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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6503
603-271-4988 1-800-852-3345 Ext. 4988
Fax: 603-271-7623 TDD Access: 1-800-735-2964



Nicholas A. Toumpas
Commissioner

José Thier Montero
Director

February 14, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

100% Federal funds

Authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend federal funds in the amount of \$60,890 from the Centers of Disease Control and Prevention to fund the New Hampshire State Cancer Registry Program effective upon date of approval by the Governor and Council, through June 29, 2014, and further authorize the funds to be allocated as follows:

05-95-90-900510-86660000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PUBLIC HEALTH STATISTICS AND INFORMATICS, CANCER REGISTRY

SFY 2014

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403095	Federal Funds	765,664.00	60,890.00	826,554.00
	General Funds	150,000.00	0.00	150,000.00
Total Revenue		\$915,664.00	\$60,890.00	\$976,554.00
010-500100	Personal Serv - Perm	53,845.00	0.00	53,845.00
018-500106	Overtime	0.00	2,998.00	2,998.00
019-500109	Holiday Pay	1.00	0.00	1.00
020-500200	Current Expenses	2,850.00	0.00	2,850.00
030-500330	Equipment	0.00	1,525.00	1,525.00
039-500188	Telecommunications	500.00	0.00	500.00
041-500801	Audit Fund Set Aside	535.00	72.00	607.00
042-500620	Additional Fringe Benefits	5,926.00	315.00	6,241.00
060-500601	Benefits	29,287.00	531.00	29,818.00
066-500543	Employee Training	453.00	2,429.00	2,882.00
070-500704	In State Travel Reimbursement	550.00	0.00	550.00
080-500710	Out of State Travel	5,000.00	0.00	5,000.00
102-500731	Contracts for Program Services	666,717.00	53,020.00	719,737.00
601-500931	State Fund Match	150,000.00	0.00	150,000.00
Total Expenses		\$915,664.00	\$60,890.00	\$976,554.00

EXPLANATION

The New Hampshire Division of Public Health Services has received funding from the Centers for Disease Prevention and Control (CDC) for the NH State Cancer Registry, 2012-2017. The objectives of the New Hampshire State Cancer Registry are (1) to maintain an incidence reporting system for the estimation of cancer rates in New Hampshire; (2) to provide information to help public health officials and agencies in the planning and evaluation of cancer prevention and control programs and in cancer cluster investigations; and (3) to be an informational resource for investigation of cancer and its causes.

The funds are to be budgeted as follows:

Funds in class 018 are needed for overtime work of the Project Coordinator to clear up the backlog activities caused by the eight-month vacancy of the Project Coordinator position in the previous year. This is a one-time expense to prepare the 5-year cancer burden report, to issue briefs on breast, prostate, lung, melanoma, colorectal cancer, as well the 2011 annual cancer report.

Funds in class 030 are needed to purchase a laptop computer and a desktop monitor.

Funds in class 041 are needed to pay the audit-fee set aside costs.

Funds in class 042 are needed to pay the additional fringe benefits for the full time position relating to overtime.

Funds in class 060 are needed for benefits relating to overtime work.

Funds in class 066 are needed by the Project Coordinator to attend a three-day SAS essential training session in Boston in March 2014 to develop skills for analyzing SAS data, and to attend SEER*stat data analysis training to use cancer registry data in SEER format offered at the NAACCR conference.

Funds in class 102 are needed to amend the Geisel School of Medicine (Dartmouth College) contract to collect and maintain quality cancer registry data from New Hampshire and other relevant activities.

Area served: statewide.

The Honorable Mary Jane Wallner, Chairman, and
Her Excellency, Governor Margaret Wood Hassan
February 14, 2014
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Source of funds: These funds are 100% Federal from Centers for Disease Control and Prevention (CDC) to fund the New Hampshire State Cancer Registry.

Attached is the Notice of Grant Award and carry forward approval. Notice of these funds was received on December 12, 2013.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



José Thier Montero, MD, MHCDS
Director

Approved by:



 Nicholas A. Toumpas
Commissioner

**Award History
Cancer Prevention and Control
DP003930**

Award Ending 06/29/2014	2,303,004
	-
Award Ending 06/29/2013	2,385,778
	-
Expended through 6/29/13	(1,673,007)
Unobligated Balance Unable to Spend	<u>-</u>
Award Balance 7/1/02014	3,015,775
SFY 14 Appropriation **	(2,486,462)
OYR	(406,198)
Available to Accept in SFY 14	123,115
Amount Requested this Action	<u><u>60,890</u></u>

**** SFY 14 Appropriation**

	Current	OYR	Total	This Action	Revised Budget
010-090-56590000			-		-
Breast & Cervical Cancer Prev	1,952,743	190,668	2,143,411	-	2,143,411
Other Federal	72,325		72,325		72,325
	<u>2,025,068</u>	-	<u>190,668</u>	-	<u>2,215,736</u>
010-090-86660000			-		-
Cancer Registries	533,719	215,531	749,250	60,890	810,140
EPHT		2,721	2,721		2,721
	<u>533,719</u>	-	<u>218,252</u>	60,890	<u>812,861</u>



Grant Number: 1U58DP003930-01

Principal Investigator(s):
JOSE THEIR MONTERO, MD

Project Title: NH COMPREHENSIVE CANCER CONTROL PROGRAM & CANCER REGISTRY

J T MONTERO, DIRECTOR
NEW HAMPSHIRE DHHS
29 HAZEN DRIVE
CONCORD, NH 03301

Budget Period: 06/30/2012 – 06/29/2013
Project Period: 06/30/2012 – 06/29/2017

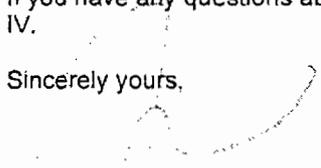
Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$2,385,778 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPT OF HEALTH & WELFARE, DIV OF P in support of the above referenced project. This award is pursuant to the authority of 301A, 311BC, 317K2(42USC241A, 243BC247BK2) and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,


Vivian F. Walker
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

Cancer Prev Center

SECTION I – AWARD DATA – 1U58DP003930-01

Award Calculation (U.S. Dollars)

Salaries and Wages	\$345,046
Fringe Benefits	\$174,908
Personnel Costs (Subtotal)	\$519,954
Consultant Services	\$34,104
Supplies	\$7,560
Travel Costs	\$12,307
Other Costs	\$251,298
Consortium/Contractual Cost	\$1,560,555

Cancer Prevention

Federal Direct Costs	\$2,385,778
Approved Budget	\$3,106,388
Federal Share	\$2,385,778
Non-Federal Share	\$720,610
TOTAL FEDERAL AWARD AMOUNT	\$2,385,778

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$2,385,778

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02	\$2,385,778
03	\$2,385,778
04	\$2,385,778
05	\$2,385,778

Fiscal Information:

CFDA Number: 93.283
 EIN: 1026000618B5
 Document Number: UDP003930A

NO A 2 DATABASE

IC	CAN	2012	2013	2014	2015	2016
DP	9213164	\$4,030	\$2,385,778	\$2,385,778	\$2,385,778	\$2,385,778
DP	921Z1RL	\$9,995				
DP	921Z1RU	\$1,520,330				
DP	9390539	\$8,248				
DP	9390540	\$30,724				
DP	9390541	\$164,190				
DP	9390542	\$16,255				
DP	9390543	\$40,231				
DP	9390544	\$8,852				
DP	939ZRBL	\$582,923				

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
1	\$2,385,778	\$2,385,778
2	\$2,385,778	\$2,385,778
3	\$2,385,778	\$2,385,778
4	\$2,385,778	\$2,385,778
5	\$2,385,778	\$2,385,778

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PCC: N / OC: 4141 / Processed: ERAAPPS 06/26/2012

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U58DP003930-01

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Grant Number: 5U58DP003930-02 REVISED

Principal Investigator(s):
JOSE THEIR MONTERO, MD

Project Title: NH COMPREHENSIVE CANCER CONTROL PROGRAM & CANCER REGISTRY

J T MONTERO, DIRECTOR
NEW HAMPSHIRE DHHS
29 HAZEN DRIVE
CONCORD, NH 03301

Budget Period: 06/30/2013 – 06/29/2014

Project Period: 06/30/2012 – 06/29/2017

Dear Business Official:

The Centers for Disease Control and Prevention hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPT OF HEALTH & WELFARE, DIV OF P in support of the above referenced project. This award is pursuant to the authority of 301A,311BC,317K2(42USC241A,243BC247BK2) and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Annie D Harrison-Camacho
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 5U58DP003930-02 REVISED

Award Calculation (U.S. Dollars)

Salaries and Wages	\$339,576
Fringe Benefits	\$157,812
Personnel Costs (Subtotal)	\$497,388
Supplies	\$16,312
Travel Costs	\$18,624
Other Costs	\$146,746
Consortium/Contractual Cost	\$1,669,808

Federal Direct Costs	\$2,348,878
Federal F&A Costs	\$83,390
Approved Budget	\$3,152,243
Federal Share	\$2,432,268
Non-Federal Share	\$719,975
Less Unobligated Balance	\$129,264
TOTAL FEDERAL AWARD AMOUNT	\$2,303,004

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

03	\$2,385,778
04	\$2,385,778
05	\$2,385,778

Fiscal Information:

CFDA Number: 93.283
 EIN: 1026000618B5
 Document Number: UDP003930A

IC	CAN	2013	2014	2015	2016
DP	9213164		\$2,385,778	\$2,385,778	\$2,385,778
DP	921Z1RU	\$1,458,909			
DP	9390541	\$258,919			
DP	939ZRBL	\$585,176			

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
2	\$2,303,004	\$2,303,004
3	\$2,385,778	\$2,385,778
4	\$2,385,778	\$2,385,778
5	\$2,385,778	\$2,385,778

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

CDC Administrative Data:

PCC: N / OC: 4141 / Processed: ERAAPPS 01/29/2014

SECTION II – PAYMENT/HOTLINE INFORMATION – 5U58DP003930-02 REVISED

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to

hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 5U58DP003930-02 REVISED

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

This award is funded by the following list of institutes. Any papers published under the auspices of this award must cite the funding support of all institutes.

National Center For Chronic Disease Prev And Health Promo (CCDPH)

Treatment of Program Income:
Additional Costs

SECTION IV – DP Special Terms and Conditions – 5U58DP003930-02 REVISED

Funding Opportunity Announcement (FOA) Number: DP12-1205
Award Number: DP003930-02 Revised

REVISED TERMS AND CONDITIONS OF THIS AWARD

REVISION #3 - CARRYOVER TERMS

NOTE 01: Carryover of unobligated funds is awarded for the following components:

National Breast and Cervical Cancer Early Detection Program (NBCCEDP):

This revised Notice of Award (NOA) authorizes the carryover of unobligated funds from budget year 01 to budget year 02 in the amount of \$22,174 as requested in your correspondence dated December 9, 2013, and based on the submitted Federal Financial Report (FFR). The carryover budget is approved as follows:

Consortium/Contractual Cost: \$20,114

Other: \$2,060

Total Direct Cost: \$22,174

Indirect Costs: \$0

Total Approved Amount: \$22,174

The attached revised spreadsheet reflects the allocation of funding dollars.

National Comprehensive Cancer Control Program (NCCCP):

This revised Notice of Award (NOA) authorizes the carryover of unobligated funds from budget year 01 to budget year 02 in the amount of \$16,928 as requested in your correspondence dated December 9, 2013, and based on the submitted Federal Financial Report (FFR). The carryover budget is approved as follows:

Consortium/Contractual Cost: \$16,928
Total Direct Cost: \$16,928
Indirect Costs: \$0
Total Approved Amount: \$16,928

The attached revised spreadsheet reflects the allocation of funding dollars.

Management, Leadership and Coordination (MLC):

This revised Notice of Award (NOA) authorizes the carryover of unobligated funds from budget year 01 to budget year 02 in the amount of \$18,049 as requested in your correspondence dated December 9, 2013, and based on the submitted Federal Financial Report (FFR). The carryover budget is approved as follows:

Consortium/Contractual Cost: \$18,049
Total Direct Cost: \$18,049
Indirect Costs: \$0
Total Approved Amount: \$18,049

The attached revised spreadsheet reflects the allocation of funding dollars.

The award amounts reflected above may be subject to reduction if a subsequent, revised FFR reflects an amount less than initially reported.

NOTE 02: Please be advised that the grantee must exercise proper stewardship over Federal funds by ensuring that all cost charged to their cooperative agreement are allowable, allocable, necessary, and reasonable.

NOTE 03: All other terms and conditions issued with the original Notice of Award remain in effect throughout the budget period unless changed in writing by the CDC Grants Management Officer.

PLEASE REFERENCE THE GRANT NUMBER ON ALL CORRESPONDENCE.

REVISED TERMS AND CONDITIONS OF THIS AWARD

REVISION #2 - CARRYOVER TERMS

NOTE 01: CARRYOVER - National Program of Cancer Registries (NPCR)

The purpose of this revised Notice of Award (NOA) is to authorize carryover from Budget Year 01 to Budget Year 02 in the amount of \$72,113 for the National Program of Cancer Registries (NPCR) as requested in the grantee's letter dated November 8, 2013, and based on the Federal Financial Report (FFR) dated October 18, 2013. Attached is a spreadsheet regarding the specific allocation of funding dollars. The carryover budget is approved as follows:

Salary and Wages: \$2,998
Fringe Benefits: \$531
Supplies: \$3,525
Travel Costs: \$2,982
Other Costs: \$2,501
Consortium/Contractual Cost: \$53,020
Total Direct Cost: \$65,557
Indirect Costs: \$6,556
Total Approved Amount: \$72,113

These funds are approved for the current budget period with no commitment for continued support in future budget periods. The award amount may be subject to reduction if a subsequent, revised FFR reflects an amount less than initially reported.