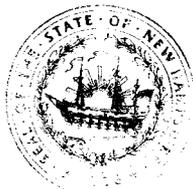


110



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 4, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police to enter into a two-year contract with Joe Brigham, Inc. d/b/a JBI Helicopter Services (VC #155648-B001), 720 Clough Mill Road, Pembroke, NH, in an amount not to exceed \$225,000.00, for the purpose of providing scheduled maintenance and inspections of the State Police Bell 407 helicopter as well as the Bell Helicopter Annual Re-Currency Pilot Training. This contract will become effective upon Governor and Council approval for the period July 1, 2015 through June 30, 2017. Funding source: 48% Highway, 33% General, 19% Turnpike.

Funds are anticipated to be available in the SFY 2016 and SFY 2017 operating budgets as follows contingent upon availability and continued appropriations with authority to adjust encumbrances in each of the state fiscal years through the Budget Office if needed and justified.

02-23-23-234015-40060000	Dept. of Safety – Div. of State Police – Aircraft Traffic Surveillance	<u>FY 2016</u>	<u>FY 2017</u>
020-500235	Current Expenses – Vehicle Maintenance	\$37,000.00	\$188,000.00

Explanation

This contract will provide maintenance and repair to the State police Bell 407 helicopter in addition to the Bell Helicopter Annual Re-currency Pilot Training. The training is conducted by Bell Helicopter at JBI's facility and the cost is determined on the total number of pilots enrolled in the class. Any unscheduled maintenance requirements will be billed at shop rate plus parts.

An advertisement for requests for proposals was placed on the Administrative Services website as well as in the Manchester *Union Leader* February 20, 22 and 23, 2015, pursuant to MOP 1600. One proposal was received from JBI Helicopters.

Respectfully submitted,


 John J. Barthelmes
 Commissioner of Safety



New Hampshire Aviation Unit



Bell 407 Helicopter Maintenance – Vendor Submission Criteria

(RC) Major Russell Conte - (GW) Captain Gary Woods – (CW) Captain Christopher Wagner - (MS) Lt. Matthew Shapiro – (DL) Pilot David Linares

VENDOR: Joe Brigham, Inc. d/b/a JBI Helicopter Svcs		RC	GW	CW	MS	DL	AVG.
A. Proposal Presentation	10	10	8	9	9	9	9
B. Accreditation	10	10	8	10	10	10	9.6
C. Experience/References	10	10	10	10	10	10	10
D. Incurred Costs	10	10	9	10	10	10	9.8
E. Turnaround Time	20	20	19	20	20	20	19.8
F. Location	20	20	20	20	19	20	19.8
G. Pricing	20	20	18	19	20	19	19.2
Criteria Score	100	100	92	98	98	98	97.2

Subject: State Police Bell 407 helicopter maintenance contract FY 2016-17

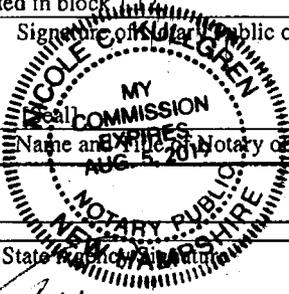
FORM NUMBER P-37 (version 1/09)

AGREEMENT
The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

Form with fields for State Agency Name, Contractor Name, Address, Phone, Completion Date, Price Limitation, Signatures, and Approvals.



2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials
Date 4/17/15

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

Contractor Initials D
Date 4-17-15

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

Contractor Initials D
Date 1-11-15

EXHIBIT A
Bell 407 MAINTENANCE CONTRACT
July 1st, 2015 through June 30th, 2017

JBI Helicopter Services, 720 Clough Mill Road, Pembroke, NH is being contracted by the New Hampshire Department of Safety, Division of State Police to provide maintenance on the State Police Bell 407 helicopter for the period July 1, 2015 through June 30, 2017.

- 1. General:** The following provisions specify the services to be provided, methods and standards which shall be applied and the responsibilities of the contractor and the NH State Police in the operation of the agreement for the Bell 407 helicopter scheduled maintenance.

- 2. Scope:** The contractor shall provide all scheduled maintenance, scheduled repair parts, lubricants, filters and oils for a *Bell 407* helicopter, serial # 53528 with a *Rolls Royce 250-C47B* engine, serial # CAE-847573. The contract may be extended for one two-year term under the same terms, conditions and pricing structure upon the mutual agreement between the contractor and the state, not to extend beyond June 20, 2019. The maintenance projection will be for approximately 150 flight hours per year.

- 3. Services to be Rendered:**
 - a. Scheduled maintenance of the helicopter for the two-year period shall be in accordance with the applicable technical manuals and FAA requirements. All inspections will coincide with the manufacturer recommended inspection checklist and conform to the inspection criteria in FAR Part 43 and AC 43-13-3 Appendix D, where applicable.
 - b. Maintenance will be scheduled as agreed upon between the State of New Hampshire and the contractor. The contractor will immediately notify the State of any unacceptable conditions or discrepancies determined by the inspections or during services. All persons employed by the contractor to perform maintenance or inspections must be qualified and competent to do so pursuant to federal, state or local law, rule or regulation. The mechanics must be certified and Bell Approved to perform maintenance on a Bell 407 helicopter.
 - c. The helicopter will be flown to the contractor for service unless another or alternate location is mutually agreed upon between the State and the contractor.
 - d. Any unscheduled maintenance determined to be necessary pursuant to an inspection or service will be reviewed immediately for corrective action. All unscheduled maintenance conditions will be assessed and contracted for independent of any agreement granted by this contract.

Bell Helicopter Annual Re-Currency Pilot Training
Fiscal Years 2016-17

- I. The contractor will also be contracted to provide ground and flight instructors for Bell Helicopter Procedures Training for two New Hampshire State Police pilots

- II. It is understood that the cost of the instructors is split equally between the number of pilots participating in the training. Bell does not provide an estimate of the cost of the share per pilot for this training as it is depended upon the total (including non-State Police personnel) number of pilots who actually attended the training. It is further agreed that the Division of State Police will provide a Bell 407 helicopter that is owned by the State of New Hampshire for the training and that the helicopter is used to perform governmental functions. **The training is normally scheduled in December to occur the following spring.**

Contractor initials TE
Date 4-12-15

EXHIBIT B

Projected Maintenance -- Helicopter N366SP
 FY's July 01, 2015 through June 30, 2017

The following maintenance is projected for the two-year period beginning July 1st, 2015 through June 30th, 2017 for a Bell 407 helicopter, serial number 53528, with a Rolls Royce 250C47B-turbine engine, serial number CAE-847573. Scheduled maintenance shall be in accordance with all applicable technical manuals for a Bell 407-model helicopter and a Rolls Royce engine and all FAA requirements. The projection is based on 150 flight hours per year.

CURRENT TIMES (01/15/2015) HOBBS-1602.4; ENGINE CYCLES-1841; RINS- 3118

NOTE: * The "Total number of occurrences" is the number of each service we anticipate we will need within those fiscal years. The cost per service shall include all labor, seals, filters, fluids or lubricants necessary to perform one service and any follow-up re-torquing.

366SP	Service	Total number of occurrences	Prices per service	Total
1	Bell 300 hr / 12 month airframe inspection per Bell Maintenance Manual Ch.5 - Due Annually or the accumulation of 300 hours since the last annual inspection or Bell 300 Hr/12 MO. AF Inspection	2	\$7,254.00	\$14,508.00
2.	12 month/Annual inspection per FAR 91.409 (a)(1)	2	\$4,896.00	\$9,792.00
3.	Rolls Royce 150 hour inspection	2	\$1,370.00	\$2,740.00
4.	Rolls Royce 300 hour inspection	2	\$1,573.00	\$3,146.00
5.	12 month mast inspection	2	\$78.00	\$156.00
6.	Airframe fuel filter replacement	2	\$236.00	\$472.00
7.	24 Month Transponder Inspection FAR 91.413	1 -Due March 2017	\$400.00	\$400.00
8.	24 month inspection – Fuel system/flight controls	1 -Due April 2016	\$546.00	\$546.00
9.	50 hr Thomas coupling inspection/adjustment	6	\$150.00	\$900.00
10.	50 hr/3-month swashplate & pitchlink lubrication	6	\$150.00	\$900.00
11.	300 hr/3-month tail rotor pitch mechanism lube	6	\$150.00	\$900.00
12.	150 hr lubrication tail rotor driveshaft splines	2	\$150.00	\$900.00
13.	100 hr Inspections Main Rotor Yoke Rappelling Fixtures & Hardware Snow Deflector & Hardware Quick Mounts- FLIR & Nightsun	2	\$312.00	\$624.00
14.	100 hour/6-month Skid Tube inspection	2	\$78.00	\$156.00
15.	300 Hr. Tailboom Assy inspection IAW ASB 407-08-84	2	\$234.00	\$468.00

Contractor initials P
 Date 4-17-15

16.	Rotor brake disk and caliper replacement	1-Due at hobbs 1800	\$9,342.00	\$9,342.00
17.	Rotor brake 600 hr. inspection TB 407-02-36	1-Due at hobbs 1800	\$1,014.00	\$1,014.00
18	ELT Battery	1-Due Jan 2016	\$158.00	\$158.00
19	Transmission, Freewheeling unit, Mast, Tail Rotor Gearbox 60 month inspections	1-Due April 2017	\$14,259.07	\$14,259.07
20	Compressor Wash	4	\$117.00	\$468.00
21	Landing Lamps	4	\$87.00	\$348.00
22	Tail Position Lamps	2	\$77.00	\$154.00
23	Right & Left Position Lamps	4	\$86.00	\$344.00
24	Strobe anti-collision lights P/N A469B flashtube	2	\$159.00	\$318.00
25	Hydraulic pump spline lube 300 hr	2	\$117.00	\$234.00
26	Cargo hook 5 year OH	1	\$1,188.00	\$1,188.00
27	Aircraft main battery	1	\$6,670.86	\$6,670.86
28	Night vision goggle inspections	12	\$478.00	\$5,736.00
29	Starter generator	1-Due at hobbs 1966.9	\$1,650.00	\$1,650.00
30	Sky Trac monthly fees – Per month - \$45 per computer and \$15 per mobile device where info is tracked to. .06 cents per every 2 minutes to transmit data when turned on	24	\$67.50	\$1,620.00
31	Flight Deck NVG inspection per REB Tech	2	\$78.00	\$156.00
32	ASB 407-11-95 Part II 50 hr Longeron Inspection	6	\$78.00	\$468.00
33	ASB 407-10-93 300 hr Tailboom attach bolt torque check	1- Due 1762.2	\$78.00	\$78.00
34	TB 407-09-88 300 hr TR Pitch horn bolt torque check	1- Due 1762.2	\$78.00	\$78.00
35	ASB 407-08-84 Part II 300 hr Tailboom inspection	1- Due 1762.2	\$78.00	\$78.00
36	ASB 407-10-92 300 hr TR blade inspection	1- Due 1762.2	\$78.00	\$78.00
37	Turbine 2000 hr overhaul	1-Due 2000	\$131,493.87	\$131,493.87
38	Fuel Nozzle overhaul to include CEB73-6055 \$550.00	1-Due 2000	\$2,550.00	\$2,550.00
	Maintenance total			\$214,491.80
	Consumables; 2 % of invoice			\$4,289.84
	Pilot training X2		\$3,000.00/ea	\$6,000.00
	Total			\$224,781.64

Contractor initials TD
Date 4-17-15

NOTE: The cost per service shall include all labor, filters, seals, gaskets, fluids or lubricants necessary to perform each routine service and any follow-up re-torquing. Discrepancies will be covered under unscheduled maintenance.

UNSCHEDULED MAINTENANCE

1. An additional bid will be accepted for unscheduled maintenance. The unscheduled maintenance bid must be submitted as *cost per hour* and *replacement/repair part discount* (percentage). Unscheduled maintenance will be evaluated on a case by case basis.

a. Unscheduled Maintenance:

Hourly Shop Rate:	\$ <u> \$78.00</u>
	\$ <u> \$117.00/hr (overtime/weekends)</u>
Discount off Manufacturer List Price	<u> 5%</u>

2. All unscheduled maintenance will be performed only with the authorization of the State and with an estimate of the total cost, including shop hours and repair parts.

The State has no intention of supplying maintenance parts. It may however add specialized equipment obtained from other vendors such as thermal imaging, night vision, etc. in which case the state will only pay the hourly installation rate.

OFF SITE MAINTENANCE

In the event the aircraft is not capable of flying to the vendor the vendor will perform the required maintenance at the State Police Hangar in Concord or remote site at the following rates:

Travel rate	<u> \$1.00/mile</u>
Hourly rate	<u> \$78.00(regular) \$117.00 (overtime/weekend)</u>

The contractor agrees to invoice the State of New Hampshire after any work performed on the State Police Bell 407 helicopter has been completed. The State of New Hampshire agrees to make payment of such invoices within 30 days.

The appropriate account number for the P-37 form, section 1.6 is as follows:

	<u>FY 2016</u>	<u>FY2017</u>
02-23-23-234010-4006 Dept. of Safety – Div. of State Police – Aircraft Traffic Surveillance		
020-500235	\$37,000.00	\$188,000.00
Current Expenses – Vehicle Maintenance		

Contractor initials P
Date 1/11/15

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that JBI HELICOPTER SERVICES is a New Hampshire trade name registered on September 8, 1998 and that JOE BRIGHAM, INC. presently own(s) this trade name. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 8th day of April, A.D. 2015

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

MINUTES OF MEETING OF
DIRECTORS OF JOE BRIGHAM, INC.
REGARDING EXECUTION OF STATE CONTRACTS

At the 2014 Annual Meeting of the Directors that held at the offices of JBI Helicopters, 720 Clough Mill Road, Pembroke, NH on March 10, 2015, the Board of Directors unanimously voted as follows:

Raymond Newcomb, President, or in his absence Kurt West, Vice President, is authorized to execute any and all contracts, applications and other necessary business documents for the corporation to do business with the State of New Hampshire in calendar year 2015.

A True

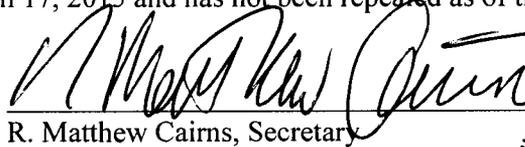
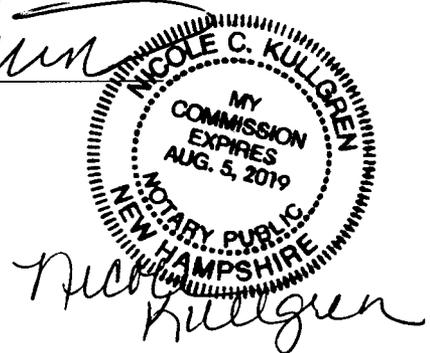
Record Attest:



R. Matthew Cairns, Secretary

This Authority was still in effect on April 17, 2015 and has not been repealed as of this date.

April 20, 2015


R. Matthew Cairns, Secretary



CERTIFICATE OF AVIATION LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/25/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AirSure Limited 5800 Granite Parkway, #800 Plano, TX 75024-6647	CONTACT NAME: Jay Scarbo			
	PHONE (A/C, No, Ext): T 972-980-0800	FAX (A/C, No): F 214-705-6262		
E-MAIL ADDRESS: jscarbo@airsure.com				
PRODUCER CUSTOMER ID #:				
INSURED Joe Brigham, Inc. DBA JBI Helicopter Services 720 Clough Mill Road Pembroke, NH 03275	INSURER(S) AFFORDING COVERAGE		%	NAIC #
	INSURER A: National Union Fire Ins. Co of Pittsburgh, PA		50	
	INSURER B: Starr Indemnity & Liability Company		50	
	INSURER C:			
	INSURER D:			
	INSURER E:			
	INSURER F:			

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

AIRPORT & FBO LIABILITY COVERAGES	CERTIFICATE NUMBER: 22465657	REVISION NUMBER:
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INSURER LETTER	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	ADDITIONAL INSURED? (Y / N)	SUBROGATION WAIVED? (Y / N)	
	AP379108506 & SASICOM600054014	12/1/2014	12/1/2015	Y	N	
COVERAGE	OPTIONS	LIMIT	APPLIES TO	LIMIT	APPLIES TO	
PREMISES LIABILITY		\$ 25,000,000	BI EA PER EA OCC	\$	PD	
PREMISES MEDICAL PAYMENTS		\$	EA PER	\$	EA OCC	
PRODUCTS LIABILITY	SALE OF FUEL & OIL	\$ 25,000,000	BI EA PER	\$ 25,000,000	AGGR	
	EXTENDED	\$ 25,000,000	EA OCC			
COMPLETED OPERATIONS LIABILITY	EXTENDED	\$ 25,000,000	BI EA PER	\$ 25,000,000	AGGR	
		\$	EA OCC			
HANGARKEEPERS LEGAL LIABILITY	INCLUDING TAXI	\$ 2,000,000	EA AIRCRAFT	\$ 2,000,000	EA OCC	
	IN FLIGHT					
FIRE LEGAL LIABILITY		\$	ANY ONE FIRE			
PERSONAL INJURY LIABILITY		\$ 25,000,000	EA OCC	\$ 25,000,000	AGGR	
ADVERTISING LIABILITY		\$ 25,000,000	EA OCC	\$ 25,000,000	AGGR	
CONTRACTUAL LIABILITY	<input checked="" type="checkbox"/> INCLUDED <input type="checkbox"/> EXCLUDED					
CODE	DESCRIPTION	OPTIONS	LIMIT	APPLIES TO	LIMIT	APPLIES TO
Auto -	On-Airport Premises		\$ 25,000,000	EA OCC	\$	
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	

DESCRIPTION OF OPERATIONS / REMARKS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

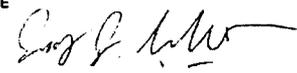
Certificate Holder is included as additional insured but only with respects operations of the Named Insured. Certificate Holder is not covered for claims arising out of their liability as a manufacturer, seller, handler, distributor or service facility of any product or service sold, handled, distributed or provided. In the event of material change or cancellation of said policy(s), the Company(s) shall give thirty (30) days written notice to the certificate holder with the exception of a ten (10) day notice for non-payment of premium.

CERTIFICATE HOLDER

New Hampshire Dept. of Safety
 Division of State Police
 33 Hazen Dr.
 Concord, NH 03305

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

 (TX) Jay Scarbo



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/30/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

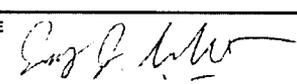
PRODUCER AirSure Limited 5800 Granite Parkway, #800 Plano, TX 75024-6647	CONTACT NAME: Jay Scarbo	FAX (A/C, No): F 214-705-6262
	PHONE (A/C, No, Ext): T 972-980-0800	E-MAIL ADDRESS: jscarbo@airsure.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Joe Brigham, Inc. DBA JBI Helicopter Services 720 Clough Mill Road Pembroke, NH 03275	INSURER A: The Ins. Co. of the State of Pennsylvania	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** 20726761 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y N/A	WC025072481	7/7/2014	7/7/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER NH Department of Safety Division of State Police Support Services Bureau 33 Hazen Drive Concord, NH 03305	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  (TX) Jay Scarbo
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