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State Of New Hampshire
DIVISION OF PERSONNEL
Department of Administrative Services
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January 18, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:56 I, Reclassification of Positions, the Division of Personnel, Department of Administrative Services requests waiver approval of the attached classification decisions effective upon Governor and Executive Council action. Funding associated with each decision is detailed on the reclassification waiver.

EXPLANATION

RSA 21-I:56 I, states that any request for reclassification of a position to a different class series as provided in RSA 21-I:54 shall require the approval of the Governor and Council.

Attached please find the classification decisions reached by the Classification Section of the Division of Personnel. RSA 21-I:42, II provides the responsibility to the Division of Personnel to prepare, maintain and periodically revise a position classification plan for all positions in the classified service, based upon similarity of duties performed and responsibilities assumed, so that the same qualifications may reasonably be required for, and the same schedule of pay may equitably be applied to, all positions in the same classification. In addition, RSA 21-I:42, III states that the Division of Personnel shall be responsible for allocating the position of every employee in the classified service to one of the classifications in the classification plan.

A thorough analysis of the proposed change specific to each position, both within their respective agency, as well as within the state classification system, has been completed by the Division of Personnel classification staff. A waiver is respectfully requested to proceed with the classification process.

Respectfully Submitted,

Sara J. Willingham
Director of Personnel

Division of Personnel
Reclassification Waiver Per Chapter 21-1:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of filled position #40469 Principal Planner, Labor Grade 24, A000 to a Environmentalist IV , Labor Grade 27, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist IV, Labor Grade 27, A000 effective 12-23-16

Rationale for Decision:

- The request is part of the agency reorganization within the Watershed Management Bureau to combine program areas with related goals and funding sources for increased effectiveness and efficiency, and to align the classifications of positions operating similarly within the agency.
- This position is functioning as the Coastal Habitat Program Coordinator, responsible for managing projects to protect and restore coastal habitat, supervising the award and administration of grants and contracts to various stakeholders, and revising program policies to achieve agency objectives.
- The proposed duties are similar to those of other Environmentalist IV positions currently operating in the agency and the state, and parallel the class specification for Environmentalist IV appropriately.

Funding Summary

1. This position is a 100 % Federal Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$77,837
Budgetary number/string 03-44-44-442010-3642000-010
3. Filled position-effective date: 12-23-16
4. Projected cost (Salary & Benefits) for remainder of FY17: \$37,674
5. Total projected annual Salary and Benefit Cost:

Salary	\$53,898
Benefits	<u>\$27,728</u>
Total	\$81,626

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #13049 Air Pollution Technician I, Labor Grade 15, A000 to a Environmental Program Manager , Labor Grade 27, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmental Program Manager, Labor Grade 27, A000 effective 12-22-16

Rationale for Decision:

- The agency requests to reclassify this vacant position to dedicate a full-time resource to manage the demands of the Drinking Water State Revolving Fund and state aid grant programs, due in part to increased federal reporting and audit requirements.
- This position would review federal and state grant and loan applications submitted by municipalities in order to make decisions about the funding and priority for major infrastructure projects. This position would also participate in and address the findings of financial and performance audits.
- The proposed duties are similar to those of other Environmental Program Manager positions currently operating in the agency and state and parallel the class specification for Environmental Program Manager appropriately.

Funding Summary

1. This position is a 100 % Federal Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$ 0 Unfunded
Budgetary number/string 03-44-44-443010-9000000-010
3. Anticipated date of hire is: 3-17-2017 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$ 18,837
5. Total projected annual Salary and Benefit Cost:

Salary	\$ 53,898
Benefits	<u>\$ 27,728</u>
Total	\$ 81,626

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of filled position #12026 Water Pollution Sanitarian II, Labor Grade 19, A000 to an Environmentalist II, Labor Grade 19, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist II, Labor Grade 19, A000, effective 2-3-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- In addition to subsurface and sanitary disposal system duties, this position would function more broadly and perform duties related to all programs under the scope of the Bureau, to include conducting permit and design reviews and/or compliance and enforcement actions related to wetlands and shoreline projects.
- The proposed duties are similar to those of other Environmentalist II positions currently operating in the agency and the state, and parallel the class specification for Environmentalist II appropriately.

Funding Summary

1. This position is a 100 % Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$47,070
Budgetary number/string 03-44-44-442010-12000000-010
3. Filled position-effective date: 2-3-17
4. Projected cost (Salary & Benefits) for remainder of FY17: \$21,857
5. Total projected annual Salary and Benefit Cost:

Salary	\$38,513
Benefits	<u>\$24,628</u>
Total	\$63,141

Division of Personnel
Reclassification Waiver Per Chapter 21-1:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #12029 Environmentalist III, Labor Grade 23, A000 to an Attorney II , Labor Grade 28, A000.

Division of Personnel (DOP) Reclassification Decision:

- Attorney II, Labor Grade 28, A000, effective 1-25-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- This position would report to the agency Legal Unit but will be a dedicated resource for the Land Resources Management Bureau, which has been determined as necessary due to the significant level of legal review and support required by its programs.
- The proposed duties are similar to those of other Attorney II positions currently operating in the agency and the state, and parallel the class specification for Attorney II appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$71,418
Budgetary number/string 03-44-44-442010-12000000-010
3. Anticipated date of hire is: 6-9-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$0
5. Total projected annual Salary and Benefit Cost:

Salary	\$56,238
Benefits	<u>\$28,200</u>
Total	\$84,438

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #12076 Clerk III, Labor Grade 08, A000 to an Environmental Technician II , Labor Grade 12, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmental Technician II, Labor Grade 12, A000, effective 1-25-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- This position would compile and report environmental data, perform intake and preliminary review of permit applications, and assist the Communications and Training Unit staff by performing research, creating presentations, and providing training.
- The proposed duties are similar to those of other Environmental Technician II positions currently operating in the agency, and parallel the class specification for Environmental Technician II appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$47,070
Budgetary number/string 03-44-44-442010-12000000-010
3. Anticipated date of hire is: 6-9-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$0
5. Total projected annual Salary and Benefit Cost:

Salary	\$29,328
Benefits	<u>\$22,777</u>
Total	\$52,105

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of filled position #12079 Water Pollution Sanitarian II, Labor Grade 19, A000 to an Environmentalist II, Labor Grade 19, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist II, Labor Grade 19, A000, effective 2-3-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- In addition to subsurface and sanitary disposal system duties, this position would function more broadly and perform duties related to all programs under the scope of the Bureau, to include conducting permit and design reviews and/or compliance and enforcement actions related to wetlands and shoreline projects.
- The proposed duties are similar to those of other Environmentalist II positions currently operating in the agency and the state, and parallel the class specification for Environmentalist II appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$89,681
Budgetary number/string 03-44-44-442010-12000000-010
3. Filled position-effective date: 2-3-17
4. Projected cost (Salary & Benefits) for remainder of FY17: \$21,857
5. Total projected annual Salary and Benefit Cost:

Salary	\$38,513
Benefits	<u>\$24,628</u>
Total	\$63,141

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of filled position #12100 Water Pollution Sanitarian II, Labor Grade 19, A000 to an Environmentalist II, Labor Grade 19, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist II, Labor Grade 19, A000, effective 2-3-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- In addition to subsurface and sanitary disposal system duties, this position would function more broadly and perform duties related to all programs under the scope of the Bureau, to include conducting permit and design reviews and/or compliance and enforcement actions related to wetlands and shoreline projects.
- The proposed duties are similar to those of other Environmentalist II positions currently operating in the agency and the state, and parallel the class specification for Environmentalist II appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$78,400
Budgetary number/string 03-44-44-442010-12000000-010
3. Filled position-effective date: 2-3-17
4. Projected cost (Salary & Benefits) for remainder of FY17: \$21,857
5. Total projected annual Salary and Benefit Cost:

Salary	\$38,513
Benefits	<u>\$24,628</u>
Total	\$63,141

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #12124 Water Pollution Sanitarian II, Labor Grade 19, A000 to an Environmentalist II , Labor Grade 19, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist II, Labor Grade 19, A000, effective 1-25-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- This position, as part of the Communications and Training sub-section, would be responsible for the technical communication concerning the approval or disapproval status of permits and the explanation of recommended actions for compliance, and would also provide training and outreach to the public and staff.
- The proposed duties are similar to those of other Environmentalist II positions currently operating in the agency, and parallel the class specification for Environmentalist II appropriately.

Funding Summary

1. This position is a 100 % Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$68,085
Budgetary number/string 03-44-44-442010-12000000-010
3. Anticipated date of hire is: 3-31-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$12,143
5. Total projected annual Salary and Benefit Cost:

Salary	\$38,513
Benefits	<u>\$24,628</u>
Total	\$63,141

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #12133 Water Pollution Sanitarian I, Labor Grade 17, A000 to a Senior Scientist Labor Grade 29, A000.

Division of Personnel (DOP) Reclassification Decision:

- Senior Scientist, Labor Grade 29, A000, effective 1-25-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- This position would administer environmental program objectives in various phases of field operations and develop policies and procedures addressing the complex and unique needs of a specified region to ensure consistent application of standards for similar projects.
- The proposed duties are similar to those of other Senior Scientist positions currently operating in the agency and the state, and parallel the class specification for Senior Scientist appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$90,621
Budgetary number/string 03-44-44-442010-12000000-010
3. Anticipated date of hire is: 3-31-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$16,801
5. Total projected annual Salary and Benefit Cost:

Salary	\$58,686
Benefits	<u>\$28,691</u>
Total	\$87,367

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of filled position #40147 Water Pollution Sanitarian I, Labor Grade 17, A000 to an Environmentalist II , Labor Grade 19, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist II, Labor Grade 19, A000, effective 2-3-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- In addition to subsurface and sanitary disposal system duties, this position would function more broadly and perform duties related to all programs under the scope of the Bureau, to include conducting permit and design reviews and/or compliance and enforcement actions related to wetlands and shoreline projects.
- The proposed duties are similar to those of other Environmentalist II positions currently operating in the agency and the state, and parallel the class specification for Environmentalist II appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$82,428
Budgetary number/string 03-44-44-442010-12000000-010
3. Filled position-effective date: 2-3-17
4. Projected cost (Salary & Benefits) for remainder of FY17: \$21,857
5. Total projected annual Salary and Benefit Cost:

Salary	\$38,531
Benefits	<u>\$24,628</u>
Total	\$63,141

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #43343 Civil Engineer V, Labor Grade 30, A000 to an Environmentalist IV, Labor Grade 27, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist IV, Labor Grade 27, A000, effective 1-25-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- This position would operate as a Regional Supervisor and assume overall responsibility for maintaining consistency, technical integrity, and work priorities in review of applications, issuance and denial of permits, and compliance actions for an assigned area of the state.
- The proposed duties are similar to those of other Environmentalist IV positions currently operating in the agency, and parallel the class specification for Environmentalist IV appropriately.

Funding Summary

1. This position is a 100% Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$90,621
Budgetary number/string 03-44-44-442010-14360000-010
3. Anticipated date of hire is: 3-3-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$21,976
5. Total projected annual Salary and Benefit Cost:

Salary	\$53,898
Benefits	<u>\$27,728</u>
Total	\$81,626

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #42194 Environmentalist III, Labor Grade 23, A000 to an Administrator II, Labor Grade 29, A000.

Division of Personnel (DOP) Reclassification Decision:

- Administrator II, Labor Grade 29, A000, effective 1-25-17

Rationale for Decision:

- This request is part of the agency reorganization to create a Land Resources Management Bureau to consolidate resources and processes and allow for the effective implementation of integrated permitting, as defined in RSA 489.
- This position, assigned to the Program Development sub-section, would administer Bureau-wide objectives through writing and managing grants, monitoring the budget, overseeing the rulemaking process, and coordinating the development and implementation of workforce development strategies.
- The proposed duties are similar to those of other Administrator II positions currently operating in the agency and the state, and parallel the class specification for Administrator II appropriately.

Funding Summary

1. This position is a 100% General Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$71,418
Budgetary number/string 03-44-44-442010-38150000-010
3. Anticipated date of hire is: 3-3-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$23,522
5. Total projected annual Salary and Benefit Cost:

Salary	\$59,676
Benefits	<u>\$28,691</u>
Total	\$87,367

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #12120 Environmentalist, Labor Grade 27, A000 to an Administrator II , Labor Grade 29, A000.

Division of Personnel (DOP) Reclassification Decision:

- Administrator II, Labor Grade 29, A000 effective 12-14-16

Rationale for Decision:

- The agency requests to reclassify this vacant position to better manage increased federal and administrative requirements for the Clean Water State Revolving Fund and require qualifications in business, financial and/or program management as opposed to environmental disciplines.
- This position would evaluate changes to state and federal policies, laws and regulations in order to implement agency response for compliance; analyze fiscal and project content of grant and loan applications submitted by municipalities in order to make recommendations for approval; and coordinate outreach efforts to promote programs and understanding of departmental policies.
- The proposed duties are similar to those of other Administrator II positions currently operating in the agency and state and parallel the class specification for Administrator II appropriately.

Funding Summary

1. This position is a 100% Federal Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$104,973
Budgetary number/string 03-44-44-441018-2002000-010
3. Anticipated date of hire is: 3-17-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$20,161
5. Total projected annual Salary and Benefit Cost:

Salary	\$58,676
Benefits	<u>\$28,691</u>
Total	\$87,367

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #19499 Technical Support Specialist IV, Labor Grade 27, A130 to a Electronic Technician III , Labor Grade 23, A130.

Division of Personnel (DOP) Reclassification Decision:

- Electronic Technician III, Labor Grade 23, A130 effective 12-21-16

Rationale for Decision:

- The agency requests to reclassify this vacant position since the program area's information technology functions related to its Supervisory Control and Data Acquisition (SCADA) program, specialty equipment, instrumentation and controls are now largely being provided by the Department of Information Technology.
- This position would oversee the Electrical/Electronic section of the Winnepesaukee River Basin Program and perform skilled technical duties supervising and actively participating in the installation, maintenance, repair and upgrade of communication, electrical and electronic controls as well as the SCADA system.
- The proposed duties are similar to those of other Electronic Technician III positions currently operating in the state and parallel the class specification for Electronic Technician III appropriately.

Funding Summary

1. This position is a 100 % Other Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$ 118,850
Budgetary number/string 03-44-44-442010-13000000-010
3. Anticipated date of hire is: 2-17-2017 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$ 23,084
5. Total projected annual Salary and Benefit Cost:

Salary	\$ 48,402
Benefits	\$ <u>26,621</u>
Total	\$ 75,023

Division of Personnel
Reclassification Waiver Per Chapter 21-1:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #10027 Principal Planner, Labor Grade 24, A000 to an Environmentalist IV , Labor Grade 27, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmentalist IV, Labor Grade 27, A000 effective 12-16-16

Rationale for Decision:

- The request is part of the agency reorganization within the Watershed Management Bureau to combine program areas with related goals and funding sources for increased effectiveness and efficiency, and to align the classifications of positions operating similarly within the agency.
- This position will function as the Coastal Resilience Coordinator, supervising special studies of the coastal environment and reviewing data in order to make determinations regarding environmental impact as well as decisions regarding proposed policies.
- The proposed duties are similar to those of other Environmentalist IV positions currently operating in the agency and the state, and parallel the class specification for Environmentalist IV appropriately.

Funding Summary

1. This position is a 100 % Federal Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$85,069
Budgetary number/string 03-44-44-442010-3642000-010
3. Anticipated date of hire is: 3-17-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$18,837
5. Total projected annual Salary and Benefit Cost:

Salary	\$53,898
Benefits	<u>\$27,728</u>
Total	\$81,626

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of filled position #30001 Principal Planner, Labor Grade 24, A000 to an Environmental Program Manager , Labor Grade 27, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmental Program Manager, Labor Grade 27, A000 effective 12-23-16

Rationale for Decision:

- The request is part of the agency reorganization within the Watershed Management Bureau to combine program areas with related goals and funding sources for increased effectiveness and efficiency, and to align the classifications of positions operating similarly within the agency.
- This position is administering the Coastal Zone Management Act Federal Consistency Program which includes evaluating data, negotiating with state and federal agencies, and developing procedural manuals. The position also assists in the preparation of the NH Coastal Program federal grant application and leads the agency's regional ocean planning efforts.
- The proposed duties are similar to those of other Environmental Program Manager positions currently operating in the agency, and parallel the class specification for Environmental Program Manager appropriately.

Funding Summary

1. This position is a 100 % Federal Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$107,501
Budgetary number/string 03-44-44-442010-36420000-010
3. Filled position-effective date: 12-23-16
4. Projected cost (Salary & Benefits) for remainder of FY17: \$52,110
5. Total projected annual Salary and Benefit Cost:

Salary	\$66,905
Benefits	<u>\$46,001</u>
Total	\$112,906

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: February 1, 2017

Reclassification Request:

- The Department of Environmental Services requests the reclassification of vacant position #40468 Principal Planner, Labor Grade 24, A000 to an Environmental Program Manager , Labor Grade 27, A000.

Division of Personnel (DOP) Reclassification Decision:

- Environmental Program Manager, Labor Grade 27, A000 effective 12-23-16

Rationale for Decision:

- The request is part of the agency reorganization within the Watershed Management Bureau to combine program areas with related goals and funding sources for increased effectiveness and efficiency, and to align the classifications of positions operating similarly within the agency.
- This position is functioning as the Coastal Grants and Communications Manager within the New Hampshire Coastal Program, responsible for administering the technical assistance grant program, public education and outreach grant program, and the Coastal and Estuarine Land Conservation Program grants. The position reports on performance metrics and standardizes grant administration procedures.
- The proposed duties are similar to those of other Environmental Program Manager positions currently operating in the agency, and parallel the class specification for Environmental Program Manager appropriately.

Funding Summary

1. This position is a 100 % Federal Funded position.
2. Total FY 17 Budgeted (Salary & Benefits): \$85,069
Budgetary number/string 03-44-44-442110-3642000-010
3. Anticipated date of hire is: 3-17-17 at Minimum Step
4. Projected cost (Salary & Benefits) for remainder of FY17: \$18,837
5. Total projected annual Salary and Benefit Cost:

Salary	\$ 53,898
Benefits	<u>\$ 27,728</u>
Total	\$ 81,626