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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH
BUREAU OF DRUG AND ALCOHOL SERVICES

Jeffrey A. Meyers
Commissioner

Katja S. Fox
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-6110 1-800-852-3345 Ext. 6738
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www.dhhs.nh.gov/dcbcs/bdas/

March 23, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, Bureau of Drug and Alcohol Services, 105 Pleasant Street, Concord, NH 03301 to enter into a Memorandum of Agreement with the New Hampshire Department of Safety, Division of Fire Standards and Training, Emergency Medical Services, 33 Hazen Drive, Concord, New Hampshire, 03305 to provide training, in an amount not to exceed \$70,750, effective upon Governor and Executive Council approval through June 30, 2019. 100% Other Funds.

Funds are available in the following account for State Fiscal Year 2018, with the authority to adjust encumbrances between State Fiscal Years, without further approval from the Governor and Executive Council, through the Budget Office, if needed and justified.

05-95-92-920510-33820000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION FOR BEHAVIORAL HEALTH, BUREAU OF DRUG AND ALOCHOL, GOVERNOR COMMISSION FUNDS

State Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
2018	102-500734	Contracts for Prog Svc	92058504	\$70,750
			Total	\$70,750

EXPLANATION

The purpose of this request is to continue the Department of Safety's Naloxone Administration Training Initiative for first responders and to deliver Addiction Awareness Trainings in an online and in-person format to first responders in New Hampshire. Funding for this request was approved at the June 30, 2017 meeting of the Governor's Commission on Alcohol and Drug Abuse Prevention, Treatment, and Recovery. This education ensures all first responders have the opportunity to receive a thorough understanding of the bio-social component of the disease of addiction. This training also increases personal resilience of first responders when interacting with persons suffering from addiction.

This is the third Memorandum of Agreement the Department has executed with the Department of Safety to provide this type of training. The previous Memorandums of Agreement were approved by the Governor and Executive Council on August 26, 2015 (Item #6A) and January 27, 2016 (Item #6). The parties may renew this agreement for up to two (2) additional years, contingent upon satisfactory project performance, availability of continued funding and approval of the Governor and Executive Council

Throughout the Memorandum of Agreement history with Bureau of Drug and Alcohol Services and the Department of Safety, over 400 first responders received training on Naloxone administration, first aid, and cardiopulmonary resuscitation, and the number first responders licensed in Naloxone Administration increased.

The following performance measures/objectives will be used to measure the effectiveness of the agreement:

- The Department of Safety will submit a work plan to the Department of Health and Human Services; detailing the plan for each activity, within thirty days of approval of the Memorandum of Agreement.
- The Department of Safety will submit a work plan to the Department of Health and Human Services; defining the agreed to performance measures for each activity, within thirty days of approval of the Memorandum of Agreement.
- The Department of Safety will complete and submit an annual report to the Department of Health and Human Services; defining the agreed to performance measures for each activity, within thirty days of the end of the State Fiscal Year.
- The Department of Health and Human Services will coordinate with the Department of Safety to define the plan, performance measures and reporting defined above.

Should the Governor and Executive Council not authorize this request, the Department will not be able to continue to provide training on the administration of this overdose-reversing medicine. This medicine will not be available to those with the highest need, nor will the Department provide the necessary understanding of the bio-social component of the disease of addiction to first responders who require this information, in order to appropriately treat those suffering with the addiction.

Area served: Statewide.

Source of Funds: 100% Other Funds from the Governor Commission Funds.

In the event other funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Katja S. Fox
Director



Approved by:

Jeffrey A. Meyers
Commissioner

**NALOXONE ADMINISTRATION TRAINING AND
ADDICTION AWARENESS TRAINING INITIATIVE**



**DEPARTMENT OF HEALTH & HUMAN SERVICES
MEMORANDUM OF AGREEMENT**

Between

**THE NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF BEHAVIORAL HEALTH
BUREAU OF DRUG AND ALCOHOL SERVICES**

And

**THE NEW HAMPSHIRE DEPARTMENT OF SAFETY,
DIVISION OF FIRE STANDARDS AND TRAINING & EMERGENCY MEDICAL
SERVICES**



1. General Provisions

- 1.1. This Memorandum of Agreement (MOA) is between the New Hampshire Department of Health and Human Services (DHHS), Division of Behavioral Health (DBH), Bureau of Drug and Alcohol Services (BDAS), 105 Pleasant Street, Concord, NH, 03301 and the New Hampshire Department of Safety (DOS), Division of Fire Standards and Training & Emergency Medical Services, 33 Hazen Drive, Concord, NH 03305.
- 1.2. The New Hampshire Department of Health and Human Services (DHHS), Division of Behavioral Health (DBH), Bureau of Drug and Alcohol Services (BDAS) shall provide funding in an amount not to exceed \$70,750 to the New Hampshire Department of Safety (DOS), Division of Fire Standards and Training & Emergency Medical Services (FST/EMS) for the purpose of the Naloxone Administration Training Initiative and Addiction Awareness Training.
- 1.3. This MOA is effective from date of Governor and Executive Council approval through June 30, 2019,
- 1.4. The parties may renew for up to two (2) additional year(s), contingent upon satisfactory project performance, availability of continued funding and, approval of the Governor and Executive Council.

2. Department of Safety (DOS), Division of Fire Standards and Training & Emergency Medical Services (FST/EMS) Responsibilities

- 2.1. The DOS shall provide trainings to New Hampshire First Responders on both the administration of naloxone and addiction awareness. The DOS shall ensure trainings;
 - 2.1.1. Address both the administration of naloxone and addiction awareness,
 - 2.1.2. Are provided to New Hampshire first responders,
 - 2.1.3. Are provided in both on-line and in-person formats,
 - 2.1.4. Provide New Hampshire first responders with a thorough understanding of the bio-social components of the disease of addiction
 - 2.1.5. Address means by which first responders can increase personal resilience when interacting with individuals suffering from addiction,
 - 2.1.6. Define the path to Naloxone Administration licensing for attendees, and
 - 2.1.7. Are conducted by individuals licensed in Naloxone Administration, issued by the New Hampshire Department of Safety.
- 2.2. The DOS shall designate a Project Director who shall, at a minimum:
 - 2.2.1. Oversee and monitor the project.
 - 2.2.2. Report to the DHHS Program Manager.
- 2.3. The DOS shall submit one (1) invoice per month, which includes activities performed during the billing month, to DHHS by e-mail to Jill.Burke@dhhs.nh.gov. Invoices shall include activities performed during the billing month.



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- 2.4. The DOS shall submit a work plan to DHHS, within thirty (30) days of both parties fully executing this Memorandum of Agreement (MOA), that includes but is not limited to:
 - 2.4.1. Detailed plans for each activity identified in Section 2.1.
 - 2.4.2. Performance measures for each activity in Section 2.1.
 - 2.4.3. Personnel responsible for implementing each activity.
 - 2.5. The DOS shall attend an in-person kick off meeting, with DHHS, that shall be scheduled within thirty (30) days of both parties fully executing this Memorandum of Agreement (MOA).
 - 2.6. The DOS shall complete and submit an annual report, which shall include but not be limited to enhancements and customizations added during the previous year, to DHHS within thirty (30) days of the end of the State Fiscal Year.

3. DEPARTMENT OF HEALTH & HUMAN SERVICES RESPONSIBILITIES

- 3.1. The Department of Health & Human Services (DHHS) shall transfer funds to the Department of Safety (DOS) upon the receipt of monthly invoices.
- 3.2. The total amount available for services provided in this MOA is \$70,750.
- 3.3. The DHHS shall coordinate with the DOS to:
 - 3.3.1. Develop effective procedures to evaluate program effectiveness.
 - 3.3.2. Provide technical assistance through in-person meetings and conference calls, which shall be conducive to both parties' schedules.

New Hampshire Department of Health and Human Services
Naloxone Administration Training Initiative and
Addiction Awareness Training



Annette Escalante
Annette Escalante
Director
NH Bureau of Drug and Alcohol Services

2/20/18
Date

Jeffrey A. Meyers
Jeffrey A. Meyers, Commissioner
NH Department of Health and Human Services

2/24/18
Date

William M. Gardner
William M. Gardner, Secretary of State
NH Department of State

Date

John Barthelmes
John Barthelmes
Commissioner
Department of Safety

2/20/18
Date

The preceding Memorandum of Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/17/18
Date

Megan A. York
Name: Megan A. York
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting).

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:



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