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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

January 21, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police, to accept and expend an additional \$68,057.00 of federal funds from the NH Highway Safety Agency entitled Enforcement Patrols for the purpose of motor vehicle enforcement on the State's interstate systems. Effective upon Governor and Council approval through September 15, 2014. Funding Source: 100% Agency Income.

Funds are available in SFY2014 in the following account:

02-23-23-234010-74790000 Dept. of Safety – Division of State Police – Enforcement Patrols
Amount: \$68,057.00

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
009-407036	Agency Income	\$ (120,762.00)	\$ (68,057.00)	\$ (188,819.00)
018-500106	Overtime	\$ 85,000.00	\$ 49,838.00	\$ 134,838.00
040-500800	Indirect Cost	\$ 12,940.00	\$ 4,893.00	\$ 17,833.00
060-500606	Benefits	\$ 22,822.00	\$ 13,326.00	\$ 36,148.00
	Total	\$ 120,762.00	\$ 68,057.00	\$ 188,819.00

Explanation

In an effort to combat the problems being experienced with motor vehicle violations, the NH State Police will hire, on an off-duty basis, currently employed State Police troopers to work one-person overtime enforcement patrols when the violations have been found to be most prevalent.

As a result of the patrols, there is anticipated to be a material increase in warnings and summonses. The high visibility of the NH State Police patrol units will serve as a deterrent for motor vehicle violators. The additional patrols funded under this agreement, coupled with the existing NH State Police units, will demonstrate to the motoring public that efforts are being made to keep them safe while driving on the roadways in New Hampshire.

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Additional funds are to be budgeted as follows:

Additional funds in Class 18 are needed to pay the overtime for details as approved by the approving Federal Agency.

Additional funds in Class 40 are needed to pay the indirect cost on the remaining appropriations.

Additional funds in Class 60 are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

This grant was budgeted, but due to budgeting two years in advance of receiving the grant, the anticipated amount was underestimated, therefore resulting in the above requested action.

In the event that Agency Income Funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully Submitted,


John J. Barthelmes
Commissioner of Safety

**Department of Safety
Enforcement Patrols
Fiscal Situation**

Federal Funds Awarded:	
FFY 2013 - NH State Police Enforcement Patrols - 10/1/12 - 9/15/2013	\$115,672.46
FFY 2014 - NH State Police Enforcement Patrols - 10/1/12 - 9/15/2014	\$118,135.26
Total Grant Funds Awarded	\$233,807.72
Less SFY 2013 expenses on FFY 2013 Grants	(\$30,276.87)
Less Balance of FFY 2013 Grants Budgeted in SFY14 Completed	(\$14,711.11)
Total	(\$44,987.98)
Net Grant Funds Remaining as of July 1, 2013 (SFY 2014)	\$188,819.74
Less SFY 2014 Appropriation including prior year encumbrances 02-23-23-234010-74790000	(\$120,762.00)
Excess grant funds available to appropriate	\$68,057.74
This Request	\$68,057.00

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received November 1, 2013	Project Number 315-14S-001
Date Approved November 1, 2013	PSP and Task # 14-03, 01

Part I

1. Project Title NH State Police Enforcement Patrols	2. Type of Application (Check One) <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 060340564 NH Department of Safety NH Division of State Police	B. Address of Agency 33 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: October 1, 2013 Termination Date: September 15, 2014	Functional Area SC - Speed Control CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds

Cost Category	Total Revised Budget	Original Budget	Additional Budget	State Budget	Other Funds
a. Personnel Services	\$106,977.50	\$104,125.00	\$2,852.50		
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$11,157.76	\$10,860.24	\$297.52		
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$118,135.26	\$114,985.24	\$3,150.02		

7. Local Benefit:

It is anticipated that the federal share for local benefit will be: 0% (\$0.00)

Part II

BUDGET AND PERSONNEL DATA		
a. Personnel Services (OVERTIME ENFORCEMENT PATROLS)		
Statewide Enforcement		
Salary: 1,300 hours x \$.68/hour*	\$884.00	
Interstate 89 Enforcement		
Salary: 150 hours @ \$.68/hour*	102.00	
Routes 16 & 125 Enforcement		
Salary: 150 hours @ \$.68/hour*	102.00	
Special Enforcement Unit (Aircraft)		
Salary: 150 Hours @ \$.68/hour*	102.00	
Benefits: 1,750 hours @ \$.95	1,662.50	\$2,852.50
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
Indirect costs: \$2,852.50 x 10.43 percent		297.52
e. Contractual Services		
f. Travel Expenses		
Total		\$3,150.02

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Colonel Robert L. Quinn	2) Title Director, NH Division of State Police NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 223-8813
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 223-3889

Part IV (For HSA Use Only)

1. Approval Date November 1, 2013	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$3,150.02	

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
August 23, 2012	#315-13S-001
Date Approved	PSP and Task #
August 23, 2012	13-03, 01

Part I

1. Project Title NH State Police Enforcement Patrols	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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4. Contract Duration A. Contract Period Start Date: October 1, 2012 Termination Date: September 15, 2013	Functional Area SC - Speed Control CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$104,125.00	\$104,125.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$11,547.46	\$11,547.46			
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$115,672.46	\$115,672.46			

7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$115,672.46)
