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ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

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JOHN M. FORMELLA
ATTORNEY GENERAL



JANE E. YOUNG
DEPUTY ATTORNEY GENERAL

March 16, 2022

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to pay annual organizational dues to the National Criminal Justice Association, Washington, DC (Vendor #167164), in amount of \$5,202, for the period of July 1, 2022 through June 30, 2023 upon approval of the Governor and Executive Council through June 30, 2023. 100% Federal Funds.

Funding for this request is available as follows:

02-20-20-201510-1983	<u>FY 2022</u>
Grants Administration	
026-500251 Organizational Dues	\$5,202

EXPLANATION

Membership with the National Criminal Justice Association, in the amount of \$5,202, enables the Department of Justice, Grants Management Unit, to participate in vital training sessions regarding proper grant writing and management of criminal justice funds. It provides a central repository for information on the Edward Byrne Memorial Justice Assistant Grant (Byrne JAG) Act and other criminal justice programs. In addition, members receive technical assistance, networking opportunities with other members, and have access to expert resources including, but not limited to, a State Administering Agency grant making and management library.

In the event that federal funds are no longer available, general funds will not be requested to support this request.

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
March 16, 2022
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Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

#3492891

Standard questions required for Governor and Executive Council for organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*
The National Criminal Justice Association (NCJA) was established in 1971 and the Grants Management Unit has been a member since 1996.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?*
The Grants Management Unit does not belong to any another organization providing the same or similar benefits.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?*
This organization is made up of all 50 States. The Department of Justice is the sole State agency in New Hampshire belonging to this organization.
4. *How is the dues structure established?*
NCJA determines the dues amount based on state population.
5. *What benefit does the state receive from participating in this membership?*
Membership with the NCJA enables the Department of Justice, Grants Management Unit, to participate in vital training sessions regarding proper grant writing and management of criminal justice funds. It provides a central repository for information on the Byrne JAG Act and other criminal justice programs. In addition, members receive technical assistance, networking opportunities with other members, and have access to expert resources including, but not limited to, a State Administering Agency grant making and management library.

6. *Are training or educational/research materials included in the membership? If so, is the cost included.*

Yes, training and educational/research materials are included in the membership. All training costs are included.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?*

Membership is strongly suggested, but not mandatory.

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.*

There may be travel involved which is typically reimbursed through a scholarship. The Director of Administration or designee should attempt to attend the national conference which is held annually.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members and or officers of the organization).*

Director of Administration is an Advisory Member of NCJA because the Department of Justice is a designated State Administering Agency for criminal justice grants.

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.*

- Loss of information regarding grant funding;
- Loss of vital training regarding grants applications and grant management;
- Loss of technical assistance;
- Loss of the grant management library; and
- Loss of networking with other members regarding criminal justice grants.



March 14, 2022

Kathleen Carr
NH Department of Justice
33 Capitol St
Concord, NH 03301-6310

Dear Kathleen Carr,

Attached please find an invoice for your state's 2022-2023 membership dues for the National Criminal Justice Association (NCJA). State agency memberships run from July 1, 2022 – June 30, 2023.

We appreciate your continued support for NCJA and our work representing you and your state agency administrator counterparts around the country. Our voice is amplified by your collective membership.

NCJA state dues are based on state population and increases are based on the consumer price index. This year dues increased by 4.7%. Last year the Board of Directors voted not to increase state dues in recognition of the COVID-19 pandemic.

NCJA is a recognized leader on criminal and juvenile issues in Washington, D.C. due to our strong advocacy for federal assistance for state, tribal and local criminal justice agencies, and through the training and technical assistance, we provide to state criminal justice administering agencies. On your behalf, we work hard to educate Congress and the Administration on the important work you do in the states and the impact of funding and legislative decision-making on the Byrne Justice Assistance Grant (Byrne JAG) program, the Victims of Crime Act (VOCA) program as well as other funding programs under the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), the Office on Violence Against Women (OVW) and the Office for Victims of Crime (OVC). We also advocate for necessary changes to these programs through the Congressional reauthorization process and to minimize Byrne JAG penalties and unfunded mandates. This advocacy is more important than ever in this time of federal budget restraints than ever.

These advocacy and education efforts are funded with your membership dues and revenue from NCJA sponsored events. NCJA members are fortunate to be represented by a dedicated staff with significant substantive knowledge of criminal justice and Congressional processes and procedures. Your counsel and involvement in these efforts are essential to our success.

As NCJA members, you and your agency staff receive regular access to news and information to help you in your work. The *InfoLetter* highlights important issues and events happening in Congress and in the Administration. NCJA's signature publication, the *Justice Bulletin*, highlights promising practices and programs, new research and covers issues and developments affecting the criminal and juvenile justice community. The members' only section of the NCJA website houses our popular Justice Assistance Table which details funding levels for all the major justice



assistance grant programs along with numerous documents and charts that provide you with the funding and legislative information you need to know.

NCJA's monthly Learning Lunch series provides state members an opportunity to learn from and engage with colleagues. Topics covered on the calls include best practices and research, managing federal programs and emerging policies and trends. The sessions are a blend of learning about topics of common interest and sharing about issues you face in your day-to-day work.

Connect2Justice, NCJA's online members-only networking community offers members an opportunity to ask questions and learn from their peers. It is also home to Connect2Grants, a searchable listing of public and private grant opportunities curated for criminal justice professionals. Coming soon is an expansion of our Connect2Grants library to include information about federal grant dollars that are awarded to local jurisdictions and a members-only database of successful grant applications.

Our newly launched Topical Policy Sessions and Quarterly Government Affairs updates ensure that NCJA members have access to information, research and news that shape the criminal justice policy discussions in state capitals and in Washington, DC every day.

In addition, NCJA members also receive discounted registration rates for the Forum on Criminal Justice. The Forum is a partnership between the NCJA, the Bureau of Justice Assistance, the International Community Justice Association and the RSAT administrators' group. This annual conference showcases programs, research and policies that will help justice practitioners, researchers and decision-makers address pressing public safety issues.

Finally, the NCJA Policy Summit is exclusively for NCJA members. This annual event, which takes place each spring, is a chance for NCJA members to engage on the national level with stakeholders, advocates and government officials who are shaping the conversation about criminal justice policy reform across the country. The agenda includes panel discussions, networking opportunities and conversation. The 2022 Policy Summit will take place virtually on May 16, 2022. Registration will open soon!

We appreciate your support of the National Criminal Justice Association and look forward to your continued involvement in the association. With your help, the NCJA will continue to be your "partner in the nation's capital."

Sincerely,

Anne H. Jordan Esq.
President, NCJA Board of Directors
Manager of Criminal Process and Specialty Dockets, Maine Administrative Office of the Courts

National Criminal Justice
Association
720 7th Street, NW, 3rd
Floor
Washington, DC 20001
accountspayable@ncja.org



National Criminal
Justice Association

If paying by check please remit payment to:
National Criminal Justice Association
PO Box 70
Laurel, MD 20725

INVOICE

BILL TO

Kathleen Carr
NH Department of Justice
33 Capitol Street
Concord, NH 03301-6310

INVOICE # 2016

DATE 03/14/2022

DUE DATE 04/13/2022

TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
State - Membership Dues July 1, 2022 to June 30, 2023 NCJA Membership includes: Weekly electronic issues of the Justice Bulletin; Weekly electronic issues of the InfoLetter newsletter concerning congressional and federal activities; Access to the NCJA staff and offices in Washington, DC; Access to the members only section of the NCJA website (www.ncja.org); Access to Connect2Justice, our interactive members-only community; Access to Connect2Grants searchable library of funding opportunities Discounted National Forum registration fee for agency employees Peer networking at national and regional meetings; and Advocacy for the needs and priorities of state, tribal and local criminal justice in Washington, DC	1	5,202.00	5,202.00

Please make out any check to:
National Criminal Justice Association

BALANCE DUE

\$5,202.00

Mailing address:
National Criminal Justice Association
PO Box 70
Laurel, MD 20725