



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

January 16, 2018

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*Christopher Sununu* 2/20/18  
Approved by Fiscal Committee      **Date**

**Requested Action**

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Safety (DOS), Division of State Police, to accept and expend \$657,188.00 of federal funds from the US Department of Justice to assist law enforcement in investigating illicit activities related to the distribution of opioids. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.
  
2. Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to establish one (1) temporary full-time position titled Senior Management Analyst (LG 26, A000), to be assigned to the Division of State Police, Information and Analysis Center (IAC). Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2018 in the following account:

02-23-23-234010-43430000 Dept. of Safety – Division of State Police – Drug Eradication

| <u>Class</u> | <u>Description</u>         | <u>Current</u><br><u>Appropriation</u> | <u>Requested</u><br><u>Action</u> | <u>Revised</u><br><u>Appropriation</u> |
|--------------|----------------------------|--|-----------------------------------|--|
| 000-404805   | Federal Funds              | \$ 0.00                                | \$ (657,188.00)                   | \$ (657,188.00)                        |
| 018-500106   | Overtime                   | \$ 0.00                                | \$ 298,368.00                     | \$ 298,368.00                          |
| 030-500311   | Equipment                  | \$ 0.00                                | \$ 158,838.00                     | \$ 158,838.00                          |
| 059-500117   | Salary Temporary Employees | \$ 0.00                                | \$ 85,332.00                      | \$ 85,332.00                           |
| 060-500602   | Benefits                   | \$ 0.00                                | \$ 114,650.00                     | \$ 114,650.00                          |
|              | <b>Total</b>               | \$ 0.00                                | \$ 657,188.00                     | \$ 657,188.00                          |

**Explanation**

This federal grant awarded by the US Department of Justice under the 2017 Anti-Heroin Task Force Program (AHTF) will assist law enforcement in investigating illicit activities related to the distribution of opioids. New Hampshire continues to experience overdose deaths related to heroin and other illegal opioids comparable to other states with much larger populations. In 2016, New Hampshire had the third highest rate per capita of overdose deaths in the nation. This program will utilize increased enforcement activities, increased data analysis, and new investigative equipment to improve the effectiveness of law enforcement to investigate, interdict, and reduce the supply of opioids in New Hampshire.

This grant provides for overtime for New Hampshire State Police (NHSP) to participate in new community policing initiatives regarding illegal drug trafficking activities by combining efforts with Manchester law enforcement. These funds will also provide for overtime for NHSP Information and Analysis Center (IAC) staff to analyze data and coordinate with applicable

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local partners regarding effective targeted activities in order to maximize the effectiveness of existing programs by further leveraging investments in these areas. A new temporary full-time Senior Management Analyst in the IAC will focus on intelligence gathering and analysis to support and maximize efforts related to these activities. Grant funds will also be used to purchase equipment to be utilized in accordance with all search and seizure laws including a Universal Forensics Extraction Device (UFED), a mobile x-ray machine, and substance analyzer to aid in these efforts.

The effectiveness of this program will be measured by comparing heroin and illegal opioid investigation numbers and arrests before initiation with heroin and illegal opioid investigation numbers and arrests during the program and at its conclusion. By combining increased enforcement activities, increased data analysis, and new investigative equipment, it is anticipated that these federal funds from the Anti-Heroin Task Force Program will help reduce the supply of opioids in New Hampshire.

Funds are to be budgeted as follows:

Funds in Class 018, Overtime, are needed to pay for overtime to participate in new initiatives, analyze data, and coordinate with local partners.

Funds in Class 030, Equipment, are needed to purchase a Universal Forensics Extraction Device (UFED), a mobile x-ray machine, and substance analyzer to be used by the sworn staff.

Funds in Class 40, Indirect Cost, are not budgeted as they are a disallowed cost in the grant.

Funds in Class 41, Audit Funds Set Aside, are not budgeted as they are a disallowed cost in the grant.

Funds in Class 059, Temp Full time, are needed to fund a temporary full-time position (Senior Management Analyst, LG 26) to work out of the IAC.

Funds in Class 060, Benefits, are needed to pay the benefits associated with classes 018 and 059.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) *List of personnel involved:* One (1) new temporary full-time Senior Management Analyst (LG 26, A000).
- 2) *Nature, Need, and Duration:* The Senior Management Analyst will be assigned to the Division of State Police, Information and Analysis Center, in an effort to gather and analyze intelligence from enforcement operations. This position will remain as long as federal funds are available.
- 3) *Relationship to existing agency programs:* This position will be part of the Division of State Police, Information and Analysis Center, to assist with gathering and analyzing intelligence.
- 4) *Has a similar program been requested of the legislature and denied?* No.
- 5) *Why wasn't funding included in the agency's budget request?* Funds were unanticipated at the time the budget was created.
- 6) *Can portions of the grant funds be utilized?* These funds can only be utilized for the purpose of funding this temporary full-time position.
- 7) *Estimate the funds required to continue this position(s):* Based upon the 2016-2017 Collective Bargaining Agreement, within the pay scale for A000 – 37.5 hour wage schedule, the amount needed to fund the Senior Management Analyst (LG 26, Step 6) for one year would be \$63,999.00 for salaries and an additional \$30,908.00 for benefits for a total of \$94,907.00.

In the event that Agency Income funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES  
145 N Street, NE, Washington, D.C. 20530

**COPS**

November 16, 2017

Director Christopher Wagner  
Commissioner John Barthelmes

New Hampshire Department of Safety  
33 Hazen Drive  
Concord, NH 03305  
ORI NHNSP00

Re: Anti-Heroin Task Force award number 2017HPWX0008

Dear Director Wagner and Commissioner Barthelmes:

Congratulations on your agency's award for \$688,856.00<sup>\*</sup> in federal funds over a two-year award period under the 2017 Anti-Heroin Task Force Program (AHTF). Your agency may use AHTF award funding to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids.

A list of conditions that apply to your award is included on the award condition pages included in your award package. A limited number of agencies may be subject to an Additional Award Notification as a result of an ongoing federal civil rights investigation, other award review, or audit of your agency by the Department of Justice. If applicable to your agency, the Additional Award Notification is included at the end of this letter and is incorporated by reference as part of this letter. In addition, a limited number of agencies may be subject to Special Conditions as a result of high risk designation or other unique circumstances. If applicable to your agency, these Special Conditions will be found in an Award Document Supplement in your award package. You should read and familiarize yourself with these conditions. **To officially accept your award, the Award Document (with the Award Terms and Conditions that is incorporated by reference into the Award Document, and if applicable, Special Conditions and/or High Risk Conditions in the Award Document Supplement) must be signed electronically via the Account Access Tab in the COPS Office website at [www.cops.usdoj.gov](http://www.cops.usdoj.gov) within 90 days from the date of this letter.**

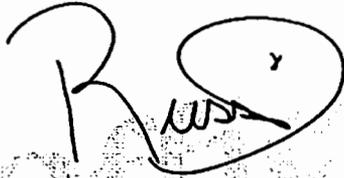
The official start date of your award is 11/01/2017. Therefore, you can be reimbursed for allowable and approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum (FCM) included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process and award funds may only be used for approved items. The FCM will specify the final award amount and will also identify any disallowed costs.

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING

Supplemental online award information for 2017 AHTF recipients can be found at <https://cops.usdoj.gov/Default.asp?Item=2776>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation and management of your award including the 2017 AHTF Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. In addition, the above website link includes the forms and instructions necessary to begin drawing down funds for your award. Please also ensure that you print out a copy of your application and maintain it with your award file records.

Once again, congratulations on your 2017 AHTF award. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell Washington". The signature is stylized with a large "R" and "W".

Russell Washington  
Acting Director

**Additional Award Notification**