporation, Milford, MA</u> <b>Vice President Operations</b> <ul style="list-style-type: none"><li>• Vice President Operations &amp; Engineering for \$30 Million Division of Agie-Charmilles Group (\$800 Million Swiss Company) Specializing in Manufacturer, Sales &amp; Service of State-of-the-Art VMCs</li></ul>	<b>1998 to 2000</b>
<u>Powerspan Corporation, New Durham, NH</u> <b>Director of Operations</b> <ul style="list-style-type: none"><li>• Served as Director of Operations for \$5+ Million Venture Capital-Funded Global Environmental Technology Startup Company Providing Sophisticated Clean Energy Technologies for the Electric Power Industry in the U.S., Canada and Eastern Europe.</li></ul>	<b>1996-1998</b>

Aavid Thermal Technologies, Concord, NH

1994-1996

**Director Engineering / Manufacturing**

- Served as Director of Engineering & Manufacturing for a \$200 million high-volume, vertically integrated manufacturer of electronic packages, heat sinks, heat spreader and liquid cooling devices for global transportation, automotive, electronics, electrical equipment, medical device and telecom industries.

**PROFESSIONAL ACTIVITIES**

- **Design Museum Foundation** - Board Member / Chair of the Development Committee
- **MassMEP Board Member, located in Worcester.** (Massachusetts Manufacturing Extension Partnership) a **National Institute of Science & Technology** and MA State Funded, non-profit serving 7,000 small businesses and manufacturers in MA with work force development, training, consulting, and innovation services
- **Transforming Braille Group Consortium Member** – Group of dozen major non-profits serving the blind working on new standards and technology for transforming braille Literacy
- Past Board Member **NH MEP (New Hampshire Manufacturing Extension Partnership)**

**REGOGNITION & AWARDS**

- **2014 Mass Technology Leadership Council (MassTLC), Distinguished Leadership Award**
- **2014 Winner SBANE New England Innovation Award** for most Innovative Non-profit (Small Business Association of New England)
- **2013 Department of Commerce President's "E" Award for Outstanding Achievement in Exports**
- **2013 SBANE Innovation Award Finalist**
- **2010- 2013 UTILITY AND DESIGN Patents** issued or issuing Perkins for various assistive technology devices serving the visually impaired
- **2012 MassMEP for Massachusetts outstanding innovator "Growth & Innovation Award"**
- **2012 Hilton Foundation Humanitarian Prize (Perkins Team)** for work on Braille Literacy
- **2011 Diversity Award** for **workforce development** efforts in hiring & training visually impaired
- **2010 CEO Award** from the South Africa National Council for the Blind for building literacy and employment for the disabled in Capetown, SA
- **2009, 2012 GOOD DESIGN, Chicago Athenaeum of Architecture and Design**
- **2009 International Design Excellence Awards (IDEA) Silver from BusinessWeek**

**PUBLICATIONS & PRESENTATIONS**

- **Journal of Visual Impairment, "Using a New Electronic Braille to Improve Braille Learning at the Florida School of Deaf and Blind."**
- **2012, 2013 "Unlocking the Levers of Growth,"** Moderator and organizer of an Innovation Seminar Series

**NANCY DRUKE, MSW, LICSW**



**EDUCATION:** Master of Social Work, University of New England, Biddeford, Maine. May, 1998.

Licensed Independent Clinical Social Worker. October, 2000.

Bachelor of Arts, Psychology, Saint Michael's College, Winooski, Vermont. May, 1987.

**CLINICAL EXPERIENCE:** **Vice President of Program Services.** New Hampshire Association for the Blind, Concord, New Hampshire.

Responsible for the oversight of the programs and services provided by the Association; responsible for the budget supporting all programs and services; work collaboratively with the management team under the direction of the CEO regarding the financial status of the agency, marketing and fundraising, advocating at a local and state level.

March, 2014 – present.

**Director of Social Work.** New Hampshire Association for the Blind, Concord, New Hampshire.

Provide advocacy and referral services; supervise employees in the Social Work department, Volunteer Department and support staff; oversee intake process; monitor agency client caseloads and client database; oversee provision of client services across disciplines; assist management team in program development and grant writing/reporting; function as part of a multi-disciplinary rehabilitation team.

October, 1999 – March, 2014.

**Case Manager.** HealthSouth Rehabilitation Hospital, Concord, New Hampshire.

Oversee interdisciplinary care provided to patients; oversee fiscal management of patient caseload; provide supportive services and discharge planning to patients and family members; serve as link to resources in community; liaison with commercial insurance companies.

May, 1998 – October, 1999.

**Social Worker, Internship.** Maine Medical Center, Portland, Maine. Provide therapeutic counseling to individuals, couples and families in an interdisciplinary family practice setting; participate on research team regarding health outcomes versus medical costs.

September, 1997 – April, 1998.

**Social Worker, Internship.** The AIDS Project, Portland, Maine.  
Provide supportive services, referral, advocacy and education to clients in a rural setting infected or affected by HIV.  
September, 1996 – April, 1997.

**Case Manager.** Northeast Rehabilitation Hospital, Salem, New Hampshire.  
Provide supportive services, referral, advocacy, discharge planning and education to patients and families in acute hospital setting as part of an interdisciplinary team.  
February, 1996 – August, 1996.

**Behavior Therapist.** Northeast Rehabilitation Hospital, Salem, New Hampshire.  
Oversee behavior science services of facility; provide community, family and staff education, work in conjunction with interdisciplinary team.  
January, 1990 – August, 1996.

**Behavior Technician / Senior Behavior Technician.** Lewis Bay Head Injury Center, Hyannis, Massachusetts.  
Supervised employees in behavior services program; design and implement individual service plans in behavior services program; train employees and families in the techniques of behavior services program.  
November, 1987 – December, 1989.

**CLINICALLY RELATED EXPERIENCE:** Northeast Chapter, Association for the Education and Rehabilitation of the Blind and Visually Impaired (NE/AER)

President Elect, 2006-2008; 2016 - present  
President, 2008-2010  
Past President, 2010-2012  
Board Member at Large – 2015 - 2016  
Chair, Membership Committee, 2012 - present  
Chair, Psychosocial Services, 2001 – 2012  
Member, Awards Committee, 2005 – 2015  
Member, Scholarship Committee, 2005 - 2012  
Annual Conference, Co-Chair, 2002  
Annual Conference, Chair, 2005  
Annual Conference, Program Committee, 2010  
AER Regional Conference, Program Chair, 2011  
Annual Conference, Planning Committee, 2013

National Accreditation Council for Blind and Low Vision Services  
Board Member at Large – 2016 - present

University of New Hampshire, School of Social Work, Internship program supervisor. 2001 – 2014.

New Hampshire Brain Injury Association Conference Committee.  
1994 (chair), 1995 (chair), 1996 (chair), 1999.

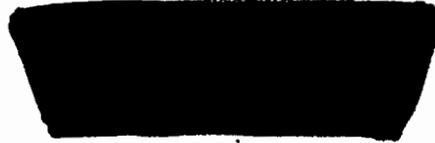
Honorary peer reviewer, The Journal of Progressive Human Services.  
1997.

Granite State Racing Team (Concord, NH's Running Club). Board Secretary, 2014 – present.

**AFFILIATIONS:** National Association of Social Workers, NH Chapter; member.

Association for Education and Rehabilitation of the Blind and Visually Impaired, Northeast Chapter; board member.

## **Nancy Wittmershaus**



### **Certifications**

**New Hampshire Certified in Blind/Vision Disabilities  
ACVREP Certified as Orientation and Mobility Specialist**

### **Education**

#### **University of Phoenix**

Graduate Level Coursework, online. Courses in Elementary and Special Education.

1994

#### **University of Massachusetts at Boston**

Graduate level courses resulting in certification in Orientation and Mobility.

1992

#### **Fitchburg State College**

Bachelor of Science in Education. Magna Cum Laude graduate; Recipient of William J. Goldman Award for Outstanding Special Education Senior.

### **Administrative Experience**

April 2014-Present

#### **Director of Education Services, NH Association for the Blind**

- Supervise staff of eight Teachers of Students with Visual Impairments and Orientation and Mobility Specialists
- Guide and support staff in communicating with school teams and families and in making recommendations regarding student programs
- Advocate on behalf of students in various school districts for quality vision services
- Assist families in finding support and information with regard to their child's vision impairment
- Collaborate with other agencies and professionals to address local, statewide and national issues regarding vision services
- Maintain role of TVI and COMS as indicated below

### **Teaching Experience**

August 2007-

#### **Teacher of Students with Visual Impairments,**

Present

#### **Certified Orientation/Mobility Specialist, NH Association for the Blind**

- Provide TVI and O&M services based on the Expanded Core Curriculum for Blind and Visually Impaired Students to students with vision impairment and additional educational disabilities ages birth-21
- Conduct O&M, functional vision and/or learning media assessments and make recommendations regarding vision services and other aspects of students' IEPs or IFSPs as they relate to visual impairment and blindness

- Provide in service presentations to school teams and to ESS providers regarding specific visual impairments and their developmental and educational implications
- Support families in communication with school team, attend eye appointments with families, and connect families with needed support systems and resources
- Maintain APH student census count and access needed materials for students through the NH Accessible Educational Materials program

August 2000-  
August 2007

**Teacher of Students with Visual Impairments,  
Orientation/Mobility Specialist, M.I.C.E. Program NH**

- Provided in-home vision services, including developmental evaluations and direct instruction, to visually impaired children ages birth-three in collaboration with local Early Supports and Services Programs throughout New Hampshire
- Educated and supported families of visually impaired children; attended eye appointments, assisted in interpreting exam results, connected families to others in same situation
- Collaborated with school districts to transition students to preschool services

August 1997-  
June 1999

**Preschool Bilingual Special Education Teacher,  
Ocotillo Elementary School, School District #12, Tucson, AZ**

- Planned and coordinated special education service delivery to Spanish-speaking students with varying educational disabilities ages three-five
- Structured responsibilities of three educational assistants in an atmosphere of respect, creativity, and cooperation
- Working on a team of eight teachers, created and implemented a district preschool curriculum, applying knowledge of developmentally appropriate practices and State of AZ Educational Standards

August 1996-  
June 1997

**Third Grade Teacher, Bilingual  
Elvira Elementary School, School District #12, Tucson, AZ**

- Implemented district curricula for literature-based reading and writing, Everyday Math, science, and social studies.
- Created and facilitated individualized literacy lessons in both English and Spanish to students at reading levels pre-primer to 5<sup>th</sup> grade.
- Organized classroom environment and materials to maximize student creativity, on-task behavior, and motivation

1995-1996  
1994-1995  
1993-1994

**English Teacher, Colegio Americano GIPSY, Cd. del Carmen, Campeche, Mexico**  
**English Teacher, Colegio Americano, Tuxtla Gutierrez, Chiapas, Mexico**  
**Itinerant Teacher of the Visually Impaired, Falmouth Public Schools, MA**

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**CURRICULUM VITAE**
**EDUCATION**

- 2011–2015 Joint Doctoral Program in Special Education  
*Dissertation title: A Virtual Water Cooler: The Ecology of an Online Community of Practice to Support Teachers' Informal Learning*  
University of California at Berkeley; Berkeley, CA
- 2013-2015 Credential Program, Orientation and Mobility (O&M)  
San Francisco State University; San Francisco, CA
- 2004-2006 M.A., Special Education  
Areas of Study: Education of learners with severe/multiple Disabilities, visual impairment  
University of Arizona; Tucson, AZ
- 1998-2002 B.S., Health Studies  
Area of Study: Physical Therapy  
Boston University; Boston, MA

**PROFESSIONAL EXPERIENCE**

- 2016-present **Assistant Professor**; Department of Special Education, Visual Impairments Program, San Francisco State University, San Francisco, CA
- 2012-2016 **Lecturer and Program Advisor**; Department of Special Education, Visual Impairments Program, San Francisco State University, San Francisco, CA
- 2012-2015 **Education and Research Consultant**; Benetech, Palo Alto, CA
- 2011-present Itinerant Teacher of Students with Visual Impairments (TVI); Dublin Unified School District, Dublin, CA
- 2006-present Education Consultant (2009-present), Production Manager (2006-2009); Touch Graphics, Inc., Elkins Park, MD
- 2009-2011 **Itinerant Teacher of Students with Visual Impairments, & Technology Turnkey Trainer**; New York City Department of Education, Educational Vision Services (EVS), New York, NY
- 2009-2011 **Early Intervention Home-Based Vision Service Provider**; Helen Keller Services for the Blind, Brooklyn, NY; Happy Dragon of New York, Inc., Queens, NY
- 2006-2009 Early Intervention Teacher (2007-2009), Preschool Teacher (2006-2007); Jewish Guild for the Blind, New York, NY
- 2005-2006 **Special Education Teacher (2006), Inclusion Aide (2005)**; Catalina Foothills School District, Valley View Preschool, Tucson, AZ
- 2005 **Program Aide**; Project Freedom, Arizona State School for the Blind, Tucson, AZ
- 2003-2004 **Instructional Aide**; SEEM Collaborative, Boutwell School, Preschool for the Deaf and Hard of Hearing, Wilmington, MA
- 2002-2003 **Program Aide**; Perkins School for the Blind, Deafblind Program, Watertown, MA

**TRAINING EXPERIENCE**

- 2016 **Indiana State University, PASS Project**. Two-day statewide training for TVIs, technology consultants, and special education administrators. Content: Overview of multimedia accessibility in the modern classroom for students with visual impairments, iPad How-To, Google How-To. Indianapolis, IN.

2016-present	<b>SPED752: Issues in Visual Impairment.</b> Required course for TVI student in graduate and credential programs. Historical, psychosocial, and accessibility implications for learners who are visually impaired. San Francisco State University.
2016	<b>Dominican College, VI539 (AT for Students who are Blind or Visually Impaired).</b> One day onsite training followed by eight-day online course for credential- and graduate-students in the TVI program. Content included: survey of specialized and mainstream tools, principles of accessibility, classroom implementation strategies. Oranburg, NY.
2015-present	<b>SPED749: Medical, Educational, Rehabilitative Implications of Visual Impairment.</b> Required course for TVI and O&M students in graduate and credential programs. Implications of visual impairment including assessment, program planning and intervention. San Francisco State University.
2015	<b>Berkeley Resource Center for Online Education (BRCOE).</b> Developed online course modules for professors and staff on the design and implementation of accessible instructional media for learners with disabilities. University of California at Berkeley.
2015	<b>Multimedia Accessibility for the Modern Classroom.</b> Eight-week online course for graduate or professional development credit focused on tools, strategies, and resources for multimedia accessibility including digital instructional materials to support students with disabilities. Perkins School for the Blind, Watertown, MA.
2015	<b>Nebraska Statewide Deafblind Institute.</b> Two-day training for related service providers, teachers, and parents in technology and accessibility for students with multiple disabilities including deafblindness. University of Nebraska at Lincoln.
2015	<b>Summer Engineering Camp for Students with Visual Impairments.</b> One-week residential summer camp for high school students who are blind or visually impaired. Provided support to students and staff in overcoming accessibility challenges to science content and tools. North Carolina State University, Raleigh, NC.
2015	<b>3D Printing for Accessible Materials in Schools.</b> Webinar for the International Society for Technology in Education (ISTE).
2015	<b>Giving an Accessible Presentation.</b> Webinar for <i>Museums and the Web</i> .
2014	<b>STEM2U: STEM Education for Students with Visual Impairments.</b> Two-day teacher-focused professional development on skills, tools, and resources for STEM accessibility in general and special education settings for students who are blind or visually impaired; National Federation of the Blind (NFB), Baltimore, MD.
2013-present	<b>SPED757: Special Populations in Visual Impairment.</b> Required course for TVI and O&M students in graduate and credential programs. Topics focus on working with learners with visual impairments and multiple disabilities, and early intervention; San Francisco State University, San Francisco, CA.
2014-2015	<b>SPED655: Basic Orientation &amp; Mobility for Learners with Visual Impairments.</b> Required course for TVI and O&M students in graduate and credential programs. Topics include: spatial and environmental concepts, sensorimotor skills, basic travel concepts in home, school, community environments; San Francisco State University, San Francisco, CA.
2014	<b>Accessibility Training at University of San Francisco.</b> Two-day training and resources to USF faculty and Disabled Student Services staff focused on accessibility needs and teaching strategies for including students with visual impairments in the higher education classroom. San Francisco, CA.
2014	<b>3D Printing for Accessible Materials in Schools.</b> Webinar for the DIAGRAM Center.

- 2013 ***How to Create and Maintain a Professional Online Presence.*** Biannual meeting of the National Leadership Consortium for Sensory Disabilities (NLCSD); Washington, D.C.
- 2012, 2013 ***Intervention Strategies for Students with Visual and Multiple Impairments.*** Guest lecture for "Medical, Educational, and Rehabilitative Implications of Visual Impairment" (SPED 749); San Francisco State University, San Francisco, CA.
- 2012, 2013 ***Intro to Assistive Technology.*** Guest lecture for "Medical, Educational, and Rehabilitative Implications of Visual Impairment" (SPED 749); San Francisco State University, San Francisco, CA.
- 2012, 2013 ***Intro to Tactile Graphics.*** Guest lecture for "Advanced Communication Skills for Learners with Visual Impairments" (SPED 758); San Francisco State University, San Francisco, CA.
- 2012 ***Using Assistive Technology to Access Bookshare Content.*** Brown bag staff training; Benetech, Palo Alto, CA.
- 2012 Disability Awareness for Researchers Working With Subjects Who Are Visually Impaired. Staff training at Smith-Kettlewell Eye Research Institute; San Francisco, CA.
- 2012 ***Diversity in Special Education: English Language Learners Who Are Visually Impaired.*** Guest lecture for "Development, Diversity, and English Language Learners" (SPED 801); San Francisco State University, San Francisco, CA.
- 2009 ***The Impact of Visual Impairments on Development in Early Childhood.*** Citywide staff training for early intervention providers; New York City Early Intervention Office of Development, New York, NY.
- 2008 ***Introduction to Assistive Technology – Low and Hi Tech.*** Guest lecture for "Strategies and Curriculum Adaptations for Learners with Severe and Multiple Disabilities" (SPED 706); Hunter College, New York, NY.

## PUBLICATIONS

\*Peer-reviewed

- \*Morash, V. S., Siu, Y.T. (2016). Social predictors of assistive technology proficiency among Teachers of Students with Visual Impairments. *ACM Transactions on Accessible Computing (TACCESS)*, 9(4)
- \*Siu, Y. (2016). Designing for all learners. *Educational Designer*. 3(9)
- \* Morash, V. S., Siu, Y. T., Miele, J. A., Hasty, L., & Landau, S. (2015). Guiding novice web workers in making image descriptions using templates. *ACM Transactions on Accessible Computing (TACCESS)*, 7(4), 12.
- \*D'Andrea, F. M., Siu, Y. (2015). Students with visual impairments: Considerations and effective practices for technology use. In D. Edyburn (Ed.), *Advances in Special Education Technology, Vol. 1, Efficacy of Assistive Technology Interventions* (pp. 111-138). United Kingdom: Emerald.
- Siu, Y. (2016). When your car is your office. *CTEBVI Journal, Winter Issue*
- Siu, Y. (2015). Back to school: Prep for Now, Plan for Later. *CTEBVI Journal, Fall Issue*
- Siu, Y. (2015). Accessibility in today's classroom, and other digital environments. *CTEBVI Journal, Summer Issue*
- Siu, Y. (2014). 3D printing for accessible materials in schools. Retrieved from <http://diagramcenter.org/webinars.html#3D>
- \*Siu, Y., Morash, V. (2014). Teachers of students with visual impairments and their use of assistive technology: Measuring teachers' proficiency and their identification with a Community of Practice. *Journal of Visual Impairment and Blindness*, 108, 384-398
- Siu, Y. (2014). Empowering our students from day one. *CTEBVI Journal*, 56(2), 35-36.
- Siu, Y. (2014). What can social media do for me, and how the heck is Twitter relevant?! *CTEBVI Journal*, 55(3), 30-32.

- Siu, Y. (2013). How to create and maintain a professional online presence. *DVI Quarterly*. 58(3), 47-51.
- Siu, Y. (2013). Screen sharing in the classroom: Tools that enable desktop viewing of distance materials. *DVI Quarterly*. 57(4), 20-23.
- Siu, Y. (2013). Implementing technology in the classroom: How to write technology goals in the IEP. *CTEBVI Journal*. 55(2), 31-32.
- Siu, Y. (2013). How to access classroom handouts and powerpoints on an iPad or laptop. *CTEBVI Journal*. 55(1), 35-36.
- Siu, Y. (2013). How to Dropbox NIMAC textbooks. *CTEBVI Journal*. 55(1), 37-38.
- Siu, Y. (2013). This mattered to me. *Journal of Visual Impairment & Blindness*. 107(3), 106-108.

## CONFERENCE PRESENTATIONS

\*Invited

- \*Siu, Y. (2016). *Advances in Technology for Multimedia Accessibility in the Modern Classroom*. Simposio International, Constructing an education in inclusive science, Monterrey, Mexico
- Siu, Y. (2016). Two presentations: *The Virtual Water Cooler: Media for Teachers' Informal Learning for Technology Proficiency*; *The What, Why, and How of Document Accessibility*. International Association for the Education and Rehabilitation of the Blind and Visually Impaired (AER). Jacksonville, FL
- Siu, Y. (2016). Two presentations: *Technology for Increasing Braille Literacy (with Mason, A.)*; *From R&D to Adoption: Strategies for Updating Professionals' Tech Toolkits (with Morash, V.)*. International Technology and Persons with Disabilities Conference (CSUN). San Diego, CA
- Siu, Y. (2016). *How to Leverage Social Media & Maintain a Community of Practice*. California Transcribers and Educators for the Blind and Visually Impaired (CTEBVI). Los Angeles, CA
- \*Siu, Y. (2016). *Relating Communities of Practice (CoPs) and TVIs' Technology Proficiency: Research Findings And Recommendations For Practice*. American Foundation for the Blind Leadership Conference. Washington, D.C.
- Siu, Y. (2015). *Working towards TVIs' technology literacy: Developing and sustaining AT proficiency*. Getting in Touch with Literacy, Albuquerque, NM
- \*Siu, Y. (2015). Three presentations: *Tools & Strategies for Creating a Digital Workflow; Multimedia Accessibility: Text, Images, & Video*; and *How to Find a Community to Support Your Practice*. Association for the Education and Rehabilitation of the Blind and Visually Impaired (AER), Arkansas state conference. Little Rock, AR
- Bui, A., Siu, Y., Cheverie, M., Schindler, L., Hasty, L. (2015). *3D printing in the accessible STEM classroom: Research and case studies*. International Technology and Persons with Disabilities Conference (CSUN). San Diego, CA
- Morash, V., Siu, Y., Miele, J., Hasty, L., Landau, S. (2015). *How inexperienced webworkers can author quality image description*. International Technology and Persons with Disabilities Conference (CSUN). San Diego, CA
- Siu, Y. (2015). *iPads as Multi-Device Assistive Technology: Implementataion, IEP, and ECC*. California Transcribers and Educators for the Blind and Visually Impaired (CTEBVI). Burlingame, CA
- Siu, Y. (2014). Three presentations: *\*Use of cloud computing for independent access to instructional materials; Communities of practice and literacy: A dynamic example from the field (with Cushman, C., Miller, C.)*; *Tools for multimedia accessibility in the classroom and home (with Siller, M.)*; International Association for the Education and Rehabilitation of the Blind and Visually Impaired (AER). San Antonio, TX
- Siu, Y. (2014). Technology goals in the IEP: How to write for meaningful implementation and instruction. Council for Exceptional Children (CEC). Philadelphia, PA

- \*McGinnis, R., Siu, Y. (2014). *Inclusive learning through technology in art museums and classrooms*. National Art Education Association (NAEA). San Diego, CA
- Siu, Y. (2014). Teachers of students with visual impairments and their use of assistive technology: Measuring teachers' proficiency and their identification with a Community of Practice. International Technology and Persons with Disabilities Conference (CSUN). San Diego, CA
- Miele, J., Landau, S., Siu, Y., Hasty, L., Morash, V. (2014). *A template-guided system for improving quality of textbook descriptions*. International Technology and Persons with Disabilities Conference (CSUN). San Diego, CA
- Siu, Y. (2013). *In defense of Braille in the digital age*. Getting in Touch with Literacy. Providence, RI
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- Siu, Y. (2013). *Use of a laptop or iPad to access classroom handouts and powerpoints*. California Transcribers and Educators for the Blind and Visually Impaired (CTEBVI). Burlingame, CA
- Siu, Y. (2013). *Supporting TVIs' use of assistive technology through a Community of Practice*. International Technology and Persons with Disabilities Conference (CSUN). San Diego, CA
- \*Siu, Y. (2013). Alternative and augmentative communication strategies for children with visual impairments and multiple disabilities. Lowenfeld-Akeson Symposium. Fremont, CA

## SERVICE & OUTREACH

2016-present	Board member; San Francisco Lighthouse for the Blind
2016-present	Advisory committee member; Braille Institute of America
2016-present	Advisory committee member; Blind Babies Foundation
2014-present	President (2016-), Board member (2014-15); Northern California chapter of the Association for Education and Rehabilitation of the Blind and Visually Impaired (AER)
2013-present	k-12 education specialist and board member; California Transcribers and Educators for the Blind and Visually Impaired (CTEBVI)
2015-2016	Advisory committee member; Institute of Museum and Library Sciences (IMLS) 3D printing grant
2015-2016	Advisory committee member; Technology Training Awareness Program (TTAP), American Foundation for the Blind (AFB)
2015	Advisory committee member; Perkins eLearning Paths to Technology
2014-2015	Board member; Science, Technology and Engineering Accessibility for Disabled Youth (S.T.E.A.D.Y.) Academy, WizKidz Science and Technology Centers, Inc.
2013-2015	Accessibility liaison; Association for Education and Rehabilitation of the Blind and Visually Impaired (AER)
2014	O&M intern; Helen Keller National Center (HKNC) for Deaf-Blind Youths and Adults, Sands Point, NY
2012-2014	Advisory committee and Outreach Working Group member; Benetech, Palo Alto, CA
2007-2009	Board member; Adaptive Design Association, New York, NY
2004-2006	Volunteer; Adaptation Station, Tucson, AZ
2005	Intern; Arizona State School for the Blind, Project Freedom, Tucson, AZ

## PROFESSIONAL AFFILIATIONS

- International Society of the Learning Sciences (ISLS)
- Council for Exceptional Children (CEC), Division of Visual Impairment and Deafblindness
- Association for Education and Rehabilitation of the Blind and Visually Impaired (AER)
- California Transcribers and Educators for the Blind and Visually Impaired (CTEBVI)
- California Association of Orientation and Mobility Specialists (CAOMS)

## **HONORS & AWARDS**

2016	Center for Innovative Research in CyberLearning (CIRCL) "Buddy" participant
2015	TEACH California Distinguished Teacher Award
2014	American Printing House for the Blind Scholar Award recipient
2011	National Leadership Consortium for Sensory Disabilities (NLCSD) Fellowship recipient
2006	Presidential Volunteer Service Award

## **AD HOC REVIEWER FOR THE FOLLOWING JOURNALS**

- Journal of Visual Impairment and Blindness
- Research in Developmental Disabilities

## **BIO**

### **PERKINS BRAILLE WRITER – SERVICE AND REPAIR COURSE**

#### **Instructor: Peter Avery**

Peter Avery is currently employed at The Perkins School for the Blind where he has served as Manager of Tech Service and Repair for the past 25 years. A graduate of Northeastern University, Peter is an acclaimed Master Technician with expertise on the Perkins Classic Braille and the recently launched Perkins Smart Braille. Peter's notable achievements include the establishment of braille assembly locations in Brazil, England, South Africa and India, he has also traveled the globe to train and certify well over one thousand people in the repair of braille writers. Peter regularly conducts training seminars within the US including an intense two week training course held annually on the Perkins campus. Peter's work at Perkins is instrumental in sustaining the equipment needed to support Braille Literacy around the world. "

**Andrea Bilello**  
**Teacher of Students with Visual Impairments**

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**Education**                      **University of Maine - Orono, Maine**  
**Bachelor of Arts (Summa Cum Laude), Interdisciplinary Studies of Deaf Studies, Dec. 2002**  
**Masters of Education, Special Education, May 2007**

**University of Massachusetts - Boston, Massachusetts**  
**Masters of Science in Vision Studies, Teacher of Students with Visual Impairment, December 2014**

**Certification**                      Teacher of General Special Education (1900) - New Hampshire  
Teacher of Students with Disabilities K-8 (Professional 282) - Maine  
Teacher of Severely Impaired Students K-12 (Professional 286) - Maine  
Teacher of Students with Disabilities Birth-5 (Professional 282) - Maine  
Teacher of the Blind and Visually Impaired - New Hampshire

**Work Experience**                      **Teacher of Students with Visual Impairments, August 2014-present**  
New Hampshire Association for the Blind, Concord, NH

**Special Education Consultant, June 2009 – August 2014**  
Child Development Services - REACH, Falmouth, ME

**Education Consultant May 2012 - April 2013**  
New England Consortium of Deafblind Projects, Watertown, MA

**Graduate Faculty Instructor, June 2007 – March 2012**  
University of Maine, Orono, ME

**Special Education Teacher, Aug. 2007 - June 2009**  
Narragansett Elementary School, Gorham, ME

**Special Education Teacher, Aug. 2005 - June 2007**  
Lincoln Elementary School, Augusta, ME

**Substitute Teacher, Dec. 2002-June 2003, Nov. 2004 - June 2005**  
Governor Baxter School for the Deaf, Falmouth, ME