



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF COMMUNITY BASED CARE SERVICES

FIS 13 028

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BUREAU OF ELDERLY & ADULT SERVICES

Nicholas A. Toumpas
 Commissioner

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December 21, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court, and

[Signature] 2/1/13
 Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Elderly and Adult Services to accept and expend Aging and Disabilities Resource Center Options Counseling Enhancement Program federal funds from the Administration for Community Living in the amount of \$293,169.00 effective upon date of Fiscal Committee and Governor and Executive Council approval, through June 30, 2013, and further authorize the allocation of these funds in the accounts below.

**05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
 HHS: ELDERLY – ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS**

Class/Object	Class Title	Current Authorized	Increase/ (Decrease) Amount	Revised Authorized
SFY 2013				
000-404871	Federal Funds	\$ 9,287,523.01	\$293,169.00	\$ 9,580,692.01
	General Fund	<u>4,423,705.21</u>	<u>0.00</u>	<u>4,423,705.21</u>
	Total Revenue	<u>\$13,711,228.22</u>	<u>\$293,169.00</u>	<u>\$14,004,397.22</u>
010-500100	Personal Services Perm Class	\$ 454,527.00	\$ 0.00	\$ 454,527.00
020-500200	Current Expenses	18,699.00	4,726.00	23,425.00
022-500255	Rents Leases Other Than State	1,893.75	0.00	1,893.75
030-500311	Equipment	1,737.00	0.00	1,737.00
040-500800	Indirect Costs	1,237.00	0.00	1,237.00
041-500801	Audit Fund Set Aside	11,257.00	408.00	11,665.00
042-500620	Additional Fringe Benefits	19,919.00	0.00	19,919.00
049-500246	Transfer To Other State Agency	39,584.00	0.00	39,584.00
060-500602	Benefits	198,053.00	0.00	198,053.00

066-500543	Employee Training	650.00	0.00	650.00
070-500704	In-State Travel Reimbursement	3,503.00	4,341.00	7,844.00
072-500575	Grants Federal	725,366.91	283,694.00	1,009,060.91
080-500713	Out-Of State Travel Reimbursement	575.00	0.00	575.00
502-500891	Payments to Providers	1,241,648.00	0.00	1,241,648.00
512-500352	Transportation of Clients	2,249,470.28	0.00	2,249,470.28
540-500382	Social Service Contracts	1,710,112.29	0.00	1,710,112.29
541-500383	Meals Home Del and Cong	5,281,648.24	0.00	5,281,648.24
570-500928	Family Care Giver	1,751,347.75	0.00	1,751,347.75
Total Expense		<u>\$13,711,228.22</u>	<u>\$293,169.00</u>	<u>\$14,004,397.22</u>

EXPLANATION

The Department of Health and Human Services, Division of Community Based Care Services seeks approval to accept and expend in State Fiscal Year 2013 Aging and Disabilities Resource Center (ADRC) Options Counseling Enhancement Program grant funds in the amount of \$293,169.00 from the Administration On Aging. This request represents the first year of a multi-year grant award (September 30, 2012 - September 29, 2015). The balance of this grant will be budgeted in future State fiscal years. A copy of the grant award is attached.

The Administration for Community Living requires that uses of ADRC Options Counseling Enhancement Program funds must satisfy the following requirements:

1. Strengthen the capacity of the State's ServiceLink Resource Center network, New Hampshire's designated ADRC Program, to link people of all ages, income levels, and disabilities through a "No Wrong Door" approach to service access by including a variety of community agencies and organizations throughout the community to assist individuals to secure services;
2. Build stronger partnerships between health and long term care systems to reduce unnecessary readmissions and promote better health, better care, and lower costs by using trained and certified Options Counselors on interdisciplinary care teams and other methods of linking individuals discharged from hospitals and nursing homes to community based long term services and supports; and
3. Adopt national performance and outcome standards and align data collection and reporting methods across the State's long term care providers to document the impact of the project on the quality of life and well-being of the population being served, as well as the utilization and costs of services.

The ADRC Options Counseling Enhancement funds will be used in the following ways:

1. To streamline assessment and eligibility processes by building relationships among provider stakeholders so that individuals seeking services can seamlessly advance to the next step of the eligibility process;
2. To strengthen care coordination through Options Counseling to support community living and reduce admissions and readmissions to hospitals and nursing facilities;
3. To utilize and augment the resources of programs such as Adult Protective Services, Community Passport (New Hampshire's Money Follows the Person Program, and Veterans Programs;
4. To work with the Balancing Incentive Program (BIP) to align its major components of information and assistance, No Wrong Door, the Core Standardized Assessment data set, and conflict-free case management so that low-income individuals who may not qualify for Medicaid can realize the benefits of these components.

Through a collaborative partnership between the Department, consumers, families, caregivers and providers, New Hampshire will improve information about long-term care services and supports (including those available in local communities), streamline the application and eligibility determination processes, assist those applying for these services, and strengthen the existing infrastructure across the continuum of care. These efforts will build

on New Hampshire's successes over the last 30 years, leverage the strengths of our current agencies and providers, and coordinate closely with current initiatives going forward.

The funds requested will be utilized in two general areas – long-term care infrastructure improvements and core competency trainings for Options Counselors. In addition to the points above, key infrastructure efforts will focus on leveraging existing efforts to provide long-term care applicants with a single contact person to actively assist them with understanding and meeting application requirements as well as developing a web site and toll-free number where long-term care information is available. Core competencies will be improved through the development of web-based trainings so that providers and staff can utilize practices that are proven to be successful in keeping those in need of long-term care services and supports in their communities and out of institutions.

Should Fiscal Committee and Governor and Executive Council determine not to approve this request, more individuals in need of long-term care will be unable to obtain needed services and supports in their communities, resulting in increased utilization of higher cost institutional services. In addition, a certain number of people currently being cared for in institutional settings will have to remain in those settings, due to the continued shortage of available community services and supports that could fulfill their needs. Without access to Options Counseling, the rate of hospital readmissions is expected to increase.

In response to the anticipated two-part question, "Can these funds be used to offset general funds?" and "What is the compelling reason for not offsetting general funds?" the Bureau offers the following information: these Federal funds cannot be used to offset general funds, as they are restricted to the activities referenced herein. Should this request be denied, the funds in question must be returned to the Federal government.

Geographic area served: Statewide.

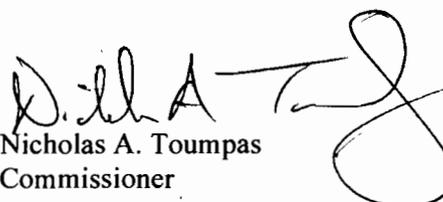
Source of Funds: 100% Federal.

If federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted:



Nancy L. Rollins
Associate Commissioner

Approved by: 
Nicholas A. Toumpas
Commissioner

Enclosures

Division of Community Based Care Services
Bureau of Elderly and Adult Services

ADRC Options Counseling Enhancement Grant

Fiscal Situation

05-95-048-481010-78720000

State Fiscal Year 2013 Current Authorized	\$13,711,228.22
ADRC Grant Year 1 Award**	<u>293,169.00</u>
Total Revised SFY 2013 Authorized	<u>\$14,004,397.22</u>

**Total Year 1 Award	\$700,000.00
SFY 13 portion	<u>293,169.00</u>
Balance to be budgeted in SFY14	<u>\$406,831.00</u>

A	B	C	D	E	F	G	H	I
1	Department of Health and Human Services							
2	Bureau of Elderly and Adult Services							
3	SFY 2013 Account History							
4	BEAS	Original Budget	Salary & Benefit Reduction 12000	RSA 224:202 12002	Balance Forward	Modified Budget	TA 21013	TA 21081
5	Administration on Aging							
6	010-048-7872-000-4871 Federal Funds	\$8,989,089.00	(\$12,603.00)	(\$5,572.00)	\$442,579.01	\$9,413,493.01	(\$55,905.00)	(\$36,607.00)
7	010-048-7872 General Fund	\$4,335,933.00	(\$21,675.00)	(\$9,581.00)	\$268,314.21	\$4,572,991.21	(\$28,800.00)	(\$62,950.00)
8	Total Revenue	\$13,325,022.00	(\$34,278.00)	(\$15,153.00)	\$710,893.22	\$13,986,484.22	(\$84,705.00)	(\$99,557.00)
9								
10	010-048-7872-010 Personal Services-Perm	\$639,515.00	(\$9,025.00)	\$0.00		\$630,490.00	(\$55,043.00)	(\$59,453.00)
11	010-048-7872-020 Current Expenses	\$18,699.00	\$0.00	\$0.00		\$18,699.00	\$0.00	\$0.00
12	010-048-7872-022 Rents-Leases Other than State	\$1,821.00	\$0.00	\$0.00	\$72.75	\$1,893.75	\$0.00	\$0.00
13	010-048-7872-030 Equipment	\$1,737.00	\$0.00	\$0.00		\$1,737.00	\$0.00	\$0.00
14	010-048-7872-040 Indirect Costs	\$1,237.00	\$0.00	\$0.00		\$1,237.00	\$0.00	\$0.00
15	010-048-7872-041 Audit Fund Set Aside	\$11,257.00	\$0.00	\$0.00		\$11,257.00	\$0.00	\$0.00
16	010-048-7872-042 Additional Fringe Benefits	\$19,919.00	\$0.00	\$0.00		\$19,919.00	\$0.00	\$0.00
17	010-048-7872-049 Transfer to Other State Agencies	\$39,584.00	\$0.00	\$0.00		\$39,584.00	\$0.00	\$0.00
18	010-048-7872-060 Benefits	\$337,752.00	(\$25,253.00)	(\$15,153.00)		\$297,346.00	(\$29,662.00)	(\$40,104.00)
19	010-048-7872-066 Employee Training	\$650.00	\$0.00	\$0.00		\$650.00	\$0.00	\$0.00
20	010-048-7872-070 In State Travel Reimbursement	\$3,503.00	\$0.00	\$0.00		\$3,503.00	\$0.00	\$0.00
21	010-048-7872-072 Grants Federal	\$725,000.00	\$0.00	\$0.00	\$366.91	\$725,366.91	\$0.00	\$0.00
22	010-048-7872-080 Out of State Travel Reimbursement	\$575.00	\$0.00	\$0.00		\$575.00	\$0.00	\$0.00
23	010-048-7872-502 Payments to Providers	\$1,241,648.00	\$0.00	\$0.00		\$1,241,648.00	\$0.00	\$0.00
24	010-048-7872-512 Transportation of Clients	\$1,949,904.00	\$0.00	\$0.00	\$299,566.28	\$2,249,470.28	\$0.00	\$0.00
25	010-048-7872-540 Social Service Contracts	\$1,514,921.00	\$0.00	\$0.00	\$195,191.29	\$1,710,112.29	\$0.00	\$0.00
26	010-048-7872-541 Meals - Home Del & Cong	\$5,230,943.00	\$0.00	\$0.00	\$50,705.24	\$5,281,648.24	\$0.00	\$0.00
27	010-048-7872-570 Family Care Giver	\$1,586,357.00	\$0.00	\$0.00	\$164,990.75	\$1,751,347.75	\$0.00	\$0.00
28	Total Expenses	\$13,325,022.00	(\$34,278.00)	(\$15,153.00)	\$710,893.22	\$13,986,484.22	(\$84,705.00)	(\$99,557.00)
29								
30		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	A	B	J	K	L	M
1	Department of Health and Human Services					
2	Bureau of Elderly and Adult Services					
3	SFY 2013 Account History					
4	BEAS		TA 21082	Available Authorized	Requested Action	Revised Available Authorized
5	Administration on Aging					
6	010-048-7872-000-4871	Federal Funds	(\$33,458.00)	\$9,287,523.01	\$293,169.00	\$9,580,692.01
7	010-048-7872	General Fund	(\$57,536.00)	\$4,423,705.21	\$0.00	\$4,423,705.21
8	Total Revenue		(\$90,994.00)	\$13,711,228.22	\$293,169.00	\$14,004,397.22
9						
10	010-048-7872-010	Personal Services-Perm	(\$61,467.00)	\$454,527.00	\$0.00	\$454,527.00
11	010-048-7872-020	Current Expenses	\$0.00	\$18,699.00	\$4,726.00	\$23,425.00
12	010-048-7872-022	Rents-Leases Other than State	\$0.00	\$1,893.75	\$0.00	\$1,893.75
13	010-048-7872-030	Equipment	\$0.00	\$1,737.00	\$0.00	\$1,737.00
14	010-048-7872-040	Indirect Costs	\$0.00	\$1,237.00	\$0.00	\$1,237.00
15	010-048-7872-041	Audit Fund Set Aside	\$0.00	\$11,257.00	\$408.00	\$11,665.00
16	010-048-7872-042	Additional Fringe Benefits	\$0.00	\$19,919.00	\$0.00	\$19,919.00
17	010-048-7872-049	Transfer to Other State Agencies	\$0.00	\$39,584.00	\$0.00	\$39,584.00
18	010-048-7872-060	Benefits	(\$29,527.00)	\$198,053.00	\$0.00	\$198,053.00
19	010-048-7872-066	Employee Training	\$0.00	\$650.00	\$0.00	\$650.00
20	010-048-7872-070	In State Travel Reimbursement	\$0.00	\$3,503.00	\$4,341.00	\$7,844.00
21	010-048-7872-072	Grants Federal	\$0.00	\$725,366.91	\$283,694.00	\$1,009,060.91
22	010-048-7872-080	Out of State Travel Reimbursement	\$0.00	\$575.00	\$0.00	\$575.00
23	010-048-7872-502	Payments to Providers	\$0.00	\$1,241,648.00	\$0.00	\$1,241,648.00
24	010-048-7872-512	Transportation of Clients	\$0.00	\$2,249,470.28	\$0.00	\$2,249,470.28
25	010-048-7872-540	Social Service Contracts	\$0.00	\$1,710,112.29	\$0.00	\$1,710,112.29
26	010-048-7872-541	Meals - Home Del & Cong	\$0.00	\$5,281,648.24	\$0.00	\$5,281,648.24
27	010-048-7872-570	Family Care Giver	\$0.00	\$1,751,347.75	\$0.00	\$1,751,347.75
28	Total Expenses		(\$90,994.00)	\$13,711,228.22	\$293,169.00	\$14,004,397.22
29						
30			\$0.00	\$0.00	\$0.00	\$0.00

1.RECIPIENT
Department of Health and Human Services
Administration On Aging
Notice of Award (NOA)

SAI NUMBER:

PMS DOCUMENT NUMBER:
 90RO002801

1. AWARDING OFFICE: Administration On Aging	2. ASSISTANCE TYPE: Coop agreement	3. AWARD NO.: 90RO0028/01	4. AMEND. NO.:
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5. TYPE OF AWARD: DEMONSTRATION	6. TYPE OF ACTION: New	7. AWARD AUTHORITY: S2405 P.L. 111-148 (Affordable Care Act)
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8. BUDGET PERIOD: 09/30/2012 THRU 09/29/2013	9. PROJECT PERIOD: 09/30/2012 THRU 09/29/2015	10. CAT NO./CFDA: 93.517
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11. RECIPIENT ORGANIZATION: New Hampshire Department of Health and Human Services Bureau of Elderly & Adult Svcs Gov. Gallen State Office Park South Concord NH 03301 3857 Diane Langley, Director, BEAS	12. PROJECT / PROGRAM TITLE: New Hampshire ADRC Options Counseling Enhancement Program
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13. COUNTY:	14. CONGR. DIST: 01	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Mary M aggioncalda
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16. APPROVED BUDGET:	17. AWARD COMPUTATION:
Personnel..... \$ 111,000	A. NON-FEDERAL SHARE..... \$ 0 0.00 %
Fringe Benefits..... \$ 54,258	B. FEDERAL SHARE..... \$ 700,000 100.00 %
Travel..... \$ 7,442	
Equipment..... \$ 0	18. FEDERAL SHARE COMPUTATION:
Supplies..... \$ 8,101	A. TOTAL FEDERAL SHARE..... \$ 700,000
Contractual..... \$ 354,880	B. UNOBLIGATED BALANCE FEDERAL SHARE..... \$
Facilities/Construction..... \$ 0	C. FED. SHARE AWARDED THIS BUDGET PERIOD..\$ 700,000
Other..... \$ 164,319	19. AMOUNT AWARDED THIS ACTION: \$ 700,000
Direct Costs..... \$ 700,000	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD: \$ 700,000
Indirect Costs..... \$ 0	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:
At % of \$	ADDITIONAL COSTS
In Kind Contributions..... \$ 0	22. APPLICANT EIN: 1-026000618-B3
Total Approved Budget..... \$ 700,000	23. PAYEE EIN: 1-026000618-B3
	24. OBJECT CLASS: 41.45

25. FINANCIAL INFORMATION:						DUNS: 011040545 0000	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %	
AoA	90RO002801	75-2-0142	2012 29999R1	\$700,000			

26. REMARKS: (Continued on separate sheets)

On April 18th 2012, a new organization - Administration for Community Living (ACL) was established within DHHS. ACL will include the Administration on Aging (AoA), the Office on Disability (OD), and the Administration on Developmental Disabilities (ADD) in a single agency. For more information, please see <http://www.hhs.gov/acl>. ACL will be fully operational to manage AoA and ADD awards effective October 1, 2012, Federal Fiscal Year 2013. Therefore, during the transition period, the Financial Assistance Awards (FAAs) for all ADD programs will be issued by the Administration for Children and Families (ACF) and the Notices of Award (NoAs) for all AoA programs will be issued by AoA. Your programmatic and grants management contacts will remain the same as identified below until such time that you

27. SIGNATURE - AOA GRANTS OFFICER <i>Rimas Llogys</i> ACL GMO Rimas Llogys	DATE: 09/10/2012	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY <i>George S. Hagy</i> George S. Hagy
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) <i>John T. Wren</i> John T. Wren, Deputy Administrator, Center for Disability and Aging Policy, ACL	DATE: 09/10/2012
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