



Nicholas A. Toumpas  
Commissioner

Marcella Jordan Bobinsky  
Acting Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6503  
603-271-4612 1-800-852-3345 Ext. 4612  
Fax: 603-271-4827 TDD Access: 1-800-735-2964



August 5, 2015

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*J. Patisson*  
Approved by Fiscal Committee 8/26/15  
Date

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Public Health Protection, Healthy Homes & Environment Section, Asthma Control Program to accept and expend Asthma funds in the amount of \$103,396 received from the Centers for Disease Control & Prevention, National Center for Environmental Health to fund the Asthma Control Program effective upon date of approval by the Fiscal Committee and Governor and Council, through December 31, 2015, and further authorize the funds to be allocated as follows. 100% Federal Funds.

05-95-90-901510-5667 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PUBLIC HEALTH PROTECTION, CHRONIC DISEASE - ASTHMA

**SFY 2016**

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403948	Federal Funds	\$314,973.00	\$103,396.00	\$418,369.00
<b>Total Revenue</b>		<b>\$314,973.00</b>	<b>\$103,396.00</b>	<b>\$418,369.00</b>
010-500100	Personnel Services Permanent	\$66,060.00	\$0.00	\$66,060.00
018-500106	Overtime	\$1.00	\$0.00	\$1.00
020-500200	Current Expense	\$1,556.00	\$1,744.00	\$3,300.00
022-500255	Rent Other Than State Space	\$225.00	\$0.00	\$225.00
024-500230	Maintenance Other Than Building	\$0.00	\$2,361.00	\$2,361.00

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
026-500251	Organizational Dues	\$0.00	\$100.00	\$100.00
030-500301	Equipment	\$1.00	\$1,499.00	\$1,500.00
039-500188	Telecommunications	\$800.00	\$0.00	\$800.00
041-500801	Audit	\$245.00	\$103.00	\$348.00
042-500620	Additional Fringe Benefits-COLA	\$6,909.00	\$0.00	\$6,909.00
060-500601	Benefits	\$35,403.00	\$0.00	\$35,403.00
066-500543	Employee Training	\$244.00	\$856.00	\$1100.00
070-500700	In-State Travel	\$800.00	\$0.00	\$800.00
080-500710	O-O-State Travel	\$4,250.00	\$5,075.00	\$9,325.00
102-500731	Contracts for Program Services	\$198,479.00	\$91,658.00	\$290,137.00
<b>Total Expenses</b>		<b>\$314,973.00</b>	<b>\$103,396.00</b>	<b>\$418,369.00</b>

#### EXPLANATION

These funds were not awarded until September 1, 2014, and were not included in the SFY 2015 budget. Grants funds awarded for periods after SFY 2015, have been requested in the operating budgets for SFY 2016-SFY 2017.

Listed below are answers to standard questions required of all Fiscal Committee item requests, related to RSA 14:30-a, VI "Expenditure of funds over \$100,000 from any Non State Source", or RSA124:15,"Positions Authorized" or both:

1. Is the action required of this request a result of the Continuing Resolution for FY 2016?

Yes, funding requested in the FY2016-2017 Budget is not available due to the Continuing Resolution.

2. If this request is **retroactive** what is the significance and importance of the action being effective from an earlier date?

This request is not retroactive.

3. Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.)

No, this was not established through Fiscal Committee and Governor and Executive Council action. It was established through the biennium budget process

4. Was funding for this program included in the FY 2014-2015 enacted Budget or requested and denied?

Funding was included in the FY2014-2015 budget. However, an increase in federal funds requested as part of the FY 2016-2017 Budget Request is not available during the Continuing Resolution.

5. Is this program in total or in part, included in the vetoed FY 2016-2017 Operating Budget proposal currently pending for your department, or was it requested and denied?

Yes, this funding is included in the FY2016-2017 Operating Budget proposal.

6. Does this program include, either positions or consultants, and if so are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.)

This program includes funding for three, filled full time positions. A Program Planner III, Public Health Program Manager and a Health Promotion Advisor. However, this item is not requesting any new funding for these positions.

7. What would be the effect should this program be discontinued or not initiated as a result of this request being denied?

If this request is denied, proposed increased physician outreach would not occur. This funding expands comprehensive asthma control and coordinates public health strategies with rapidly accelerating healthcare reform.

The Centers for Disease Control & Prevention (CDC), National Center for Environmental Health, provides federal funding to the Asthma Control Program. These funds are used increase the collaboration between public health and the health care system to ensure those with asthma receive all the services they need to improve their ability to breathe. The funds are to be budgeted as follows:

- **Funds in class 020** (current expense) are budgeted to purchase office supplies, copying, and printing, and other consumable supplies.
- **Funds in class 024** (Maintenance Other Than Building) are budgeted to purchase an annual maintenance agreement from Executive Information Systems (EIS) to support Statistical Analysis System (SAS) software used by the Program Epidemiologist. The former Program Epidemiologist used Statistical Analysis System (SAS) software for asthma data analysis and CDC reporting. When the Epidemiologist left the program and there was a vacancy, the maintenance agreement lapsed as no one was using the SAS software. The Asthma Control Program has hired a new Epidemiologist that will be using the SAS software and it is required that we have the maintenance agreement to support the software
- **Funds in class 026** (organizational dues) are budgeted to pay dues to the American Evaluation Association for the Asthma program.

- **Funds in class 030** (equipment) are budgeted to purchase a laptop computer and peripherals to support the Program manager.
- **Funds in class 041** (audit) are budgeted per state requirements.
- **Funds in class 066** (Employee Training) are budgeted program staff to participate in professional improvement training.
- **Funds in class 080** (out-of-state travel) are budgeted to cover travel expenses for meetings mandated by the funder and for professional development.
- **Funds in class 102** (program services) are budgeted for contracts for program services to contract with Community Health Access Network (CHAN) and ICF Macro.

**In response to the anticipated two-part question,** "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?"

The Division offers the following information: These funds may *not* be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above. These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

**Area served:** Statewide.

**Source of funds:** These funds are 100% Federal from the Centers for Disease Control and Prevention to fund the Asthma Control Program. Attached is the Notice of Grant Award and award history. Notice of these funds was received July 20, 2014.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Marcella Jordan Bobinsky, MPH  
Acting Director

Approved by:



Nicholas A. Toumpas  
Commissioner

MJB/kac

**Award History**  
**Improved Asthma Management Through Education, Policy Change and Collaboration Between**  
**Public Health and Health Care Systems, Schools and Home Visiting Agencies**  
**2U59EH000509-06**

Award Ending 08/31/15	500,000
Anticipated Award Ending 08/31/16 (500,000/12*10)	416,667
Anticipated Expended thru 6/30/2015 (48,701*2)	<u>(97,402)</u>
Award Balance 7/1/15	819,265
SFY 16 Appropriation **	(244,454)
OYR	<u>(68,761)</u>
Available to Accept in SFY 16	506,050
Amount Requested this Action	<u><u>103,396</u></u>

**\*\* SFY 16 Appropriation**

010-090-5667	Current	OYR	Total	This Action	Revised Budget
Asthma	217,282	68,761	286,043	103,396	389,439
Lead	<u>28,930</u>	-	<u>28,930</u>	-	<u>28,930</u>
Total	246,212	68,761	314,973	103,396	418,369



COOPERATIVE AGREEMENTS  
Department of Health and Human Services  
Centers for Disease Control and Prevention  
NATIONAL CENTER FOR ENVIRONMENTAL HEALTH

Notice of Award

Issue Date: 07/30/2014



**Grant Number:** 2U59EH000509-06  
**FAIN:** U59EH000509

**Principal Investigator(s):**  
Michael Dumond

**Project Title:** IMPROVED ASTHMA MANAGEMENT THROUGH EDUCATION, POLICY CHANGE AND COLLABORATION BETWEEN PUBLIC HEALTH AND HEALTH CARE SYSTEMS, SCHOOLS AND HOME VISITING AGENCIES

DOLORES COOPER  
FINANCIAL ADMINISTRATOR  
DIVISION OF PUBLIC HEALTH SERVICES  
NEW HAMPSHIRE DEPT OF HEALTH & HUMAN SVCS  
29 HAZEN DRIVE  
CONCORD, NH 033016504

**Budget Period:** 09/01/2014 – 08/31/2015  
**Project Period:** 09/01/2014 – 08/31/2019

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$500,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPARTMENT OF HEALTH & HUMAN SERVICES in support of the above referenced project. This award is pursuant to the authority of 301(A)311,317(C)PHSACTI42USC241,243,247B and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Ralph U Robinson  
Grants Management Officer  
Centers for Disease Control and Prevention

Additional information follows

**SECTION I – AWARD DATA – 2U59EH000509-06**

**Award Calculation (U.S. Dollars)**

<b>Salaries and Wages</b>	\$152,883
<b>Fringe Benefits</b>	\$77,435
<b>Personnel Costs (Subtotal)</b>	\$230,318
<b>Supplies</b>	\$5,630
<b>Travel Costs</b>	\$7,085
<b>Other Costs</b>	\$61,598
<b>Consortium/Contractual Cost</b>	\$195,369

<b>Federal Direct Costs</b>	\$500,000
<b>Approved Budget</b>	\$500,000
<b>Federal Share</b>	\$500,000
<b>TOTAL FEDERAL AWARD AMOUNT</b>	\$500,000

**AMOUNT OF THIS ACTION (FEDERAL SHARE) \$500,000**

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

07	\$500,000
08	\$500,000
09	\$500,000
10	\$500,000

**Fiscal Information:**

**CFDA Number:** 93.070  
**EIN:** 1026000618B3  
**Document Number:** 000509EH14

IC	CAN	2014	2015	2016	2017	2018
EH	939ZRHM	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
6	\$500,000	\$500,000
7	\$500,000	\$500,000
8	\$500,000	\$500,000
9	\$500,000	\$500,000
10	\$500,000	\$500,000

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

**CDC Administrative Data:**

**PCC: N / OC: 4151 / Processed: ERAAPPS 07/22/2014**

---

**SECTION II – PAYMENT/HOTLINE INFORMATION – 2U59EH000509-06**

For payment information see Payment Information section in Additional Terms and Conditions.

**INSPECTOR GENERAL:** The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hstips@oig.hhs.gov](mailto:hstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they