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# State of New Hampshire

## DEPARTMENT OF SAFETY OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

January 4, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Authorize the Department of Safety, Division of State Police, to accept and expend an additional \$70,269.00 of federal funds from the NH Highway Safety Agency entitled Enforcement Patrols for the purpose of motor vehicle enforcement on the State's interstate systems. Effective upon Governor and Council approval through June 30, 2013. Funding Source: 100% Agency Income.

Funds are available in SFY2013 in the following account:

02-23-23-234010-74790000 Dept. of Safety – Division of State Police – Enforcement Patrols

RSRC: 407036

Amount: \$70,269.00

| <u>Class</u> | <u>Description</u> | <u>Current Appropriation</u> | <u>Requested Action</u> | <u>Revised Appropriation</u> |
|--------------|--------------------|------------------------------|-------------------------|------------------------------|
| 009          | Agency Income      | \$ (96,283.00)               | \$ (70,269.00)          | \$ (166,552.00)              |
| 018-500106   | Overtime           | \$ 70,000.00                 | \$ 50,937.00            | \$ 120,937.00                |
| 040-500800   | Indirect Cost      | \$ 8,895.00                  | \$ 7,634.00             | \$ 16,529.00                 |
| 060-500606   | Benefits           | \$ 17,388.00                 | \$ 11,698.00            | \$ 29,086.00                 |
|              | Total              | \$ 96,283.00                 | \$ 70,269.00            | \$ 166,552.00                |

### Explanation

In an effort to combat the problems being experienced with motor vehicle violations, the NH State Police will hire, on an off-duty basis, troopers to work one-person overtime enforcement patrols when the violations have been found to be most prevalent.

As a result of the patrols, there is anticipated to be a material increase in warnings and summonses. The high visibility of the NH State Police patrol units will serve as a deterrent for motor vehicle violators. The additional patrols funded under this agreement, coupled with the existing NH State Police units, will demonstrate to the motoring public that efforts are being made to keep them safe while driving on the roadways in New Hampshire.

Additional funds are to be budgeted as follows:

Additional funds in Class 18 are needed to pay the overtime for details as approved by the approving Federal Agency.

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
January 4, 2013  
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Additional funds in Class 40 are needed to pay the indirect cost on the remaining appropriations.

Additional funds in Class 60 are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

This grant was budgeted, but due to budgeting two years in advance of receiving the grant, the anticipated amount was underestimated, therefore resulting in the above requested action.

In the event that Agency Income funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully Submitted,



John J. Barthelmes  
Commissioner of Safety

**Department of Safety  
Enforcement Patrols  
Fiscal Situation**

Federal Funds Awarded:

|                                                                      |                     |
|----------------------------------------------------------------------|---------------------|
| FFY 2012 - NH State Police Enforcement Patrols - 10/1/11 - 9/15/2012 | \$103,101.60        |
| FFY 2013 - NH State Police Enforcement Patrols - 10/1/12 - 9/15/2013 | \$115,672.46        |
| <b>Total Grant Funds Awarded</b>                                     | <b>\$218,774.06</b> |

|                                                             |                      |
|-------------------------------------------------------------|----------------------|
| Less SFY 2012 expenses on FFY 2012 Grants                   | (\$45,581.81)        |
| Less Balance of FFY 2012 Grants Budgeted in SFY13 Completed | (\$6,639.30)         |
| <b>Total</b>                                                | <b>(\$52,221.11)</b> |

|                                                                |                     |
|----------------------------------------------------------------|---------------------|
| <b>Net Grant Funds Remaining as of July 1, 2012 (SFY 2013)</b> | <b>\$166,552.95</b> |
|----------------------------------------------------------------|---------------------|

|                                                                                             |               |
|---------------------------------------------------------------------------------------------|---------------|
| Less: SFY 2013 Appropriation including prior year encumbrances:<br>02-23-23-234010-74790000 | (\$96,283.00) |
|---------------------------------------------------------------------------------------------|---------------|

|                                                    |                    |
|----------------------------------------------------|--------------------|
| <b>Excess grant funds available to appropriate</b> | <b>\$70,269.95</b> |
|----------------------------------------------------|--------------------|

|                     |                    |
|---------------------|--------------------|
| <b>This Request</b> | <b>\$70,269.00</b> |
|---------------------|--------------------|

# CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

State Of New Hampshire  
Highway Safety Agency  
78 Regional Drive, Building 2  
Concord, NH 03301-8530

## For HSA Use Only

|                 |                |
|-----------------|----------------|
| Date Received   | Project Number |
| August 23, 2012 | #315-13S-001   |
| Date Approved   | PSP and Task # |
| August 23, 2012 | 13-03, 01      |

### Part I

|                                                                |                                                                                                                                                                        |
|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Project Title</b><br>NH State Police Enforcement Patrols | <b>2. Type of Application (Check One)</b><br><input checked="" type="checkbox"/> Initial<br><input type="checkbox"/> Revision<br><input type="checkbox"/> Continuation |
|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                          |                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| <b>3. Applicant</b>                                                                                                                                                                                      |                                                                                            |
| <b>A. Name of Agency</b> DUNS Number 060340564<br>NH Department of Safety<br>NH Division of State Police                                                                                                 | <b>B. Address of Agency</b><br>33 Hazen Drive<br>Concord NH 03305-0011                     |
| <b>C. Government Unit (Check One)</b><br><input checked="" type="checkbox"/> State<br><input type="checkbox"/> City/Town<br><input type="checkbox"/> County<br><input type="checkbox"/> Other (specify): | <b>D. Name Address of Governmental Unit</b><br>State of New Hampshire<br>Concord, NH 03301 |

|                                                                                                                                                   |                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>4. Contract Duration</b><br><b>A. Contract Period</b><br>Start Date:              October 1, 2012<br>Termination Date:      September 15, 2013 | <b>Functional Area</b> SC - Speed Control<br><b>CFDA#</b> 20.600<br><b>Program Title</b> State & Community Highway Safety<br><b>Funding Source</b> National Highway Traffic Safety Administratio |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds |              |                |              |              |             |
|------------------------------------------------------------------------------|--------------|----------------|--------------|--------------|-------------|
| Cost Category                                                                | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services                                                        | \$104,125.00 | \$104,125.00   |              |              |             |
| b. Current Expense                                                           |              |                |              |              |             |
| c. Equipment                                                                 |              |                |              |              |             |
| d. Indirect Costs Audit                                                      | \$11,547.46  | \$11,547.46    |              |              |             |
| e. Contractual Services                                                      |              |                |              |              |             |
| f. Other                                                                     |              |                |              |              |             |
| Total Estimated Costs Including Non-Federal Share                            | \$115,672.46 | \$115,672.46   |              |              |             |

### 7. Local Benefit:

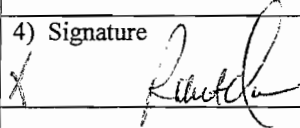
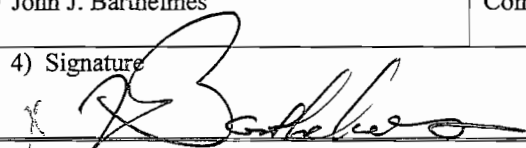
It is anticipated that the federal share for local benefit will be: 100% (\$115,672.46)

## Part II

| BUDGET AND PERSONNEL DATA                                    |             |              |
|--------------------------------------------------------------|-------------|--------------|
| a. Personnel Services (OVERTIME ENFORCEMENT PATROLS)         |             |              |
| Statewide Enforcement                                        |             |              |
| Salary: 1,300 hours x \$47.50/hour*                          | \$61,750.00 |              |
| Interstate 89 Enforcement                                    |             |              |
| Salary: 150 hours @ \$47.50/hour*                            | 7,125.00    |              |
| Routes 16 & 125 Enforcement                                  |             |              |
| Salary: 150 hours @ \$47.50/hour*                            | 7,125.00    |              |
| Special Enforcement Unit (Aircraft)                          |             |              |
| Salary: 150 Hours @ \$47.50/hour*                            | 7,125.00    |              |
| Benefits: 1,750 hours @ \$12.00                              | 21,000.00   | \$104,125.00 |
| *See Proposed Solution (page 3) for explanation of pay rates |             |              |
| b. Current Expenses                                          |             |              |
| c. Equipment                                                 |             |              |
| d. Indirect Costs and Audit Expense                          |             |              |
| Indirect costs: \$104,125.00 x 11.09 percent                 |             | 11,547.46    |
| e. Contractual Services                                      |             |              |
| f. Travel Expenses                                           |             |              |
| Total                                                        |             | \$115,672.46 |

## Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

|                                                                                                    |                                                                              |                                                   |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------|
| A. Project Director                                                                                |                                                                              |                                                   |
| 1) Name<br>Colonel Robert L. Quinn                                                                 | 2) Title<br>Director, NH Division of State Police<br>NH Department of Safety | 3) Address<br>33 Hazen Drive<br>Concord, NH 03305 |
| 4) Signature<br> |                                                                              | 5) Telephone Number<br>223-8813                   |
| B. Authorized Official                                                                             |                                                                              |                                                   |
| 1) Name<br>John J. Barthelmes                                                                      | 2) Title<br>Commissioner, NH Department of Safety                            | 3) Address<br>33 Hazen Drive<br>Concord, NH 03305 |
| 4) Signature<br> |                                                                              | 5) Telephone Number<br>223-3889                   |

## Part IV (For HSA Use Only)

|                                                               |                                                                                                                                                                               |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Approval Date<br>August 23, 2012                           | 2. Signature & Title<br><br><br>Peter M. Thomson, Coordinator<br>NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement:<br>\$115,672.46 |                                                                                                                                                                               |

# CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

State Of New Hampshire  
Highway Safety Agency  
78 Regional Drive, Building 2  
Concord, NH 03301-8530

## For HSA Use Only

|                                  |                                |
|----------------------------------|--------------------------------|
| Date Received<br>August 22, 2011 | Project Number<br>#315-12S-002 |
| Date Approved<br>August 22, 2011 | PSP and Task #<br>12-03, 01    |

### Part I

|                                                                |                                                                                                                                                                        |
|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Project Title</b><br>NH State Police Enforcement Patrols | <b>2. Type of Application (Check One)</b><br><input checked="" type="checkbox"/> Initial<br><input type="checkbox"/> Revision<br><input type="checkbox"/> Continuation |
|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                          |                                                                                            |
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| <b>3. Applicant</b>                                                                                                                                                                                      |                                                                                            |
| <b>A. Name of Agency</b> DUNS Number 060340564<br>NH Department of Safety<br>NH Division of State Police                                                                                                 | <b>B. Address of Agency</b><br>33 Hazen Drive<br>Concord NH 03305-0011                     |
| <b>C. Government Unit (Check One)</b><br><input checked="" type="checkbox"/> State<br><input type="checkbox"/> City/Town<br><input type="checkbox"/> County<br><input type="checkbox"/> Other (specify): | <b>D. Name Address of Governmental Unit</b><br>State of New Hampshire<br>Concord, NH 03301 |

|                                                                                                                                                   |                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>4. Contract Duration</b><br><b>A. Contract Period</b><br>Start Date:              October 1, 2011<br>Termination Date:      September 15, 2012 | <b>Functional Area</b> SC - Speed Control<br><b>CFDA#</b> 20.600<br><b>Program Title</b> State & Community Highway Safety<br><b>Funding Source</b> National Highway Traffic Safety Administratio |
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### 6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds |              |                |              |              |             |
|------------------------------------------------------------------------------|--------------|----------------|--------------|--------------|-------------|
| Cost Category                                                                | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services                                                        | \$95,200.00  | \$95,200.00    |              |              |             |
| b. Current Expense                                                           |              |                |              |              |             |
| c. Equipment                                                                 |              |                |              |              |             |
| d. Indirect Costs Audit                                                      | \$7,901.60   | \$7,901.60     |              |              |             |
| e. Contractual Services                                                      |              |                |              |              |             |
| f. Other                                                                     |              |                |              |              |             |
| Total Estimated Costs Including Non-Federal Share                            | \$103,101.60 | \$103,101.60   |              |              |             |

### 7. Local Benefit:

It is anticipated that the federal share for local benefit will be:    0% (\$0.00)

## Part II

| BUDGET AND PERSONNEL DATA                                    |             |              |
|--------------------------------------------------------------|-------------|--------------|
| a. Personnel Services (OVERTIME ENFORCEMENT PATROLS)         |             |              |
| Statewide Enforcement                                        |             |              |
| Salary: 1,150 hours x \$47.50/hour*                          | \$54,625.00 |              |
| Interstate 89 Enforcement                                    |             |              |
| Salary: 150 hours @ \$47.50/hour*                            | 7,125.00    |              |
| Routes 16 & 125 Enforcement                                  |             |              |
| Salary: 300 hours @ \$47.50/hour*                            | 14,250.00   |              |
| Benefits: 1,600 hours @ \$12.00                              | 19,200.00   | \$95,200.00  |
| *See Proposed Solution (page 3) for explanation of pay rates |             |              |
| b. Current Expenses                                          |             |              |
| c. Equipment                                                 |             |              |
| d. Indirect Costs and Audit Expense                          |             |              |
| Indirect costs: \$95,200.00 x 8.30 percent                   |             | 7,901.60     |
| e. Contractual Services                                      |             |              |
| f. Travel Expenses                                           |             |              |
| Total                                                        |             | \$103,101.60 |

## Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

|                                                                                                             |                                                                              |                                                   |
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| A. Project Director                                                                                         |                                                                              |                                                   |
| 1) Name<br>Colonel Robert L. Quinn                                                                          | 2) Title<br>Director, NH Division of State Police<br>NH Department of Safety | 3) Address<br>33 Hazen Drive<br>Concord, NH 03305 |
| 4) Signature<br> 8/14/11 |                                                                              | 5) Telephone Number<br>223-8813                   |
| B. Authorized Official                                                                                      |                                                                              |                                                   |
| 1) Name<br>John J. Barthelmes                                                                               | 2) Title<br>Commissioner, NH Department of Safety                            | 3) Address<br>33 Hazen Drive<br>Concord, NH 03305 |
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## Part IV (For HSA Use Only)

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| 1. Approval Date<br>August 22, 2011                           | 2. Signature & Title<br><br><br>Peter M. Thomson, Coordinator<br>NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement:<br>\$103,101.60 |                                                                                                                                                                               |