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STATE OF NEW HAMPSHIRE
 DEPARTMENT OF CORRECTIONS
 DIVISION OF ADMINISTRATION
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 William L. Wrenn
 Commissioner

Bob Mullen
 Director
 DM

May 9, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

J. Patterson
 Approved by Fiscal Committee
 6/7/13
 Date

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 155, Laws of 2012, the New Hampshire Department of Corrections respectfully requests permission to transfer appropriated funds in the amount of \$203,988 within and among accounts listed on the attached detailed exhibit to cover projected shortfalls for the remainder of state fiscal year 2013, and summarized as follows: #02-46-46-463010-71400000-023 NHSP/M - Maintenance and 02-46-46-466010-71110000-102; effective upon Fiscal Committee and Governor & Executive Council approval. 100% General Funds.

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

02-46-46-463010-71400000 NHSP/M - Maintenance				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 618,514	\$ -	\$ 618,514
018	Overtime	\$ 12,423	\$ -	\$ 12,423
019	Holiday Pay	\$ 8,028	\$ -	\$ 8,028
020	Current Expenses	\$ 202,710	\$ -	\$ 202,710
022	Rents-Leases Other Than State	\$ 2,913	\$ -	\$ 2,913
023	Heat Electricity Water	\$ 3,158,327	\$ (203,988)	\$ 2,954,339
024	Maint Other Than Build-Grn	\$ 57,536	\$ -	\$ 57,536
030	Equipment New/Replacement	\$ 3,673	\$ -	\$ 3,673
047	Own Forces Maint Build-Grn	\$ 94,179	\$ -	\$ 94,179
048	Contractual Maint Build-Grn	\$ 114,618	\$ -	\$ 114,618
050	Personal Service-Temp/Appointe	\$ 17,041	\$ -	\$ 17,041
060	Benefits	\$ 363,723	\$ -	\$ 363,723
070	In State Travel Reimbursement	\$ 3,257	\$ -	\$ 3,257
	Total	\$ 4,656,941	\$ (203,988)	\$ 4,452,953
	REVENUES			
	Total General Funds	\$ 4,656,941	\$ (203,988)	\$ 4,452,953

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 1,167,047	\$ -	\$ 1,167,047
011	Personal Services - Unclassified	\$ 85,116	\$ -	\$ 85,116
018	Overtime	\$ 136,506	\$ -	\$ 136,506
019	Holiday Pay	\$ 39,921	\$ -	\$ 39,921
020	Current Expenses	\$ 70,287	\$ -	\$ 70,287
021	Food Institutions	\$ 112,309	\$ -	\$ 112,309
022	Rents & Leases Other than State	\$ 238,953	\$ -	\$ 238,953
023	Heat Electricity Water	\$ 213,748	\$ -	\$ 213,748
024	Maint Other Than Build-Grn	\$ 10,069	\$ -	\$ 10,069
030	Equipment New/Replacement	\$ 4,860	\$ -	\$ 4,860
047	Own Forces Maint Build-Grn	\$ 10,002	\$ -	\$ 10,002
048	Contractual Maint Build-Grn	\$ 54,882	\$ -	\$ 54,882
050	Personal Service-Temp/Appointe	\$ 38,074	\$ -	\$ 38,074
060	Benefits	\$ 707,288	\$ -	\$ 707,288
068	Remuneration	\$ 42,584	\$ -	\$ 42,584
070	In State Travel Reimbursement	\$ 3,257	\$ -	\$ 3,257
102	Contracts for Program Services	\$ 373,596	\$ 203,988	\$ 577,584
	Total	\$ 3,308,499	\$ 203,988	\$ 3,512,487
	REVENUES			
	Total General Funds	\$ 3,308,499	\$ 203,988	\$ 3,512,487

EXPLANATION

The Department requests to transfer \$203,988 of appropriated funds from Class 023 Heat, Electricity & Water in the accounting unit NHSP/M – Maintenance to Class 102 Contracts for Program Services in the accounting unit NHSP/W – Women's Prison in order to match appropriations to expenditures. Class 102 Contracts for Program Services is used for the payment of housing expenses at the Strafford County House of Corrections for female inmates under the care and custody of the Department of Corrections.

The New Hampshire State Prison for Women in Goffstown opened in 1989 at the vacated site of the Hillsborough County Jail. It houses primarily minimum, medium and close custody inmates, with a rated capacity of 104. The approved budget for Strafford County of \$328,500 represented a projected census of 15 inmates per day. However, the average census per day at Strafford County has risen steadily during SFY 2013 with a projected need of housing 33 inmates during the months of May and June 2013.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.
The rated capacity of the New Hampshire State Prison for Women is 104. As of May 1, 2013, the population of the New Hampshire State Prison for Women was 129 plus 31 Departmental inmates housed at the Strafford County House of Correction for a total of 160.
- D. Identify the source of the funds on all accounts listed on this transfer.
All accounts listed are 100% General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?
There will not be any effect on revenue.
- F. Are funds expected to lapse if this transfer is not approved?
Funds would lapse if this transfer is approved however; the obligation to pay Strafford County for housing Departmental inmates would remain and would need to be paid from SFY 2014 funds, passing the shortfall into SFY 2014.
- G. Are personnel services involved?
No.

H-1: Number of positions budgeted in each account (Full-time Classified)
N/A

H-2: Number of positions filled in each account (Full-time Classified)
N/A

H-3: Reason for vacant positions.
N/A

H-4: Have any positions been transferred previously in these accounts?
N/A

H-5: Will any positions be transferred as a result of this request?
N/A

Respectfully Submitted,



William L. Wrenn
Commissioner

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Twelve

AN ACT authorizing accounting transfers by the department of corrections.

Be it Enacted by the Senate and House of Representatives in General Court convened:

155:1 Department of Corrections; Transfers. Notwithstanding any provision of law to the contrary and subject to the approval of the fiscal committee of the general court and governor and council, for the biennium ending June 30, 2013, the commissioner of the department of corrections is authorized to transfer funds within and among all accounting units within the department and to create accounting units and expenditure classes as required and as the commissioner deems necessary and appropriate to address present or projected budget deficits, or to respond to changes in federal law, regulations, or programs, and otherwise as necessary for the efficient management of the department.

155:2 Effective Date. This act shall take effect upon its passage.

Approved: June 7, 2012

Effective Date: June 7, 2012

