



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



A  
 Bond

**Victoria F. Sheehan**  
 Commissioner

**William Cass, P.E.**  
 Assistant Commissioner

The Honorable Neal M. Kurk, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

Division of Operations  
 March 19, 2018

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$3,952,000 from Highway Surplus to fund winter maintenance activities effective upon Fiscal Committee and Governor and Council approval through June 30, 2018. 100% Highway Funds.

Funds are to be budgeted as follows:

**From:** 04-096-096-960015-363615-0000 Highway Surplus Account \$3,952,000

04-096-096-960515-2928	Current Budget FY2018	Requested Change	Revised Budget FY2018
<b>Winter Maintenance</b>			
<b>Expenses:</b>			
017 500147 FT Employees Special Payment	\$544,320	\$0	\$544,320
018 500106 Overtime	4,791,556	210,000	5,001,556
019 500105 Holiday Pay	33,109	0	33,109
020 500200 Current Expense	12,402,741	2,500,000	14,902,741
022 500255 Rents-Leases Other than State	8,945,934	1,200,000	10,145,934
023 500291 Heat, Electricity, Water	867,060	0	867,060
024 500225 Maint. Other than Bldg-Grounds	44,595	0	44,595
030 500311 Equipment New Replacement	394,584	0	394,584
037 500147 Technology	49,415	0	49,415
039 500180 Telecommunications	117,119	0	117,119
047 500240 Own Forces Maint Bldgs & Grnds	10,000	0	10,000
048 500226 Contractual Maint Bldgs & Grnds	41,000	0	41,000
050 500109 Personal Service Temp	210,000	0	210,000
060 500601 Benefits	1,105,499	42,000	1,147,499
070 500704 In-State Travel Reimbursement	170,291	0	170,291
103 500741 Contracts for Op Services	56,111	0	56,111
Total	\$29,783,334	\$3,952,000	\$33,735,334
<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000015 Highway Funds	\$29,783,334	\$3,952,000	\$33,735,334
Total	\$29,783,334	\$3,952,000	\$33,735,334

**EXPLANATION**

The Department requests authorization to transfer from the Highway Surplus Account, the amount of \$3,952,000 for winter maintenance activities. Specific explanations relating to the Department's spending requests are as follows:

**Winter Maintenance (2928) 99.10% Highway Funds; and 0.90% Intra-Agency Transfers**

- Class 018      Increase Overtime for winter maintenance employees by \$210,000
- Class 020      Increase Current Expense for additional costs of salt by \$2,500,000
- Class 022      Increase Rents-Leases Other than State for additional use of rented equipment by \$1,200,000
- Class 060      Increase associated Benefits for winter maintenance employees by \$42,000

For budgeting purposes, the Department estimates winter maintenance over a three-year average. Due to projected costs of winter maintenance, the expenditures in the above class lines for snow removal activities and related equipment usage will exceed the budgeted amount. The Department requested an additional \$6,245,000 in February 2018 (Fiscal item #18-020 2/16/18 and G&C #13 2/21/18). Due to the severity of the winter, the Department requests an additional \$3,952,000 to provide snow removal and purchase materials related to winter maintenance and the safety of the traveling public. A portion of these funds will be used to compensate rented equipment. The Department is concerned that without authorization, payments to rented equipment vendors could not be made.

At winter week 19 (March 16, 2018) or 76% through the winter, the Department has utilized 98% of the winter maintenance budget. At this time, the Department is estimating that it will need \$3.952M from the Undesignated Highway Fund balance for winter maintenance. This projection is based on actual expenses incurred through winter week 19 plus estimated expenditures that reflect the cost of two (2) additional winter storms prior to the culmination of the winter season. Should these storms not materialize then funds not expended will be lapsed back into the Highway Fund during fiscal year end close.

Transfer requests for winter maintenance activities in the past four years plus current fiscal year to date were as follows:

Fiscal Year	2014	2015	2016	2017	2018
Transfer Requested	\$9,018,000	\$8,835,000	\$0	\$9,105,750	\$6,245,000
Lapsed Funds related to Winter Maintenance	1,184,756	993,439	0	562,396	0
Additional transfer request					3,952,000
Transfer Funds Expended For Winter Maintenance	\$7,833,244	\$7,841,561	\$0	\$8,543,354	\$10,197,000

Your approval of this resolution is respectfully requested.

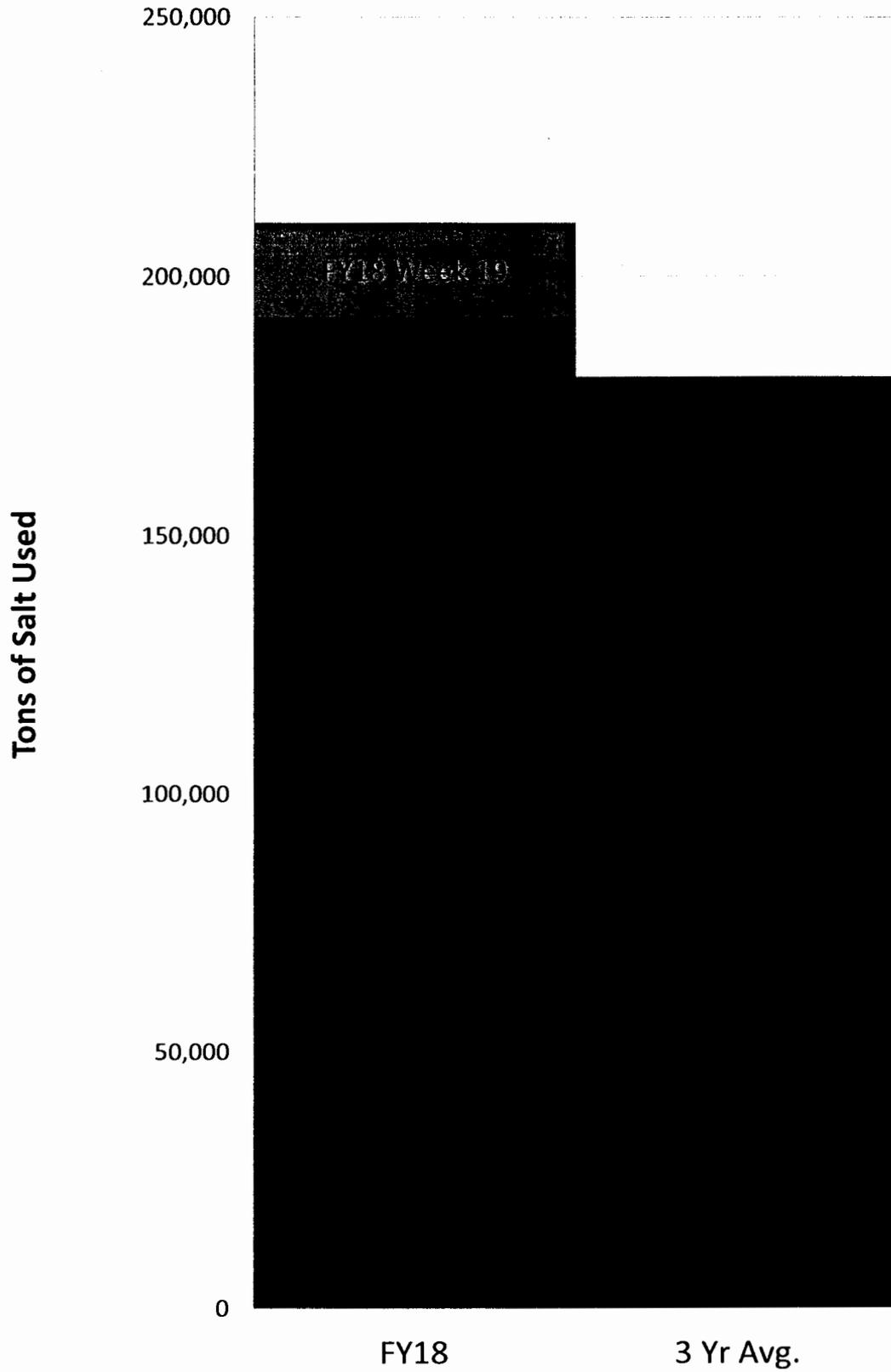
Sincerely,



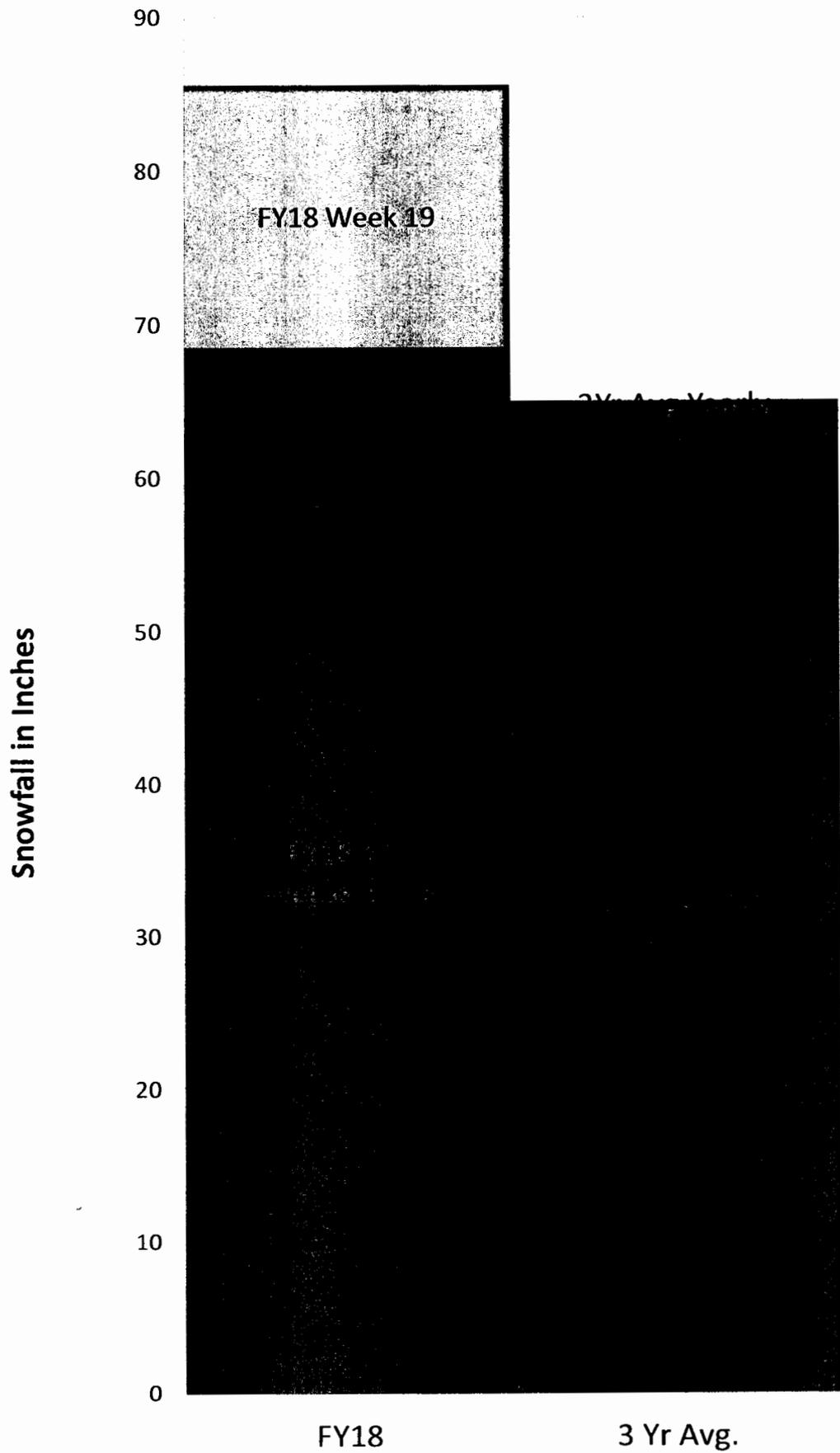
Victoria F. Sheehan  
Commissioner

Attachments

# FY18 Salt Used Comparison



# FY18 Snowfall Comparison



**State of New Hampshire-Dept of Administrative Services**  
**Preliminary Unaudited Surplus Statement - Highway Fund**  
**Fiscal Years 2017 Actual with 2018/2019 Budget**  
(expressed in millions)

3/19/2018

	Per CAFR	CofC*	CofC
	FY 2017	FY 2018	FY 2019
<b>Undesignated Fund Balance, July 1 (Budgetary)</b>	\$ 60.3	\$ 74.1	\$ 53.1
<b>Additions:</b>			
Unrestricted Revenue			
Gasoline Tax	127.5	126.3	126.3
Motor Vehicle Fees	119.5	114.6	115.7
Other	0.3	0.2	0.2
Less: Cost of Collections-DOS	(26.4)	(29.2)	(30.0)
Transfer In from General Fund	13.9	-	-
Other Credits	0.6	1.4	1.4
<b>Total Additions</b>	<b>235.4</b>	<b>213.3</b>	<b>213.6</b>
<b>Deductions:</b>			
Appropriations Net of Estimated Revenues-DOT (HB144 for 18/19)	(190.0)	(202.8)	(204.9)
Appropriations Net of Estimated Revenues-DOS/Other (HB 144 for 18/19)	(33.7)	(33.3)	(33.8)
<b>Additional Appropriations:</b>			
Transfer from Highway Surplus - Winter Maintenance	(9.1)	(6.2)	
DOT Appropriation from FY16 Excess	(8.6)		
DOS Appropriation for SP Cruisers	(0.5)		
Employee Pay Raise	(2.2)		
Other Appropriation Adjustments	(0.3)		
Legal settlement (FY18)		(0.8)	
<b>Less Lapse:</b>			
Lapse-Transportation	21.2	9.4	9.4
Lapse-Safety/Other	3.8	1.6	1.6
<b>Total Net Appropriations</b>	<b>(219.4)</b>	<b>(232.1)</b>	<b>(227.7)</b>
Other Debits	(2.2)	(2.2)	(2.2)
<b>Current Year Balance</b>	<b>13.8</b>	<b>(21.0)</b>	<b>(16.3)</b>
<b>Undesignated Fund Balance, June 30 (Budgetary)</b>	<b>74.1</b>	<b>53.1</b>	<b>36.8</b>
<b>GAAP and Other Adjustments</b>	<b>(25.7)</b>	<b>(24.7)</b>	<b>(24.6)</b>
Other			
<b>Undesignated Fund Balance, June 30 (GAAP)</b>	<b>48.4</b>	<b>28.4</b>	<b>12.2</b>

\* FY18 reflects the Committee of Conference surplus statement, plus any additional appropriations through 2/28/18  
Note: Budgetary balances and GAAP adjustments do not include bonds authorized/unissued.