



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

June 25, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to MOP 1200, Membership, Dues and Licenses and RSA 263:91 Commercial Driver License, authorize the Department of Safety, Division of Motor Vehicles to pay annual membership dues for two years to the American Association of Motor Vehicle Administrators (AAMVA) (VC# 175767-P001) Arlington, Virginia, in an amount not to exceed \$14,500.00. Effective upon Governor and Council approval for the period of October 1, 2019 through September 30, 2021. Funding source: 100% Agency Income (Cost of Collections).

2. Authorize the Department of Safety, Division of Motor Vehicles, to pay fees for two years to the American Association of Motor Vehicle Administrators (AAMVA) (VC# 175767-P001) Arlington, Virginia, in an amount not to exceed \$409,800.00 for Commercial Driver License Information System (CDLIS) transactions including Programs & Technology and Network Services, United States Passport Verification Services (USPVS), State 2 State (S2S), Verification of Legal Status (VLS) and for National Motor Vehicle Title Information System (NMVTIS) annual service and support. Effective upon Governor and Executive Council approval for the period of October 1, 2019, through September 30, 2021. Funding source: 100% Agency Income (Cost of Collections).

Funds are available in the SFY2020/2021 operating budget and contingent upon availability and continued appropriations in SFY2022 with the authority to adjust encumbrances between fiscal years through the Budget Office, if needed and justified.

	<u>SFY2020</u>	<u>SFY2021</u>	<u>SFY2022</u>
02-23-23-233015-31000000 Dept. of Safety – DMV – Admin-DMV			
026-500251 Organizational Dues – Membership Dues	\$ 7,000.00	\$ 7,500.00	\$ 0.00
02-23-23-233015-23110000 Dept. of Safety – DMV – Driver Licensing			
103-502664 Contracts for Operational Services			
Program Services & Technology, Network Services, CDLIS	90,000.00	120,000.00	30,000.00
United States Passport Verification Services (USPVS)	9,000.00	12,000.00	3,000.00
State 2 State (S2S)	0.00	60,000.00	20,000.00
Verification of Legal Status (VLS)	4,050.00	5,400.00	1,350.00
02-23-23-233015-23140000 Dept. of Safety – Div. of Motor Vehicles –			
Certificate of Title			
103-502664 Contracts for Operational Services	<u>20,000.00</u>	<u>28,000.00</u>	<u>7,000.00</u>
	\$130,050.00	\$232,900.00	\$ 61,350.00
		Total	\$424,300.00

Explanation

AAMVA is the only association in North America dedicated to providing motor vehicle services, support, communication, access to motor vehicle networks and databases, and guidance to motor vehicle agencies and departments for United States and Canadian jurisdictions. Membership in AAMVA allows motor vehicle agencies to network and interact with each other and key personnel regarding pertinent policies, legal issues, and other topics that are critical to decisions pertaining to legislation and other vital issues. For example, one of AAMVA's vice-presidents interfaces with all member jurisdictions on a regular basis to ensure that uniformity and consistency are maintained among jurisdictions dealing with motor vehicle issues, which is beneficial for the implementation of a new project or process, preventing jurisdictions from duplicating efforts, and for providing members with advance notice of the impacts of potential legislation.

AAMVA provides the State of New Hampshire electronic access to several databases including Social Security On-Line Verification (SSOLV); Problem Driver Pointer System (PDPS); National Driver Register (NDR); National Motor Vehicle Title Information System (NMVTIS); Commercial Driver License Information System (CDLIS), which is part of the Motor Carrier Safety Improvement Act (MCSIA); United States Passport Verification System (USPVS); State 2 State (S2S); and Verification of Legal Status (VLS). The NMVTIS database tracks branded vehicles and is designed to protect consumers from fraud and unsafe vehicles in addition to preventing stolen vehicles from being resold. NMVTIS is also a tool that assists states and law enforcement in deterring and preventing title fraud and other crimes. Fees for NMVTIS are based on the number of currently titled motor vehicles in each member state. The CDLIS database checks on commercial drivers' national records in all jurisdictions and is mandated by federal law. These charges are based on the estimated number of annual New Hampshire commercial driver transactions and inquiries of all types to the CDLIS National Database. Fees for the Programs & Technology and Network Services portion are based on an estimated number of annual transactions, maintenance, and Social Security On-Line Verification (SSOLV) inquiries. The CDLIS fees were originally approved as a perpetual agreement by the Governor and Executive Council on February 28, 1990 as item #146. The USPVS and VLS fees are based on the number of past transactions and the projected increase in transactions during the two-year period. The fees for the new State 2 State function are based on a start time of November 2020. The NMVTS fees for FFY 2021 will not be established until September 30, 2019.

<u>Type of Services and Fee</u>	<u>Calculations</u>	<u>Estimated Cost</u>
Program Services & Tech, Network Services, CDLIS	\$10,000 x 12 months	\$120,000.00
USPVS	\$0.09 x estimated 133,334 transactions	\$12,000.00
State 2 State	\$27,180.00 (per state) + \$52,606.08 (per driver)	\$80,000.00
VLS	\$0.03 x estimated 18,000 transactions	\$5,400.00
NMVTIS	\$26,388.00 for FFY 2020	\$26,388.00

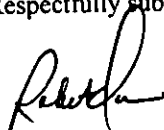
In the 75-year history of AAMVA, no jurisdiction member has formally dropped its membership. Should that happen, the matter would go before the AAMVA Board of Directors to establish a new policy on how a non-member jurisdiction should be treated with regard to access to association networks and the jurisdictional and federal databases throughout the United States and Canada that the jurisdiction previously had access to through its membership in AAMVA. The AAMVA Board would establish a new pricing policy for non-member access to networks and databases to offset the usage costs which had previously been covered by membership dues. It is possible that access to networks and databases would be withdrawn completely.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

- How long has this organization been in existence and how long has this agency been a member of this organization?*
 AAMVA was founded 1933. NH has been a member for many years.
- Is there any other organization which provides the same or similar benefits which your agency belongs to?*
 No.
- How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* The 50 US States and DC. The DMV is the only NH State agency belonging to AAMVA.
- How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)*
 Based on population, number of vehicles registered.

5. *What benefit does the state receive from participating in this membership?* AAMVA provides the State of New Hampshire electronic access to several databases including Social Security On-Line Verification (SSOLV), Problem Driver Pointer System (PDPS), National Driver Register, (NDR), National Motor Vehicle Title Information System (NMVTIS), United States Passport Verification System (USPVS), State 2 State (S2S) and Verification of Legal Status (VLS) and most important, Commercial Driver License Information System (CDLIS), which is part of the Motor Carrier Safety Improvement Act (MCSIA). The CDLIS database checks on commercial drivers' national records in all jurisdictions. This program is mandated by federal law and maintained through AAMVA. If AAMVA decides to withdraw access to CDLIS to non-members, federal funds to the State of New Hampshire would be at risk.
6. *Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.* AAMVA allows all member motor vehicle agencies to network and communicate with each other on a variety of topics that are critical to decisions pertaining to legislation and other vital issues.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* Yes. See question 5.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* AAMVA provides travel assistance grants for DMV employee(s) to attend the regional and international AAMVA conferences including rooms, meals, air fares as applicable, and registration fees.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.* Elizabeth A. Bielecki., Director of Motor Vehicles; William Joseph, Deputy Director of Motor Vehicles, and seven (7) DMV bureau supervisors and employees.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* NH would lose federal funding and would lose access to networks and databases required to maintain Real ID compliance and to complete motor vehicle transactions.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety



safe drivers
safe vehicles
secure identities
saving lives!

June 19, 2019

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide an estimate for your AAMVA Dues and Fees for Fiscal Year 2018.

Dues/Fees	2020	2021
Jurisdiction Dues	\$6,139	\$6,418
NRVC/DLCC Dues	\$750	\$750
Total	\$6,889	\$7,168

DUES

Dues are calculated using a tiered system based on the latest published number of registered vehicles in each Jurisdiction. Tiers are as follows:

Tier Pricing - AAMVA Annual Dues		
# of Registered Vehicles	FY2020	FY2021
Under 1 Million	\$4,910	\$5,134
1.00 - 1.99 Million	\$6,139	\$6,418
2.00 - 2.99 Million	\$13,506	\$14,120
3.00 - 4.99 Million	\$19,644	\$20,537
5.00 - 9.99 Million	\$25,783	\$26,955
10 Million & Over	\$30,963	\$32,088

The Jurisdiction Dues increase 5% each year in FY2019, 2020 & 2021, resulting in a total 15% increase at the end of 3 years. The base year for the computation of the increase will be FY2018 and we are using the FY2018 vehicle registration counts published by the Department of Transportation in January, 2017.

AAMVA is the secretariat for the joint Driver License Compact Commission (DLCC) and the Nonresident Violator's Compact (NRVC) Executive Board. AAMVA collects Dues from the Jurisdictions in order to fund the Secretariat duties. The annual Dues amounts are DLCC= \$600 and NRVC= \$350. If a Member belongs to both Compacts, they incur \$750 in annual Dues.

If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via e-mail at hgollos@aamva.org.

Sincerely,

Harold M. Gollos

Harold M. Gollos
Director, Contracts Administration

Becker, Doris

From: Garlow, Arthur
Sent: Thursday, June 13, 2019 8:53 AM
To: Becker, Doris
Subject: FW: Quotes for the State of NH

From: Gollos, Hal <HGollos@aamva.org>
Sent: Friday, April 19, 2019 12:21 PM
To: Garlow, Arthur <Arthur.Garlow@dos.nh.gov>
Cc: Lienhart, Lisa <Lisa.Lienhart@dos.nh.gov>
Subject: RE: Quotes for the State of NH

Good Afternoon Arthur,

Please see my reply embedded in red in your email below.

Let me know if you need anything else or in a more formal format.

Thanks and have a good weekend.

Hal

From: Garlow, Arthur [<mailto:Arthur.Garlow@dos.nh.gov>]
Sent: Wednesday, April 17, 2019 10:43 AM
To: Gollos, Hal <HGollos@aamva.org>
Cc: Lienhart, Lisa <Lisa.Lienhart@dos.nh.gov>
Subject: Quotes for the State of NH

[External email]

Good morning Hal,

Please e-mail quotes to my attention for the following items.

State of NH AAMVA dues for FFY 20 \$6,889 and FFY21 \$7,168.
US Passport Verification (USPVS) per transaction fee for FFY20 and FFY21. \$0.09 per transaction, this does not change
S2S annual fee and per transaction fee for FFY20 n/a based on implementation date of October, 2020 and FFY21 Per
State Fee \$27,180 and Per Driver Fee of \$52,606.08 based on start date of Nov, 2020
Per transaction fee for SAVE VLS for FFY20 and FFY21 \$0.30 per transaction, this does not change
NMVTS fees for FFY20 \$26,388 and FFY21 will not be established until 09/30/19.

Thank you.

Arthur Garlow