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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette  
Commissioner

Deborah D. Scheetz  
Director

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July 10, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to **Retroactively** pay the National Association of States United for Aging and Disabilities (NASUAD) (VC#169354), Arlington, Virginia in the amount of \$10,014 for annual membership dues, effective retroactive to July 1, 2020 upon Governor and Council approval through June 30, 2021. 75% Federal Funds. 25% General Funds.

**05-95-48-481010-89170000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY AND ADULT SVCS DIV, HEALTH PROMOTION CONTRACTS**

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2021	026-500251	48130314	Memberships	\$10,014
			<b>Total</b>	<b>\$10,014</b>

**EXPLANATION**

This request is **Retroactive** because the Division of Long Term Supports and Services did not have the full membership fees appropriated in the 2020 budget. Approval of this request will enable the State to continue the annual membership dues to the National Association of States United for Aging and Disabilities. Membership in the National Association of States United for Aging and Disabilities benefits the Department of Health and Human Services and the State of New Hampshire in its provision of various services relating to aging, disability and caregiving issues. Membership services include representation, policy analysis, information, brokering of resources, consultation, training and promotion. Since the onset of the COVID-19 Emergency, NASUAD has been instrumental to the Department in helping with application to the Center for Medicare and Medicaid Services (CMS) for the Appendix K, assisting with understanding for CARES Act funding specific to Administration for Community Living (ACL) programs, and providing for the documentation best practices across the nation for programs specific to those with physical disabilities and seniors.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?**

The National Association of States United for Aging and Disabilities has been in existence since 1964. The Department of Health and Human Services has been a member since 1978.

- 2. Is there any other organization that provides the same or similar benefits which your agency belongs to?**

No.

- 3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?**

Membership includes 56 State and territorial Medicaid, aging and disability agencies. There are other New Hampshire state agencies that are members of this association.

- 4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)**

A standard fee for membership is established for all states.

- 5. What benefit does the state receive from participating in this membership?**

Membership provides technical assistance in policy development and program implementation; timely federal legislative updates; survey results from other states on issues impacting Medicaid, aging and disabilities services in New Hampshire; and research and advocacy regarding federal program funding and program requirements. Membership provides the Department with informational and program resources that far exceed the annual costs.

- 6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.**

Yes. The all-inclusive membership fee includes hard copies of reports, surveys, and studies; information about changes happening on the federal level; and proposed legislation. Much of this information is available on a members-only website. The National Association of States United for Aging and Disabilities also conducts research on behalf of a member State on budget or programmatic issues by polling the other members.

- 7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.**

No.

- 8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**

Travel is usually not included in the membership fee. However, the organization does provide some meals associated with meetings, which are usually held twice a year in the Baltimore/Washington D.C. area. Meetings are held to conduct policy briefings; introduce new program initiatives related to Medicaid, aging and disabilities, technical assistance; and to formulate recommendations for federal legislation impacting these areas. Due to financial restrictions, Department staff have not attended these meetings in recent years.

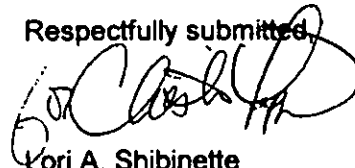
- 9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)**

Department of Health and Human Director of Long Term Supports and Services, Deborah Scheetz is a voting member.

**10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.**

NASUAD is the only national organization that encompasses and promotes the issues of aging and disability. If the Department did not belong, New Hampshire would not have a voice at the table to communicate the viewpoints and concerns of the State's aging and disability populations to Congress, federal agencies and other national organizations. It would severely limit the State's ability to affect national legislation in the Medicaid, aging and disability field; join in collaborative efforts with other states; and bring about efforts to streamline and simplify federal Medicaid, aging and disability programs and regulations. In addition, it would deprive New Hampshire of a valuable resource for current knowledge in Medicaid, aging, disability and related fields, as well as technical assistance.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

241 18<sup>th</sup> Street South Suite 403  
Arlington, VA 22202  
Tel 202-898-2578



FEDERAL TAX ID NO: 39-6095459

**INVOICE**

**7.1.2020**

Please remit payment within 30 days of receiving this invoice.

**BILL TO:**  
BUREAU CHIEF WENDI AULTMAN  
BUREAU OF ELDERLY AND ADULT SERVICES  
NH DEPT. OF HEALTH & HUMAN SERVICES  
105 PLEASANT STREET  
CONCORD, NH 03301

**INVOICE #: NH2021**  
**PROJECT CODE: 4030-800**

PERIOD COVERED	DESCRIPTION	PROJECT CODE	TOTAL DUE
July 1, 2020– June 30, 2021	FY 2021 NASUAD Assessment	4030-088	\$10014.00

Please be sure to ATTACH THIS INVOICE to your payment method.  
Please be sure to add PROJECT CODE to your payment.  
If you have any questions concerning this invoice, please call Pearl Barnett at 202-898-2578.

**REMIT PAYMENT TO:**

**NASUAD**  
**241 18<sup>th</sup> STREET SOUTH**  
**SUITE 403**  
**ARLINGTON, VA 22202**