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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Jeffrey A. Meyers
Commissioner

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Joseph E. Ribsam, Jr.
Director

November 13, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

For inclusion on the Governor and Council Consent Calendar, pursuant to MOP 1200, I. D., authorize the Department of Health and Human Services, Division for Children, Youth and Families to pay the Coalition for Juvenile Justice (CJJ), 1319 F Street, SW, Suite 402 Washington, DC, 20004 (Vendor #166556 B001) the amount of \$5,000 for annual membership dues effective upon Governor and Executive Council approval for the period of January 1, 2020 through December 31, 2020. 100% Federal Funds

05-95-42-421410-79060000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, JUVENILE JUSTICE SERVICES, OJJDP

State Fiscal Year	Class/Account	Activity Code	Class Title	Amount
2020	026-500251	42140617	Organizational Dues	\$ 5,000

EXPLANATION

The purpose of this membership to the association is to ensure that the State of New Hampshire has a voice at the national level as it relates to juvenile justice issues, concerns and programming. The Department has determined that membership in this association would be of great value for reasons outlined below.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The Coalition for Juvenile Justice has been in existence since 1984. New Hampshire has been a member since 2006 when the Coalition for Juvenile Justice first initiated State Advisory Group (SAG) memberships.

2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Forty-three (43) other states are members of the Coalition for Juvenile Justice. The Division for Children, Youth and Families is the sole state agency that is a member of the Coalition for Juvenile Justice.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

The \$5,000 state membership fee is standard for all states. The membership fee was established in 2006 and it has not been raised due to declining federal funding to the states. Membership dues account for 14% of the Coalition for Juvenile Justice annual operating budget.

5. What benefit does the state receive from participating in this membership?

The State of New Hampshire benefits by having a voice at the national level as it relates to juvenile justice issues, concerns and programming.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

All of the above are included in the membership. When a conference is scheduled and a registration fee is required membership dues assists with additional costs that may be associated with the conference, such as speaker fees and rental charges for the venue.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.

Travel is not included in the membership fee. The Office of Juvenile Justice and Delinquency Prevention allocates funds for the State Advisory Group to conduct business. These funds are used to pay for the Coalition for Juvenile Justice Membership and any reimbursement for travel and conference costs.

9. Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization.

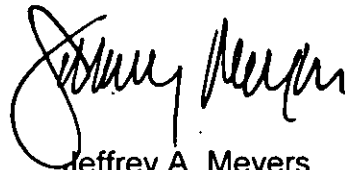
The following state agency employees are directly involved with the organization:

Pamela Sullivan, Juvenile Justice Specialist / Compliance Monitor.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

If the agency did not belong to this organization, the State of New Hampshire would not have a voice at the national level regarding issues at the state level. The Department would not have an opportunity to participate and engage in committees within the Coalition for Juvenile Justice, including conference planning committees that inform policies at the national level.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner

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Invoice

BILL TO
Pamela Sullivan 29 Sunset Avenue Derry, NH 03038

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1722	10/28/2019	\$5,000.00	11/30/2019	5% if paid by Dec 31	

ACTIVITY	QTY	RATE	AMOUNT
2020 SAG Membership SAG Dues 2020	1	5,000.00	5,000.00

BALANCE DUE

\$5,000.00