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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION OF FORESTS AND LANDS
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January 23, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Resources and Economic Development, Division of Forests and Lands to allow Jennifer Weimer and Molly Heuss to travel to Quebec City, Quebec, in a state vehicle, to attend the Northeast Forest Pest Council (NEFPC) as part of the Federal Forest Health Management Grant, from March 17, 2014 to March 21, 2014. 100% Federal Funds

Funding is available in account titled, Forest Health-Federal, as follows:

03-35-35-351010-35160000-080-500713 Out-of-State Travel Reimbursement FY 2014 \$2,122

EXPLANATION

As part of the Federal Forest Health Management Grants, The Division of Forests and Lands agrees to support and participate in the Northeast Forest Pest Council (NEFPC). The NEFPC meeting is being held in Quebec City, Quebec this year. This request for travel includes Jennifer Weimer and Molly Heuss, as both are members of the council and have speaking obligations at this international meeting. Jen is currently the Secretary/Treasurer of the Council. The purpose of the council meeting is to share new research and management strategies related to forest pests in the Northeast and coordinate pest suppression efforts among all eastern state cooperators and Canada. There is also a special winter moth meeting on Thursday afternoon for those States participating in a regional management plan for this pest. NH is a part of this effort. Winter moth is a major threat on the seacoast.

We are requesting that these staff members be allowed to drive D-131 instead of flying. The total cost for flying would be \$2,910 versus \$2,122 for driving, resulting in a savings of \$788. Please see attached Form A-24 and expense worksheet.

Respectfully submitted,

Brad W. Simpkins
Interim Director

Concurred, *TM*

Jeffery J. Rose
Commissioner



Jen and Molly Quebec travel

Driving

Travel from Hillsborough to Quebec City

Total 338 miles - 676 miles round trip

Average Travel time: 5 hours

Total Cost \$2,122

Flying

Flying out of Manchester Airport to

Quebec City, Quebec

Average travel time: 5 hours

Total Cost: \$2,910

Diffence it is \$568 cheaper to drive than Fly.

	Driving	Flight
Flight		\$818.00
Hotel	\$848.00	\$848.00
Meals	\$784.00	\$784.00
Gas	\$100.00	
Parking	\$100.00	\$100.00
Registration	\$290.00	\$290.00
Transportation from Airport		\$70.00
	\$2,122.00	\$2,910.00
Diffrence	\$788.00	

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

DATE 12/12/13

DIVISION Forests & Lands

FROM: Kyle Lombard, Forest Entomologist/Pathologist

SUBJECT: **Request for Approval - Out-of-State Travel**

TO: Commissioner Jeffrey Rose

DATE APPROVED 1/13/14

VIA: Division Director

[Handwritten Signature]
(Signature)

Authorization for five (5) day(s) of out-of-state travel is requested.

DATES: From march 17, 2014 To March 21, 2014

PURPOSE OF TRAVEL: (Include individual(s) concerned, destination and estimated cost of trip).

Individuals: **Jennifer Weimer, Molly Heuss**

Destination: **Quebec City, Quebec**

As part of the Federal Forest Health Management Grants, The Division of Forests and lands agrees to support and participate in the Northeast Forest Pest Council (NEFPC). The NEFPC meeting is being held in Quebec City, Quebec this year. The request for travel includes Jennifer Weimer and Molly Heuss. Both are members of the council and have speaking obligations at this international meeting. Jen is currently the Secretary/Treasurer of the Council. The purpose of the council meeting is to share new research and management strategies related to forest pests in the Northeast and coordinate pest suppression efforts among all eastern state cooperators and Canada. Travel will be in a state vehicle (D-131).

There is also a special winter moth meeting on Thursday afternoon for those States participating in a regional management plan for this pest. NH is a part of this effort. Winter moth is a major threat on the seacoast.

Federal Grant funds appropriated.

No general funds used.

Costs for both participants combined

Registration \$ 290.00

Four night hotel: \$ 900.00

Transportation/Parking \$ 150.00

Per diem costs: \$ 700.00

TOTAL: \$ 2040.00

CODE: 010-035-3516-080

FUNDS AVAILABLE \$ 7439.00
~~\$ 8,000~~

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Commissioner

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2/12/14

Approval Date

Northeastern Forest Pest Council – 76th Annual Meeting
“Promoting Understanding and Collaboration in
Forest Health”

DRAFT AGENDA

March 18 – 20, 2014

Delta Quebec Hotel - Quebec City, Quebec - Canada

Monday, March 18th

8:00 Meeting Registration: Foyer outside the Duquesne Room

8:50 Welcome and opening remarks
Allison Kanoti – Chair, NEFPC

Session I: Canadian Forest Service Research

9:00am - 12:30pm

Scientists from the Canadian Forest Service will present their current research in entomology and pathology. Potential topics include emerald ash borer, spruce budworm, and white pine blister rust.

12:30pm Lunch (provided)

Session II: Gerald N. Lanier Student Forum

12:30pm – 5:00pm

College and university students from the northeastern region of the U.S. and Canada will present their current research on topics concerning forest health.

5:30pm NEFPC Executive Committee Meeting (Delegates only)

Tuesday, March 19th

8:00am NEFPC Business Meeting (Open to all)

Session III: Pest Updates – Northeastern North America

9:00am - 12:00pm

State and Province delegates will provide forest health updates from their respective regions.

12:00pm Lunch (provided)

1:00pm Gerald N. Lanier Session Student Awards

Session IV: Forest Health in Quebec

1:15pm – 3:00pm

Personnel from the Quebec Ministry of Natural Resources (MRNF) will present forest health issues faced by the province.

3:00 pm Break / Poster Session (Sponsored by MRNF)

Session V: Forest Health Research

3:30pm – 5:00pm

Council members, university and government scientists will present research on current issues in forest health.



Session VI: Invasive Species Updates

8:00am - 9:00am

Federal agency representatives will provide an overview of alien invasive insect and disease pests in Canada and the U.S.

Session VII: Invasive Species Management and Pesticide Use

9:00am – 12:00pm

This session will have presentations of integrated management strategies employed to manage invasive pests. Topics may include public perceptions and non-target impacts of pesticide use in invasive species management.

12:00pm **Closing Remarks**
Julie Coop – Vice-Chair, NEFPC

Poster Sessions and Breaks(Sponsored by MRNF): Breaks are mid-session during Sessions I, II and III and as otherwise indicated in the program. Breaks will provide opportunities for breakout discussions of specific pests of mutual concern and poster sessions.