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# New Hampshire Fish and Game Department

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Glenn Normandeau  
 Executive Director

June 3, 2019

His Excellency Governor, Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

## REQUESTED ACTION

Authorize the New Hampshire Fish and Game Department to enter into a **sole source** Cooperative Project Agreement with the University of New Hampshire (vendor code 177867), under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire, for continuation of the UNH Extension Wildlife Conservation Program for a total of \$410,228 effective July 1, 2019 through June 30, 2021. 100% Federal funds.

Funds to support this request are anticipated to be available in the following accounts in FY 2020 and FY 2021 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified:

**03-75-75-751520-2150 Wildlife Program - Wildlife Programs Management = FW25T**

	<u>FY2020*</u>	<u>FY2021*</u>
20-07500-21500000-304-500841 Research & Management	\$135,000	\$135,000

**03-75-75-751520-2125 Wildlife Program - Nongame Program Management = FW25T, T9, T2**

	<u>FY2020*</u>	<u>FY2021*</u>
20-07500-21250000-304-500841 Research & Management	\$ 72,712	\$ 67,516

\* Pending budget approval

His Excellency Governor, Christopher T. Sununu  
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### EXPLANATION

NH Fish and Game and UNH Cooperative Extension have developed a successful collaboration to deliver technical assistance on wildlife and wildlife habitat conservation to natural resource professionals, landowners, municipal officials and residents of NH. NHFG requests this **sole source** agreement with UNH Cooperative Extension to leverage the expertise and the \$149,782 in funding that UNH is providing.

The Extension Wildlife Conservation Program consists of projects that are described in the attached Scope of Services. The first project, Technical Information and Guidance in Wildlife Management, has been active since January 1985. Through this project technical assistance and training on wildlife habitat enhancement is provided to New Hampshire's landowners, consulting foresters, natural resource professionals and land use decision makers. This project includes NH Coverts, a multi-partner, Extension coordinated volunteer training program. The projects are a portion of Federal Grant FW25T, and are funded 75% from the Federal Aid in Wildlife Restoration Program matched with 25% non-federal funds from UNH Cooperative Extension.

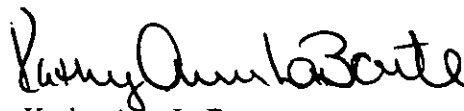
The second project, Technical Assistance for Planning, will provide assistance and guidance to local and regional conservation and land use planning groups in understanding and considering the importance of including wildlife, and terrestrial and aquatic ecosystems in conservation and land use planning, with the goal of accelerating on-the-ground implementation of actions in the NH Wildlife Action Plan. This project is also funded by Federal Grant FW25T, and are funded 75% from the Federal Aid in Wildlife Restoration Program matched with 25% non-federal funds from UNH Cooperative Extension.

The third and fourth projects, Technical Assistance for Species and Habitats, and SGCN Monitoring and Management Technical Assistance are funded through the federal State Wildlife Grants Program administered by the U.S. Fish and Wildlife Service with matching funds provided by UNH Cooperative Extension. These projects aim to help the public understand the actions they can take to help implement the NH Wildlife Action Plan through the delivery of presentations, workshops, brochures, and newsletters, among other things.

Respectfully submitted,



Glenn Normandeau  
Executive Director



Kathy Ann LaBonte  
Chief, Business Division

**COOPERATIVE PROJECT AGREEMENT**  
STATE OF NEW HAMPSHIRE Fish and Game Department and  
the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Fish and Game Department** (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **June 30, 2021**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: **Extension Wildlife Conservation Program**

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

**State Project Administrator**

Name: Kathy LaBonte  
Address: Fish & Game Department  
11 Hazen Drive  
Concord, NH 03301  
Phone: 271-2741

**Campus Project Administrator**

Name: Cheryl Moore  
Address: UNH Office of Sponsored Research  
51 College Road  
Durham, NH 03824-3585  
Phone: 862-1942

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

**State Project Director**

Name: Mark Ellingwood  
Address: Fish & Game Department  
11 Hazen Drive  
Concord, NH 03301  
Phone: 271-2461

**Campus Project Director**

Name: Matt Tarr  
Address: UNH Cooperative Extension  
214 Nesmith Hall  
131 Main Street  
Durham, NH 03824  
Phone: 862-3594

- F. Total State funds in the amount of **\$410,228** have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share **26.7%** of total costs (**25% of total costs for FW-25-T & 35% of total costs for T-9-T-2 and T-2-3-R-2 = total cost share of \$149,782**) during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement #s **FW-25-T and T-9-T-3, and T-2-3-R-2** from **US Fish and Wildlife Service** under **CFDA #s 15.611, and 15.634**. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

If amended by mutual agreement of the parties, Article(s) of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 are hereby amended to read:

- H. State has chosen to **take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

- I. It is expected that under the performance of this project program income/revenue will be generated from registration fees. These revenues will be treated using the additive method. If there is a residual balance at the end of this project the University has the right to retain the balance past the end date for use to further the respective projects of the Extension Wildlife Conservation Program.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the University of New Hampshire and the State of New Hampshire, **Fish and Game Department**, have executed this Project Agreement.

**By An Authorized Official of:**

University of New Hampshire

Name: Karen M. Jensen

Title: Manager, Sponsored Programs Administrator

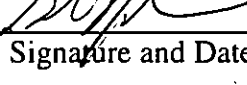
Signature and Date:  5/28/19

**By An Authorized Official of:**

Fish and Game Department

Name: Glenn Normandeau


Title: Executive Director

Signature and Date:  6/7/2019

**By An Authorized Official of:** the New  
Hampshire Office of the Attorney General

Name: ~~Christopher G. Astin~~ Joshua C. Harrison

Title: Assistant Attorney General

Signature and Date:  6/14/2019

**By An Authorized Official of:** the New  
Hampshire Governor & Executive Council

Name:

Title:

Signature and Date:

## EXHIBIT A

### Extension Wildlife Conservation Program

#### **I. TECHNICAL INFORMATION AND GUIDANCE IN WILDLIFE MANAGEMENT**

**A. Project Title:** TECHNICAL INFORMATION AND GUIDANCE IN WILDLIFE MANAGEMENT  
(Grant FW-25-T)

**B. Project Period:** July 1, 2019 – June 30, 2021

#### **C. Objectives:**

1. Annually deliver 30 workshops and presentations reaching at least 600 natural resource professionals, foresters, regional planners and community decision makers on wildlife-habitat associations and habitat stewardship for eligible birds and mammals.
2. Annually train a minimum of 20 new Coverts Cooperators and sustain the effectiveness of the Coverts Project by maintaining regular contact with all Coverts Cooperators, currently numbering 350+/-.
3. Annually provide on-site technical guidance on habitat management and restoration for a minimum of 40 public and private landowners who own or manage at least 6,000 acres of wildlife habitat.

#### **D. Scope of Work**

##### 1. Technical Training to Landowners and Natural Resource Professionals

Extension Wildlife Specialist will develop and conduct training workshops and presentations to deliver relevant research-based information to landowners, their agents, and other natural resource professionals who impact land and wildlife habitat. Topics covered will focus on wildlife – habitat associations, and techniques for improving, restoring, or maintaining important habitats for eligible wild birds and mammals but none that are state listed as threatened or endangered consistent with RSA 212-A:15. UNHCE will consult with NH Fish & Game staff regarding workshop topics and target audiences.

##### 2. New Hampshire Coverts Project

Each year, Cooperative Extension staff will coordinate and host a 3.5-day workshop where 20-25 conservation-minded residents gather with a team of natural resource professionals to learn about wildlife and forest ecology, habitat management, land conservation and effective outreach. The information gained through this workshop will provide them the technical knowledge needed to help conserve or manage important wildlife habitats throughout the state.

Additionally, the current network of 350+/- Coverts Cooperators needs to be sustained through regular contact with UNHCE to assist them with furthering their work. This will be done through providing those Cooperators technical information through periodic training workshops, publications, Internet-based resources, and conservation project assistance. This information will keep Cooperators up-to-date

on current science and provide continued motivation to accelerate the conservation of species and habitats of concern in New Hampshire.

### 3. Technical Assistance to Landowners

Tasks include meeting on site, upon request with individual landowners including private, commercial, non-governmental and community landowners, to provide technical assistance and recommendations on management and conservation of wildlife habitats and directing landowners to additional resources, including but not limited to the Taking Action for Wildlife website, relevant articles and how-to guides, cost-share programs, workshops, and natural resource professionals.

Funding for the activities outlined above is from the Federal Aid in Wildlife Restoration Program, which is focused on wild bird and mammal conservation (Grant FW25T). Federal funds provide 75% of the project costs, with the 25% non-federal match from Campus.

## E. Deliverables:

### 1. Technical Training to Landowners and Natural Resource Professionals

Targeting natural resource professionals, landowners, land managers and community decision makers, Campus will provide the following deliverables:

- Annually deliver 30 workshops and presentations reaching at least 600 natural resource professionals, foresters, regional planners and community decision makers on wildlife-habitat associations and habitat management or restoration for eligible wild birds and mammals.
- Annual report delivered by August 1 of each year that contains data for the following metrics.
  - # of individuals reached with workshops
  - Summary table with a record for each workshop that details workshop topic, date and location of delivery, format (e.g. half day, full day, 1 hr presentation, field trip), target audience(s), and number of attendees.

The data provided will differentiate between accomplishments of the Extension Wildlife Specialist funded through this cooperative agreement vs accomplishments of other Extension staff that are being reported as grant match.

### 2. New Hampshire Coverts Project

Targeting motivated landowners, local decision makers, and others who will spread the word of good land stewardship and wildlife conservation, Campus will provide the following deliverables:

- Coordination of 350+/- Coverts Cooperators working for wildlife (the NH Coverts Project)
- A comprehensive 3.5-day annual training workshop for a new group of a minimum of 20 Coverts volunteers
- An assemblage of wildlife conservation and land stewardship print and web resources and which includes data and information from the 2015 Wildlife Action Plan provided to all new Coverts Cooperators.
- Additional training and communications for Coverts Cooperators via a listserv and newsletter
- Annual report delivered, by August 1 of each year that contains data for the following metrics.

- # individuals trained
- # Coverts Cooperators since program inception.
- # of acres conserved through easement or fee purchase by Coverts volunteers over the past 12 months.
- # of Coverts Cooperators implementing habitat management in the last 12 months.
- # of managed habitat acres by management type (i.e., resource inventory, timber stand improvement, grasslands/old fields management, hardwood management, wetland enhancement, early successional management, softwood management).
- # of volunteer hours provided by Coverts Cooperators
- # of individuals reached by Coverts Cooperators.

### 3. Technical Assistance to Landowners

Targeting motivated landowners and their agents, Campus will provide the following deliverables:

- Provision of wildlife habitat conservation and stewardship recommendations during one-on-one sites visits for a minimum of 40 public and private landowners who own or manage at least 6,000 acres of wildlife habitat.
- Annual report delivered, by August 1 of each year that contains data for the following metrics.
  - # individuals provided technical assistance
  - # of acres impacted
  - # of referrals to consulting wildlife biologists or foresters
  - # of referrals to cost-share programs

## II. TECHNICAL ASSISTANCE FOR PLANNING – TAKING ACTION FOR WILDLIFE

**A. Project Title:** Technical Assistance for Planning -Taking Action for Wildlife (Grant FW-25-T)

**B. Project Period:** July 1, 2019 – June 30, 2021

### C. Objectives:

1. Annually, the *Taking Action for Wildlife* team will deliver technical assistance on wildlife habitat conservation to at least 8 organizations [6 municipalities (planning boards and conservation commissions), 1 land trust and 1 regional planning commission] to guide the development of municipal plans, conservation plans, zoning and other related topics to more effectively address conservation of intact wildlife habitats and biodiversity across the landscape.
2. Annually provide technical assistance to at least 100 community and conservation group decision makers, natural resources professionals and others via at least 4 workshops, presentations or other events focused on prioritizing and conserving wildlife habitats at the landscape scale.
3. Develop at least two *Taking Action for Wildlife* newsletter articles/year focused on community and regional efforts to protect wildlife habitats via conservation, land use planning and other approaches.

### D. Scope of Work:

Coordinate technical assistance for planning through regular *Taking Action for Wildlife* project team meetings, maintaining records of project activities and results and conducting program evaluations related to this work. The following strategies will be used to meet the objectives of this program:



1. Develop and implement a **needs assessment** to determine current needs of municipal and conservation group decision-makers and others regarding habitats-based land use planning, protection of wildlife habitats and other natural resources, and wildlife and habitat information. Results will inform all levels of technical assistance and guidance and presentations, described below.
2. Provide **technical assistance and guidance** to local and regional conservation and land use planning groups in understanding and considering the importance of including wildlife, and terrestrial and aquatic ecosystems in conservation and land use planning, with the goal of accelerating on-the-ground implementation of actions in the NH Wildlife Action Plan. Efforts will be grounded in WAP data and information, other state and regional wildlife conservation plans, such as NH Wildlife Corridors, Connect the Coast, Staying Connected, etc., and resources in land use planning, such as the NHDES *Innovative Land Use Guide* and other model ordinances. The team will use a natural resource-based planning approach that incorporates information about wildlife habitats into local and regional planning efforts and include messaging that healthy ecology is connected to healthy communities and healthy local economies. In delivery of technical assistance, the *Taking Action for Wildlife* Team will partner with organizations involved in land use planning, community development, conservation, wildlife and other related disciplines. Technical assistance and guidance will target municipal conservation commissions and planning boards, regional planning commissions, and land trusts/conservation groups.
  - Provide **direct one-on-one assistance** to municipalities, conservation groups and others, upon request. Technical assistance will take the form of one or more consecutive meetings to help a group move towards their wildlife habitat conservation goals. Focus will include NH Wildlife Action Plan data, maps and information, along with land use planning and conservation tools and mechanisms. Assistance and resources provided will allow participants to start developing actions to protect a broad suite of wildlife and habitats across the landscape.
  - Develop an **advanced and intensive training program** for selected municipalities with a current natural resources inventory (NRI) in place, that includes a focus on wildlife and habitats, and who are ready to move to the next level of implementation via land use and conservation planning. The needs assessment will inform the structure, form and length of the training, which may involve both in-person and on-line components. Topics will cover a range of options from land conservation to zoning, master plans and other land use planning tools. Municipalities will be selected via a request for applications and based on level of readiness. Training will draw on partners in land use planning (via regional planning commissions, community development specialists, land trust staff and others as appropriate) to present relevant topics. This partnership will be used to broaden and enhance conservation planning opportunities by combining and complementing multiple areas of expertise. The series of interactive training workshops will integrate peer-to-peer learning and develop a cohort to move forward with self-designed projects to protect wildlife habitats across the landscape, using tools such as conservation plans, master plan chapters, and zoning ordinances. *Taking Action for Wildlife* staff will mentor and work with participants on implementing strategies during an extended assistance period.
3. Develop and provide **workshops and presentations** at annual events, round tables and other venues, focused on implementing actions in the NH Wildlife Action Plan, increasing landscape biodiversity, and incorporating wildlife and habitats into natural resources, conservation, and land use planning.
4. **Create new print and web resources** relevant to technical assistance, described above, and focused on landscape-scale habitat conservation and planning. These materials will be used in technical training, guidance and workshop programs.

5. Write at least two *Taking Action for Wildlife* e-newsletter articles each year that document the results of advanced training and direct assistance.

#### E. Deliverables:

Targeting community decision makers, conservation groups, natural resources professionals and others, provide the following deliverables:

- Compiled results, analysis and summary of the needs assessment.
- New print and web resources focused on landscape-scale habitat conservation and planning for all technical assistance and workshop programs.
- Documentation of outcomes related to all levels of technical assistance.
- Technical assistance and advanced technical training to at least 6 community groups/year, focused on protecting intact wildlife habitats and biodiversity across the landscape.
- Annually deliver at least 4 workshops reaching at least 100 community decision makers, conservation groups, planners and natural resources professionals.
- Two newsletter articles per year focused on community and conservation group efforts to protect wildlife habitats and biodiversity, written by the project team and published in the TAFW newsletter that will reach at least 2,200 individuals (such as municipal boards, land trusts, local and regional planners, natural resources professionals and others).
- Six-month progress and final reports will include data for the following metrics:
  - o Number of people responding to the needs assessment along with needs assessment analysis and summary provided in the final report.
  - o Number of people and communities receiving intensive technical training.
  - o Number of people and communities/conservation groups receiving regular technical assistance
  - o Summary table with a record for each workshop that details workshop topic, date and location of delivery, format (e.g. half day, full day, 1 hr presentation, field trip), target audience(s), and number of attendees.
  - o Number and type of actions implemented to protect habitats and biodiversity, (e.g., number of municipal plans that: include natural resources inventories, recommend protection of wildlife habitats, identify public benefits associated with wildlife, and identify habitat fragmentation as an issue and recommend solutions).
  - o Number and type of resources and actions added to print and web for landscape-scale habitat conservation and planning.

### III. TECHNICAL ASSISTANCE FOR SPECIES AND HABITATS – WILDLIFE ACTION PLAN

**A. Project Title:** Technical Assistance for Species and Habitats – Wildlife Action Plan (Grant T-9-T-2)

**B. Project Period:** July 1, 2019 – June 30, 2021

#### C. Objectives:

1. Deliver 30 workshops and/or programs focused on SGCN and habitats to at least 500 people through the use of *Taking Action for Wildlife* staff and trained volunteers.
2. Publish one new brochure in the species/habitats series.
3. Maintain the *takingactionforwildlife.org* website and database providing materials for at least 200 individuals annually to access the actions and resources at *takingactionforwildlife.org* for on the ground implementation of the NH Wildlife Action Plan.

4. Publish and distribute three *Taking Action for Wildlife* newsletters per year. Each e-newsletter will be distributed to at least 2,200 and at least two newsletter articles/ year on species of greatest conservation need and associated habitats will be written by TAFW team.

#### **D. Scope of Work:**

Coordinate technical assistance for species and habitats to organizations and individuals through regular *Taking Action for Wildlife* project team meetings, maintaining records of project activities and results and conducting program evaluations related to this work.

1. **Workshops and Presentations** - Presentations and trainings will focus on providing technical assistance related to implementing the NH Wildlife Action Plan. Targeted audiences for presentations will include landowners, organizations, and others. Presentations will be delivered by *Taking Action for Wildlife* team and trained volunteers. Annually recruit and train new volunteers, coordinate volunteers and presentation requests, track volunteer activities and data, and manage and update presentation and technical assistance materials as needed (*Speaking for Wildlife*). Previously developed and delivered presentations include but not limited to reptile and amphibians, bats, and pollinators.
2. **Brochure** - Create content for, design and publish one new brochure in the species/habitats series focused on a topic identified in partnership with NHFG biologists (e.g., pollinators, avian insectivores).
3. **Website** - Maintain, update, and enhance the *Taking Action for Wildlife* website and actions database [takingactionforwildlife.org](http://takingactionforwildlife.org), adding actions and resources as needed for species and habitats. Track and report the number of users of website.
4. **Newsletter**- Edit, design, publish, and distribute the *Taking Action for Wildlife* e-newsletter three times a year. Write at least two *Taking Action for Wildlife* e-newsletter articles each year that focus on species of greatest conservation need and associated habitats.

#### **E. Deliverables:**

Targeting community decision makers, conservation groups, volunteers, natural resources professionals and others, provide the following deliverables:

- Documentation of *Speaking for Wildlife* trainings and programs presented.
- Annually train at least 10 new volunteers in *Speaking for Wildlife* programs, with at least 30 programs reaching at least 500 people.
- 2,000 new species/habitats brochures printed and distributed via multiple outlets.
- TAFW e-Newsletter, including at least two articles/year focused on species of greatest conservation need and associated habitats.
- Print and web materials developed for species and habitats, including documentation of related actions and resources added to the website [takingactionforwildlife.org](http://takingactionforwildlife.org).
- Six-month progress and final reports will include data for the following metrics:
  - o Number of brochures printed and distributed.
  - o Number of newsletter articles focused on species and habitats.
  - o Number of people using [takingactionforwildlife.org](http://takingactionforwildlife.org) to access actions and resources.
  - o Number of volunteers attending *Speaking for Wildlife* workshop trainings, number of programs presented, and number of people reached.
  - o Number of people reached via the *Taking Action for Wildlife* e-newsletter.

#### IV. SGCN MONITORING AND MANAGEMENT TECHNICAL ASSISTANCE

A. **Project Title:** SGCN Monitoring and Management Technical Assistance (Grant T-2-3-R-2)

B. **Project Period:** July 1, 2019 – June 30, 2021

#### C. Objectives:

1. Organize and deliver at least 4 workshops annually to community decision makers, landowners, natural resources professionals and others, focused on species of greatest conservation need and associated habitats.
2. Participate in the New Hampshire New England Cottontail Land Management Team 3-5 times/year.
3. Manage the NH Rabbit Reporting website.

#### D. Scope of Work:

1. **SGCN Monitoring and Management Technical Assistance** - Provide technical assistance to organizations and individuals focused on the species of conservation concern (e.g., threatened and endangered wildlife, monarch butterflies and pollinators, bats, reptiles and amphibians). Work with NHFG biologists to identify species priorities and data needs such as citizen science efforts. Coordinate and implement trainings, workshops, recruit and coordinate volunteers, and develop materials to assist with and promote this effort. NHFG will coordinate with eligible species identified in Grant T-2-3-R-2.
2. **New England Cottontail (NEC) Technical Assistance** - Provide technical assistance for NEC conservation efforts, related to habitat management and conservation planning, through participating in the NH NEC Land Management Team. (Grant T-2-3-R-2, P4)
3. **NH Rabbits Reports** - Maintain NH Rabbits Reports website and incorporate additional information as needed. Promote to various audiences and recruit participants. Manage data collection, verification and storage for reported sightings of eastern cottontails. (Grant T-2-3-R-2 , P4)

#### Deliverables:

- Participation in the New Hampshire New England Cottontail Land Management Team
- Summary of reports managed in the NH Rabbit Reporting website and documentation of other efforts to solicit use of the reporting website.
- Six-month progress and final reports will include data for the following metrics:
  - o Table of trainings/workshops presented, focused on species of greatest conservation need and associated habitats.
  - o Number of people attending SGCN workshops.
  - o Summary of records and number of people submitting to the NH Rabbit Reporting website.

**F. Budget and Invoicing Instructions for all Projects:**

**I. Technical Information And Guidance In Wildlife Management (Grant FW-25-T)**

<b>July 1, 2019 - June 30, 2021</b>	<b>State</b>	<b>Campus</b>	<b>Total</b>
Salary	\$ 129,784	\$ 49,261	\$ 179,045
Fringe (45%)	\$ 58,402	\$ 22,167	\$ 80,569
Supplies	\$ 16,800	\$ 0	\$ 16,800
Travel	\$ 9,300	\$ 0	\$ 9,300
Facilities & Admin (26%)	\$ 55,714	\$ 18,572	\$ 74,286
<b>Total</b>	<b>\$270,000</b>	<b>\$ 90,000</b>	<b>\$360,000</b>

**II. Technical Assistance for Planning - Taking Action for Wildlife (Grant FW-25-T)**

<b>July 1, 2019 - June 30, 2021</b>	<b>State</b>	<b>Campus</b>	<b>Total</b>
Salary	\$ 37,410	\$ 13,988	\$ 51,398
Fringe (45%)	\$ 16,835	\$ 6,294	\$ 23,129
Contractual (NHACC)	\$ 5,000	\$ 0	\$ 5,000
Travel	\$ 1,600	\$ 0	\$ 1,600
Facilities & Admin (26%)	\$ 15,820	\$ 5,273	\$ 21,093
<b>Total</b>	<b>\$76,664</b>	<b>\$25,555</b>	<b>\$102,220</b>

**III. Technical Assistance for Species and Habitats – Wildlife Action Plan (Grant T-9-T-2)**

<b>July 1, 2019 - June 30, 2021</b>	<b>State</b>	<b>Campus</b>	<b>Total</b>
Salary	\$ 19,282	\$ 11,386	\$ 30,668
Fringe (45%)	\$ 8,677	\$ 5,123	\$ 13,800
Supplies (Brochure printing)	\$ 2,500	\$ 0	\$ 2,500
Travel	\$ 200	\$ 0	\$ 200
Facilities & Admin (26%)	\$ 7,971	\$ 4,292	\$ 12,263
<b>Total</b>	<b>\$38,630</b>	<b>\$ 20,801</b>	<b>\$ 59,431</b>

**IV. SGCN Monitoring and Management Technical Assistance (Grant T-2-3-R-2)**

<b>July 1, 2019 - June 30, 2021</b>	<b>State</b>	<b>Campus</b>	<b>Total</b>
Salary	\$ 12,544	\$ 7,349	\$ 19,893
Fringe (45%)	\$ 5,645	\$ 3,307	\$ 8,952
Supplies	\$ 400		\$ 400
Travel	\$ 1,200		\$ 1,200
Facilities & Admin (26%)	\$ 5,145	\$ 2,770	\$ 7,915
<b>Total</b>	<b>\$ 24,934</b>	<b>\$ 13,426</b>	<b>\$ 38,360</b>

- 1: Campus will submit invoices to State on regular Campus invoice forms no more frequently than monthly and no less frequently than quarterly. Each invoice will be based on actual project expenses

incurred during the invoicing period, and shall show current and cumulative expenses by major cost categories for both State and Campus share of project costs. Normally, State will pay Campus within 30 days of receipt of each invoice. Reimbursement may be subject to submission and acceptance of progress reports, if such reports are requested by State.

2. Campus will submit its final invoices not later than **45** days after the Project Period end date. Reimbursement for the final invoices shall not be made until all required reports have been received by State for use in reporting to the Division of Wildlife and Sport Fish Restoration, U.S. Fish and Wildlife Service as required by federal assistance regulations.

**G. Other:** Any publications or publicity regarding these projects shall recognize funding sources and cooperative arrangements with New Hampshire Fish and Game and the U.S. Fish and Wildlife Service.

EXHIBIT B

Federal Award Information and Compliances

This project is funded under a Grant/Contract/Cooperative Agreement to the State from the Federal Sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of the Federal Grant/Contract/Cooperative Agreement are adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions, and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circular A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal Provisions are listed here:

- None
- Uniform Guidance issued by the Office of Management and Budget (OMB) in lieu of Circulars listed in paragraph above.

**SAM Search Results**

**List of records matching your search for :**

**Classification: Individual, Firm, Special Entity Designation, Vessel**

**Entity Name: ~~university of new hampshire~~**

**Entity Name: ~~university system of new hampshire~~**

**Functional Area: Performance Information**

**Record Status: Active**

**No Search Results**