

SSM

MTT 33



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Nicholas A. Toumpas
Commissioner

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December 20, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

32% General funds
45% Federal funds
20% Other funds

REQUESTED ACTION

- 1) Pursuant to the provisions of RSA 9:16-a, authorize the Department of Health and Human Services to transfer general funds in the amount of, \$19,500 and decrease related Federal revenue in the amount of \$25,050.
- 2) Pursuant to the provisions of RSA 14:30-a, VI authorize the Department of Health and Human Services to accept and expend Other Funds in the amount of \$36,211.

The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2014.

From: (Various Accounts):

Division for Children, Youth and Families
Division of Public Health Services
Total Department of Health and Human Services

Account

Various
Various

Amount

(17,000)
\$ (2,500)
<u>(19,500)</u>

To: (Various Accounts):

Division for Children, Youth and Families
Division of Public Health Services
Total Department of Health and Human Services

Account

Various
Various

Amount

\$ 17,000
\$ 2,500
<u>\$ 19,500</u>

EXPLANATION

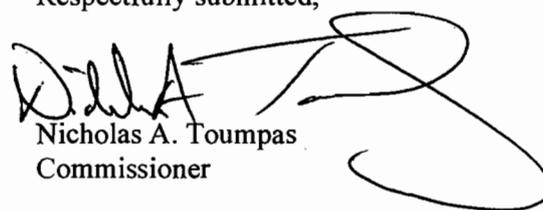
These transfers reflect adjustments to various benefit class lines to address projected expenses in the Department. Expenditure patterns for the first five months of SFY 2014 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.
- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner



Benefits	Account From		General Funds Only		Net	Net FF/OTH	Account To
	From	Various	From	To			
Division for Children, Youth and Families		Various	\$ (17,000)	\$ 17,000	\$ -	\$ 18,050	Various
Division of Public Health Services		Various	\$ (2,500)	\$ 2,500	\$ -	\$ (6,889)	Various
Total Department of Health and Human Services			(19,500)	19,500	-	11,161	
				Net Federal Funds		(25,050)	
				Net Other Funds		36,211	
						11,161	



A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Fund	Agency	Org	Class	Rept	Class	Accounting	Increase/Decrease	Net Gen'l Fund By Org. Code	Net Gen'l Fund By Agency	GF Amount	S/I	FF	Transfer Amount	GF	FF	OF	GF	
				Acct'	ACCOUNTING UNIT		Amount		Agency	Amount			OF					
LAWSON ACCOUNTING FORMAT																		
COMPANY NIA ACCOUNTING UNIT CLASS ACCOUNT																		
DIVISION FOR CHILDREN, YOUTH AND FAMILIES																		
7																		
8																		
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A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cia	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/U	FF	OF	GF	FF	OF	GF	S
73	DIVISION OF PUBLIC HEALTH SERVICES																	
74																		
75	ACA MIEC																	
76	010	090	08310000	000	400338	Federal Funds	\$ 700											
77	010	090	08510000			Other Funds	\$ -											
78	010	090	08310000			General Funds	\$ -	\$ -										
79	Total Revenue																	
80	010	090	08310000	060	500601	Benefits	\$ 700			\$ 700								
81	Total Expense																	
82	010	090	08310000			Benefits	\$ 700											
83																		
84	PRAMS																	
85	010	090	08360000	000	403948	Federal Funds	\$ (23,000)											
86	010	090	08360000			Other Funds	\$ -											
87	010	090	08360000			General Funds	\$ -	\$ -										
88	Total Revenue																	
89	010	090	08360000	060	500601	Benefits	\$ (23,000)			\$ (23,000)								
90	Total Expense																	
91	010	090	08360000			Benefits	\$ (23,000)											
92																		
93	OFFICE OF THE DIRECTOR																	
94	010	090	51100000	000	404594	Federal Funds	\$ 2,500											
95	010	090	51100000			Other Funds	\$ -											
96	010	090	51100000			General Funds	\$ 2,500	\$ 2,500										
97	Total Revenue																	
98	010	090	51100000	060	500601	Benefits	\$ 5,000			\$ 2,500								
99	Total Expense																	
100	010	090	51100000			Benefits	\$ 5,000											
101																		
102	Health Svcs Planning - Review																	
103	010	090	51150000			Federal Funds	\$ -											
104	010	090	51150000	009	407324	Other Funds	\$ 22,711											
105	010	090	51150000			General Funds	\$ -	\$ -										
106	Total Revenue																	
107	010	090	51150000	060	500601	Benefits	\$ 22,711			\$ 2,500								
108	Total Expense																	
109	010	090	51150000			Benefits	\$ 22,711											
110																		
111	POLICY AND PERFORMANCE																	
112	010	090	53620000	000	404611	Federal Funds	\$ (2,500)											
113	010	090	53620000			Other Funds	\$ -											
114	010	090	53620000			General Funds	\$ (2,500)	\$ (2,500)										
115	Total Revenue																	
116	010	090	53620000	060	500601	Benefits	\$ (5,000)			\$ (2,500)								
117	Total Expense																	
118	010	090	53620000			Benefits	\$ (5,000)											
119																		
120	Combined Chronic Disease																	
121	010	090	12270000	000	400146	Federal Funds	\$ 65,000											
122	010	090	12270000			Other Funds	\$ -											
123	010	090	12270000			General Funds	\$ -	\$ -										
124	Total Revenue																	
125	010	090	12270000	060	500601	Benefits	\$ 65,000			\$ (2,500)								
126	Total Expense																	
127	010	090	12270000			Benefits	\$ 65,000											
128																		
129	Obesity																	
130	010	090	90620000	000	406826	Federal Funds	\$ (65,000)											
131	010	090	90620000			Other Funds	\$ -											
132	010	090	90620000			General Funds	\$ -	\$ -										
133	Total Revenue																	
134	010	090	90620000	060	500601	Benefits	\$ (65,000)			\$ (2,500)								
135	Total Expense																	
136	010	090	90620000			Benefits	\$ (65,000)											
137																		
138	CANCER REGISTRY																	
139	010	090	86660000	000	403096	Federal Funds	\$ 4,600											
140	010	090	86660000			Other Funds	\$ -											
141	010	090	86660000			General Funds	\$ -	\$ -										
142	Total Revenue																	
143	010	090	86660000	060	500601	Benefits	\$ 4,600			\$ (65,000)								
144	Total Expense																	
145	010	090	86660000			Benefits	\$ 4,600											

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Fund	Agcy	Org	Org	Clas	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	\$/I	FF	Transfer Amount OF	GF	FF	SOF OF	GF	
143	010	090	86660000	060	500601	Benefits	\$ 4,600	\$ 4,600		\$ -		\$ 4,600	\$ -		100%	0%	0%	
144	010	090	86660000	060	500601	Benefits	\$ 4,600	\$ 4,600		\$ -		\$ 4,600	\$ -		100%	0%	0%	
145	Total Expense																	
146																		
147	BRFS																	
148	010	090	86670000	000	403096	Federal Funds	\$ 600											
149	010	090	86670000	000	403096	Other Funds	\$ -											
150	010	090	86670000	000	403096	General Funds	\$ -											
151	Total Revenue																	
152																		
153	010	090	86670000	060	500601	Benefits	\$ 600			\$ -		\$ 600	\$ -		100%	0%	0%	
154	Total Expense																	
155																		
156	USDA FERN GRANT																	
157	010	090	30560000	000		Federal Funds	\$ (12,500)											
158	010	090	30560000	000		Other Funds	\$ -											
159	010	090	30560000	000		General Funds	\$ -											
160	Total Revenue																	
161																		
162	010	090	30560000	060	500601	Benefits	\$ (12,500)			\$ -		\$ (12,500)	\$ -		100%	0%	0%	
163	Total Expense																	
164																		
165	TOTAL DIVISION OF PUBLIC HEALTH SERVICES																	
166																		
167																		
													Total DHHS	\$ -	\$ -	\$ (25,050)	\$ 36,211	\$ -



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2014 – Benefits (060)**

DIVISION FOR CHILDREN, YOUTH & FAMILIES

**05-95-042-421010-29700000
Teen Independent Living**

Funding in this organization code represents the costs associated with the Teen Independent Living Bureau. Functions include; providing adult living preparation services to all DCYF adolescents in out-of-home care who are 16 years of age or older, or 14 years of age and in DCYF's Guardianship. Service areas addressed include education, employment, healthcare and housing. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted. Source of Funds: 100% Federal (Chafee Foster Care Independence Program under Title IV-E).

**05-95-042421110-29760000
Child Development Operations**

Funding in this organization code represents the costs associated with the staff and operations of the Child Development Unit. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted. The funds will come from another DCYF account to cover this projected deficit. Source of funds: 100% Federal (CCDF).

**05-95-042-421110-29780000
Child Care Development-Quality Assurance**

Funding in this organization represents costs associated with recruitment and training of child care facilities. This transfer will take funds from a projected surplus in the Benefit line item in this account to help fund a projected deficit in the Benefit line item in another DCYF account. The projected surplus in the Benefit item is due to the class line being over budgeted. Source of funds: 100% Federal Funds (CCDF) for the line items mentioned above.

**05-95-42-421110-29790000
Head Start Collaboration**

Funding in this organization code represents the costs associated with the operations of the Head Start State Collaborative. This transfer will help fund a projected deficit in the Benefit line item with carry forward funds from the previous federal fiscal year. The amount of carry forward funds was not known at the time of the establishment of the SFY14-15 budget. The projected deficit in the Benefit line item is due to the class line being under budgeted. Source of funds: 100% Federal (Head Start).

05-95-042-421510-79150000

Health Services

Funding in this organization represents costs associated with medical services provided to the residents of the John H. Sununu Youth Services Center. As a result of the retirement of two full-time staff, there is a projected surplus in the Benefits line item. This transfer will help fund a projected deficit in the Benefits line item in the Rehabilitative Programs organization. Source of funds: 100% General.

05-95-042-421510-79160000

Rehabilitative Programs

Funding in this organization represents costs associated with the John H Sununu Youth Services Center direct care staff, including youth counselors, treatment coordinators, operations staff, and other program costs. As a result of the reclassification of 10 part-time youth counselor positions to 5 full-time youth counselor positions, there is a projected deficit in the Benefits line item. This deficit is being funded by a projected surplus in the Health Services organization benefit line item detailed above. Source of funds: 100% General.

05-95-042-421510-79190000

Chapter I Neglected - Disadvantaged

Funding in this organization represents costs associated with the John H Sununu Youth Services Center educational department's Title I grant. This grant funds one full-time teacher assistant and the part-time summer school staff. As a result of a change in the full-time staff funded by this grant, there is a projected deficit in the Benefits line item. This deficit will be funded by additional carryover funds that were not anticipated during the budget process. Source of funds: 100% Other.

DIVISION OF PUBLIC HEALTH SERVICES

05-95-090-902010-08310000

ACA- MIEC

Funding in this organization represents costs associated with the ACA Maternal, Infant and Early Childhood Home Visiting Program grant within the Division of Public Health Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Federal.

05-95-090-902010-08360000

PRAMS - Pregnancy Risk Assessment Monitoring System

Funding in this organization represents costs associated with the PRAMS grant within the Division of Public Health Services. Funds are available due a less than anticipated need in Class 060 (Benefits). Source of Funds: 100% Federal.

05-95-090-900010-51100000
Office of the Director

Funding in this organization represents costs associated with the Office of the Director within the Division of Public Health Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 50% Federal, 50% General

05-95-090-900010-51150000
Health Services Planning & Review

Funding in this organization represents costs associated with the Health Services Planning and Review program within the Division of Public Health Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Other (Fees).

05-95-090-901010-53620000
Policy and Performance

Funding in this organization represents costs associated with the Bureau of Policy and Performance Management within the Division of Public Health Services. Funds are available in Class 060 (Benefits) due to cost less than anticipated. Source of Funds: 50% Federal, 50% General

05-95-090-902010-12270000
Combined Chronic Disease

Funding in this organization represents costs associated with the Combined Chronic Disease grant within the Division of Public Health Services. Funds are needed in Benefits (Class 060), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 14. This is a new grant created during 14/15 budget to absorb the Obesity grant, that ended on June 30, 2013. The staffs were moved into AU 1227 from the Obesity AU 90620000. This transfer will move the necessary benefits to cover the positions now funded with this new grant. Source of Funds: 100% Federal

05-95-090-902010-90620000
Obesity Grant

Funding in this organization represents costs associated with the Obesity grant within the Division of Public Health Services. The Obesity grant ended June 30, 2013 and the new Combined Chronic Disease was received to combine the activities of the Obesity and Diabetes Grants. At the time of the Budget, it was not determined if all the positions would move to the new grant. This transfer will move the funds for the benefit cost of the staff currently funded under the new Combined Chronic Disease Grant that were originally funded under the Obesity Grant. Source of Funds: 100% Federal

05-95-090-900510-86660000
Cancer Registry

Funding in this organization represents costs associated with the Cancer Registry activities within the Division of Public Health Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Federal

05-95-090-900510-86670000
BRFS

Funding in this organization represents costs associated with the Behavioral Risk Factor Survey (BRFS) activities within the Division of Public Health Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Federal

05-95-090-903010-30560000
USDA FERN Grant - NH Food Emergency Response Network

Funding in this organization represents costs associated with the FERN grant activities within the Division of Public Health Services. Funds are available due a less than anticipated need in Class 060 (Benefits). Source of Funds: 100% Federal.