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State of New Hampshire  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

VICKI V. QUIRAM  
Commissioner  
(603)-271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603)-271-3204

Division of Public Works  
Design and Construction  
Project No. 80880 – Contract B

July 5, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1). Authorize the Division of Public Works Design and Construction to enter into a contract with Turnstone Corporation (VC# 169530) Milford, NH, for a total price not to exceed \$346,700, for the Hancock Housing Unit Bathrooms, Concord, NH. This contract is effective upon Governor and Council approval through December 30, 2016, unless extended in accordance with the contract terms. **96% Capital - General Funds, 4% Operating - General Funds.**

2). Further authorize pursuant to Chapter 220:13, Laws of 2015, the amount of \$20,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), Capital Clerk for oversight and engineering services provided, bringing the total to \$366,700. **100% Capital - General Funds.**

Funding is available in account titled Department of Corrections as follows:

02-46-46-460030-82990000 Hancock Housing Unit Bathrooms	<b><u>SFY17</u></b>
034-500162 – Repair/Renovations Bldgs.	\$ 334,000
034-500162 – Interagency Fees	<u>20,000</u>
Sub Total	\$ 354,000
 02-46-46-460010-71400000 NHSP/M – Maintenance	
048-500226 – Contractual Maint. – Bldg. & Grounds	<u>\$ 12,700</u>
<b>Grand Total</b>	<b>\$ 366,700</b>

### **EXPLANATION**

Per Chapter 220:22, II, Laws of 2015, for the Hancock Housing Unit Bathrooms. This project includes installing new stainless steel inserts into existing shower units and an epoxy coating on the floor surface to prevent the penetration of water through the floors and walls.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Department of Justice as to form and execution, and the Department of Corrections has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Vicki V. Quiram  
Commissioner

Department Estimate:	\$ 360,000
Contract Amount:	<u>\$ 346,700</u>
Under Estimate:	\$ 13,300

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 8008, Contract B – Hancock Unit  
Bathrooms Repair, Concord, New Hampshire.

DESCRIPTION: Work of the project includes installing new stainless steel inserts into existing shower units and an epoxy coating on the floor surface to prevent the penetration of water through the floors and walls.

EXPLANATION: Due to the high population of the prison facilities, the showers are used more frequently than they were intended. The constant use does not allow the showers to dry out and water has worked its way through the wall and into the chase behind. This has resulted in water dripping onto mechanical equipment and causing damage. Installing the inserts and epoxy flooring will prevent water from penetrating the walls and floor.

UNDER ESTIMATE

EXPLANATION: Bids are within 3.7% of estimate.

DEPARTMENT

ESTIMATE: \$360,000

LOW BID: \$346,700

**BIDDER SUMMARY**

**HANCOCK UNIT REPAIR BATHROOMS**

PROJECT NAME:  
 PROJECT NUMBER:  
 COUNTY:  
 BID OPENING DATE:  
 SCOPE OF WORK:

**80880-B**  
 MERRIMACK COUNTY 013  
 05/04/2016

WORK OF THE PROJECT INCLUDES INSTALLING NEW STAINLESS STEEL INSERTS INTO THE SHOWER UNITS AND AN EPOXY COATING ON THE FLOOR SURFACE TO PREVENT THE PENETRATION OF WATER THROUGH THE WALLS AND FLOORS.

LOCATION: 281 NORTH STATE STREET  
 COMPLETION DATE: 12/30/2016

**BID RESULTS**

A	TURNSTONE CORPORATION - 479 NASHUA ST, MILFORD, NH 03055	\$	346,700.00	ACCEPTED
B	D.L. KING & ASSOCIATES, INC. - 27 TANGLEWOOD DRIVE, NASHUA, NH 03062	\$	358,250.00	ACCEPTED

*(Handwritten notes and calculations)*

Item 901: 106  
 Item 902: 203  
 Item 903: 110  
 Item 904: 110  
 Item 905: 110  
 Item 906: 110  
 Item 907: 110  
 Item 908: 110  
 Item 909: 110  
 Item 910: 110  
 Total: 1060

ATX 106  
 ATX 203  
 ATX 110  
 ATX 110

NO ATX 500

**BUREAU OF PUBLIC WORKS**

Award to Turnstone Corporation  
 Hold for Negotiation  
 Cancel Contract

User Agency DOC  
 Authorized by 106272016  
 Date 10/27/2016

EBC ✓

ITEM NO.	DESCRIPTION	UNIT QUANTITY	UNIT PRICE	TOTAL	PS&E	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
901.00	PERFORM ALL WORK ASSOCIATED WITH POD A.	EA	1.00	\$ 57,670.00		\$ 58,000.00	\$ 57,670.00	\$ 58,000.00	\$ 58,000.00
902.00	PERFORM ALL WORK ASSOCIATED WITH POD B.	EA	1.00	\$ 57,670.00		\$ 58,000.00	\$ 57,670.00	\$ 58,000.00	\$ 58,000.00
903.00	PERFORM ALL WORK ASSOCIATED WITH POD C.	EA	1.00	\$ 117,330.00		\$ 110,350.00	\$ 117,330.00	\$ 110,350.00	\$ 110,350.00
904.00	PERFORM ALL WORK ASSOCIATED WITH POD D.	EA	1.00	\$ 117,330.00		\$ 110,350.00	\$ 117,330.00	\$ 110,350.00	\$ 110,350.00
905.00	ALLOWANCE # 1 FOR MODIFICATIONS AND/OR OWNER-INITIATED CHANGES	\$	10,000.00	\$ 1.00		\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00
							\$ 360,000.00		\$ 346,700.00

**ALTERNATES**

991.00	CONVERT POD C FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA	1.00	\$9,000.00		\$14,860.00	\$9,000.00	\$14,860.00	\$14,860.00
992.00	CONVERT POD D FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA	1.00	\$9,000.00		\$14,860.00	\$9,000.00	\$14,860.00	\$14,860.00
993.00	CONVERT POD A FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA	1.00	\$9,000.00		\$14,860.00	\$9,000.00	\$14,860.00	\$14,860.00
994.00	CONVERT POD B FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA	1.00	\$9,000.00		\$14,860.00	\$9,000.00	\$14,860.00	\$14,860.00

**ITEM NO. DESCRIPTION**

		PS&E		B		
ITEM NO.	DESCRIPTION	UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
901.00	PERFORM ALL WORK ASSOCIATED WITH POD A.	EA 1.00	\$ 57,670.00	\$ 57,670.00	\$ 76,125.00	\$ 76,125.00
902.00	PERFORM ALL WORK ASSOCIATED WITH POD B.	EA 1.00	\$ 57,670.00	\$ 57,670.00	\$ 76,125.00	\$ 76,125.00
903.00	PERFORM ALL WORK ASSOCIATED WITH POD C.	EA 1.00	\$ 117,330.00	\$ 117,330.00	\$ 98,000.00	\$ 98,000.00
904.00	PERFORM ALL WORK ASSOCIATED WITH POD D.	EA 1.00	\$ 117,330.00	\$ 117,330.00	\$ 98,000.00	\$ 98,000.00
905.00	ALLOWANCE # 1 FOR MODIFICATIONS AND/OR OWNER-INITIATED CHANGES	\$ 10,000.00	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00
				\$ 360,000.00		\$ 358,250.00

**ALTERNATES**

991.00	CONVERT POD C FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA 1.00	\$9,000.00	\$9,000.00	\$20,000.00	\$20,000.00
992.00	CONVERT POD D FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA 1.00	\$9,000.00	\$9,000.00	\$20,000.00	\$20,000.00
993.00	CONVERT POD A FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA 1.00	\$9,000.00	\$9,000.00	\$21,000.00	\$21,000.00
994.00	CONVERT POD B FIRST FLOOR CUSTODIAN SPACE INTO ADDITIONAL SHOWER PER PLANS AND SPEC	EA 1.00	\$9,000.00	\$9,000.00	\$21,000.00	\$21,000.00





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/30/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>CROSS INSURANCE - LACONIA</b> 155 Court Street  Laconia NH 03246	<b>CONTACT NAME:</b> Janice Bagley, CIC <b>PHONE (A/C No, Ext):</b> (603) 524-2425 <b>E-MAIL ADDRESS:</b> jbagley@crossagency.com	<b>FAX (A/C, No):</b> (603) 524-3666
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> State of New Hampshire-DOT-Finance & Contracts c/o Turnstone Corporation 479 Nashua Street Milford NH 03055-0539	<b>INSURER A:</b> Acadia Ins Co. <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b>

**COVERAGES**                      **CERTIFICATE NUMBER: CL1662977433**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Owners &amp; Contractors</b>  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			OCP5264795	6/30/2016	12/30/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: Building Renovations, Project #80880B, Hancock Unit Repair Bathrooms (Dept of Corrections), 281 North State Street, Concord, NH

<b>CERTIFICATE HOLDER</b>  State of NH-DOT -Finance & Contracts John O. Morton Building 7 Hazen Drive, PO Box 483 Concord, NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  J Bagley, CIC/JB8 
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# EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)  
6/30/2016

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY <b>CROSS INSURANCE - LACONIA</b> 155 Court Street  Laconia NH 03246	PHONE (A/C, No. Ext): (603) 524-2425	COMPANY <b>W.R. Berkley Corporation</b> One Acadia Commons P.O. Box 9010 Westbrook ME 04098-5010
FAX (A/C, No.): (603) 524-3666	E-MAIL ADDRESS:	
CODE:	SUB CODE:	
AGENCY CUSTOMER ID#: 00178165		
INSURED <b>State of NH-DOT-Finance &amp; Contracts</b> c/o Turnstone Corporation 479 Nashua Street Milford NH 03055-0539	LOAN NUMBER	POLICY NUMBER CIM5259556
	EFFECTIVE DATE 6/30/2016	EXPIRATION DATE 6/30/2017
	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED	
THIS REPLACES PRIOR EVIDENCE DATED:		

## PROPERTY INFORMATION

LOCATION/DESCRIPTION 281 North State Street, Concord, NH
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THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

## COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Builders Risk - Renovations, RC, Special Form	346,700	1,000

## REMARKS (Including Special Conditions)

Building Renovations Project #80880B Hancock Unit Repair Bathrooms (Dept. of Corrections) 281 North State Street, Concord, NH
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## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## ADDITIONAL INTEREST

State of NH-DOT-Finance & Contracts John O. Morton Building 7 Hazen Drive, PO Box 483 Concord, NH 03301	MORTGAGEE	ADDITIONAL INSURED
	LOSS PAYEE	
LOAN #		
AUTHORIZED REPRESENTATIVE Janice Bagley, CIC/JB8 <i>Janice Bagley</i>		