



**William F. Dwyer**  
STATE TREASURER

**THE STATE OF NEW HAMPSHIRE  
STATE TREASURY**

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April 4, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The State Treasury requests authorization to enter into an educational tuition agreement and to pay said costs in the amount of \$1,250.00 as follows:

Institution:	College for America at Southern New Hampshire University 2500 N. River Road Manchester, NH 03106
Course Title:	24 Completed Competencies May 1, 2016 – October 31, 2016
Employee:	Deborah A. Maltzie
Employee's Position:	Auditor II
Vendor Code:	177206/B008
Funding Source:	01-38-38-380010-10500000, State Treasury, Treasury Operations 066-500544 – Educational Training (Tuition)
Total Cost of Course:	\$1,250.00 for 6 months
State Share:	\$1,250.00
Source of Funds:	100% General

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**EXPLANATION**

College for America at Southern New Hampshire University has partnered with the State of New Hampshire to provide state employees with low-cost, competency based associate and bachelor degree programs. The employee is required to complete competency based projects each semester that are tied to specific goals to earn either an Associate’s Degree in General Studies, concentration in Business or a Bachelor’s Degree in Management with a concentration in Public Administration, Insurance Services or Logistics and Operations.

Upon completion of each Goal, a student earns the equivalent of three semester hours of college credit from Southern New Hampshire University in a specific course. Each Associates of Art Goal is made up of 5-8 competencies. There are currently two Paths to completing a Goal for the AA:

- Blue Path, which includes both small-sized (1-2 competencies) and medium-sized (3-4 competencies) projects. Students pursuing the Blue Path complete all Blue Projects within the Goal. In consultation with the Learning Coach, a student selects a Path to follow for each Goal.
- Purple Path, which includes one complex Project and enables students to demonstrate mastery of all 5-8 relevant competencies. All students need to complete at least three Purple Path Projects to earn the AA degree. Both Paths enable students to demonstrate the same competencies.

**AA In General Studies**

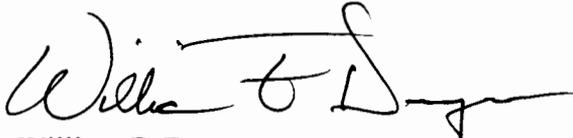
<b>CIA Goal Name</b>	<b>SNHU Course Name</b>	<b>Course Number</b>
<b>Leverage Business Tools</b>	<b>Introduction to Business</b>	<b>OL 110</b>
<b>Establish a Professional Presence</b>	<b>Business Communication</b>	<b>ENG 220</b>
<b>Investigate Business Ethics</b>	<b>Introduction to Ethics</b>	<b>PHL 212</b>
<b>Access Information</b>	<b>College Composition II</b>	<b>ENG 121</b>
<b>Build Teamwork Through Marketing</b>	<b>Introduction to Marketing</b>	<b>MKT 113</b>
<b>Manage People</b>	<b>Human Relations in Administration</b>	<b>OL 125</b>
<b>Analyze Data</b>	<b>Macroeconomics</b>	<b>ECO 202</b>
<b>Develop a Budget</b>	<b>Personal Financial Planning</b>	<b>FIN 250</b>
<b>Examine Ethical Perspectives</b>	<b>Introduction to Philosophy</b>	<b>PHL 210</b>
<b>Apply Economic Theories</b>	<b>Microeconomics</b>	<b>ECO 201</b>
<b>Confront Culture</b>	<b>Introduction to Cultural Anthropology</b>	<b>ATH 111</b>
<b>Experiment with Psychology</b>	<b>Research II Scientific Investigation</b>	<b>PSY 224</b>
<b>Evaluate Popular Psychology</b>	<b>Introduction to Psychology</b>	<b>PSY 108</b>
<b>Explore Writing</b>	<b>World Literature I: Foundations of Culture</b>	<b>LIT 201</b>
<b>Consider the Environment</b>	<b>Environmental Science</b>	<b>ENV 101</b>
<b>Decode Media</b>	<b>Language/Practice of Media Art</b>	<b>COM 128</b>
<b>Chart the Evolution of Media</b>	<b>Introduction to Mass Communication</b>	<b>COM 126</b>
<b>Plan for Success</b>	<b>Success Strategies for Online</b>	<b>SNHU 107</b>
<b>Experience Art</b>	<b>Introduction to Humanities I</b>	<b>FAS 201</b>
<b>Solve Problems</b>	<b>Principles of Management</b>	<b>OL 215</b>

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As part of this agency's workforce planning strategy, the State Treasury is committed to expanding the knowledge base of its employees in order to strengthen the financial expertise of Treasury staff and increase opportunities for advancement within the agency and in state government. Ms. Maltzie is currently an Auditor II. The College for America program will improve Deborah's skills in problem solving, critical thinking, communication, active listening, teamwork, and collaboration. Each of these skills will help her in her role to better serve Treasury and other state agencies. The College for America course will improve Deborah's continued growth and performance in her current position as an Auditor at the State Treasury. The employee will be completing projects on her own personal time.

Respectfully requested,

A handwritten signature in black ink, appearing to read "William F. Dwyer". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

William F. Dwyer,  
State Treasurer



## EDUCATIONAL TUITION AGREEMENT

Agreement dated this 5<sup>th</sup> day of April 2016 by and through the Department of Administrative Services (hereinafter referred to as the "State") and Deborah A. Maltzie hereinafter referred to as the "Recipient").

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of 1250.00, which monies shall be used for the purpose of enrolling the Recipient in:

### NAME OF COURSE(S)

which course(s) is being offered by College for America and which course(s) shall commence on May 1 2016 and terminate on October 31 2016

2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of 12 months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.

- 8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT

THE STATE OF NEW HAMPSHIRE

Deborah Matzie

William T. Sawyer

STATE OF NEW HAMPSHIRE

COUNTY OF Merrimack

On this the 5<sup>th</sup> day of April, 2016, before me, Deborah Matzie the undersigned officer, personally appeared, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.



Kimberly A. Maxwell  
Notary Public/Justice of the Peace