

A
MAC



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Lori A. Shibiante
Commissioner

Lori A. Weaver
Deputy Commissioner

September 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, and 2020-16, Governor Sununu has authorized the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** amendment to an existing contract with Giri Dover 200, Inc. d/b/a The Garrison Hotel (VC#TBD), Dover, NH, to provide twenty-one (21) hotel rooms to the Department that will be used for quarantine services for individuals experiencing homelessness who may have contracted COVID-19, by increasing the price limitation by \$12,200 from \$155,800 to \$168,000, and by extending the completion date from July 22, 2020, to July 31, 2020, effective retroactive to July 22, 2020. 100% General Funds.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS

State Fiscal Year	Class/Account	Class Title	Job Number	Current Budget	Increase (Decrease) Amount	Total Amount
2020	103-502664	Contracts for Oper Svc	95010998	\$100,800	\$0	\$100,800
2021	103-502664	Contracts for Oper Svc	95010998	\$55,000	(\$55,000)	\$0
			Subtotal	\$155,800	(\$55,000)	\$100,800

**05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH
AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COVID19 FEMA DHHS**

State Fiscal Year	Class/ Account	Class Title	Job Number	Current Budget	Increase (Decrease) Amount	Total Amount
2021	103-502507	Contracts for Oper Svc	95010898	\$0	\$67,200	\$67,200
			<i>Subtotal</i>	<i>\$0</i>	<i>\$67,200</i>	<i>\$67,200</i>
			Total:	\$155,800	\$12,200	\$168,000

EXPLANATION

This item is **Sole Source** because MOP 150 requires any amendment to a contract originally approved as sole source, to be labeled as sole source. This item is **Retroactive** because the Department was notified by the Contractor that individuals were still in need of isolation and quarantine at this site beyond the contract completion date approximately one (1) week prior to the contract completion date.

The purpose of this amendment is to increase funding and extend the contract completion date to pay for the provision of hotel rooms to provide quarantine services to individuals experiencing homelessness who may have contracted COVID-19 based on signs and symptoms of the virus. This contract provides the physical housing location for the isolation and quarantine services being provided under a different agreement by Behavioral Health and Developmental Services of Strafford County, Inc. d/b/a Community Partners of Strafford County.

Governor Sununu originally approved this contract on May 27, 2020, and it was included as Informational Item #M on the Governor and Council's June 10, 2020, agenda. Governor Sununu approved Amendment #1 to the original contract on June 29, 2020, and it was included as an Informational Item #B on the August 5, 2020, agenda.

As referenced in Exhibit A of the contract, the parties have the option to extend the agreement for up one (1) additional year, contingent upon satisfactory delivery of services, available funding, agreement of the parties and appropriate State approval. The Department is exercising its option to extend services for approximately nine (9) days.

Area served: Statewide

Respectfully submitted,



Lori A. Shabinette
Commissioner

**New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID19**



**State of New Hampshire
Department of Health and Human Services
Amendment #2 to the Quarantine Accommodations - COVID 19 Contract**

This 2nd Amendment to the Quarantine contract (hereinafter referred to as "Amendment #2") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and GIRI DOVER 200 INC d/b/a The Garrison Hotel, (hereinafter referred to as "the Contractor"), a for profit corporation with a place of business at 2525 W Squantum St. Suite 200, Quincy, MA 02171.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor on May 27, 2020, under the authority of RSA 4:45, RSA 4:47, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, and 2020-09, as presented to the Executive Council on June 10, 2020 as Informational Item #M, as amended and approved by the Governor on June 29, 2020 (Amendment #1), under the authority of RSA 4:45, RSA 21-P:43, and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, and 2020-15, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract, as amended, and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A Revisions to Standard Contract Provisions, Section 1 Revisions to Form P-37, General Provisions, Subsection 1.4.2, the Contract may be amended and extended upon written agreement of the parties and appropriate State approval; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.6, Completion Date, to read:
05-95-95-950010-56760000-103-502664-95010998
05-95-95-950010-19190000-103-502507-95010898
2. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
July 31, 2020.
3. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$168,000.
4. Modify Exhibit A, Revisions to Standard Contract Provisions, by adding Section 1, Subsection 1.4, to read:
 - 1.4. Paragraph 9, Termination, is amended by adding Subparagraph 9.3, as follows:
 - 9.3 Upon completion of deep cleaning services, as provided by the Department in accordance with Exhibit B, Section 1, Subsection 1.6, the contract shall terminate effective on the last day of required deep cleaning of all rooms.

GIRI DOVER 200 INC d/b/a
The Garrison Hotel

Amendment #2

Contractor Initials

YG

SS-2020-OCOM-11-QUARA-03-A02

Page 1 of 4

Date

7/24

**New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID19**



5. Modify Exhibit C, Payment Terms, Subsection 2, to read:
 2. The Contractor shall be reimbursed at a rate of \$80.00 per night for twenty-one (21) rooms for a daily reimbursement rate not to exceed \$1,680 per day through the contract completion date specified in Block 1.7, of Form P-37 General Provisions or the date that deep cleaning is completed in accordance with Exhibit A, Section 1, Subsection 1.4, whichever is later, not to exceed the contract price limitation specified in Block 1.8 of Form P-37 General Provisions.

GIRI DOVER 200 INC d/b/a
The Garrison Hotel

Amendment #2

Contractor Initials

JD

SS-2020-OCOV-11-QUARA-03-A02

Page 2 of 4

Date

7/2/21

New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID19



All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #2 remain in full force and effect. This amendment shall be effective retroactively to July 22, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, and 2020-15.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

July 28, 2020
Date

Christine Santaniello

Name: Christine Santaniello,
Title: Director, DEHS

GIRI DOVER 200 INC d/b/a
The Garrison Hotel

7-24-20
Date

Tanja Grindl, GM
Name:
Title:

**New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID19**



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

08/06/20

Date

Catherine Pinos

Name:

Title: Catherine Pinos, Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, and 2020-15.

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

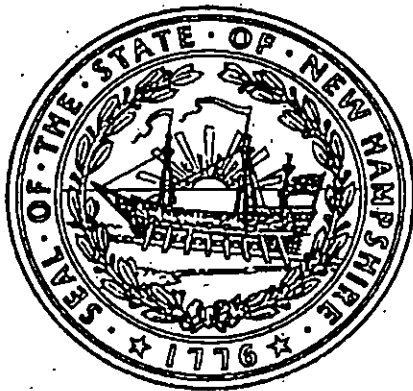
State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that GIRI DOVER 200 INC is a New Hampshire Profit Corporation registered to transact business in New Hampshire on April 19, 2019. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 817774

Certificate Number: 0004899850



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,

this 23rd day of April A.D. 2020.

A handwritten signature in black ink, appearing to read "William Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF AUTHORITY

I, Ashish Sangani, hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer of Giri Dover 200 Inc.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 11, 2020, at which a quorum of the Directors/shareholders were present and voting.

VOTED: That, Tanja Grindl, General Manager is duly authorized on behalf of Giri Dover 200 Inc to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for ninety (90)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/11/20

Date of expiration: 9/10/20



A handwritten signature in black ink, appearing to read 'Ashish Sangani', is written over a horizontal line.

Signature of Elected Officer
Name: Ashish Sangani
Title: President



GIRIMAN-02

JHOGAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roblin Insurance Agency 144 Gould Street Suite 100 Needham, MA 02494	CONTACT NAME: PHONE (A/C, No, Ext): (781) 455-0700 FAX (A/C, No): (781) 449-8976 E-MAIL ADDRESS: certificates@roblininsurance.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Girl Dover 200 Inc. The Garrison Hotel Dover-Durham Ascend Collection - NH025 200 Sterling Way Dover, NH 03820	INSURER A: The Travelers Indemnity Company of America	25668
	INSURER B: The Travelers Indemnity Company of Connecticut	25882
	INSURER C: Federal Insurance Co	20281
	INSURER D: Maine Employers Mutual Insurance Company	30449
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			P-830-0L614395-TIA-19	9/30/2019	9/30/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000 LIQUOR \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY Collision <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY Comprehensive			810-3N486457-19-43-G	9/30/2019	9/30/2020	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000 BODILY INJURY (Pw person) \$ BODILY INJURY (Pw accident) \$ PROPERTY DAMAGE (Pw accident) \$ Deductibles \$ 500
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			78187755	8/30/2019	9/30/2020	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ Aggregate \$ 25,000,000
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	5101800879	9/30/2019	9/30/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Issued as evidence of Insurance.

CERTIFICATE HOLDER CANCELLATION

State of New Hampshire Department of Health and Human Services 129 Pleasant Street Concord, NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Peter Roblin</i>
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Lori A. Shilbnette
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
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June 30, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, and 2020-10, Governor Sununu has authorized the Department of Health and Human Services, Office of the Commissioner, to amend an existing **Sole Source** contract with Giri Dover 200, Inc. d/b/a The Garrison Hotel (VC#TBD), Dover, NH, to provide twenty-one (21) hotel rooms to the Department that will be used for quarantine services for individuals experiencing homelessness who may have contracted COVID-19, by increasing the price limitation by \$55,000 from \$100,800 to \$155,800 with no change to the completion date of July 22, 2020. 100% General Funds.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-95-950010-56760000 Health and Social Services, Department of Health and Human Services, HHS: Office of the Commissioner, Office of Business Operations

State Fiscal Year	Class/Account	Class Title	Job Number	Current Budget	Requested Action – Increase (Decrease) Amount	Total Amount
2020	103-502664	Contracts for Oper Svc	95010998	\$100,800	\$0	\$100,800
2021	103-502664	Contracts for Oper Svc	95010998	\$0	\$55,000	\$55,000
			Total	\$100,800	\$55,000	\$155,800

EXPLANATION

This item is **sole source** because MOP 150 requires any request that increases the original price limitation by more than 10% and any amendment to a contract originally approved as sole source, to be labeled as sole source. The purpose of this amendment is to increase funding to pay for the provision of hotel rooms to provide quarantine services to individuals experiencing homelessness who may have contracted COVID-19 based on signs and symptoms of the virus. The contract provides the physical housing location for the isolation and quarantine

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 2 of 2

services being provided under a different agreement by Behavioral Health and Developmental Services of Strafford County, Inc. d/b/a Community Partners of Strafford County, which the Governor retroactively approved to April 27, 2020. Governor Sununu originally approved this contract on May 27, 2020, and it was included as an Informational Item on the Governor and Council's June 10, 2020, agenda (Item #M).

The Department cannot determine the number of individuals who will be served through the contracted services at this time.

Area served: statewide

Respectfully submitted,


for Kori A. Shibinette
Commissioner

New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID 19



State of New Hampshire
Department of Health and Human Services
Amendment #1 to the Quarantine Accommodations – COVID 19

This 1st Amendment to the Quarantine Accommodations contract (hereinafter referred to as "Amendment #1") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and GIRI DOVER 200 INC d/b/a The Garrison Hotel, (hereinafter referred to as "the Contractor"), a for profit company with a place of business at 2525 W Squantum St Suite 200, Quincy, MA, 02171.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor, under the authority of RSA 4:45, RSA 4:47, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, and 2020-09, on May 27, 2020 the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, and Exhibit A, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$155,800.

IG
6/10/20

New Hampshire Department of Health and Human Services
Quarantine Accommodations - COVID 19



All terms and conditions of the Contract not inconsistent with this Amendment #1 remain in full force and effect.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

June
Date

Christine Santaniello

Name:
Title: Christine Santaniello, Director, DEHS

10 June 2020
Date

GIRI DOVER 200 INC d/b/a
The Garrison Hotel

[Signature]
Name:
Title:

GM

New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID 19



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

07/02/20
Date

Catherine Pinos
Name: Catherine Pinos, Attorney
Title:

I hereby certify that the foregoing Amendment was approved by the Governor of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:



Lori A. Shibbinette
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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May 28, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 4:47, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, and 2020-09, Governor Sununu has authorized the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** contract with Giri Dover 200, Inc. d/b/a The Garrison Hotel (VC#TBD), Dover, NH in the amount of \$100,800 to provide twenty-one (21) hotel rooms to the Department that will be used for quarantine services for individuals experiencing homelessness who may have contracted COVID-19, with the option to renew for up to one (1) additional year, effective retroactive to April 23, 2020 through July 22, 2020. 100% General Funds.

Funds are available in the following account for State Fiscal Years 2020 and 2021, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-95-950010-56760000 Health and Social Services, Department of Health and Human Services, HHS: Office of the Commissioner, Office of Business Operations

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2020	103-502664	Contracts for Oper Svc	95010998	\$100,800
2021	103-502664	Contracts for Oper Svc	95010998	\$0
			Total	\$100,800

EXPLANATION

This item is **Retroactive** and **Sole Source** because the Department, in the interest of the public's health and safety, identified vendors with capacity to quickly respond to the COVID-19 pandemic. The purpose of this request is to provide hotel rooms to the Department to provide quarantine services to individuals experiencing homelessness who may have contracted COVID-19 based on signs and symptoms of the virus. This contract provides the physical housing location for the isolation and quarantine services being provided under a different agreement by Behavioral Health and Developmental Services of Strafford County, Inc. d/b/a Community Partners of Strafford County, which the Governor retroactively approved to April 27, 2020. The aforementioned Contractor immediately began to provide quarantine and isolation services to individuals at the The Garrison Hotel which is why this request is retroactive.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 2 of 2

The Department cannot determine the number of individuals who will be served through the contracted services at this time.

As referenced in Exhibit A of the attached contract, the parties have the option to extend the agreement for up one (1) additional year, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval.

Area served: Dover

Respectfully submitted,



Lori A. Shibinette
Commissioner

Subject: Quarantine Accommodations – COVID 19 (SS-2020-OCOM-11-QUARA-03)


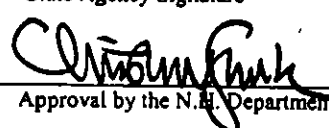
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name GIRI DOVER 200 INC d/b/a The Garrison Hotel		1.4 Contractor Address 2525 W Squantum St Suite 200 Quincy, MA 02171	
1.5 Contractor Phone Number (207) 216-5050 (tgrindl@girihotels.com)	1.6 Account Number 05-95-95-950010-56760000- 103-502664-95010998	1.7 Completion Date July 22, 2020 ?	1.8 Price Limitation \$100,800
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature  Date: 4/22/20		1.12 Name and Title of Contractor Signatory Tanja Grindl, GM	
1.13 State Agency Signature  Date: 4/14/20		1.14 Name and Title of State Agency Signatory Christine L. Santaniello, Director DEHS	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: /s/ Christen Lavers On: 5/13/20			
1.17 Approval by the Governor and Executive Council (if applicable) G&C Item number: _____ G&C Meeting Date: _____			

Contractor Initials TG
 Date 4/20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete

compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and

submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. **CHOICE OF LAW AND FORUM.** This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.



REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

- 1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:
 - 3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on April 23, 2020 ("Effective Date").
- 1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:
 - 3.3. The parties may extend the Agreement for up to one (1) additional year from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.
- 1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:
 - 12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.



Scope of Services

1. Statement of Work

- 1.1. The Contractor shall ensure twenty one (21) rooms at the rates specified in Exhibit C, Payment Terms; designated outdoor area; and laundry facilities are available at the Garrison Hotel located at 181 Silver Street, Dover, NH 03820 for the State of New Hampshire for use by the State's contractor providing direct services to individuals who may be experiencing homelessness who:
 - 1.1.1. May have contracted COVID-19 based on signs and symptoms of the virus; or
 - 1.1.2. May be awaiting COVID-19 test results.
- 1.2. The Contractor shall ensure twenty (20) rooms are segregated into one (1) area of the establishment ensuring:
 - 1.2.1. Independent access from the outside, when possible.
 - 1.2.2. The segregated area is not comingled with other rooms under separate contract with the Department that are set aside for First Responders, Civilians or New Hampshire Hospital staff.
 - 1.2.3. Designation of one (1) staff and, one (1) back up person for the one (1) staff, as the single point of contact for the State and its contractor providing services relative to this agreement.
- 1.3. The Contractor shall designate one (1) room for the State's contractor staff providing direct services to individuals, ensuring daily housekeep for the designated staff room.
- 1.4. The Contractor shall provide clean linens and towels every three (3) days to ensure occupants have clean linens and towels on a daily basis. The Contractor shall:
 - 1.4.1. Ensure dirty linens and towels bagged by the room occupants and left outside of the entrance to the occupied room are collected on a daily basis, as applicable.
 - 1.4.2. Ensure clean linens and towels are either:
 - 1.4.2.1 Provided to the State of New Hampshire's contractor for distribution to the room occupants; or
 - 1.4.2.2 Left outside of each occupied room by the Contractor's staff.
 - 1.4.3. Ensure cleaning products are provided to each occupied room to ensure each occupant has the ability to sanitize the room on a daily basis.

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4/22/20

New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID 19
EXHIBIT B



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- 1.5. The Contractor shall ensure each vacated room is cleaned and sanitized prior to reusing the room for another occupant by assigning staff to clean the vacated room according to established policies and procedures
 - 1.6. The Contractor shall contact the Department of Health & Human Services:
 - 1.6.1. Upon the completion of the event to schedule a deep cleaning of all rooms utilized by the State of New Hampshire for the purposes outlined in this agreement.
 - 1.6.2. By calling David Clapp at (603) 271-9501.
 - 1.6.3. By sending a follow up email to David.Clapp@dhhs.nh.gov

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New Hampshire Department of Health and Human Services
Quarantine Accommodations – COVID 19
EXHIBIT C



Payment Terms

1. The State shall pay the Contractor an amount not to exceed Form P-37, Block 1.8 Price Limitation for the services provided by the Contractor pursuant to Exhibit B, Scope of Services
2. The Contractor shall be reimbursed at rate of \$80.00 per night for twenty-one (21) rooms.
3. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to Beth.Kelly@dhhs.nh.gov . The Contractor shall ensure invoices:
 - 3.1. Include the contract number SS-2020-OCOM-11-QUARA-03.
 - 3.2. Are on the Contractor's letterhead.
 - 3.3. Are sent on a biweekly basis.
 - 3.4. Specify the number of rooms actually occupied out of the 21 rooms being billed.
4. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.
5. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.
6. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.
7. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.
8. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

GIRI DOVER 200 INC d/b/a
The Garrison Hotel

SS-2020-OCOM-11-QUARA-03

Rev. 01/08/19

Exhibit C

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Contractor Initials

Date

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4/22/20