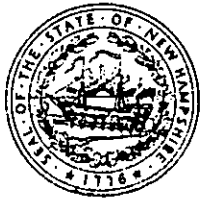


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State of New Hampshire

DEPARTMENT OF SAFETY OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

March 21, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety, Division of State Police, to transfer among accounts within State Police Traffic Bureau, Enforcement, State Police Communications, and Detective Bureau as outlined below, in the amount of \$154,000.00 for anticipated shortages for the Fiscal Year 2019. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding source: 61.3% General Funds, 16.5% Highway Funds, 15.3% Turnpike Funds, and 6.9% Other Funds.

02-23-23-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau

Class	Description	Current SFY 2019		Requested Action	Revised SFY 2019	
		Adjusted	Authorized		Adjusted	Authorized
UUU	Highway	\$ (5,732,933.83)	\$ 12,038.00	\$ 12,038.00	\$ (5,720,895.83)	
UUU	Turnpike	\$ (7,028,538.91)	\$ 14,766.00	\$ 14,766.00	\$ (7,013,772.91)	
UUU	General	\$ (10,967,558.01)	\$ 51,196.00	\$ 51,196.00	\$ (10,916,362.01)	
		\$ (23,729,030.74)	\$ 78,000.00	\$ 78,000.00	\$ (23,651,030.74)	
010-500100	Personal Serv - Perm	\$ 11,295,239.00	\$ 0.00	\$ 0.00	\$ 11,295,239.00	
011-500126	Personal Serv - Unclassif	\$ 119,188.00	\$ 0.00	\$ 0.00	\$ 119,188.00	
018-500106	Overtime	\$ 620,000.00	\$ 0.00	\$ 0.00	\$ 620,000.00	
019-500105	Holiday Pay	\$ 419,000.00	\$ 0.00	\$ 0.00	\$ 419,000.00	
020-500215	Current Expense	\$ 745,575.34	\$ 0.00	\$ 0.00	\$ 745,575.34	
022-500255	Rents-Leases Other Than State	\$ 24,378.30	\$ 1,550.00	\$ 1,550.00	\$ 25,928.30	
023-500591	Heat, Electricity, Water	\$ 50,581.00	\$ 0.00	\$ 0.00	\$ 50,581.00	
024-500224	Maint Other Than Build-Gm	\$ 5,798.00	\$ 0.00	\$ 0.00	\$ 5,798.00	
026-500251	Organizational Dues	\$ 5,351.00	\$ 0.00	\$ 0.00	\$ 5,351.00	
030-500301	Equipment	\$ 2,691,099.84	\$ 0.00	\$ 0.00	\$ 2,691,099.84	
038-500177	Technology -Software	\$ 1,410.00	\$ 3,000.00	\$ 3,000.00	\$ 4,410.00	
039-500188	Telecommunications	\$ 364,056.00	\$ (53,000.00)	\$ (53,000.00)	\$ 311,056.00	
047-500240	Own Forcs Maintnce(Bldg-Grnds)	\$ 19,921.34	\$ 0.00	\$ 0.00	\$ 19,921.34	
050-500109	Personal Serv - Temp	\$ 87,366.00	\$ 0.00	\$ 0.00	\$ 87,366.00	

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060-500601	Benefits	\$ 6,007,832.00	\$ 0.00	\$ 6,007,832.00
066-500543	Employee Training	\$ 28,620.00	\$ 15,000.00	\$ 43,620.00
070-502970	In State Travel Reimbursement	\$ 1,052,571.15	\$ (54,500.00)	\$ 998,071.15
080-500710	Out of State Travel	\$ 44,145.00	\$ 0.00	\$ 44,145.00
103-500737	Contracts for Op Services	\$ 146,898.77	\$ 9,950.00	\$ 156,848.77
	Total	\$ 23,729,030.74	\$ (78,000.00)	\$ 23,651,030.74

02-23-23-234015-40100000 Dept. of Safety – Division of State Police – Enforcement

<u>Class</u>	<u>Description</u>	<u>Current SFY 2019 Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised SFY 2019 Adjusted Authorized</u>
UUU	Highway	\$ (2,118,439.05)	\$ 0.00	\$ (2,118,439.05)
UUU	General	\$ (8,564,561.72)	\$ 0.00	\$ (8,564,561.72)
		\$ (10,683,000.77)	\$ 0.00	\$ (10,683,000.77)
010-500100	Personal Serv - Perm	\$ 5,784,198.00	\$ 0.00	\$ 5,784,198.00
018-500106	Overtime	\$ 360,000.00	\$ 0.00	\$ 360,000.00
019-500105	Holiday Pay	\$ 195,000.00	\$ 30,000.00	\$ 225,000.00
020-500215	Current Expense	\$ 147,846.63	\$ 0.00	\$ 147,846.63
022-500255	Rents-Leases Other Than State	\$ 8,165.53	\$ 0.00	\$ 8,165.53
023-500591	Heat, Electricity, Water	\$ 33,252.00	\$ 0.00	\$ 33,252.00
024-500224	Maint Other Than Build-Grn	\$ 1,500.00	\$ 0.00	\$ 1,500.00
030-500301	Equipment	\$ 370,732.98	\$ 0.00	\$ 370,732.98
039-500188	Telecommunications	\$ 54,944.00	\$ 0.00	\$ 54,944.00
060-500601	Benefits	\$ 3,199,516.00	\$ 0.00	\$ 3,199,516.00
066-500543	Employee Training	\$ 14,239.00	\$ 1,500.00	\$ 15,739.00
070-502970	In State Travel Reimbursement	\$ 441,415.90	\$ (31,500.00)	\$ 409,915.90
103-500737	Contracts for Op Services	\$ 72,190.73	\$ 0.00	\$ 72,190.73
	Total	\$ 10,683,000.77	\$ 0.00	\$ 10,683,000.77

02-23-23-234015-29270000 Dept. of Safety – Division of State Police – State Police Communications

<u>Class</u>	<u>Description</u>	<u>Current SFY 2019 Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised SFY 2019 Adjusted Authorized</u>
UUU	Highway	\$ (764,625.92)	\$ (12,038.00)	\$ (776,663.92)
UUU	Turnpike	\$ (937,941.13)	\$ (14,766.00)	\$ (952,707.13)
UUU	General	\$ (1,695,770.38)	\$ (26,696.00)	\$ (1,722,466.38)
		\$ (3,398,337.44)	\$ (53,500.00)	\$ (3,451,837.44)

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010-500100	Personal Serv - Perm	\$ 1,760,814.00	\$ 0.00	\$ 1,760,814.00
018-500106	Overtime	\$ 175,000.00	\$ 35,000.00	\$ 210,000.00
019-500105	Holiday Pay	\$ 48,000.00	\$ 8,000.00	\$ 56,000.00
020-500215	Current Expense	\$ 10,548.00	\$ 0.00	\$ 10,548.00
022-500255	Rents-Leases Other Than State	\$ 3,724.44	\$ 0.00	\$ 3,724.44
028-582814	Transfer To General Services	\$ 85,481.00	\$ 0.00	\$ 85,481.00
030-500301	Equipment	\$ 1,000.00	\$ 500.00	\$ 1,500.00
039-500188	Telecommunications	\$ 11,675.00	\$ 0.00	\$ 11,675.00
050-500109	Personal Serv - Temp	\$ 254,679.00	\$ 10,000.00	\$ 264,679.00
060-500601	Benefits	\$ 1,023,182.00	\$ 0.00	\$ 1,023,182.00
066-500543	Employee Training	\$ 2,210.00	\$ 0.00	\$ 2,210.00
070-502970	In State Travel Reimbursement	\$ 5,534.00	\$ 0.00	\$ 5,534.00
080-500710	Out of State Travel	\$ 8,990.00	\$ 0.00	\$ 8,990.00
103-500737	Contracts for Op Services	\$ 7,500.00	\$ 0.00	\$ 7,500.00
	Total	\$ 3,398,337.44	\$ 53,500.00	\$ 3,451,837.44

02-23-23-234010-54120000 Dept. of Safety – Division of State Police – Detective Bureau

Class	Description	Current SFY 2019		Requested Action	Revised SFY 2019	
		Adjusted	Authorized		Adjusted	Authorized
009-403673	Agency Income	\$ (6,825,741.27)		\$ 0.00	\$ (6,825,741.27)	
UUU	General	\$ (2,755,591.23)		\$ (24,500.00)	\$ (2,780,091.23)	
		\$ (9,581,332.50)		\$ (24,500.00)	\$ (9,605,832.50)	
010-500100	Personal Serv - Perm	\$ 5,133,272.00		\$ 0.00	\$ 5,133,272.00	
018-500106	Overtime	\$ 400,000.00		\$ 0.00	\$ 400,000.00	
019-500105	Holiday Pay	\$ 60,000.00		\$ 12,000.00	\$ 72,000.00	
020-500215	Current Expense	\$ 145,162.51		\$ 20,000.00	\$ 165,162.51	
022-500255	Rents-Leases Other Than State	\$ 5,269.00		\$ 0.00	\$ 5,269.00	
023-500591	Heat, Electricity, Water	\$ 14,124.00		\$ 0.00	\$ 14,124.00	
024-500224	Maint Other Than Build-Grn	\$ 12,505.00		\$ 0.00	\$ 12,505.00	
026-500251	Organizational Dues	\$ 790.00		\$ 0.00	\$ 790.00	
030-500301	Equipment	\$ 453,890.71		\$ (15,000.00)	\$ 438,890.71	
037-500173	Technology-Hardware	\$ 4,994.00		\$ 1,500.00	\$ 6,494.00	
038-500177	Technology -Software	\$ 17,910.78		\$ 0.00	\$ 17,910.78	
039-500188	Telecommunications	\$ 65,000.00		\$ 0.00	\$ 65,000.00	
050-500109	Personal Serv - Temp	\$ 7,200.00		\$ 0.00	\$ 7,200.00	
059-500117	Salary Temporary Employees	\$ 72,762.00		\$ 0.00	\$ 72,762.00	
060-500601	Benefits	\$ 2,903,607.00		\$ 0.00	\$ 2,903,607.00	
066-500543	Employee Training	\$ 27,585.00		\$ 0.00	\$ 27,585.00	

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070-502970	In State Travel Reimbursement	\$	197,045.00	\$	0.00	\$	197,045.00
080-500710	Out of State Travel	\$	41,030.00	\$	0.00	\$	41,030.00
103-500737	Contracts for Op Services	\$	19,185.50	\$	6,000.00	\$	25,185.50
	Total	\$	9,581,332.50	\$	24,500.00	\$	9,605,832.50

Explanation

The Department of Safety, Division of State Police requests authorization to transfer funds between accounts to address anticipated shortages and maintain current service levels in the Traffic Bureau, Enforcement, State Police Communications, and Detective Bureau as detailed below:

Traffic Bureau (4003)

- Class 022 – Rents and Leases Other Than State - \$1,550.00 is needed to cover copier expenses at 91 Airport Road for the remainder of SFY 2019.
- Class 038 – Technology Software - \$3,000.00 is needed to purchase software that was incorrectly budgeted in Cls 030.
- Class 039 – Telecommunications - \$53,000.00 is available due to lower than budgeted usage.
- Class 066 – Employee Training - \$15,000.00 is needed to cover planned training through the end of the year.
- Class 070 – In-State Travel - \$54,500.00 is available because the actual cost of fuel was lower than budgeted.
- Class 103 – Contracts for Operational Services - \$9,950.00 is needed for installation of a replacement cooling tower at Troop B and increased janitorial costs.

Enforcement (4010)

- Class 019 – Holiday Pay - \$30,000.00 is needed to cover Holiday pay through the end of SFY 2019.
- Class 066 – Employee Training - \$1,500.00 is needed to cover the costs of planned training through the end of the year.
- Class 070 – In-State Travel - \$31,500.00 is available because the actual cost of fuel was lower than budgeted.

State Police Communications (2927)

- Class 018 – Overtime - \$35,000.00 is needed to pay overtime due to vacant positions.
- Class 019 – Holiday Pay - \$8,000.00 is needed to cover Holiday pay through the end of SFY 2019.
- Class 030 – Equipment - \$500.00 is needed to cover the costs of replacing two phones.
- Class 050 – Personnel Services-Temporary - \$10,000.00 is needed to fund increased hours for existing part-time employees due to vacant positions.

Detective Bureau (5412)

- Class 019 – Holiday Pay - \$12,000.00 is needed to cover Holiday pay through the end of SFY 2019.
- Class 020 – Current Expense - \$20,000.00 is needed for increased use of encrypted drives to transport sensitive case data and restocking major crime van after use during investigations.
- Class 030 – Equipment - \$15,000.00 is available due to decreased spending.
- Class 037 – Technology Hardware - \$1,500.00 is needed for encrypted hard drives for the Narcotics Investigation Unit.
- Class 103 – Contracts for Operational Services - \$6,000.00 is needed to cover the costs of towing items involved in Major Crime Unit Investigations.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program levels.
- 3) *Cite any requirements which make this program mandatory.* RSA 21-P

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- 4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds for all accounts listed on this transfer is 61.3% General Funds, 16.5% Highway Funds, 15.3% Turnpike Funds, and 6.9% Other Funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.
- 6) *Are funds expected to lapse if this transfer is not approved?* Yes, the funds will lapse if the transfer is not approved.
- 7) *Are personnel services involved?* Yes, part time positions within State Police Communications are involved.

Respectfully submitted,

A/C [Signature]

[Signature]

John J. Barthelmes
Commissioner of Safety