



**Electronic/Remote Notarization
Notification Form**

Name - Notary / Justice of the Peace Keysten L. St. Louis
(Print Name as Commissioned)
Commission Expiration date 12/18/2025
County of Commission Hillsborough
Current Business Address, City, State, Zip Code 48 Perimeter Rd Manchester NH 03103
Current Business Email Address KStLouis@StMarysBank.com
Current Business Phone Number 603-629-1375

I am a (circle or underline all that apply) Notary Public Justice of the Peace for the State of New Hampshire. I will be performing notarial acts with electronic documents and/or facilitated by communication technology.

I will be using electronic notarization and/or technology for notarial acts facilitated by communication technology provided by Simplifile
(insert name(s) of vendor(s) - Remote Online Notarization Provider).

I certify that I will be using an X.509 industry digital certificate (or the industry equivalent) provided by Simplifile
(insert name of digital certificate provider)

My signature below acknowledges my understanding that:

- I must abide by all of the laws and regulations concerning notarial acts in the State of New Hampshire
- I must notify the Office of the Secretary of State if I change or add technology vendors.
- I may NOT charge more than \$25 for each electronic or remote notarial act using audio-visual communication technology.

Keysten L. St. Louis
(Signature of Notary Public or Justice of the Peace)
All information provided on this form will be public

This completed form may be submitted by email to elections@sos.nh.gov, or US mail to the Department of State, State House Room 204, 107 North Main Street, Concord, NH 03301-4989.

