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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

April 23, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts, to award a Public Value Partnership Grant to Arts Alliance of Northern NH (VC #156273), Lancaster, NH in the amount of \$13,500 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Council approval through June 30, 2020. 100% Federal Funds.

Funding is available in account, Federal Arts Partnership Grant, as follows:

| | |
|--|----------------|
| | <u>FY 2020</u> |
| 03-035-035-353510-41110000-072-500575 – Grants-Federal | \$13,500 |

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media, and electronic newsletters.

At a recent meeting, the NH State Art Councilors unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted, (4)

Sarah L. Stewart
Commissioner

156273

FY2020OPPI # 9868

Acct Code: 41110000-0723558908



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Arts Alliance of Northern NH (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. **GRANT PERIOD: FY2020**

2. **OBLIGATIONS OF THE GRANTEE:**

- The Grantee agrees to accept \$13,500.00 and apply it to the program(s) described in the grant application and approved budget for Investment in Cultural Infrastructure. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Arts Alliance of Northern NH is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

New Hampshire State Council on the Arts

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
 - The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
3. **PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council.
4. **FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.
5. **SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Sarah Stewart 4/29/2020
Signature Date

Name, Title: Sarah Stewart, Commissioner

GRANTEE SIGNATURE

Org/ Name: Arts Alliance of Northern NH

Address: P.O. Box 85 Lancaster, NH 03584

STACEY ZEMLA

Printed Name of Authorized Official for Grantee **BOARD MEMBER**

Stacey Zemla 4.22.20
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Merrimack

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

Jill Kelly 5/1/20
Office of Attorney General Date

On the 22 day of April 2020 before the undersigned officer, personally appeared

Stacey Zemla

(Print name of person whose signature is being notarized) or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Cassandra Mason
Notary Public, Justice of the Peace

Printed Name: Cassandra Mason

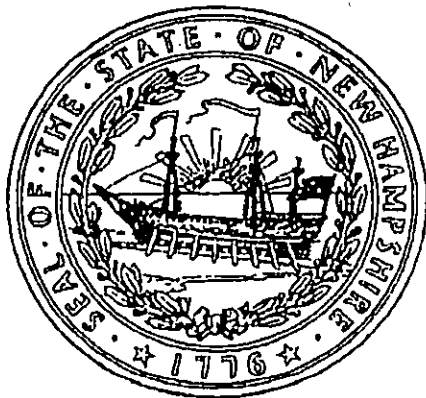
My Commission expires: 8/2/22

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ARTS ALLIANCE OF NORTHERN NEW HAMPSHIRE is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 06, 1987. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 108358



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire.
this 3rd day of May A.D. 2017.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Business Information

Business Details

| | | | |
|--|--|------------------------------------|---------------|
| Business Name: | ARTS ALLIANCE OF NORTHERN NEW HAMPSHIRE | Business ID: | 108358 |
| Business Type: | Domestic Nonprofit Corporation | Business Status: | Good Standing |
| Business Creation Date: | 02/06/1987 | Name in State of Incorporation: | Not Available |
| Date of Formation in Jurisdiction: | 02/06/1987 | | |
| Principal Office Address: | PO BOX 892, LITTLETON, NH, 03561, USA | Mailing Address: | NONE |
| Citizenship / State of Incorporation: | Domestic/New Hampshire | | |
| | | Last Nonprofit Report Year: | 2015 |
| | | Next Report Year: | 2020 |
| Duration: | Perpetual | | |
| Business Email: | info@aannh.org | Phone #: | NONE |
| Notification Email: | NONE | Fiscal Year End Date: | NONE |

Principal Purpose

| S.No | NAICS Code | NAICS Subcode |
|------|---|---------------|
| 1 | OTHER / PROMOTION OF ARTS ORGANIZATIONS IN NORTHERN NEW HAMPSHIRE | |

Page 1 of 1, records 1 to 1 of 1

Principals Information

No Principal(s) listed for this business.

Registered Agent Information

Name: Not Available

Registered Office Not Available
Address:

Registered Mailing Not Available
Address:

Trade Name Information

No Trade Name(s) associated to this business.

Trade Name Owned By

No Records to View.

Trademark Information

| Trademark Number | Trademark Name | Business Address | Mailing Address |
|------------------|----------------|------------------|-----------------|
|------------------|----------------|------------------|-----------------|

No records to view.

[Filing History](#)
 [Address History](#)
 [View All Other Addresses](#)
 [Name History](#)
[Shares](#)
[Businesses Linked to Registered Agent](#)
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NH Department of State, 107 North Main St. Room 204, Concord, NH 03301 -- [Contact Us \(/online/Home/ContactUS\)](#)

Corporate Resolution

I, Robin Peters Henne, hereby certify that I am duly elected Secretary of the Arts Alliance of Northern NH. I hereby certify the following is a true of a vote taken at a
(Name of Corporation)

meeting of the Board of Directors/shareholders, duly called and held on April 21, 2020, at which a quorum of the directors/shareholders were present and voting.

Voted: That Stacy Zemla (may list more than one person) is duly
(Name and Title)

authorized to enter into contracts or agreements on behalf of the Arts Alliance of Northern NH *(Name of Corporation)*

with the State of New Hampshire and any of its agencies and departments and further is authorized to execute any documents which may in his/her judgement to be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as the date of the contract to which this certificate is attached. This authority shall remain valid for thirty (30) days from the date of this Corporate Resolution. I further certify that it is understood the State of New Hampshire will rely on this certificate as evidence the person(s) listed above currently occupy the positions(s) indicated and that they have full authority to bind the corporation. To the extent that there are limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: April 21, 2020

ATTEST: Robin Peters Henne
(Name & Title)
AANH Secretary

STATE OF New Hampshire
COUNTY OF Coös

On the 21st day of April, before me Cassandra Mason, the undersigned officer personally appeared Robin Peters Henne, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for purposes therein contained. In witness whereof,

I hereunto set me hand and official seal:

Cassandra Mason
Justice of the Peace / Notary Public

My Commission Expires: 8/2/22



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|------------------------|
| PRODUCER E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425 | | CONTACT NAME: Fairley Kenneally PHONE (A/C, No, Ext): (603) 293-2791 FAX (A/C, No): (603) 293-7188 E-MAIL ADDRESS: fairley@esinsurance.net | |
| INSURED Arts Alliance Of Northern Nh PO Box 85 Lancaster NH 03584-0085 | | INSURER(S) AFFORDING COVERAGE | |
| | | INSURER A: Hartford | NAIC # 19682 |
| | | INSURER B: | |
| | | INSURER C: | |
| | | INSURER D: | |
| | | INSURER E: | |
| | | INSURER F: | |

COVERAGES

CERTIFICATE NUMBER: 2019

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JEC1 <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE CED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | 04WECD06090 | 12/29/2019 | 12/29/2020 | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |

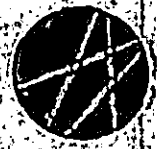
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Grant

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|---|
| NH Dept. of Cultural & Natural Resources 20 Park Street Concord NH 03301 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|--|---|

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New Hampshire
State Council on the Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's
Department of Administrative Services:

Name of Organization Arts Alliance of Northern New Hampshire

1. Statement of Purpose:
(Give your organization's mission statement or list your organization's objectives in the space below).

The Arts Alliance of Northern NH promotes, supports, and sustains
arts and culture in Northern New Hampshire.

2. Salary of Administrator:
(List annual salary of administrator, not artist's fees, who will be involved in this grant).

\$30,000

Attach the Following

- 3. DUNS Number (If not provided on application) on application
- 4. Resume of Administrator attached
- 5. Financial Statement:
A one-page financial statement of your organization's most recently completed fiscal year attached
- 6. Board of Directors:
A list of the current directors and officers of your organization:
Please do not include any personal information such as home addresses, phone numbers or emails. attached
- 7. List Geographic Areas Served by Organization see below
- 8. Certificate of Liability and Workers Comp Insurance with the Department of Natural &
Cultural Resources as the certificate holder? attached
- 9. Please include a copy of a current year Certificate of Good Standing (if not provided with the
application) attached

If you do not have a Certificate of Good Standing with the state of NH please call Secretary of
State Corporate Division at 271-3244 and request an application:

All Geographic Areas served: Coos County, Northern half of
Grafton & Carroll Counties

Arts Alliance of Northern New Hampshire

PROFIT AND LOSS

January - December 2018

| | TOTAL |
|--|----------------------|
| Income | |
| 4000 Income | |
| 4100 Contributions | 2,975.00 |
| 4200 Fee for Service | 106,884.25 |
| 4300 Grants | 44,457.00 |
| 4400 Membership Fees | 4,965.00 |
| 4500 Sponsorships | 750.00 |
| 4600 Tickets & Registration Fees | 10,071.88 |
| 4800 Miscellaneous Income | 1,399.30 |
| Total 4000 Income | 171,502.43 |
| PayPal Sales | 3,765.00 |
| Total Income | \$175,267.43 |
| GROSS PROFIT | \$175,267.43 |
| Expenses | |
| 6100 Personnel | |
| 6105 Salaries & Wages | 51,505.91 |
| 6110 Payroll Taxes & Workers Comp | 3,667.52 |
| 6115 Professional Development | 4,114.00 |
| 6120 Vacation Pay | 2,538.90 |
| Total 6100 Personnel | 61,826.33 |
| 6200 Program Expenses | 1,018.49 |
| 6205 Contractors | 77,088.77 |
| 6210 Marketing & PR | 865.00 |
| 6215 Materials | 10,226.64 |
| 6220 Program Travel | 22,581.27 |
| 6225 Space | 2,373.13 |
| Total 6200 Program Expenses | 114,153.30 |
| 6300 Operating Expenses | |
| 6305 Dues & Fees | 1,009.69 |
| 6310 Insurance | 1,086.88 |
| 6315 Supplies | 743.57 |
| 6320 Legal & Accounting Services | 3,445.85 |
| 6325 Other Business Expenses | 3,121.51 |
| Total 6300 Operating Expenses | 9,407.50 |
| 6400 Communication Expenses | 225.00 |
| 6405 Contractors | 5,210.25 |
| 6410 Services | 2,822.89 |
| Total 6400 Communication Expenses | 8,258.14 |
| Total Expenses | \$193,645.27 |
| NET OPERATING INCOME | \$ -18,377.84 |
| Other Expenses | |
| 6800 Other Miscellaneous Expense | 14.75 |

**Arts Alliance of Northern New Hampshire
Board of Directors
December 2019**

Isabella Gaetjens-Oleson, Director
AmeriCorps VISTA Member, White Mountains Regional High School
Lancaster, NH

Sara (Sally) Glines, Chair
Traditional Doll Maker
Randolph, NH

Robin Peters Henne, Secretary
Fiber Artist
Shelburne, NH

Steven Nilhas, Director
Director of Curriculum, SAU
#36 (White Mountains
Regional School District)
Littleton, NH

Sarah Parrish, Director
Assistant Professor, Art History - Plymouth State
University
Plymouth, NH

Amanda Whitworth, Director
Director of Dance (Theater, Music & Dance
Department) - Plymouth State University and
Founder/Director, Tributary Dance
Ashland, NH

Stacey Zemla, Director
Arts Integrationist, STEAM Innovation Academy -
White Mountains Regional High School
Lancaster, NH

CATHERINE GRIFFIN

61 Summer Street Lancaster, NH 03584 - [REDACTED]

WORK EXPERIENCE

BRINGING THEORY TO PRACTICE

PLACE Collaboratory Coordinator, September 2019 - present

ARTS ALLIANCE OF NORTHERN NEW HAMPSHIRE

Executive Director, June 2018 - present

PLYMOUTH STATE UNIVERSITY

Teaching Lecturer - "Tackling a Wicked Problem", August 2019-present

ART WITH IMPACT

Facilitator, Movies for Mental Health, September 2016 - June 2018

STOREFRONT INSTITUTE

Co-Founder, January 2015 - June 2017

SAN FRANCISCO SENIORS REMEMBER

Project Director, June 2014 - February 2015

MEALS ON WHEELS OF SAN FRANCISCO

Director of Community Engagement, November 2012 - September 2014

Associate Director, Development Operations, September 2011 - November 2012

TAPROOT FOUNDATION

National Director of Finance and Administration, February 2008 - February 2010

CALIFORNIA INDIAN LEGAL SERVICES

Director of Special Projects, November 2007 - February 2008

Executive Director, January 2006 - October 2007

Other Roles, July 2000-December 2005

EDUCATION

PhD, University of Minnesota, Program in American Studies

Dissertation: "Joined Together in History": Politics and Place in African American and American Indian Women's Literature

BA, Wesleyan University

American Studies Program & African American Studies Program, Phi Beta Kappa

SELECTED OTHER EXPERIENCE

Tillotson Learning Community, Coös County New Hampshire (2019)

Cluster Pedagogy Learning Community, Plymouth State University (2019)

New England Creative Community Fellow, National Arts Strategies (2018)