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STATE OF NEW HAMPSHIRE JAN 07 '15 AM 9:44 DAS

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER  
BUREAU OF HUMAN RESOURCE MANAGEMENT

Nicholas A. Toumpas  
Commissioner

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January 9, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

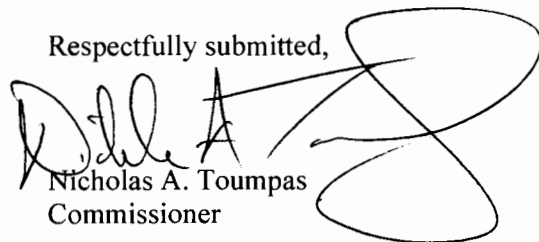
Authorize the Department of Health and Human Services, Bureau of Human Resource Management to process an increment for Marilee Nihan. Ms. Nihan is an appointed unclassified employee and with Governor and Council permission this increment will increase her pay matrix from KK3 (\$107,906.99) to KK4 (\$113,836.91); effective upon Governor and Council approval. 67.3% percent General Funds 36.7% Federal Funds.

**EXPLANATION**

This increment was due on September 4, 2014 but due an error regarding her increment date it was not processed in a timely manner.

Approval of this request will ensure that Ms. Nihan is being paid at the proper pay rate.

Respectfully submitted,

  
Nicholas A. Toumpas  
Commissioner