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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street - Room 120
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Deputy Commissioner
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January 2, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In Accordance with the provisions of RSA 94:3 (Yearly Service Increases), I respectfully request approval of an annual salary step increase for Catherine Keane, Deputy Commissioner of the Department of Administrative Services from Grade JJ, Step 5 (Salary \$118,963.52) to the new Grade JJ, Step 6 (Salary \$125,160.36) effective January 24, 2019.

EXPLANATION

Catherine Keane was appointed to the position of Deputy Commissioner on January 24, 2018 and is entitled to a yearly service increase as described in RSA 94:3. Ms. Keane is a valuable and dedicated employee. She previously served as Director of Risks and Benefits, has a long career in state government, and is an essential part of the leadership of the department. I am very happy to have the opportunity to recommend her for a salary step increase.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner