



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
August 27, 2013

Dutton 9/13/13
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to Chapter 144:95, L'2013 authorize the Department of Transportation to transfer \$182,000 between Turnpike Fund accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2014 as follows:

04-096-096-961017-7499	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Debt Service			
Expenses:			
044 500407 Rev Bond Interest Payments	\$42,500,000	(\$75,000)	\$42,425,000
Total	\$42,500,000	(\$75,000)	\$42,425,000
Source of Funds			
Revenue:			
000-406877 Federal Funds	\$3,130,638	\$0	\$3,130,638
000017 Turnpike Fund	39,369,362	(75,000)	39,294,362
	\$42,500,000	(\$75,000)	\$42,425,000

04-096-096-961017-7022	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Administration - Support			
Expenses:			
010 500100 Personal Services – Perm	\$1,640,848	\$0	\$1,640,848
017 500147 FT Employees Special Pay	4,200	0	4,200
018 500106 Overtime	120,000	0	120,000
019 500105 Holiday Pay	2,500	0	2,500
020 500200 Current Expense	118,823	(5,000)	113,823
022 500255 Rents-Leases Other than State	6,287	0	6,287
023 500291 Heat, Electricity, Water	9,373	0	9,373
024 500225 Maint Other than Bldg-Grnds	25,240	0	25,240
026 500251 Membership Fees	50,000	0	50,000
029 500290 Intra Agency Transfers	2,952,344	0	2,952,344
030 500311 Equipment	121,473	0	121,473
035 500000 Shared Services Support	46,301	0	46,301

037 500171 Technology Hardware	2,300	12,000	14,300
039 500188 Telecommunications	45,017	0	45,017
040 500800 Indirect Costs	250,000	0	250,000
047 500240 Own Forces Maint - Bldg	5,000	0	5,000
048 500226 Contract Maint Bldgs & Grnds	16,000	0	16,000
049 500294 Trnsfr To Agencies	125,000	0	125,000
050 500109 Personal Services - Temporary	80,000	0	80,000
060 500601 Benefits	1,084,458	0	1,084,458
066 500543 Continuing Prof Education	10,000	0	10,000
069 500567 Promotional and Marketing Exp	0	5,000	5,000
070 500704 In-State Travel	750	0	750
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	10,518	0	10,518
255 500949 Cost of Issuing Bonds	0	75,000	75,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,761,576	0	2,761,576
Total	\$9,610,008	\$87,000	\$9,697,008
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$9,610,008	\$87,000	\$9,697,008

04-096-096-961017-7027	Current Budget FY2014	Requested Change	Revised Budget FY2014
Turnpikes Central Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$940,011	\$0	\$940,011
017 500147 FT Employees Special Pay	29,400	0	29,400
018 500106 Overtime	340,000	0	340,000
019 500105 Holiday Pay	8,000	0	8,000
020 500200 Current Expense	1,139,730	(50,000)	1,089,730
022 500255 Rents-Leases Other than State	660,576	0	660,576
023 500291 Heat, Electricity, Water	283,497	0	283,497
024 500225 Maint Other than Bldg-Grnds	8,209	0	8,209
030 500311 Equipment	946,573	(12,000)	934,573
039 500188 Telecommunications	14,793	0	14,793
047 500240 Own Forces Maint	100,000	0	100,000
048 500226 Contract Maint Bldgs & Grnds	58,566	0	58,566
050 500109 Personal Services – Temp	86,000	0	86,000
060 500601 Benefits	759,480	0	759,480
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	7,500	0	7,500
103 500741 Contracts for Operational Svc	70,335	0	70,335
400 500871 Construction Repair Material	0	50,000	50,000
Total	\$5,455,670	(\$12,000)	\$5,443,670
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$5,455,670	(\$12,000)	\$5,443,670

04-096-096-961017-7032	Current Budget FY2014	Requested Change	Revised Budget FY2014
East NH Tpk Blue Star Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$455,854	\$0	\$455,854
017 500147 FT Employees Special Pay	13,440	0	13,440
018 500106 Overtime	160,000	0	160,000
019 500105 Holiday Pay	5,000	0	5,000
020 500200 Current Expense	557,285	(5,000)	552,285
022 500255 Rents-Leases Other than State	296,695	0	296,695
023 500291 Heat, Electricity, Water	91,864	0	91,864
024 500225 Maint Other than Bldg-Grnds	4,700	0	4,700
030 500311 Equipment	526,919	0	526,919
037 500168 Technology Hardware	2,200	0	2,200
039 500188 Telecommunications	3,467	0	3,467
047 500240 Own Forces Maint	2,000	0	2,000
048 500226 Contract Maint Bldgs & Grnds	54,519	0	54,519
050 500109 Personal Services – Temp	37,000	0	37,000
060 500601 Benefits	390,106	0	390,106
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	3,000	0	3,000
103 500741 Contracts for Operational Svc	59,758		59,758
400 500871 Construction Repair Material	0	5,000	5,000
Total	\$2,666,807	\$0	\$2,666,807
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,666,807	\$0	\$2,666,807

04-096-096-961017-7037	Current Budget FY2014	Requested Change	Revised Budget FY2014
East NH Tpk Spaulding Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$381,447	\$0	\$381,447
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	140,000	0	140,000
019 500105 Holiday Pay	7,500	0	7,500
020 500200 Current Expense	420,539	(35,000)	385,539
022 500255 Rents-Leases Other than State	112,500	0	112,500
023 500291 Heat, Electricity, Water	78,825	0	78,825
024 500225 Maint Other than Bldg-Grnds	4,800	0	4,800
030 500311 Equipment	1,322,518	0	1,322,518
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	1,376	0	1,376
047 500240 Own Forces Maint	2,000	0	2,000
048 500226 Contract Maint Bldgs & Grnds	61,237	0	61,237
050 500109 Personal Services – Temp	30,000	0	30,000
060 500601 Benefits	245,982	0	245,982
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,000	0	2,000
103 500741 Contracts for Operational Svcs	64,038		64,038

400 500871 Construction Repair Material	0	35,000	35,000
Total	\$2,892,547	\$0	\$2,892,547
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,892,547	\$0	\$2,892,547

EXPLANATION

The Department requests authorizations to transfer funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

NH Turnpike Debt Service (7499) – 92.63% Turnpike Funds, 7.37 Federal Funds

Class 044 Decrease Debt Service – Other Agencies by \$75,000. This account will have a surplus due to Revenue Bond refundings done during Fiscal Year 2013. The transfer is requested to fund bond issuance administration fees in the Turnpike Administration Account 7022-255, Cost of Issuing Bonds.

NH Turnpike Administration - Support (7022) – 100% Turnpike Funds

Class 020 Decrease Current Expense by \$5,000. This transfer is due to advertising expenditures included in Class 020 instead of the newly established Class 069. This transfer will align expenditures to the proper class line per accounting policy.

Class 037 Increase Technology - Hardware by \$12,000. This transfer will allow the purchase of two (2) File Servers recommended for replacement by the Department of Information Technology at the end of this fiscal year.

Class 069 Create a non-budgeted Class 069 in Accounting Unit 7022 for advertising of service contracts not administered by Purchase and Property in the amount of \$5,000. The expenses were budgeted under Class 020 Current Expense in Fiscal Year 2014.

Class 255 Create a non-budgeted Class 255 in Accounting Unit 7022 for Cost of Issuing Bonds - administration fees on existing bond issues in the amount of \$75,000. The fees were not budgeted in Fiscal Year 2014 due to an oversight.

NH Turnpike Central Maintenance (7027) – 100% Turnpike Funds

Class 020 Decrease Current Expense by \$50,000. This transfer is due to guardrail repair expenditures included in Class 020 instead of the newly established Class 400. This transfer will align expenditures to the proper class line per accounting policy.

Class 30 Decrease Equipment by \$12,000. This transfer of funds to Turnpike Administration Account 7022-037 is for the replacement of two (2) file servers. This transfer will align expenditures to the proper class line per accounting policy.

Class 400 Create a non-budgeted Class 400 in Accounting Unit 7027 for Guardrail Repairs for the repair of guardrail damaged during motor vehicle accidents in the amount of \$50,000. The contractual repairs were budgeted under Class 020 Current Expense in Fiscal Year 2014.

East NH Turnpike Blue Star Maintenance (7032) – 100% Turnpike Funds

- Class 020 ~~Decrease Current Expense by \$5,000. This transfer is due to guardrail repair expenditures included in Class 020 instead of the newly established Class 400. This transfer will align expenditures to the proper class line per accounting policy.~~
- Class 400 Create a non-budgeted Class 400 in Accounting Unit 7032 for Guardrail Repairs for the repair of guardrail damaged during motor vehicle accidents in the amount of \$5,000. The contractual repairs were budgeted under Class 020 Current Expense in Fiscal Year 2014.

East NH Turnpike Spaulding Maintenance (7037) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$35,000. This transfer is due to guardrail repair expenditures included in Class 020 instead of the newly established Class 400. This transfer will align expenditures to the proper class line per accounting policy.
- Class 400 Create a non-budgeted Class 400 in Accounting Unit 7037 for Guardrail Repairs for the repair of guardrail damaged during motor vehicle accidents in the amount of \$35,000. The contractual repairs were budgeted under Class 020 Current Expense in Fiscal Year 2014.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds (Debt Service), Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?
No personnel services are involved.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

