



New Hampshire Fish and Game Department

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January 29, 2014

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord NH 03301

Requested Action

Authorize the New Hampshire Fish and Game Department to budget and expend \$25,584.00 in federal funds from the National Oceanic and Atmospheric Administration (NOAA) from date of Governor and Council approval through December 31, 2014. These are 100% federal funds.

Funds to be budgeted as follows:

03 75 75 753020-22890000 GREAT BAY RESEARCH RESERVE PROGRAM
Estuarine Reserve – FY 2014

Class	Current Budget	Change	Revised Budget
010 Personal Services-Perm. Class.	311,362		311,362
020 Current Expenses	31,000		31,000
022 Rents/Leases	1,000		1,000
023 Heat, Electricity And Water	18,000		18,000
030 Equipment New/Replacement	2000		2000
041 Audit Fund Set Aside	380	26	406
050 Personal Service-Temp/Appoint.	66,728		66,728
060 Benefits	145,958		145,958
070 In-State Travel	500		500
072 Grants-Federal	18,540	25,558	44098
080 Out-Of State Travel	6,000		6,000
102 Contracts For Program Services	8,000		8,000
103 Contracts For Operational Services	<u>7,000</u>		<u>7,000</u>
Total Expenses	616,468	25,584	642,052
Source of Funds			
000 Federal Funds	396,033	25,584	421,617
005 Private Local Funds	0	0	0
Fish And Game Funds	<u>220,435</u>	0	<u>220,435</u>
Total Revenues	616,468	25,584	642,052

REGION 1
629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2
PO Box 417
New Hampton, NH 03256
(603) 744-5470
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email: reg2@wildlife.nh.gov

REGION 3
225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4
15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

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Explanation

The Department receives federal funds each year for the operation of the Great Bay National Estuarine Research Reserve (GBNERR). These funds are used to maintain staff and operate facilities associated with the Reserve program. The National Oceanic and Atmospheric Administration administers the funds, and allows reserves to request permission to extend these grants to finish tasks that are almost complete and to spend down the funds. A copy of the confirmation of the extension of this grant is enclosed.

Funds awarded in 2012 to operate GBNERR were budgeted for State Fiscal Year 2013 and were not completely spent, largely due to unspent temporary staff funds resulting from changes in personnel. NOAA has approved an extension to the award to complete identified tasks. This request is to budget the remaining 2012 federal funding in the coming year to supplement the GBNERR budget by \$25,584.00. Required non-federal match will be provided through the value of volunteer services. These funds will be used to complete repairs to the buildings and grounds at the Great Bay Discovery Center campus in Greenland, NH.

Respectfully submitted,



Glenn Normandeau
Executive Director



Kathy Ann LaBonte
Chief, Business Division



**NEW HAMPSHIRE FISH & GAME DEPARTMENT
FY14 FISCAL SITUATION**

**ESTUARINE RESERVE
03 75 75 753020-22890000**

Total Federal Authorization	\$	1,378,816.00
Less FY14 Budget Authorization 2289	\$	396,033.00
Less Budgeted FY14 Indirect	\$	48,403.00
Less NA11NOS4200136 Balance Forward to FY14	\$	18,540.00
Less NA11NOS4200136 Grant Expenditures through 6/30/2013	\$	448,650.00
Less NA12NOS4200109 Grant Expenditures through 6/30/2013	\$	<u>441,606.00</u>

Total Available for Budgeting \$ 25,584.00

Available to Budget at Later Date \$ -
REQUESTED ACTION \$ 25,584.00

Federal Grant	Grant Amount	Budgeted/Expended	Balance
NA11NOS4200136	\$ 467,190.00	\$ 467,190.00	\$ -
NA12NOS4200109	\$ 467,190.00	\$ 441,606.00	\$ 25,584.00
NA13NOS4200059	\$ 444,436.00	\$ 444,436.00	\$ -
Totals:	<u>\$ 1,378,816.00</u>	<u>\$ 1,353,232.00</u>	<u>\$ 25,584.00</u>

Note: The Department's Indirect Cost Negotiation Agreement allows indirect costs on salaries and benefits only. These additional funds will be covering contractual or other expenses.

FORM CD-451 (REV 10-98) LF DAO 203-26 U. S. DEPARTMENT OF COMMERCE AMENDMENT TO FINANCIAL ASSISTANCE AWARD		<input type="checkbox"/> GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT		
		ACCOUNTING CODE		
		AWARD NUMBER NA12NOS4200109		
RECIPIENT NAME New Hampshire Fish and Game Department		AMENDMENT NUMBER 1		
STREET ADDRESS 11 Hazen Drive		EFFECTIVE DATE 01/01/2014		
CITY, STATE, ZIP CODE Concord NH 03301		EXTEND WORK COMPLETION TO 12/31/2014		
CFDA NO. AND PROJECT TITLE 11.420 Annual Award to Support Operations, Education, Monitoring and Stewardship Activities of Great Bay NERR				
COSTS ARE REVISED AS FOLLOWS	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	\$467,190.00	\$0.00	\$0.00	\$467,190.00
RECIPIENT SHARE OF COST	\$200,225.00	\$0.00	\$0.00	\$200,225.00
TOTAL ESTIMATED COST	\$667,415.00	(\$-0.00)	\$0.00	\$667,415.00
REASON(S) FOR AMENDMENT This amendment provides for a 12-month no cost extension of the Agreement through 12/31/2014, per the recipient's request dated 12/09/2013, which is incorporated by reference.				
This Amendment approved by the Grants Officer is issued in triplicate and constitute an obligation of Federal funding. By signing the three documents, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. Upon acceptance by the Recipient, two signed Amendment documents shall be returned to the Grants Officer and the third document shall be retained by the Recipient. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally terminate this Amendment.				
<input type="checkbox"/> Special Award Conditions (Attachment B)				
<input type="checkbox"/> Line Item Budget (Attachment A)				
<input type="checkbox"/> Other(s)				
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Michele Pollard		TITLE Grants Officer		DATE 12/16/2013
TYPE NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Randy Curtis		TITLE Federal Aid Administrator		DATE 12/16/2013