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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

October 31, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts, to award a Public Value Partnership Grant in the amount of \$13,000 to Arts Alliance of Northern NH (VC #156273), Littleton, NH to strengthen their capacity for affordable, diverse arts programs to New Hampshire residents and visitors, effective upon Governor and Executive Council approval through June 30, 2018.
100% Federal Funds

Fund is available as follows:

	<u>FY 2018</u>
03-35-35-353510-41110000	
Federal Arts Partnership Grants	\$13,000
072-500575 Grants Federal	

EXPLANATION

Public Value Partnership Grants are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts programs to New Hampshire residents and visitors. Grant categories and deadlines are advertised through the Division's website, social media and electronic newsletters.

At a recent meeting, the Arts Council Board unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria can range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

Should Federal Funds become no longer available, General Funds will not be requested to support this program. The Arts Alliance of Northern NH has previously received grants totaling \$15,000 in Fiscal Year 2018.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted, 



Jeffrey J. Rose
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Arts Alliance of Northern NH (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2018

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$13,000.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Arts Alliance of Northern NH is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

New Hampshire
State Council on the Arts

- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Jeff J. Rose 11/9/17
Signature Date

Name, Title: Virginia Lupi; Director
Jeffrey J. Rose
Commissioner

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

[Signature] 11/9/17
Office of Attorney General Date

GRANTEE SIGNATURE

Org/ Name: Arts Alliance of Northern NH

Address: 70 Box 892, Littleton NH 03561

FRUMIE SELCHEN
Printed Name of Authorized Official for Grantee
Frumie Selchen Exec. Director 10/14/17
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Carroll

On the 14 day of October 2017 before the undersigned officer, personally appeared

Frumie Selchen
(Print name of person whose signature is being notarized) or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

[Signature]
Notary Public/ Justice of the Peace
Printed Name: DIANE DRENICKHAN
My Commission expires: APRIL 20 2021
Notary Public - New Hampshire
My Commission Expires April 20, 2021

NH State Council on the Arts GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of Organization **Arts Alliance of Northern New Hampshire**

1. Statement of Purpose:
(Give your organization's mission statement or list your organization's objectives in the space provided.)
To promote, support and sustain culture, heritage and the arts in Northern New Hampshire
2. Salary of Administrator:
(List annual salary of administrator, not artist's fees, who will be involved in this grant.)
\$36,000/ year
3. DUNS Number: 064712404
4. Resume of Administrator
5. Financial Statement: A one-page financial statement of your organization's most recently completed fiscal year.
6. Board of Directors:
A list of the current directors and officers of your organization.
7. List Geographic Areas Served by Organization:

Northern New Hampshire, from Plymouth to Pittsburg, Freedom to Piermont as well as Statewide partnerships
8. Certificate of Liability and Workers Comp insurance with the Department of Cultural Resources as the certificate holder.
9. Please include a copy of a current year Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Description of the Arts Alliance of Northern New Hampshire

The Arts Alliance of Northern NH (the Arts Alliance) is a unique nonprofit that connects people, organizations and institutions to the arts and to one another through programming, partnerships and community development. The Arts Alliance, currently celebrating its 30th anniversary, serves the northern tier of the state -- from Plymouth, Conway, and Piermont in the south to the Canadian border in the north (about half the state's land mass, but less than 10% of its population) -- with a mission to promote, support and sustain culture, heritage and the arts. The Alliance also acts as a coordinating partner and fiscal agent for a number of statewide cultural initiatives in the fields of arts education, Creative Economy and arts in health.

Arts Alliance membership includes individuals (artists, arts supporters), businesses, schools, and nonprofit organizations and agencies, many of them volunteer-run. Our vision is to provide cultural experiences in all disciplines throughout the region; to optimize outreach through creative collaborations; to keep learning at the core of arts activities; and to ensure equity and access. Central to our work is integrating cultural activities with community life – taking the arts directly to the people, and making high-quality cultural opportunities accessible, available and affordable to underserved schools and towns. Where resources are severely limited, we help develop programming based on community needs and interests; in towns with arts organizations or experienced presenters our aim is to collaborate with them to support their work. We informally offer technical support and formally sponsor low-cost workshops and conferences for educators, artists and other professionals, including social-service and health-care providers. Further information is available at <http://www.aannh.org/>

Description of the Public Value Partnership Grant Program

Public Value Partnerships for general operating support of not-for-profit cultural organizations are an investment in the cultural infrastructure and creative economy of New Hampshire. The creative economy is made up of artists, not-for-profit organizations and creative businesses that positively impact quality of life in communities, generates jobs, and produces revenue for municipalities, cities and the state. Public Value Partnerships also ensure that the arts are available and accessible to all New Hampshire citizens.

In FY2018 a limited number of competitive matching grants will be awarded to not-for-profit arts and cultural organizations that demonstrate excellence in planning, administration and programming. Grantees are expected to provide high quality and broadly accessible arts experiences, activities and services for New Hampshire citizens. They are also expected to promote the arts as integral to the local economy by developing and maintaining close relationships with other community- based organizations, businesses and policy makers.

Requests are for unrestricted operational funds and may be made for up to \$13,000 per year (subject to state and federal availability) for a two-year period (FY2018 and FY2019). The request for the first year of the grant period may not exceed 10% of income in the organization's last fiscal year prior to application. Applicants also must be able to leverage other

support and project a cash match, excluding federal and state funds, of at least \$10 for each \$1 requested from the State Arts Council.

Not-for-profit organizations with incorporation in New Hampshire and a 501(c)(3) tax-exempt status from the Internal Revenue Service whose primary mission is to produce, present or serve the arts. Further information is available at <https://www.nh.gov/nharts/grants/pdf/PVPGuidelines.pdf>

Frumie Selchen

EDUCATION

- * graduated Summa cum Laude from Yale University (BA, French & English Literature)
- * elected to Phi Beta Kappa junior year

CAREER OVERVIEW

- * Executive Director of Arts Alliance of Northern New Hampshire 2000-present
- * worked for 6 years for New Hampshire State Council on the Arts as *Rural Arts Field Coordinator* for the state (a National Endowment for the Arts grant-funded position), coordinating and advising on arts residencies, exhibitions, and community programs
- * worked in magazine (assistant to Nora Ephron, *Esquire Magazine*, New York), newspaper (community page and arts editor, *Gallup Independent*, New Mexico), and book publishing (managing editor, Pelican Publishing Company, New Orleans)
- * recipient of Profile Award, 2009, for service to the state; Governor's Award for Distinguished Arts Leadership, 2013; 40 Over 40 honoree by NH Humanities Council, 2015
- * currently chair, NH Creative Communities Network and board member, NH Grand; previous board service includes: NH Center for Nonprofits (6 years); NH Travel Council (4 years); Northern NH Foundation, North Country Region of NH Charitable Foundation (6 years); Business Enterprise Development Corporation (5 years); served as president of NH Alliance for Arts Education, Carroll County Mediation Program, Wonalancet Preservation Association
- * served on many local, statewide and national committees, including national Rural Arts Working Group, NH State Council on the Arts' Poetry Out Loud advisory group and of North Country Council's Comprehensive Economic Development Strategy committee; past service includes appointment to Governor's commission on the Northern Forest Sustainable Economy Initiative and advisor to Plymouth State University's Center for Rural Partnership; service on the NH State Council on the Arts' Arts in Education & Community Arts advisory committees
- * independent scholar on NH Humanities Council roster, evaluator and facilitator for NHHC civic engagement programs, trained volunteer mediator, project director for multiple institutes and projects
- * coordinator of New England Consortium of Artist-Educator Professionals 2004 to present; coordinating partner for NH State Council on the Arts annual Arts in Education conference, 1999-present; coordinating partner for NH Arts Learning Network, founded in 2012 and NH Arts in Health Network, 2014
- * speaker for conferences, schools, clubs, PTAs, community committees, libraries, etc.
- * one of 26 *Celebrate NH Education Fellows* attending 1999 Smithsonian Folklife Festival and bringing education projects back to NH
- * Peer Mentor for Northern New England states' initiative; trained as peer advisor in community cultural organizing through Arts Extension Service, U Mass, Amherst

Arts Alliance of Northern New Hampshire
Financial Statement
2016

Income	
4010 · Grant Income	23,932.00
4015 · Partnership Program	17,447.34
4016 · Fiscal Agency	4,815.00
4020 · Fee for Service	52,363.00
4040 · Membership Fees	7,470.00
4070 · Contributions	2,428.20
4083 · Sponsorship	125.00
4100 · Program Fees	43,833.25
4500 · Registration Fees	15,662.66
4600 · Meetings & Professional Dev	500.00
4800 · Special Events	1,743.00
4900 · Interest	184.03
Total Income	170,503.48
Gross Profit	170,503.48
Expense	
6000 · Administration	
6010 · Administrative Salaries	17,807.65
6020 · Wages	25,800.02
6110 · 941 Taxes	3,335.98
6120 · NHU Taxes	286.94
6230 · Contractors	7,512.00
6240 · Advertising/Promotions	40.00
6250 · Dues & Fees	310.00
6270 · Travel	4,597.74
6280 · Office Expense	1,410.49
6290 · Legal & Accounting	1,600.00
6300 · Printing & Publications	51.99
6400 · Meetings & Professional Dev	852.00
6450 · Telephone	1,050.85
6460 · Website & Internet	1,421.73
6470 · Insurance	2,929.00
6600 · Fundraising/Membership Expense	334.85
Total 6000 · Administration	69,341.24
6480 · Fiscal Agency Fee Expense	3,250.00
7000 · Program Fees Expense	68,662.28
7500 · Conferences & Workshops Expense	24,352.48
8000 · VOID	0.00
Total Expense	165,606.00
Net Income	4,897.48

**Arts Alliance of Northern New Hampshire
Board of Directors
2017-18**

Board Officers

Chair: Sara Glines, Randolph NH

Vice Chair: Ben Amsden, Ph.D., Holderness, NH

Treasurer: Becky Merrow, Colebrook, NH

Secretary: Robin Peters Henne, Shelburne, NH

Board Members

Eben Brown, North Conway, NH

Becky Metcalf, Lisbon, NH

Alison Morgan, Easton, NH

Anne M. Sullivan, Clarksville, NH

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ARTS ALLIANCE OF NORTHERN NEW HAMPSHIRE is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 06, 1987. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 108358



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 3rd day of May A.D. 2017.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Board Resolution

I, Robin Peter Henne, hereby certify that I am duly elected Clerk/Secretary of
(Name)

Arts Alliance of Northern New Hampshire. I hereby certify the following is a true copy of a vote taken
(Name of Organization)

at a meeting of the Board of Directors/shareholders, duly called and held on September 19, 2017,
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Fremie Salchen, E.O. is duly authorized to enter a
(Name and Title)

Contract on behalf of the Arts Alliance of Northern New Hampshire with the
(Name of Organization)

NH Arts Council, State of New Hampshire and further is
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the Nov 9, 2017. I further certify that it is understood that the
State of New Hampshire will rely on this certificate as evidence that the person listed above currently
occupies the position indicated and that they have full authority to bind the corporation to the specific
contract indicated.

DATED: 11/9/2017
Coos, ss.
County of Coos, ss.
State of New Hampshire
On this 9th day of November, 2017
Robin Henne

ATTEST: Robin Peter Henne
(Name and Title)
AANNH Board Secretary

Known to me or proven to be the instrument subscriber.
Personally appeared before me and acknowledged that
he/she executed the foregoing instrument.
Jo Anne Carpenter, Justice of the Peace

JO ANNE CARPENTER
Justice of the Peace - New Hampshire
My Commission Expires January 15, 2019

Client#: 948041

ARTSALL

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: USI Insurance Svcs, LLC Sm CL, 75 John Roberts Road, Building C, South Portland, ME 04106, 855 874-0123. CONTACT NAME: Debi Doss, PHONE: 518-761-2981, FAX: 610-537-2516, E-MAIL ADDRESS: debi.doss@usi.com. INSURER(S) AFFORDING COVERAGE: INSURER A: MMG Insurance Company, NAIC #: 15997.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSR, WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, Excess Liab, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER: NH Department of Natural and Cultural Resources, 20 Park St, Concord, NH 03301. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/03/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425	CONTACT NAME: Fairley Kenneally PHONE (A/C, No, Ext): (603)293-2791 FAX (A/C, No): (603)293-7188 E-MAIL ADDRESS: fairley@esinsurance.net																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Hartford</td> <td>19682</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Hartford	19682	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURED Arts Alliance Of Northern Nh Po Box 892 Littleton NH 03561																					

COVERAGES

CERTIFICATE NUMBER: 2016-17

REVISION NUMBER:

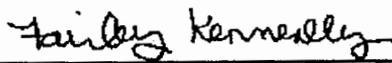
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INSTR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	04WECD06090	12/29/2016	12/29/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Grant Purposes

CERTIFICATE HOLDER**CANCELLATION**

NH Dept. of Natural & Cultural Resources 20 Park Street Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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