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State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, N.H. 03305
 603-271-2791

ROBERT L. QUINN
 COMMISSIONER OF SAFETY

July 27, 2019

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police, to **retroactively** accept and expend federal pass-through funds in the amount of \$6,060.00 from the Department of Safety, Office of Highway Safety, entitled "DOS Data Analyst" to pay for overtime related costs for the State Police Data Analyst. Effective upon Governor and Council approval for the period of July 1, 2019, through September 30, 2019. Funding Source: 100% Agency Income.

Funds are to be budgeted in the account titled:

02-23-23-234010-22110000 Dept. of Safety – Division of State Police – Highway Safety Equipment and Training Grants

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u> <u>Authorized</u>	<u>Requested</u> <u>Action</u>	<u>Revised Adjusted</u> <u>Authorized</u>
009-405921	Agency Income	\$ 0.00	\$ (6,060.00)	\$ (6,060.00)
018-500106	Overtime	\$ 0.00	\$ 4,496.00	\$ 4,496.00
040-500800	Indirect Cost	\$ 0.00	\$ 665.00	\$ 665.00
060-500602	Benefits	\$ 0.00	\$ 899.00	\$ 899.00
	Total	\$ 0.00	\$ 6,060.00	\$ 6,060.00

Explanation

This request is **retroactive** due to the timing of fiscal year close-out and Governor and Council meeting schedules. This request to accept and expend funds from the Office of Highway Safety has enabled the Data Analyst to retrieve and analyze Highway Safety related data (crashes, arrests, ticketing, etc.) which has identified highway safety problem areas or concerns. This data is then shared with State, local, and county law enforcement agencies or other partners to support enforcement or media outreach efforts, target areas of concern for legislative change, or other initiatives.

The funds are to be budgeted as follows:

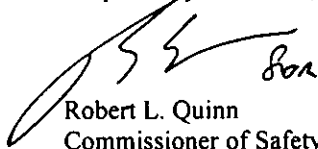
Funds in class 018, Overtime, will be used to pay for the overtime for the Data Analyst.

Funds in class 040, Indirect Costs, will be used to pay Administrative Services for indirect costs on all eligible expenses.

Funds in class 060, Benefits, will be used to pay for benefits related to the overtime expenses.

In the event that Agency Income becomes no longer available, General or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
 Commissioner of Safety

Department of Safety
Highway Safety Equipment and Training Grants
Fiscal Situation
02-23-23-234010-22110000

Federal Funds Awarded:

FFY 2019 - DOS Data Analyst - 10/1/2018 - 9/30/2019

Total Grant Funds Awarded \$17,062.13
\$17,062.13

Less: SFY 2019 Expenditures

\$11,001.18

Remaining excess grant funds available to appropriate

\$6,060.95

This Request

\$6,060.00

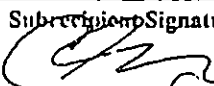
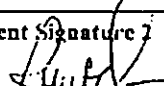
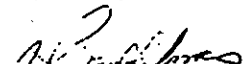
OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Grant Agreement Title: NHSP Data Analysis

Grant Agreement #: 19-246

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Second Floor Concord, NH 03305	
1.3. Subrecipient Name NH Department of Safety Division of State Police		1.4. Subrecipient Address 33 Hazen Drive Concord, NH 03305	
Colonel's Email Address: christopher.wagner@dos.nh.gov		Grant Contact Email: christopher.wagner@dos.nh.gov	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) State		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 603-223-8813	1.6. Effective Date October 1, 2018	1.7. Completion Date September 30, 2019	1.8. Grant Limitation \$17,062,413
1.9. Grant Officer for State Agency John A. Clegg		1.10. State Agency Telephone Number 603-271-2893	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Colonel Christopher J. Wagner Director, NH State Police	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Robert L. Quinn DOS Assistant Commissioner	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelme, Commissioner NH Department of Safety Date: 10/24/18	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			