



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

23 mac

Lori A. Shibinette  
Commissioner

Patricia M. Tilley  
Director

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

April 20, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services to amend Fiscal Committee item #FIS 21-371 approved on January 14, 2022 and Governor and Council item #28 approved on December 22, 2021 by extending the completion date from June 30, 2022 to June 30, 2023 for the Epidemiology and Laboratory Capacity (ELC) Infection Prevention and Control (IPC) Program, as funded by the Centers for Disease Control and Prevention (CDC) under the Coronavirus Aid, Relief, and Economic Security Act effective upon approval by the Fiscal Committee and Governor and Executive Council. The acceptance of these funds was presented to Fiscal Committee on April 16, 2021 (Informational Item FIS 21-075) and to Governor and Council on April 21, 2021 (Informational Item #L). 100% Federal Funds.
2. Pursuant to the provisions of RSA 9:16-a, authorize the Department of Health and Human Services, Division of Public Health Services to amend Fiscal Committee item #FIS 21-371 approved on January 14, 2022 and Governor and Council item #28 approved on December 22, 2021 by transferring funds in the amount of \$151,500 between class lines effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2023 and further authorize the funds to be allocated as shown below. 100% Federal Funds.

05-95-90-903010-19360000-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, ELC HEALTHCARE IPC TRAINING

SFY2022 Class Account	Description	FY22 Current Adjusted Authorized	Requested Action	FY22 Revised Adjusted Authorized
Revenue				
000-404706-16	Federal Funds	\$ 845,304	\$ -	\$ 845,304
	General Funds	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 845,304</b>	<b>\$ -</b>	<b>\$ 845,304</b>
Expense				
020-500200	Curent Expenses	\$ 9,658	\$ 150,000	\$ 159,658
037-500173	Technology-Hardware	\$ 2,000	\$ 1,500	\$ 3,500
038-500175	Technology-Software	\$ 500	\$ -	\$ 500
039-500188	Telecommunications	\$ 100	\$ -	\$ 100
041-500801	Audit Fund Set Aside	\$ 978	\$ -	\$ 978
042-500620	Post Retirements Benefits	\$ 6,884	\$ -	\$ 6,884
059-500117	Temp Full Time	\$ 67,197	\$ -	\$ 67,197
060-500601	Benefits	\$ 46,000	\$ -	\$ 46,000
066-500544	Employee Training	\$ 568	\$ -	\$ 568
070-500704	In State Travel Reimb	\$ 5,000	\$ -	\$ 5,000
080-500714	Out of State Travel Reimb	\$ 11,717	\$ -	\$ 11,717
102-500731	Contracts for Program Services	\$ 694,702	\$ (151,500)	\$ 543,202
<b>Total Expense:</b>		<b>\$ 845,304</b>	<b>\$ -</b>	<b>\$ 845,304</b>

**EXPLANATION**

This request is being made to extend the ELC IPC Healthcare grant, as the CDC has extended the grant program through July 31, 2024. These special ELC Project E funds are being used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) by managing Project FirstLine. This program is coordinating work with vendors that conduct assessments and develop statewide training opportunities for healthcare workers to stop the spread of infectious disease threats. The notice of the grant extension was received on February 8, 2022.

The following appropriation adjustments are being requested:

- Class 020 The funds will be used to support the purchase of programmatic supplies and materials through the end of the grant period. Supplies to be purchased will also support the Project FirstLine training curriculum and aid in training and auditing for infection prevention within healthcare settings.
- Class 037 The funds will be used to support the purchase of an LCD projector and replacement bulbs for use by the program staff. The IPC grant staff complete a significant amount of training and the current equipment is no longer functional.
- Class 102 The funds will be reduced due to contracted services being procured for less than originally budgeted.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

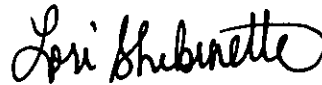
Justification:

1. Does the transfer involve continuing programs or one-time projects? This transfer involves a one-time project. This is a temporary grant program that is funded through July 31, 2024.
2. Is this transfer required to maintain existing program level or will it increase the program level? This transfer will maintain the existing program level.
3. Cite any requirements which make this program mandatory. None.
4. Identify the source of the funds on all accounts listed on this transfer. 100% Federal funds from the Centers for Disease Control and Prevention (CDC).
5. Will there be any effect on revenue if this transfer is approved or disapproved? Revenue will not be affected by this transfer.
6. Are funds expected to lapse if this transfer is not approved? No, Federal program funds are carried forward each year.
7. Are personnel services involved? There are no personnel services involved with this transfer request.

Area served: Statewide

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner



Lori Shiboinette  
Commissioner

Patricia M. Tilley  
Director

FIS 21 371

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

*DIVISION OF PUBLIC HEALTH SERVICES*  
29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 23, 2021

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services, to accept and expend federal funds from the Centers for Disease Control and Prevention (CDC), entitled Epidemiology and Laboratory Capacity (ELC) to fund the Infection Prevention and Control Program under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$279,404 effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2022, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Contingent upon the approval of Requested Action #1, pursuant to RSA 124:15, authorize the Department of Health and Human Services, Division of Public Health Services to continue one temporary full-time position for ELC administrative purposes effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2022. 100% Federal Funds.

**05-95-90-903010-1936-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, ELC HEALTHCARE IPC TRAINING**

SFY2022 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
<b>Revenue</b>				
000-404706	Federal Funds	\$ 565,900	\$ 279,404	\$ 845,304
	General Funds	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 565,900</b>	<b>\$ 279,404</b>	<b>\$ 845,304</b>
<b>Expense</b>				
020-500200	Current Expenses	\$ 9,658	\$ -	\$ 9,658
037-500173	Technology-Hardware	\$ 2,000	\$ -	\$ 2,000
038-500175	Technology-Software	\$ 500	\$ -	\$ 500
039-500188	Telecommunications	\$ 100	\$ -	\$ 100
041-500801	Audit Fund Set Aside	\$ 931	\$ 47	\$ 978
042-500620	Post Retirements Benefits	\$ 3,072	\$ 3,812	\$ 6,884
059-500117	Temp Full Time	\$ 22,415	\$ 44,782	\$ 67,197
060-500601	Benefits	\$ 17,050	\$ 28,950	\$ 46,000
066-500544	Employee Training	\$ 568	\$ -	\$ 568
070-500704	In State Travel Reimb	\$ 5,000	\$ -	\$ 5,000
080-500714	Out of State Travel Reimb	\$ 11,717	\$ -	\$ 11,717
102-500731	Contracts for Program Services	\$ 492,889	\$ 201,813	\$ 694,702
<b>Total Expense:</b>		<b>\$ 565,900</b>	<b>\$ 279,404</b>	<b>\$ 845,304</b>

**EXPLANATION**

This request is being made to accept unspent COVID-19 grant funds for SFY 2022 to administer the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 Public Law 116-136. These special ELC Project E funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) by maintaining a vital position to manage Project Firstline. This position is coordinating work with two vendors that conducted an assessment and another to develop statewide training opportunities for healthcare workers to stop the spread of infectious disease threats. This position will monitor the services provided by the vendor; ensure coordination with COVID-19 response, and liaison between NH DHHS and the Centers for Disease Control ELC Project Firstline. In addition, this position will assist grant management, including coordinating with other DHHS staff to submit and develop milestones for the ELC Strike Team grant which will work to provide staffing resources in long-term care facilities (LTCF). The notice of additional funds awarded was received May 28, 2020.

The funds are to be budgeted as follows:

- Class 041 The funds will be used to pay for audit fund set aside per state requirement.
- Class 042 The funds will be used to pay for post-retirement benefits.

- Class 059 The funds will be used to pay for the positions originally approved on October 30, 2020, position # 9T3077, Program Specialist IV.
- Class 060 The funds will be used to pay for benefits for the above position.
- Class 102 The funds will be used to provide contracted services to develop and maintain an Infection Prevention and Control (IPC) training plan that delivers statewide training opportunities to healthcare workers at the local level, utilizing the Centers for Disease Control and Prevention (CDC) Project Firstline curriculum, through in-person or online trainings. The Contractor will implement a train-the-trainer program which will benefit a variety of correctional facilities and healthcare settings. Additionally, the Contractor will create a "community of practice" to support trainers and provide opportunities to share challenges, ideas and best practices.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: 1 position will be continued utilizing this funding; as the position was approved and filled after the initial accept and expend on October 30, 2020.
2. Nature, Need, and Duration: Continuation of this position will support the COVID-19 response by increasing the state's capacity to implement Project Firstline which is to develop an Infection Prevention and Control (IPC) training plan and provide opportunities for healthcare workers at the local level, utilizing the Centers for Disease Control and Prevention (CDC) Project Firstline curriculum, through in-person or online trainings. Centers for Disease Control and Prevention (CDC) Project Firstline curriculum promotes trainings for healthcare providers to stop the spread of infectious disease threats, including COVID-19. This position supports critical program functions related to ensuring: program oversight, quality assurance, communication with stakeholders, contract monitoring, grant(s) management, compliance with Federal requirements and reporting, and increasing access to IPC knowledge among healthcare workers across the continuum of care (particularly in LTCF settings). The need to maintain this position is critical, especially in light of COVID-19 response and start of Project Firstline. The duration for this position will be 24 months.
3. Relationship to existing agency programs: This is an ongoing public health event and the CDC has continued support of the activities.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission it was not known that this COVID-19 funding would be available.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position:

Positions (Salary & Benefits)  
Program Specialist IV

FY 2022  
\$112,764

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the CDC as defined in the Notice of Grant Award and cannot be used to offset general funds. These funds will not change the program eligibility levels. No new program will be established with the reacceptance of these funds.

Area served: Statewide

Source of Funds: 100% Federal Funds from the Centers for Disease Control and Prevention (CDC). The notice of funds awarded was received May 28, 2020. These funds were originally approved during New Hampshire's State of Emergency. They were granted to the State to assist in the public health Coronavirus response.

The Honorable Karen Umberger, Chairman  
His Excellency, Governor Christopher T. Sununu  
Page 4

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

**AWARD HISTORY**  
**ELC COVID-19 Infection Prevention Control**

<b>A CDC ELC COVID IPC</b>		
<b>B NU50CK000522-01-05 issued 05/28/20</b>		
Award Ending 5/28/2022	<b>977,168</b>	
<b>C Expended through 6/30/21</b>	<b>(68,862)</b>	enter as negative number
<b>D Unobligated Balance Unable to Spend</b>	<u>-</u>	enter as negative number
<b>E Award Balance SFY 21</b>	<b>\$ 910,304</b>	
<b>F SFY 22 Appropriation **</b>	-	enter as negative number
<b>G Balance Forward</b>	<u>(565,900)</u>	enter as negative number
<b>H Available to Accept in SFY 21</b>	344,404	
<b>I Amount Requested this Action</b>	<b>279,404</b>	

**\*\* SFY 22 Appropriation**

	<b>010-090-19360000</b>	<b>Current</b>	<b>OYR</b>	<b>Total</b>	<b>This Action</b>	<b>Revised Budget</b>	
<b>J</b>	<b>ELC COVID-19 IPC</b>	-	565,900	565,900	279,404	845,304	131,862
	<b>Total</b>	-	565,900	565,900	279,404	845,304	
	<b>Estimated Allocated Costs</b>	65,000			<b>279,404</b>		





Lori Shibinette  
Commissioner

Lisa M. Morris  
Director

FIS 21-075

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

**DIVISION OF PUBLIC HEALTH SERVICES**

29 HAZEN DRIVE, CONCORD, NH 03301

603-271-4501 1-800-852-3345 Ext. 4501

Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 17, 2021

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**INFORMATIONAL ITEM**

Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02 and 2021-04, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services to:

1. Accept and expend funds from the Centers for Disease Control and Prevention (CDC), entitled Epidemiology and Laboratory Capacity (ELC) under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$651,604 effective through June 30, 2021, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Create one temporary, full-time position for administrative purposes effective through June 30, 2021. 100% Federal Funds.

**05-95-090-903010-19360000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF LABORATORY SERVICES, ELC HEALTHCARE IPC TRAINING**

SFY2021 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
<b>Revenue</b>				
000-406959	Federal Funds	\$ -	\$ 651,604	\$ 651,604
	General Funds	\$ -		\$ -
<b>Total Revenue:</b>		<b>\$ -</b>	<b>\$ 651,604</b>	<b>\$ 651,604</b>
<b>Expense</b>				
020-500200	Current Expenses	\$ -	\$ 9,658	\$ 9,658
037-500173	Technology-Hardware	\$ -	\$ 2,000	\$ 2,000
038-500175	Technology-Software	\$ -	\$ 500	\$ 500
039-500188	Telecommunications	\$ -	\$ 100	\$ 100
041-500801	Audit Fund Set Aside	\$ -	\$ 977	\$ 977
042-500620	Post Retirements Benefits	\$ -	\$ 3,445	\$ 3,445
059-500117	Temp Full Time	\$ -	\$ 32,561	\$ 32,561
060-500601	Benefits	\$ -	\$ 22,622	\$ 22,622
066-500543	Employee Training	\$ -	\$ 568	\$ 568
070-500704	In State Travel Reimb	\$ -	\$ 5,000	\$ 5,000
080-500710	Out of State Travel Reimb	\$ -	\$ 11,717	\$ 11,717
102-500731	Contracts for Program Services	\$ -	\$ 562,456	\$ 562,456
<b>Total Expense:</b>		<b>\$ -</b>	<b>\$ 651,604</b>	<b>\$ 651,604</b>

**EXPLANATION**

This request is being made to accept the additional grant funds available for SFY 2021 to administer the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 Public Law 116-136. These special ELC Project E funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). This ELC funding is to rapidly establish and monitor key activities related to COVID-19 in the areas of epidemiology, laboratory and informatics. Monitoring the indicators associated with these activities are intended to assist the State of New Hampshire in making data-driven policy decisions regarding testing, mitigation and prevention efforts. The notice of additional funds awarded was received May 28, 2020.

The funds are to be budgeted as follows:

- Class 020 The funds will be used to pay for current expense items.
- Class 037 The funds will be used to pay for computer hardware.
- Class 038 The funds will be used to pay for computer software.
- Class 039 The funds will be used to pay for telecommunications.
- Class 041 The funds will be used to pay for audit fund set aside.
- Class 042 The funds will be used to pay for post-retirement benefits.
- Class 059 The funds will be used to pay for full time temporary positions.
- Class 060 The funds will be used to pay for benefits.
- Class 066 The funds will be used to pay for employee training.
- Class 070 The funds will be used to pay for in-state travel.
- Class 080 The funds will be used to pay for out-of-state travel.

The Honorable Ken Weyler, Chairman  
His Excellency, Governor Christopher T. Sununu  
March 17, 2021  
Page 3

Class 102 The funds will be used to pay for contracts.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

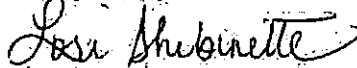
1. List of personnel involved: 1 Temporary full time Program Specialist IV position.
2. Nature, Need, and Duration: The position will provide for the increased needs caused by the COVID-19 public health event. The position will be needed while the event is ongoing.
3. Relationship to existing agency programs: This is a new public health event.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission COVID-19 was not a known public health event.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): The positions necessary for this work will not be permanent.

Area served: Statewide

Source of Funds: 100% Federal funds from the Centers for Disease Control.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shubinette  
Commissioner

1. DATE ISSUED MM/DD/YYYY 05/28/2020 1a. SUPERSEDES AWARD NOTICE dated 05/18/2020 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

2. CFDA NO. 93.323 - Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. 6 NU50CK000522-01-05 Formerly 6. TYPE OF AWARD Demonstration

4a. FAIN NU50CK000522 5a. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY From 08/01/2019 Through 07/31/2024

7. BUDGET PERIOD MM/DD/YYYY From 08/01/2019 Through 07/31/2020

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention

2939 Brandywine Road  
Atlanta, GA 30341

NOTICE OF AWARD  
AUTHORIZATION (Legislation/Regulations)  
301(A)AND317(K)(2)PHS42USC241(A)247B(K)2

8. TITLE OF PROJECT (OR PROGRAM)  
Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC)

9a. GRANTEE NAME AND ADDRESS  
HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF  
129 Pleasant St  
Concord, NH 03301-3852

9b. GRANTEE PROJECT DIRECTOR  
CHRISTINE LOUISE BEAN  
29 HAZEN DRIVE  
DIVISION OF PUBLIC HEALTH SERVIC  
CONCORD, NH 03301  
Phone: 6032714857

10a. GRANTEE AUTHORIZING OFFICIAL  
Ms. Rochelle Swanson  
29 Hazen Drive  
Division of Public Health Services  
Concord, NH 03301-3852

10b. FEDERAL PROJECT OFFICER  
Mr. Wayne Brathwaite  
1600 Clifton Rd  
C-18  
Division of Preparedness and Emerging Infections  
Atlanta, GA 30333

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)

I Financial Assistance from the Federal Awarding Agency Only

II Total project costs including grant funds and all other financial participation **I**

a. Salaries and Wages	1,154,176.00
b. Fringe Benefits	552,272.00
c. Total Personnel Costs	1,706,448.00
d. Equipment	0.00
e. Supplies	88,968.00
f. Travel	50,810.00
g. Construction	0.00
h. Other	87,523,577.00
i. Contractual	166,552.00
<b>j. TOTAL DIRECT COSTS</b>	<b>69,536,156.00</b>
k. INDIRECT COSTS	399,584.00
<b>l. TOTAL APPROVED BUDGET</b>	<b>69,935,739.00</b>
m. Federal Share	69,935,739.00
n. Non-Federal Share	0.00

12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from Item 11m) 69,935,739.00

b. Less Unobligated Balance From Prior Budget Periods 0.00

c. Less Cumulative Prior Award(s) This Budget Period 68,958,573.00

d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 977,166.00

13. Total Federal Funds Awarded to Date for Project Period 59,935,739.00

14. RECOMMENDED FUTURE SUPPORT  
(Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2		d. 5	
b. 3		e. 6	
c. 4		f. 7	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION

b. ADDITIONAL COSTS

c. MATCHING

d. OTHER RESEARCH (Add / Deduct Option)

e. OTHER (See REMARKS)

**b**

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The grant program legislation

b. The grant program regulations

c. This award notice including terms and conditions, if any, noted below under REMARKS

d. Federal administrative requirements, cost principles and award requirements applicable to this grant

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICIAL:

Brownie Anderson-Rana, Grants Management Officer  
2939 Flowers Road,  
Mailstop TV2  
Atlanta, GA 30341-5509  
Phone: 770-488-2771

17. OBJ CLASS 41.51	18a. VENDOR CODE 1026000618B3	18b. EIN 025000618	19. DUNS 011040545	20. CONG. DIST. 02
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 0-9390EPX	b. 19NU50CK000522CV	c. CK	d. \$977,166.00	e. 75-2022-0943
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 3	DATE ISSUED 05/28/2020
GRANT NO. 6 NU50CK000522-01-05	

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 3	DATE ISSUED 05/28/2020
GRANT NO. 6.NU50CK000522-01-05	

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
08/01/2019	07/31/2020	Annual	10/29/2020

# AWARD ATTACHMENTS

New Hampshire Dept of Health and Human Services

6 NU50CK000522-01-05

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1. CV Terms and Conditions

## **AWARD INFORMATION**

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CK19-1904, entitled Epidemiology and Laboratory Capacity (ELC), which is hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Component Funding:** Additional funding in the amount \$977,166 is approved for the Year 01 budget period, which is August 1, 2019 through July 31, 2020

**COVID-19:** Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123) Response Activities:

E. Cross-Cutting Emerging Issues: \$977,166

Recipients have **24 months** from the date of this NoA to expend all funds awarded herein

**Budget/Workplan Revision Requirement:** Within 30 days of this NoA, the recipient must submit a revised budget with a narrative justification outlining response activities. Failure to submit the required information in a timely manner may adversely affect the future funding of the project. If the information cannot be provided by the due date, you are required to contact your ELC Project Officer and Grant Management Specialist. The revised budget must be uploaded in GrantSolutions as an amendment to allow issuance of a revised NoA.

**Pre-Award Costs:** Pre-award costs dating back to January 20, 2020 – when CDC first activated its Emergency Operations Center (EOC) – and directly related to the COVID-19 outbreak response are allowable.

**Indirect Costs:** Indirect cost will be approved based on current approved negotiated indirect cost rate agreement.

**Overtime:** Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

### **Additional Term and Condition:**

A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); and/or the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC.



Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

#### **Unallowable Costs:**

- Research
- Clinical care
- Publicity and propaganda (lobbying):
  - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
    - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
    - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
  - See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:  
[https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
- **All unallowable costs cited in CDC-RFA-CK19-1904 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.**

#### **REPORTING REQUIREMENTS**

##### **Additional Reporting:**

- Monthly fiscal reports (beginning 60 days after NOAs are issued)
- Quarterly progress reports on status of timelines, goals, and objectives as defined by CDC in approved work plans
- Quarterly Performance measure data
- CDC may require recipients to develop annual progress reports (APRs). CDC will provide APR guidance and optional templates should they be required.
- Quarterly reporting of test results, both positive and negative
- Clarity on how the states will focus on high socially vulnerable index counties, rural and urban areas, etc. (Vulnerable populations must be specific).

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting

the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
Tonya M. Jenkins, Grants Management Specialist  
Time Solutions LLC  
Office of Grants Services (OGS)  
Office of Financial Resources (OFR)  
Office of the Chief Operating Officer (OCOO)  
Centers for Disease Control and Prevention (CDC)  
pjo6@cdc.gov | 404-498-2399 office

AND

U.S. Department of Health and Human Services Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW  
Cohen Building, Room 5527 Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:  
[MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1- 800-HHS- TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of Page 1 of the Notice of Award must be known in order to draw down funds.

**Stewardship:** The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.