



Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 8, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Economic and Housing Stability to retroactively amend Fiscal Item #18-195, approved by the Fiscal Committee on October 19, 2018 and Item #16 approved by Governor and Executive Council on October 31, 2018 by extending the authority to expend federal funds in the amount of \$1,130,113 from the Child Care Development fund program effective upon approval by the Fiscal Committee and Governor and Executive Council from June 30, 2019 through September 30, 2019, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Pursuant to RSA 124:15 and contingent upon approval of Requested Action #1, authorize the Department of Health and Human Services to establish Class 046 – Consultants for the purpose of developing a NH Child Care Information System effective upon Fiscal Committee and Governor and Council approval through September 30, 2019. 100% Federal Funds.

05-95-042-421110-29770000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: HUMAN SERVICES DIV, CHILD CARE DEVELOPMENT

Class/Object	Class Title	SFY 20 Budget	Increase (Decrease) Amount	Revised Budget
SFY19				
000-403979	Federal Funds	\$ 6,455,338	\$ 1,130,113	\$ 7,585,451
	General Funds	\$ 2,960,768	\$ -	\$ 2,960,768
	TOTAL REVENUE	\$ 9,416,106	\$ 1,130,113	\$ 10,546,219
038 - 500177	Technology-Software	\$ -	\$ 430,000	\$ 430,000
041 - 500801	Audit Fund Set Aside	\$ 4,549	\$ 113	\$ 4,662
046 - 500466	Consultants	\$ -	\$ 700,000	\$ 700,000
536 - 500377	Employment Related Child Care	\$ 9,152,027	\$ -	\$ 9,152,027
564 - 500916	Child Care Prevent & Protect	\$ 259,530	\$ -	\$ 259,530
	TOTAL EXPENSES	\$ 9,416,106	\$ 1,130,113	\$ 10,546,219

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
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EXPLANATION

This **retroactive** item requests to extend spending authority from June 30, 2019 to September 30, 2019 of funds accepted in FY19 and unspent at the end of the fiscal year. This request makes the additional grant funds accepted in SFY 2019 available for SFY 2020 to administer the Child Care Development Fund Program under Title IV-A of the Social Security Act, as amended by Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) 1996, P.L. 104-193, effective October 1, 1996. These funds are discretionary, with no General Funds match required. The notice of additional funds awarded was received in August 2018.

These funds will be used to expand upon the existing MTX contract for the design, implementation, and support of an information system for the New Hampshire Department of Health and Human Services (DHHS) Bureau of Child Development and Head Start Collaboration (BCDHSC) and the Child Care Licensing Unit (CCLU). These entities are collaborating to build a NH Child Care Information System to replace the existing Child Care Aware of America NDS system for child care that will no longer be available within the next few years. It shall also replace the existing background check system that has been found to be out of compliance with federal requirements.

Funds are being budgeted in Class 038 (Technology-Software) for software licenses. Funds are being budgeted in Class 046 (Consultants) for Information Technology vendor services. The answers to the memo dated September 21, 1981 related to creating a position or consultant are provided on page 4. Funds are being budgeted for Audit costs (Class 041) per state requirements.

Listed below are answers to standard questions required of all Fiscal Committee item requests, related to RSA 14:30-a, VI "Expenditure of funds over \$100,000 from any Non State Source", or RSA 124:15,"Positions Authorized" or both and All Emergency requests:

1. Is the action required of this request a result of the Continuing Resolution for FY 2020?

No, this action is not a result of the Continuing Resolution. These funds were initially appropriated in SFY19 but were not spent by the end of the SFY and are available to accept in FY 2020.

2. If this request is **retroactive** what is the significance and importance of the action being effective from an earlier date?

This item requests authority to extend spending authority from June 30, 2019 to September 30, 2019 of funds accepted in FY19 and unspent at the end of the fiscal year which will be used to expand upon the existing MTX contract for the design, implementation, and support of an information system for the New Hampshire Department of Health and Human Services (DHHS) Bureau of Child Development and Head Start Collaboration (BCDHSC) and the Child Care Licensing Unit (CCLU).

3. Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.)

Yes, this was previously funded and is an ongoing program established through Fiscal Committee and Governor and Executive Council action. The item was previously approved by the Fiscal Committee on October 19, 2018, FIS 18-195 and by Governor and Executive Council on October 31, 2018, Item #16, both effective through June 30, 2019.

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
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4. Was funding for this program included in the FY 2018-2019 enacted Budget or requested and denied?

The funding for this program was included in the FY 2018 – FY 2019 enacted budget.

5. Is this program in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied?

Yes, this program is included in the vetoed FY 2020-2021 Operating Budget however this request is for funding in excess of the funds budgeted in FY 2020-2021.

6. Does this program include, either positions or consultants, and if so are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.)

There are currently no positions or consultants funded in this program; however, this item creates Class 046 (Consultants) which will be used for Information Technology vendor services.

7. What would be the effect should this program be discontinued or not initiated as a result of this request being denied?


By not approving this request, the Department could potentially be out of compliance with the requirements of the Child Care and Development Block Grant Act, signed into law on November 19, 2014. A requirement of the CCDF Federal Plan mandates spending up to 12% of the CCDF funds on quality activities, of which 3% must focus on infant/toddler activities.

Area served: Statewide

Source of funds: These funds are 100% Federal from the Administration for Children & Families, Child Care Development Fund.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Jeffery A. Meyers
Commissioner

The Honorable Mary Jane Wallner, Chairman
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The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

1. **List of personnel involved:** Temporary consultants
2. **Nature, Need, and Duration:** The temporary consultants will provide for the increased needs for subject matter experts beyond the limited resources of in-house personnel. These funds will be encumbered pursuant to a contract amendment that will be presented to Governor and Council on September 18, 2019.
3. **Relationship to existing agency programs:** The consultants will develop a NH Child Care Information System to replace the existing Child Care Aware of America NDS system for child care that will no longer be available within the next few years. It shall also replace the existing background check system that has been found to be out of compliance with federal requirements.
4. **Has a similar program been requested of the legislature and denied?** No
5. **Why wasn't funding included in the agency's budget request?** This was previously funded and is an ongoing program established through Fiscal Committee and Governor and Executive Council action. The item was previously approved by the Fiscal Committee on October 19, 2018, FIS 18-195 and by Governor and Executive Council on October 31, 2018, Item #16, both effective through June 30, 2019.
6. **Can portions of the grant funds be utilized?** All grant dollars are being used for this request.
7. **Estimate the funds required to continue this position(s):** The contract amendment referenced in question 2 above, is estimated to be \$700,000. The consultants necessary for this work will not be permanent.

FIS 18 195



Jeffrey A. Meyers
Commissioner

Christine Tappan
Associate Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
HUMAN SERVICES AND BEHAVIORAL HEALTH SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9546 1-800-852-3345 Ext. 9546
Fax: 603-271-4912 TOD Access: 1-800-735-2964 www.dhbs.nh.gov

September 25, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Approved by Fiscal Committee

Date

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Human Services Division to accept and expend federal funds in the amount of \$4,249,168 from the Child Care Development fund program, effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2019, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds

05-95-042-421110-29770000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: HUMAN SERVICES DIV, CHILD CARE DEVELOPMENT

05-95-42-421110-2977 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES,
HHS: CHILD DEVELOPMENT

Class/Object	Class Title	SFY 19 Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
SPY19				
000-403979	Federal Funds	\$ 22,333,293	\$ 4,249,168	\$ 26,582,461
	General Funds	\$ 11,843,074		\$ 11,843,074
	TOTAL REVENUE	\$ 34,176,367	\$ 4,249,168	\$ 38,425,535
020 - 500200	Current Expenses	\$ 1		\$ 1
041 - 500801	Audit Fund Set Aside	\$ 18,197	\$ 4,249	\$ 22,446
102 - 500731	Contracts for Program Services	\$ 55,201	\$ 1,544,704	\$ 1,599,905
536 - 500377	Employment Related Child Care	\$ 33,064,845	\$ 2,700,215	\$ 35,765,060
564 - 500916	Child Care Prevent & Protect	\$ 1,038,123		\$ 1,038,123
	TOTAL EXPENSES	\$ 34,176,367	\$ 4,249,168	\$ 38,425,535

The Honorable Neal M. Kurk, Chairman
His Excellency, Governor Christopher T. Sununu
September 25, 2018
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EXPLANATION

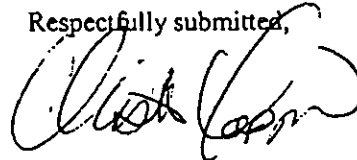
This request is being made to accept the additional grant funds available for SFY 2019 to administer the Child Care Development Fund Program under Title IV-A of the Social Security Act, as amended by Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) 1996, P.L. 104-193, effective October 1, 1996. These funds are discretionary, with no General Funds match required. The notice of additional funds awarded was received in August 2018.

Funds are being budgeted in Class 102 (Contracts for Program Services) for training and support for Child Care providers, to improve Child Care services for all children; and Class 536 (Employment Related Child Care) to meet Federal regulations regarding registration and 12-month eligibility. Funds are being budgeted for Audit costs (Class 041) per state requirements.
Area served: Statewide

Source of funds: These funds are 100% Federal from the Administration for Children & Families, Child Care Development Fund.

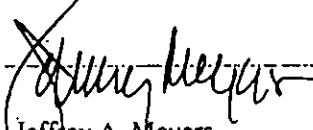
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program

Respectfully submitted,



Christine Tappan
Associate Commissioner

Approved by:



Jeffrey A. Meyers
Commissioner

Child Care Development Fund

	1801NHCCDF	1801NHCCDF	TOTAL
Award Ending 9/30/19	5,923,302		5,923,302
Award Ending 9/30/19 Add Funds		4,421,041	4,421,041
Expended through 6/30/19	(434,219)		(434,219)
Available Award Balance	5,489,083	4,421,041	9,910,124
Less: SFY 19 Appropriations	5,489,083	-	5,489,083
Available To Accept	-	4,421,041	<u>4,421,041</u>
Amount Requested This Action	-	4,249,168	<u>4,249,168</u>
Available to Request at later date			171,873

SFY 19 Appropriations	2019 Budget	This Action	Revised Budget
10 042 421 129770000			

Revenue	34,176,367	4,249,168	38,425,535
Expense	34,176,367	4,249,168	38,425,535



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Grants
Management Division of
Mandatory Grants
330 C Street, SW
Washington, DC 202

August 1, 2018

New Hampshire
New Hampshire Dept of Health & Human Services
Division of Children, Youth & Families
129 Pleasant Drive
CONCORD, NEW HAMPSHIRE 03301 6505

Re: Notice of Grant Award - FY 2018

Dear Grantee:

This grant award represents obligation to the State for fiscal year 2018 for the Child Care Development Fund. Mandatory and Matching funds are subject to the requirements of Section 418 of Title IV-A of the Social Security Act as amended by Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996, P.L. 104-193, effective October 1, 1996 (CFDA 93.596). Discretionary funds are subject to the requirements of the Child Care and Development Block Grant Act of 1990, as amended (CFDA 93.575).

Appropriation	CAN	Allotment	This Action	Cumulative
75-18-1515	2018,G996005,ACF	\$10,344,343.00	\$1,490,512.00	\$10,344,343.00

2018,G996005,ACF Discretionary

EIN: 1026000618B3
Document Number: G1801NHCCDF

Previously Awarded (5,923,302)

Available to Accept 4,421,041

This award is subject to the requirements listed in the enclosed terms and conditions. The use of Federal funds from this award constitutes the State's acceptance of these terms and conditions.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533. Please refer any other questions about this grant to Yan Rong, the Financial Analyst assigned to this program, at (202) 401-5154.

Sincerely,

Monica Evans
Grants Officer

The Discretionary allotment figure on this notice of grant award reflects a small reduction in the FY2018 funding level in comparison to the amount previously anticipated and reflected in the May 2018 notice of grant awards and the allocation table posted on the Office of Child Care (OCC) website. The Consolidated Appropriations Act of 2018 gives the HHS Secretary authority to transfer discretionary funding between appropriations. The reduction on this notice of grant award reflects a potential transfer for FY2018 that is currently pending. Final FY2018 allocation amounts will be posted on the OCC website.

✓
CC02-2018-664939 ✓

(10/1/17-9/30/19)



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Grants
Management Division of
Mandatory Grants
330 C Street, SW
Washington, DC 20201



January 31, 2018

RECEIVED

FEB 05 2018

Div. for Children Youth and Families
State Office

New Hampshire
New Hampshire Dept of Health & Human Services
Division of Children, Youth & Families
129 Pleasant Drive
CONCORD, NEW HAMPSHIRE 03301 6505

Re: Notice of Grant Award - FY 2018

Dear Grantee:

This grant award represents obligation to the State for fiscal year 2018 for the Child Care Development Fund. Mandatory and Matching funds are subject to the requirements of Section 418 of Title IV-A of the Social Security Act as amended by Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996, P.L. 104-193, effective October 1, 1996 (CFDA 93.596). Discretionary funds are subject to the requirements of the Child Care and Development Block Grant Act of 1990, as amended (CFDA 93.575).

Appropriation	CAN	Allotment	This Action	Cumulative
75-18-1515	2018,G996005,ACF	5,923,302	664,939	1,696,570
2018,G996005,ACF Discretionary ✓ CC02				
EIN:	1026000618B3			
Document Number:	G18011 4CCDF			

This award is subject to the requirements listed in the enclosed terms and conditions. The use of Federal funds from this award constitutes the State's acceptance of these terms and conditions.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533. Please refer any other questions about this grant to Yan Rong, the Financial Analyst assigned to this program, at (202) 401-5154.

Sincerely,

Monica Evans
Financial Management Specialist

This Notice of Grant Award has been issued under a continuing resolution (CR). The allotment is subject to change.

HA