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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791



JOHN J. BARTHELMES  
COMMISSIONER

April 5, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**Requested Action**

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of State Police, requests authorization to pay overtime in the amount of \$450,000.00 for permanent personnel from class 10 appropriations for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at Traffic Bureau. The \$450,000.00 represents the estimate of additional funds needed for the remainder of SFY 2018. Effective upon Governor and Council approval through June 30, 2018. Funding Source: 23.84% Highway Funds, 27.05% Turnpike Funds/49.11% General Funds.

**Explanation**

The Department of Safety, Division of State Police, Traffic Bureau, requests an overtime transfer for actual expenditures not to exceed \$450,000.00. The requested overtime expenditures from Class 10, Personnel Services accounts, represent payments made to permanent personnel for overtime hours worked while conducting patrols, covering calls for service, covering accidents, and investigating criminal activity during critical vacancies due to sickness, extended leaves of absence, or pending recruitments. The average recruitment-to-hire time has been roughly three to four months, not including training prior to assuming any full time shifts. In the Division of State Police, the Traffic Bureau's total vacancies were 36 positions at any given time during SFY 2018. In SFY 2018, the Division has had at least thirteen (13) Division members out on Military leave at different times, as well as thirteen (13) Division members on FMLA leave due to injury or illness and three (3) Division members on Workers Compensation leave due to injuries.


The Department of Safety, Division of State Police, Traffic Bureau, spent \$791,344.59 in SFY 2016 and \$1,003,328.96 in SFY 2017 in overtime expenses. In SFY 2018 to date, the Division has spent \$680,765.00.

The original SFY 2016 budget was \$650,000.00 and for SFY 2017 the budget was \$650,000.00. In SFY 2016 the Department increased that amount to \$950,000.00 and in SFY 2017 the Department increased that amount to \$1,075,000.00. The original SFY 2018 budget is \$620,000.00, but the Division was not expecting such a decrease in personnel due to illness, leave of absences, military leave, and position vacancies.

The above requested action is to cover the expenses incurred for SFY 2018 and any additional expenditure for the remainder of SFY 2018 based on the increase in cases and the vacancies due to extended leave, illness, and pending recruitment.

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety

Expenditure Request-Overtime Permanent Personnel Services

Department: Safety

Date: April 5, 2018

Division of Expenditure Request:  
Traffic Bureau

# Positions	Estimated Overtime	
	Regular Time	Time & One-Half
36	\$ 450,000	\$ -

Estimated Vacant Positions: Number  
36

<u>Title &amp; Labor Grade</u>	<u>Number</u>	<u>Legislative Appropriation</u>
State Police Executive Major LG 27	1	\$ 4,030.00
State Police Lieutenant LG 31	2	\$ 43,289.00
State Police Sergeant LG 29	5	\$ 45,653.00
State Police Trooper I LG 19	28	\$ 473,697.00
Total:		\$ 566,669.00

Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
02-23-23-234015-40030000-010-500100	02-23-23-234015-40030000-018-500106	\$ 450,000.00

**Certification:**

Expenditure of Permanent Personnel Service appropriations will be limited solely to positions vacant due to sick leave, extended leave of absence or pending recruitment. If this request is approved, total expenditures will not exceed the legislative appropriation.

  
 \_\_\_\_\_  
 Signature of Agency Head

**Expenditure Authorization**

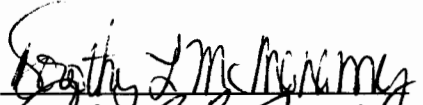
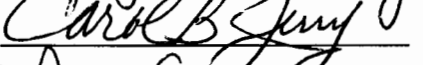
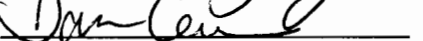
Approval Requires:

Governor and Council \_\_\_\_\_

Business Supervisor

Director of Personnel

Comptroller

  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
  
 \_\_\_\_\_

**Estimated Unexpended Wages for Enforcement Positions vacant during the period June 09, 2017 through March 15, 2018**  
**DOS**

POS #	TITLE	APPRO	LG	First Day Vacant	Last Day Vacant	# DAYS	Annual Rate	Daily Rate	Unexpended Salary	REASON VACANT
10862	State Police Executive Major	4003	33	01/31/18	02/15/18	16	91,686	352.64	4,030	Pending Recruitment
10805	State Police Lieutenant	4003	27	06/09/17	08/03/17	56	70,346	270.56	10,822	Pending Recruitment
42483	State Police Lieutenant	4003	27	08/04/17	01/18/18	168	70,346	270.56	32,467	Pending Recruitment
10700	State Police Sergeant	4003	24	08/04/17	09/28/17	56	61,776	237.60	9,504	Pending Recruitment
10725	State Police Sergeant	4003	24	07/18/17	09/14/17	59	61,776	237.60	10,013	Pending Recruitment
10726	State Police Sergeant	4003	24	06/23/17	08/03/17	42	61,776	237.60	7,128	Pending Recruitment
10802	State Police Sergeant	4003	24	09/15/17	11/09/17	56	61,776	237.60	9,504	Pending Recruitment
10888	State Police Sergeant	4003	24	06/09/17	08/03/17	56	61,776	237.60	9,504	Pending Recruitment
10698	State Police Trooper	4003	19	06/09/17	03/15/18	280	50,211	193.12	38,624	Pending Recruitment
10704	State Police Trooper	4003	19	01/19/18	03/15/18	56	50,211	193.12	7,725	Pending Recruitment
10710	State Police Trooper	4003	19	06/27/17	08/03/17	38	50,211	193.12	5,242	Pending Recruitment
10711	State Police Trooper	4003	19	06/09/17	03/15/18	280	50,211	193.12	38,624	Pending Recruitment
10718	State Police Trooper	4003	19	06/09/17	03/15/18	280	50,211	193.12	38,624	Pending Recruitment
10727	State Police Trooper	4003	19	06/09/17	03/15/18	280	50,211	193.12	38,624	Pending Recruitment
10761	State Police Trooper	4003	19	09/29/17	12/07/17	70	50,211	193.12	9,656	Pending Recruitment
10787	State Police Trooper	4003	19	09/15/17	12/07/17	84	50,211	193.12	11,587	Pending Recruitment
10817	State Police Trooper	4003	19	06/09/17	08/03/17	56	50,211	193.12	7,725	Pending Recruitment
10819	State Police Trooper	4003	19	06/09/17	03/15/18	280	50,211	193.12	38,624	Pending Recruitment
10835	State Police Trooper	4003	19	06/09/17	01/18/18	224	50,211	193.12	30,899	Pending Recruitment
10846	State Police Trooper	4003	19	06/09/17	01/18/18	224	50,211	193.12	30,899	Pending Recruitment
10851	State Police Trooper	4003	19	08/04/17	10/12/17	70	50,211	193.12	9,656	Pending Recruitment
10856	State Police Trooper	4003	19	11/15/17	12/07/17	23	50,211	193.12	3,173	Pending Recruitment
10892	State Police Trooper	4003	19	06/09/17	07/04/17	26	50,211	193.12	3,587	Pending Recruitment
10927	State Police Trooper	4003	19	01/18/18	03/15/18	57	50,211	193.12	7,863	Pending Recruitment
16718	State Police Trooper	4003	19	10/13/17	12/07/17	56	50,211	193.12	7,725	Pending Recruitment
18055	State Police Trooper	4003	19	09/15/17	12/07/17	84	50,211	193.12	11,587	Pending Recruitment
18058	State Police Trooper	4003	19	11/10/17	03/15/18	126	50,211	193.12	17,381	Pending Recruitment
18060	State Police Trooper	4003	19	08/04/17	12/07/17	126	50,211	193.12	17,381	Pending Recruitment
18069	State Police Trooper	4003	19	06/23/17	12/07/17	168	50,211	193.12	23,174	Pending Recruitment
18666	State Police Trooper	4003	19	01/19/18	03/15/18	56	50,211	193.12	7,725	Pending Recruitment
18714	State Police Trooper	4003	19	01/19/18	03/15/18	56	50,211	193.12	7,725	Pending Recruitment
19959	State Police Trooper	4003	19	12/08/17	03/15/18	98	50,211	193.12	13,518	Pending Recruitment
30058	State Police Trooper	4003	19	12/08/17	03/15/18	98	50,211	193.12	13,518	Pending Recruitment
40693	State Police Trooper	4003	19	06/09/17	08/03/17	56	50,211	193.12	7,725	Pending Recruitment
43077	State Police Trooper	4003	19	09/15/17	01/18/18	126	50,211	193.12	17,381	Pending Recruitment
43082	State Police Trooper	4003	19	06/09/17	08/03/17	56	50,211	193.12	7,725	Pending Recruitment
Unexpended Salary Balance										
566,669										
(less) Overtime Transfer										
(450,000)										
<b>4003 Total</b>										
<b>116,669</b>										
<b>Grand Total</b>										
<b>116,669</b>										