New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Division of Project Development
May 2, 2018

His Excellency, Governor Christopher T. Sununu
  and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer $1,640,677 between various classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2018 as follows:

In SFY18, funds shall be transferred within 04-096-096-962515-2942 - Municipal Bridge as follows:

04-096-096-962515-2942	Current Budget FY2018	Requested Change	Revised Budget FY2018
Municipal Bridge			
Expenses:			
018 500106 Overtime	$35,846	($35,845)	$1
020 500200 Current Expense	4,196	(4,195)	1
022 500255 Rents-Leases Other than State	44,463	(44,463)	0
046 500464 Consultants	188,510	(188,510)	0
060 500601 Benefits	7,836	0	7,836
073 500580 Grants Non Federal	5,828,026	1,640,677	7,468,703
400 500869 Construction Repair Materials	1,366,664	(1,366,664)	0
401 500877 Land Interest	1,000	(1,000)	0
Total	$7,476,541	$0	$7,476,541
Source of Funds			
Revenue:			
000-000015 Highway Funds	$7,476,541	$0	$7,476,541
Total	$7,476,541	$0	$7,476,541

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various classes in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Municipal Bridge (2942) 100% Highway Funds

Class 073   Increase Grants Non Federal by $1,640,677 to transfer the balance forward of previously budgeted funds from other class lines into the correct class for actual expenditures incurred in the Municipal Bridge Program.

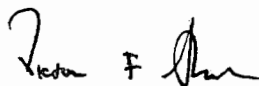|	
Class 018	Decrease Overtime by $35,845
Class 020	Decrease Current Expense by $4,195
Class 022	Decrease Rents-Leases other than State by $44,463
Class 046	Decrease Consultants by $188,510
Class 400	Decrease Construction Repair Materials by $1,366,664
Class 401	Decrease Land Interest by $1,000

Decrease above class lines in order to align expenditures in the proper class line per accounting policy. Above class lines (formerly budgeted individually prior to FY2018) are now budgeted as a single class line, pass through to Municipalities in class 073.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
   Transfers are for continuing programs (not one-time).

2. Is this transfer required to maintain existing program level or will it increase program level?
   Transfers are to maintain existing program levels (no increase in program level).

3. Cite any requirements, which make this program necessary.
   RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. Identify the source of funds on all accounts listed on this transfer.
   Source of funds is Highway Funds.

5. Will there be any effect on revenue if this transfer is approved or disapproved?
   This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
   Funds do not lapse in Municipal Bridge.

7. Are personal services involved?
   The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

Victoria F. Sheehan
Commissioner