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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
Division of Higher Education – Higher Education Commission
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September 13, 2013

Retroactive

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

Requested Action

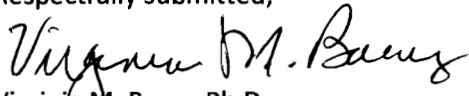
Authorize the Department of Education, Division of Higher Education, Higher Education Commission to **retroactively** pay the October 1, 2013 to September 30, 2014 membership renewal fee to the State Higher Education Executive Officers Association (SHEEO), Vendor Code 167113, in the amount of \$3,494.00; effective upon Governor and Council approval. Funding is available in the following accounts, with 52% General Funds and 48% Other Funds:

06-56-56-86790000-026-500251	\$1,819.00
06-56-56-67770000-026-500251	\$1,675.00

Explanation

This request is **retroactive** due to inadvertent administrative delays. The SHEEO is a national association established to help its members and states develop and sustain excellent systems of higher education. It (1) Organizes conferences to advance and disseminate knowledge about effective state policies and practices; (2) Maintains regular systems of communication among its members and provides ready access to relevant studies and publications; (3) Serves as a liaison between the states and the federal government; (4) Alerts members to emerging national and international policy issues; (5) Draws on the expertise of its members to advocate state and national policies to strengthen postsecondary education; (6) Represents the perspective of state higher education leaders on national, federal and international education initiatives; (7) Analyzes and synthesizes higher education policy issues and publishes reports to inform the field; and (8) Implements projects to enhance higher education in the states. It is important that New Hampshire continue to be involved with this association in order to keep abreast of higher education matters.

Respectfully submitted,


Virginia M. Barry, Ph.D.
Commissioner of Education

VMB:pme
Attachments

Organizational Dues and Memberships

The Governor and Executive Council is concerned with the number of organizations and cost to the State for Agency participation in professional organizations. A series of questions have been developed which should answer the majority of Governor and Executive Councilors concerns related to the value of each membership. Requests by State Agencies to enter into memberships with National, Regional, Professional or Other type of organizations must address the ten questions below in the Governor and Executive Council request letter.

The following questions, along with an associated response, must be included in the "Explanation" section of your request, along with a brief narrative explanation as provided in the past. (Please include the lead in sentence along with the questions and responses.)

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization? *The State Higher Education Executive Officers (SHEEO) has been in existence since 1954. The Higher Education Commission has been a member since 1976.*
2. Is there any other organization which provides the same or similar benefits which your agency belongs to? *No*
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member? *49 states plus Puerto Rico; the University System of New Hampshire shares a membership for New Hampshire.*
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc) *The dues are based on the amount of state appropriations for higher education operations and grants.*
5. What benefit does the state receive from participating in this membership? *SHEEO (1) Organizes conferences to advance and disseminate knowledge about effective state policies and practices; (2) Maintains regular systems of communication among its members and provides ready access to relevant studies and publications; (3) Serves as a liaison between the states and the federal government; (4) Alerts members to emerging national and international policy issues; (5) Draws on the expertise of its members to advocate state and national policies to strengthen postsecondary education; (6) Represents the perspective of state higher education leaders on national, federal and international education initiatives; (7) Analyzes and synthesizes higher education policy issues and publishes reports to inform the field; and (8) Implements projects to enhance higher education in the states. SHEEO has currently organized a national Commission on the Regulation of Postsecondary Distance Education. It has placed members on negotiated rule-making panels for the U.S. Department of Education, and a past director of the Commission served in that capacity.*

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail. *Yes. Members have access to SHEEO Peer Collaboration Network services and the ability to ask questions of other members around the country. Attending conferences is also a privilege of membership, but registration fees apply.*
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain. *No*
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips. *No, but in some cases SHEEO has received grants for special purpose meetings that have included travel reimbursement for participants, but this is not part of the membership fee.*
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization. *Dr. Richard A. Gustafson, Director, Division of Higher Education – Higher Education Commission. He is a voting member of the association.*
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization. *New Hampshire would not be included in a valuable and efficient source of information to keep abreast of federal policy issues. The Agency would not have the benefit of frequent communication and collaboration with other state agencies with similar responsibilities. The Agency would lose an opportunity for its voice to be heard and to benefit other states through its experience and expertise.*



SHEEO

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sheeo@sheeo.org

STATE HIGHER EDUCATION EXECUTIVE OFFICERS ASSOCIATION

www.sheeo.org

August 14, 2013

RECEIVED

AUG 19 2013

Division of Higher Education

Richard A. Gustafson
Division Director
101 Pleasant Street
Concord NH 033013860

Invoice number: 10209

SHEEO Annual State Dues, Fiscal Year 2014
(October 1, 2013 to September 30, 2014)

\$3,494

Remittance Information:

Make checks payable to:

SHEEO
3035 Center Green Drive, Suite 100
Boulder CO 80301-2205

Contact for questions: Gladys Kerns (303) 541-1604; gkerns@sheeo.org

Co. <u>10</u>	VC # <u>167113</u>	Remit To # <u>B002</u>
PO # _____	SW Contract # _____	
AU _____	Class <u>026</u>	Account <u>500251</u>
Activity # _____	Acct Cat # _____	
Amount _____		
Signature <u>RA Gustafson</u>	Date <u>8/26/13</u>	