



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Nicholas A. Toumpas
 Commissioner

Lorraine Bartlett
 Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
 603-271-4451 1-800-852-3345 Ext. 4451
 FAX: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 12, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

Sole Source

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to enter into a **sole source** agreement with the University of New Hampshire (Vendor #177867 B046), 51 College Road, Room 116, Durham NH 03824, for the provision of expanding New Hampshire's development of a sustainable system infrastructure of care for children and youth experiencing serious emotional, behavioral and/or mental challenges as well as their families, in an amount not to exceed \$239,878, effective July 1, 2015, or upon Governor and Executive Council approval, whichever is later, through September 30, 2016. 100% Federal Funding.

Funds to support this request are anticipated to be available in the following account in State Fiscal Year 2016 and State Fiscal Year 2017 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office without Governor and Executive Council approval, if needed and justified.

05-95-42-421010-12380000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, FAST FORWARD GRANT

Fiscal Year	Class/Object	Title	Activity Code	Amount
2016	102-500731	Contracts for Program Services	42103802	\$218,065
2017	102-500731	Contracts for Program Services	42103802	\$21,813
			Total:	\$239,878

EXPLANATION

This request is **sole source** because the Substance Abuse and Mental Health Services Administration mandated that states applying for the System of Care Expansion Implementation Grant identify specific participating organizations at the time of the grant application. Each year's grant award is then predicated on the vendor's continued partnership and participation. The partnership we have established with this vendor is critical to continue this work as well as seeing that the work can continue and be effective beyond the grant period. The University of New Hampshire has been a lead stakeholder in the development of a set of core competencies for the workforce in children's public mental health services and is a partner in New Hampshire's System of Care Expansion work. After a thorough review, the Federal Office of Substance Abuse and Mental Health Services Administration awarded the Department a System of Care Implementation grant based largely on the qualifications of this vendor.

The purpose of this agreement is the development of a sustainable system of care infrastructure for children and youth experiencing serious emotional, behavioral and/or mental challenges as well as their families. The infrastructure development expands the array of supports for children and youth who are involved with two or more systems of care and are at risk for out-of-home placement. The vendor will provide a governance structure for the Training Network, support to the Training Network and Workforce Development, the development of curriculum and a manual for the NH Wraparound model, training, coaching and technical assistance for NH Wraparound Facilitators and respite providers.

This agreement includes language that reserves the Division's right to renew the contract for up to four additional years subject to the continued availability of funds, satisfactory performance of services and approval by the Governor and Executive Council.

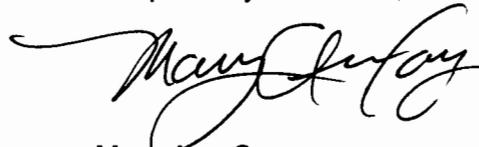
Should the Governor and Executive Council not authorize this request; the momentum to transform our children's mental health service delivery system will be significantly impaired. The progress and collaborative work to date of the public systems, family organizations and community providers will likely dissipate and the opportunity to improve outcomes for New Hampshire's children and youth, and their families will be lost.

Area Served: Statewide

Source of Funds: 100% Federal Funds

In the event that federal funds are no longer available, General funds will not be requested to support this program.

Respectfully submitted,



Mary Ann Cooney
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, **Department of Health and Human Services**

and the

University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Health and Human Services**, (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **9/30/16**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: FAST Forward Grant (System of Care Expansion Implementation)

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Erica Ungarelli
 Address: DCYF
 129 Pleasant Street
 Concord NH 03301
 Phone: 603-271-7298

Campus Project Administrator

Name: Dianne Hall
 Address: University of New Hampshire
 Sponsored Programs Administration
 51 College Rd. Rm 116
 Durham, NH 03824
 Phone: 603-862-1942

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Adele Gallant
 Address: DCYF
 129 Pleasant Street
 Concord NH 03301
 Phone: 603-271-4371

Campus Project Director

Name: JoAnne Malloy
 Address: University of New Hampshire
 Institute on Disability
 10 West Edge Dr. Suite 101
 Durham NH 03824
 Phone: 603-228-2084

Campus Authorized Official KJ
 Date 6/5/15

F. Total State funds in the amount of \$239,878 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share 20 % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. 1U79SM061249-01 from Substance Abuse and Mental Health Services Administration under CFDA# 93.243. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

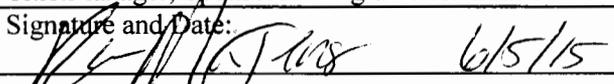
Article(s) of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

H. State has chosen not to take possession of equipment purchased under this Project Agreement.
 State has chosen to take possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

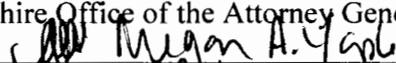
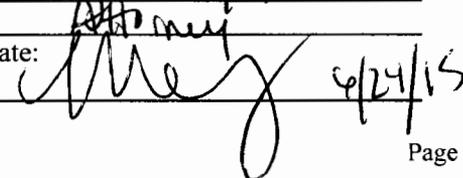
This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the University of New Hampshire and the State of New Hampshire, Department of Health and Human Services have executed this Project Agreement.

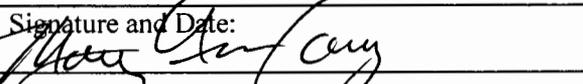
By An Authorized Official of:
University of New Hampshire

Name: Karen M. Jensen
Title: Manager, Sponsored Programs Administration
Signature and Date:  6/5/15

By An Authorized Official of: the New Hampshire Office of the Attorney General

Name:  Megan A. York
Title: Attorney
Signature and Date:  6/24/15

By An Authorized Official of:
Department of Health and Human Services

Name: Mary Ann Cooney
Title: Associate Commissioner
Signature and Date: 

By An Authorized Official of: the New Hampshire Governor & Executive Council

Name:
Title:
Signature and Date:

EXHIBIT A

- A. Project Title:** FAST Forward Grant (System of Care Expansion Implementation)
- B. Project Period:** Date of Governor and Executive Council Approval, through September 30, 2016
- C. Objectives:** NH FAST Forward will develop sustainable system of care for children and youth with an emotional, socio-emotional, behavioral or mental health disorder diagnosable under the Diagnostic & Statistical Manual of Mental Disorders, Fourth Edition (DSM-IV) who meet the diagnostic criteria for serious emotional disturbances and their families. The infrastructure development proposed with expand the array of support for children/youth with Serious Emotional Disturbance (SED) who are involved with two or more systems and who are at risk for out-of-home placement.

As part of the implementation of the grant, a training network will be created to expand the array of supports available to children/ youth with SED and their families, to promote research-based interventions, and to improve the knowledge and skills of the children's behavioral health workforce. New Hampshire has developed "core competencies" and practice standards for the children's behavioral health workforce, based on System of Care values and principles. We are in the planning phase of creating a statewide capacity of high fidelity wraparound, evidence-based practices including trauma-focused cognitive behavioral therapy, Rehabilitation for Empowerment, Natural supports, Education and Work (R.E.N.E.W), and other home and community-based approaches. We will create a network of wraparound facilitators. Facilitators will be trained in using a manualized curriculum, and will receive ongoing coaching and mentoring to ensure fidelity to the process.

D. Scope of Work:

1. Provide governance structure for the Training Network established to include family and youth leadership and a linkage to the regional Care Management Entity(CME) governance structure.
2. Provide support to the subgroups of the Training Network and Workforce Development.
3. Develop the curriculum and manual for NH Wraparound mode.
4. Train Wraparound Facilitators.
5. Provide ongoing coaching, training, technical assistance and mentoring for the Wraparound Facilitators.
6. Adapt curriculum for respite providers.
7. Provide training, technical assistance and coaching for cohort of respite providers.
8. Report the progress of all the services in 1-7 to the Program Director by the 20th of each month, the report will include but not be limited to:
 - 8.1. Status of curriculum and manual development.
 - 8.2. Number of trainings conducted with the number of participants trained.
 - 8.3. Overall evaluation scores for each training provided.
9. Report the progress of all the services in 1-7 to the Grant Steering Committee on a monthly basis.

E. Deliverables Schedule: See Scope of Work.

F. Budget and Invoicing Instructions:

1. This contract is funded with funds from the Catalog of Federal Domestic Assistance (CFDA) # 93.243, Federal Agency Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Substance Abuse and Mental Health Services_Projects of Regional and National, for provision of services pursuant to D., Scope of Services.

2. Cost Share:

The Campus will provide the dollar amount and allocation of the required 20% match for each invoice submitted and certify that the match amount was not derived from federal funds or used as match against any other state contract or federal program.

3. Invoicing Instructions:

Campus will submit invoices to the State on regular Campus invoice forms no more frequently than monthly and no less frequently than quarterly. Invoices will be based on actual project expenses incurred during the invoicing period, shall show current and cumulative expenses by major cost categories, shall document cumulative cost sharing through the end of the invoicing period and will certify that the match was not derived from federal funds or used as match against any other state contract or federal program. The State will pay Campus within thirty (30) days of receipt of each approved invoice. Campus will submit its final invoice no later than seventy-five (75) days after the Project end date.

4. Funding Level:

Funding for this Agreement is based upon and subject to availability of the Grant Award to support this project. If the funding for this agreement is not available at the proposed level, the agreement will be adjusted accordingly.

5. Budget

Budget Items	State Funding SFY 2016	State Funding SFY 2017	Grand Total
1. Salaries & Wages	\$73,112	\$12,609	\$85,721
2. Employee Fringe Benefits	\$24,959	\$4,703	\$29,662
3. Travel	\$6,000	0	\$6,000
4. Supplies and Services	\$69,801	0	\$69,801
5. Equipment	0	0	0
6. Facilities & Admin Costs	\$44,193	4,501	\$48,694
Total	\$218,065	\$21,813	\$239,878

6. Notwithstanding Article 5 of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire, an amendment limited to the terms of Budget in #4, Funding Level, to adjust the amounts within the price limitation and between state fiscal years can be made by written agreement of both parties and may be made without approval of Governor and Executive Council.

G. Other:

1. The Department may renegotiate the terms and conditions of the contract in the event applicable local, state, or federal law, regulations or policy are altered from those existing at the time of the contract in order to be in continuous compliance therewith.
2. Documents (notices, press releases, research reports, and other materials) prepared for public distribution during or resulting from the performance of the services of the Project Agreement shall include the following statement:
The preparation of this (report, document, etc.) was financed under a Project Agreement with the State of New Hampshire, Department of Health and Human Services, with funds provided by Grant # 1U79SM061249-01 from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration.
3. **Prior Approval and Copyright Ownership:**
All material (written, video, audio) produced or purchased under the contract shall have prior approval from DHHS before printing, production, distribution or use. The DHHS will retain copyright ownership for any and all original materials produced, including but not limited to, brochures, resource directories, protocols or guidelines, posters or reports. Campus shall not reproduce any material produced under the contract without prior written approval from DHHS, Except for the foregoing copyright ownership provision, Campus shall retain ownership for any and all of its original materials, regardless of whether they are used in delivery of Campus' responsibilities under this contract. The State shall grant to campus a non-exclusive, perpetual royalty-free license to reproduce, modify, and use all such materials produced under this agreement for its own non-commercial purposes.
4. **Ownership of Data and Property:**
The Campus agrees that all data and any property which has been received from DHHS, including but not limited to training materials and reports, shall be the property of DHHS and shall be returned upon demand, or upon termination of this Agreement for any reason. all data and any property including but not limited to, training records, and training materials (electronic and hardcopy) and reports, created for the purposes for services provided through this CPA shall be co-owned by the State of NH and the Campus. Neither party may use the curriculum, training records and training materials (electronic and hardcopy) for commercial gain.

EXHIBIT B

This Project Agreement is funded under a Grant/Contract/Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant/Contract/Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here: None or .

Curriculum Vitae

JoAnne M. Malloy, Ph.D.
Project Director
Institute on Disability/ UCED
University of New Hampshire
56 Old Suncook Rd., Suite 2
Concord, NH 03301
JoAnne.Malloy@unh.edu
Phone: 603-228-2084

Education

- 2011** University of New Hampshire, Department of Education, Durham, NH. Doctor of Philosophy in Education.
- 1981** University of Tennessee School of Social Work. Nashville, TN. Masters Degree in Social Work Administration and Planning.
- 1976** University of Massachusetts, Amherst, MA. Bachelor of Fine Arts Degree.

Experience

**January 2010-
July, 2013**

Project Director, APEX III High School Reform Project. Institute on Disability/University of New Hampshire. Coordinates and manages a PBIS and secondary transition training and technical assistance project in New Hampshire high schools with an emphasis on outcomes for youth with disabilities.

**October 2010-
Present**

Director, NH Mental Health Children's Core Competencies Project. Institute on Disability/UNH. Coordinates activities in collaboration with state and community mental health leaders to develop and disseminate a set of core competencies for staff who serve children with behavioral health needs.

**October 2008-
Present**

Project Director, RENEW Capacity Building Project. Institute on Disability/UNH. Coordinates all aspects of a project funded by the Endowment for Health to train and support community mental health center staffs to provide RENEW services to youth with emotional and behavioral disorders.

October 2007-

- December 2012** **Project Coordinator, NH-RESPONDS.** Institute on Disability/UNH. Coordinates IOD activities for a NH-Department of Education initiative to implement Response-to-Intervention demonstration projects and responsible for staff development activities in RtI and Secondary Transition for youth with disabilities.
- January 2006-
October 2009** **Co-Director, APEX II, NH Dropout Prevention Project.** Institute on Disability/UNH. Responsible for management and supervision of training and technical assistance to high schools in Positive Behavioral Interventions and Supports. Responsible for evaluation and research activities.
- October, 2002-
December 2005** **Co-Director, APEX I, NH Dropout Prevention Project,** Institute on Disability/UNH. Responsible for all training and evaluation activities for a US Department of Education funded dropout prevention project in three NH high schools.
- May, 1999-
April 2004** **Director, Project Dollars and Sense,** Institute on Disability/UNH. Directed all aspects of a five-year Social Security State Partnership Initiative. Managed project budgeting, financial monitoring, staff supervision, project development and implementation, research, and policy change activities.
- 1999-2006** **Adjunct Faculty, Cornell University, School of Industrial and Labor Relations.** Provided training and technical assistance to Benefits Planning, Assistance and Outreach Projects in New England.
- 1996- 1999** **Project Director, RENEW.** Directed a federally-funded Research and Demonstration project for school-to-career transition for youth with serious emotional disturbance.
- 1989-1996** **Project Coordinator, Institute on Disability/UNH.** Managed several grant-funded projects including a project on school-based mental health and PBIS, a school-to-career demonstration project, and a supported employment project for adults with psychiatric disabilities. Principal Investigator for two U. S. Department of Education-funded transition projects for youth with disabilities. Staff member on U.S. Department of Education-funded Naturally Supported employment project.
- 1986-1991** **Vocational Services and Benefits Planning Consultant.** Provided consultation to individuals and community-based

organizations regarding vocational services. Assumed the role of Project Director for a Social Security Administration Special Demonstration Project testing the effectiveness of work incentive training. Provided benefits and work incentives counseling to individuals and training and consultation to DVR counselors. Co-founder of "S Corporation," Advanced Benefits Management, which developed software benefits planning program for people with disabilities.

1983-1986 **Director of Vocational Services, Easter Seal Society of New Hampshire.** Responsible for all Department operations including financial management and budgeting, staff recruitment and supervision, new program development, program assessment and implementation.

1981-1983 **Assistant Director, NEEDS, Inc.** Responsible for program development, staff recruitment and supervision, and quality assurance for vocational service provider agency.

Organization Memberships

2010- Present Member, NH Disabilities Rights Center Board of Directors. Vice-Chairperson, 2012.
1985-1991 New Hampshire Rehabilitation Association. President, 1987.
1985-1987 Board Member, Manchester YWCA.
1999-2001 Governor's Youth Council.
2002-2003 President, Board of Directors, NH Peer Support Training and Technical Support Services, Inc.

Publications

Eber, L., Malloy, J. M., Rose, J., & Flamini, A. (2013). School-based wraparound for adolescents: The RENEW model for transition-aged youth with or at-risk of EBD, in (Hill Walker, F. Gresham, Eds.). *Handbook of Evidence-Based Practices for Emotional and Behavioral Disorders: Applications in Schools*. NY: Guilford Press

Malloy, J. (2013). The RENEW Model: Supporting Transition-Age Youth With Emotional and Behavioral Challenges. *Report on Emotional and Behavioral Disorders in Youth*. 13(2), 38-46.

Malloy, J.M, Sundar, V., Hagner, D., Pierias, L. & Viet, T. (2010). The efficacy of the RENEW model: Individualized school-to-career services for youth at risk of school dropout. *Journal of At Risk Issues*, 15(2), 17-25.

Malloy, J.M., Drake, J., Abate, K., & Cormier, G. M. (2010). The RENEW model of futures planning, resource developments, and school-to-career experiences for youth with emotional and behavioral disorders, in *Transition of Secondary Students with Emotional or Behavioral Disorders* (D. Cheney, Ed.) 2nd Edition. Champaign, Illinois: Research Press, 267-304.

Malloy, J. M., & Hawkins, M. O. (Eds.) (2010). *Positive Behavioral Interventions and Supports and Dropout Prevention*. Monograph, National Dropout Prevention Center. Clemson, S.C.: Clemson University.

Malloy, J., Drake, J., Cloutier, H., & Couture, D. (2010, 2011). *RENEW Facilitator's Training Manual*. The Institute on Disability, University of New Hampshire: Durham.

Hagner, D., Malloy, J., Mazzone, M. W., & Cormier, G. (2008). Youth with disabilities in the criminal justice system: Considerations for transition and rehabilitation planning. *Journal of Emotional and Behavioral Disorders*, 16(4), 240-247.

Bohanon, H., Fenning, P., Borgmeier, C., Flannery, B., & Malloy, J. (2008). Finding a direction for high school positive behavior support. In W. Sailor, G. Dunlap, G. Sugai, & R. Horner (Eds.), *Handbook of Positive Behavior Support*. (pp. 581-602). New York, NY: Springer Publishing.

Bohanon, H., Eber, L., Flannery, B., Malloy, J., & Fenning, P. (2007). Identifying a roadmap of support for secondary students in school wide positive behavior support applications, *International Journal of Special Education*, 22(1), 39-60.

Malloy, J., Malloy, M. & Taub, J. (2007). *Children's Mental Health in New Hampshire: Evidence-based Practice*. NH Center for Public Policy Studies: Concord, NH. 46 p.

Malloy, J. & Cormier, G. (2004). Project RENEW: Building the community's capacity to support youths' transition from school to adult life. In (D. Cheney, Ed.), *Transition of Secondary Students with Emotional or Behavioral Disorders* (pp. 180-200). Alexandria, VA: Council for Exceptional Children.

Cloutier, H., Malloy, J., Hagner, D., & Cotton, P. (2006). Choice and control over resources: New Hampshire's Individual Career Account demonstration project. *Journal of Rehabilitation*, 72(2), 4-11.

O'Brien, D., Ford, L., & Malloy, J. (2005). Person centered funding: Using vouchers and personal budgets to support recovery and employment for people with psychiatric disabilities. *Journal of Vocational Rehabilitation, 23*, 71-79.

Scott, N., Eber, L., Malloy, J., & Cormier, G. (2004) Intensive comprehensive level of support for high school students, in *Positive Behavior Support in High Schools; Monograph from the 2004 Illinois High School Forum of Positive Behavioral Interventions and Supports* (Bohanon-Edmonson, H, Flannery, K. B., Eber, L., & Sugai, G, Ed.s). University of Oregon unpublished manuscript, Ch. 9.

Cheney, D., Hagner, D, Malloy, J., Cormier, G., Bernstein, S. (1998) Transition services for youth and young adults with emotional disturbance: Description and initial results of project RENEW. *Career Development of Exceptional Individuals, 21*, 17-32.

Malloy, J., Cheney, D., Cormier, G. (1998) Interagency collaboration and the transition to adulthood for students with emotional or behavioral disabilities. *Education and Treatment of Children, 21*, 303-320.

Malloy, J., Cheney, D., Hagner, D., Cormier, G. Bernstein, S. (1998) Personal futures planning for youth with EBD. *Reaching Today's Youth, 2*(4), 25-29.

Cheney, D., Malloy, J., Hagner, D. (1998). Finishing high school in many different ways: Project RENEW in Manchester, New Hampshire. *Effective School Practices, 17*, 45-54.

Hagner, D. Cheney, D., Malloy, J. (1999). Career-related outcomes of a model transition demonstration for young adults with emotional disturbance. *Rehabilitation Counseling Bulletin, 42*, 228-242.

Malloy, J., Frieje, G. (1996) *Planning for the future: Career planning manual for high school students*. University of New Hampshire: Durham.

1991, 1992, 1994, 1995, 1997

1999, 2000, 2001, 2002

Malloy, JoAnne. *Basic Benefits Planning Manual for Adults with Disabilities in New Hampshire*.

O'Mara, S., Malloy, J., & Davies, T. (2005) Post eligibility policies and procedures: Eliminating disincentives to employment in the SSA benefits program. *National Council on Disability Consensus Conference on SSA Reform*. Washington, D. C.

1994, 1995, 1997

Malloy, JoAnne. *Benefits for Children and Youth with Disabilities*. New Hampshire.

2002, 2003, 2004

Malloy, J. *Transition: A Manual for Young People with Disabilities and Their Families*. Area Agency for Developmental Services for Greater Nashua, Robert Wood Johnson Self Determination Project, UNH, Institute on Disability, Durham, NH.

Presentations

July, 2013

Malloy, J. Scaling Up an Individualized Transition Planning Intervention for Youth with Emotional and Behavioral Disorders. *Poster Presentation for the 2013 Global Implementation Conference*. Washington, DC.

March, 2013

Palmiero, J., Minor, M., & Malloy, M. Installing a Tertiary Level Practice in High Schools: Integrating School Mental Health and PBIS. *Presentation for the 10th International Conference on Positive Behavior Support*. San Diego, CA.

October, 2012

Malloy, J., & Drake, J., Flamini, A. RENEW: Practice, Systems, and Data Features of Tier 3 in High Schools. *Presentation for the 2012 National PBIS Leadership Forum*. Chicago, IL.

October, 2012

Malloy, J., & Drake, J. Tertiary level systems, data and practices in a multi-tiered system of support in high school: New Hampshire's APEX Project. *Presentation for the 17th Annual Conference for Advancing School Mental Health*. Salt Lake City, UT.

July, 2012

Malloy, J., Abate, K. & Carroll, K. The RENEW Model: An Evidence-Informed Intervention for Youth and Young Adults of Transition Age. *Presentation for 2012 Georgetown Training Institutes: Improving Children's Mental Health Care*. Orlando: FL.

July, 2012

Eber, L., Malloy, J., Liz, D., & Quilles, J. Working Through Transition: How Josh Found Success & Taught Us What Is Possible. *Presentation for the OSEP Project Director's Conference*. Washington, D. C.

March, 2012

Malloy, J. "The power of reciprocal relationships: How youth with emotional and behavioral challenges perceive social capital." *Presentation for the 9th International Conference on Positive Behavior Support*. Atlanta, GA.

- February, 2012** Malloy, J. "Fifteen years of RENEW: The development, implementation, and outcomes of a wraparound intervention for transition age youth." *Presentation for the 25th Annual Children's Mental Health Research and Policy Conference.* Tampa, FL.
- October 2011** Malloy, J., & Drake, J. "Implementing tier 3 tertiary services and supports in high schools: The RENEW model." *Presentation for the 2011 National PBIS Leadership Forum.* Chicago, IL.
- September 2011** Malloy, J., Francoeur, K., & Drake, J. "Positive Behavioral Interventions and Supports in High School: Implementation of Secondary and Tertiary Level Systems, Data, and Practices in New Hampshire." *16th Annual Conference on Advancing School Mental Health:* Charleston, SC.
- April 2011** Malloy, J. "The RENEW model of futures planning, resource development, and school-to-career experiences for youth with emotional and behavioral disorders." *Council for Exceptional Children, Pre-conference Workshop:* Washington, D.C.
- March 2011** Haber, M., Malloy, J. & Cormier, G. "RENEW in New Hampshire and North Carolina: Advancements in a Promising Model for Improving Transition Outcomes and Leadership of Youth." The 24th Annual Children's Mental Health Research and Policy Conference: Tampa, FLA.
- March 2011** Malloy, J. "What Does Avoidance Behavior Really Look Like Among High School Youth?"
Eber, L., Flammini, A., Malloy, J., & Drake, J. "High School Tertiary Supports Implementation Strategies"
8th International Conference on Positive Behavior Support: Denver, CO.
- October 2010** Malloy, J., Drake, J., Francoeur, K., & Lampros, S. "RENEW in New Hampshire: Implementing Tertiary Supports in Schools with PBIS." 2010 National PBIS Forum: Chicago, IL.
- September 2010** Malloy, J., & Drake, J., "RENEW Capacity Building Project: A Person-centered, Mental Health Evidence Based Practice for Youth in Transition Into Adult Life." 15th Annual Conference on Advancing School Mental Health: Albuquerque, New Mexico

- June 2010** Malloy, J., & Drake, J., “A Multi-Tiered Approach to Dropout Prevention: PBIS in High Schools,” and “RENEW School-to-Career Model.” Montana Behavioral Institute: Bozeman, MT.
- March 2010** Malloy, J., & Eber, L., “RENEW and Wraparound: Implementing Tertiary Supports in Schools with PBIS.” 7th Conference on Positive Behavior Support: St. Louis, MO.
- November 2009** Agorastou, M. & Malloy, J. “Targeted Interventions at the High School Level: Systems, Interventions, and Lesson Learned.” 7th Conference on Positive Behavior Support: St. Louis, MO.
Malloy, J., Agorastou, M., & Drake, J., “Secondary and Tertiary Supports for Youth with Emotional and Behavioral Disorders: Case Examples from New Hampshire.” 14th Annual Conference on Advancing School Mental Health: Minneapolis, MN.
- October 2009** Flannery, B. & Malloy, J. “*Systems/Data/Practices in High Schools.*” 2009 National PBIS Leadership Forum: Chicago, IL.
- September 2009** Malloy, J. “*RENEW Revisited: Twelve Years of Experience with a Secondary Transition Intervention for Youth with EBD in New Hampshire.*” 8th Biennial International Conference on Children and Youth with Behavioral Disorders: Denver, CO.
- July 2009** Malloy, J. “*Secondary and Tertiary Supports at the High School Level: The APEX II Project in New Hampshire.*” Panel Presentation, OSEP Project Directors Meeting: Washington, D.C.
- March 2009** Malloy, J., Muscott, H., Bohanon, H., Agorastou, M. & Drake, Jon. “*PBIS in High Schools: Outcomes for All Students.*” Sixth Annual Association for Positive Behavior Supports International Conference: Jacksonville, Florida.
- October 2008** Malloy, J. “*Employment Programs.*” Panel Discussion at the Changing Systems; Changing Lives. 8th Annual Training Conference for State Mental Health Olmstead Coordinators: Washington, D. C.
- September 2008** Malloy, J., Agorastou, M., & Drake, J. “*Achievement in Dropout Prevention and Excellence (APEX II): A Comprehensive Approach to Dropout Prevention and Recovery.*” 13th Annual Conference on Advancing School Mental Health. Phoenix, AZ.
- March 2008** Malloy, J., Drake, J., & Tracey, M. “*Targeted and Intensive Interventions in the High School: Case Studies from New*

- Hampshire.*” 5th Annual International Conference on Positive Behavioral Interventions and Supports.
- February 2008** Malloy, J., Couture, D., & King, J. “*Dropout Prevention and PBIS: A Case Study from New Hampshire.*” National At-Risk Youth Forum. Myrtle Beach, SC.
- June, 2007** Malloy, J. Content Expert. “*Developing Interventions for Dropout Prevention.*” National High School Center Summer Institute, Washington, D. C.
- March, 2007** Malloy, J., Veit, T., & Snow, A. “*Ten Years of RENEW: School-to-Career Services for Youth with EBD.*” International Conference on Positive Behavioral Supports. Boston, MA.
- October, 2006** Malloy, J. “*The Importance of School-to-Career Services for Adolescents with Emotional and Behavioral Disorders.*” Council for Children with behavior Disorders International Conference, XIII, Minneapolis, MN.
- October 2006** Malloy, J. “*Whatever it Takes: Strategies to Help At-Risk Students Finish High School.*” Advancing School-Based Mental Health, International Conference on mental Health in Schools, Baltimore, MD.
- March, 2006** Malloy, J. “*Using PBIS as a Dropout Prevention Strategy.*” International Conference on PBIS, Reno, NV
- October, 2005** Malloy, J., & Preble, W. “*Authentic Student Involvement in PBIS: New Hampshire’s APEX Project,*” Illinois PBIS Conference, Chicago, IL.
- September, 2005** Malloy, J. & Cormier, G., “*Using PBIS as a Dropout Prevention Strategy; Franklin High School in New Hampshire*” Council for Children with Behavioral Disorders, National Conference. Dallas, TX.
- October, 2004** Malloy, J. “*High School Reform and Dropout Prevention.*” Statewide Forum for High Schools on Positive Interventions and Supports and Intensive School-to- Career Services. Concord, NH
- August, 2004** Malloy, J., & Priest, J “*Presentation of findings: The Individual Career Account Model Project,*” State Partnership Initiative Annual Director’s Conference, Arlington, VA. Social Security Administration & Virginia Commonwealth University.

- May 2004** Malloy, J. & Cormier, G. "*Dropout Prevention and Systems Change*," Family Support Systems Change Conference, Portland State University, Portland, Oregon.
- April 2004** Malloy, J. "*Medicaid Eligibility*," Advanced Leadership Series, University of New Hampshire Institute on Disability, Real Choices Systems Change, Concord, NH.
- November 2003** Malloy, J., "*Benefits for Youth in Transition*" Cornell University Northeast Work Incentives Support Center, Regional Benefits Planning Assistance and Outreach Project, Portland, Maine.
- October 2003** Malloy, J., & Cormier, G "*Intensive Transition Services for Youth with Serious Emotional or Behavioral Disabilities*," Council For Exceptional Children- Chapter for Children with Behavioral Disabilities (CCBD), National Conference, St. Louis, Missouri.

Jonathon Drake

Experience

- High School Intensive Facilitator** 2006-present
Achievement in Dropout Prevention and Excellence Grant Project (APEXII), Durham, NH
- Provided technical support to multiple schools with high dropout rates using a variety of researched-based models to increase student completion rates
 - Trained and provided on-going support to school professionals in Functional Behavior Assessments
 - Performed direct, intensive interventions with evidence-based strategies for students who were at a high risk for dropping out
 - Taught school specialists innovative, intensive tools and models that have shown through research to have an effect on high school students high at risk for dropping out
 - Presented research on the APEXII models at state, national, and international conferences

- Leadership Education on Neurodevelopmental Disabilities Program** 2005-2006
Institute on Disability, Durham, NH
- Practiced with an interdisciplinary diagnostic team at the Seacoast Child Development Clinic
 - Performed 48-hours of observation at Dartmouth Genetics Clinic program
 - Conducted a major research project on parents' experiences when receiving a diagnosis of an Autism Spectrum Disorder for their child
 - Presented research project at the 2006 annual Association of University Centers on Disability Conference in Washington, D.C.
 - Wrote an article on research project – currently being published in *Autism: The International Journal of Research and Practice*

- Rehabilitation Facilitator** 2003-2005
Rochester School District, Rochester, NH
- Assisted therapists, social workers, and caregivers in developing, implementing, and executing rehabilitation programs for a 14-year-old who experienced a stroke
 - Obtained \$28,000 from a grant that was written in collaboration with Community Partners in Dover for supplemental education and in-home supports

- Guidance Counselor Intern** 2004-2005
Henry Wilson School, Farmington, NH
- Executed crisis intervention counseling for groups and individuals
 - Wrote grants for programs and technology that enhanced student growth and education
 - Developed a healthier food plan with students and the food services staff

Education

- Master Degree of Social Work** 2004-2006
University of New Hampshire, Durham, NH
- Bachelor of Arts Degree in Psychology** 2000-2004
University of New Hampshire, Durham, NH

Professional Involvement

- Alumnus of the 2005-2006 NH Leadership Series
- Participant in the Gamaliel Foundation Community Organizing Training in Chicago, IL
- University of New Hampshire Advisory Board member for the Department of Social Work
- Strafford County Prevention Board member
- Community of Practice Professional Collaboration Group member
- Private Consultant in the use of system's change, planning, and organizational models for businesses, families, groups, and individuals
- Coauthor of the *Rehabilitation for Empowerment Natural Supports Education and Work* manual on youth intensive interventions – currently in the development process with the intent to publish through the University of New Hampshire Institute on Disability

MATTHEW J. GIANINO

OBJECTIVE

To leverage and advance my skills in a dynamic environment in order to build organizational brand and nurture strategic relationships

EXPERIENCE

University of New Hampshire - Institute on Disability, Durham, NH

Director of Communications

November 2009 - Present

- Develop, manage, and supervise the execution of organizational and program-specific communications plans, including advertising, promotion, social media, media outreach, and public relations.
- Oversee the operations, strategic plans, budgets and capacity of all organizational activities related to communications, marketing, technology, website development, events coordination, and the bookstore.
- Hire, train, and supervise, communications, marketing, technology, website development, events coordination, and bookstore staff.
- Manage the development and production of internal and external digital and analog publications, promotional materials, and communications.
- Partner with college and university departments to promote the organization, build brand, and ensure communications and technological compliance.
- Maintain relationships and coordinate projects with communications, marketing, and technology vendors.
- Develop policies and procedures that reflect best-practice and the interests of the organization.
- Build relationships with local, state, and national stakeholders and constituencies.

Manager of Marketing & Communications

January 2006 – November 2009

Rochester Opera House, Rochester, NH

Executive Director

January 2004 – October 2005

- Provide creative and innovative leadership for the continued development and operation of the theater, its programs, policies, budget, and capital improvements while developing and executing short and long-term strategic plans.
- Develop and execute a comprehensive and cost-effective marketing strategy for the theater while overseeing promotions for all presented programs.
- Supervise all staff members and coordinate the efforts of over 70 volunteers in the areas of production, administration, house management, ushering, maintenance, box office, concessions, hospitality, and publicity.
- Lead and manage ongoing development and fundraising efforts including pursuing and securing sponsors, donors, patrons, advertisers, members and underwriters.
- Research, negotiate, and manage the booking and programming of the season in a manner that reflects the theater's mission and desired focus to serve the community's varied entertainment, artistic, cultural and educational activities and interests.
- Serve as public relations representative to the region's artistic, political, business, educational, and social communities and maintain active community-based constituencies in support of the organization.
- Establish, develop and manage lease rates, procedures and policies governing the use of facilities as well as negotiate, approve and organize lease agreements and arrangements.
- Develop and implement policies and procedures consistent with those of the organization to ensure efficient and safe operation of the theater.

SOS Films, Boston, MA

Marketing Consultant, Visual Media Producer

September 2002 – January 2004

- Provide consultative services in the areas of marketing and visual media including materials for print, graphic design, video production, brand development, and photography.
- Work closely with clients to identify and evaluate specific customer needs then develop and execute a comprehensive plan to address these needs that provide creative solutions on time and under budget.
- Provide professional digital non-linear editing and post-production services as well as script writing and story-boarding.
- Perform digital archiving, conversions, duplications and authoring for video, photo, audio, and film.

BJ's Wholesale Club, Inc., Natick, MA

Corporate Recruiter

July 2001 – September 2002

- Manage full life cycle recruiting process, including screening, interviewing, conducting reference checks, negotiating compensation packages and hiring, for corporate and retail location personnel with a focus on diversity.
- Develop partnerships and relationships with department and regional management to identify and fulfill staffing requirements.
- Create marketing strategies to advertise employment opportunities in a variety of mediums including the internet, newspapers, and trade publications.
- Research, collect and analyze market demographic data and incorporate into staffing strategies.
- Train retail management in screening and interviewing practices and techniques.
- Organize and participate in job fairs, employment open houses, and mass hiring events.
- Maintain and develop vendor relationships and negotiate agreements with placement agencies.
- Manage the Federal and State WOTC/WTW compliance process, field drug screening procedures, technical testing for IS candidates, and relocation assistance program.

TEKsystems, Framingham, MA

Technical Recruiter

October 1998 – June 2001

- Provide technical staffing solutions and act as primary contact for clients regarding technical staffing needs.
- Manage recruitment process utilizing internet and direct sourcing methods and strategies to identify, recruit, screen, interview and hire technical professionals of all levels and skill sets in contract and permanent positions.
- Establish and negotiate appropriate pay and bill rates, prescreen and perform reference checks for prospective candidates, recommend promotions and raises and assist with relocation.
- Teach and train new recruiters and manage and train a team of recruiting interns.
- Maintain client and contractor relations.
- Create and disseminate recruitment advertisements, marketing tools, and promotional literature.

EDUCATION

University of Massachusetts, Boston, MA

Bachelor of Arts – Magna Cum Laude

Professional Memberships

University of New Hampshire Communicators Network – Co-Chair	<i>2012 - Current</i>
University of New Hampshire Intellectual Property (IP) Work Group - Member	<i>2012 - Current</i>
City of Rochester Cultural Plan Advisory Committee - Member	<i>2005 - 2006</i>

SKILLS

Social Media	Website Development	Graphic Design
Video Production	Photography	Adobe Creative Suite
MS Office Suite	CPR and AED (Automatic External Defibrillator) Certified	
Public Speaking		

References available per request

ANNA THERESA BRENNAN-CURRY

32 Sanderson Rd. Greenland, NH 03840 Tel: 860.538.1375 anna.brennancurry@gmail.com

PROFESSIONAL EXPERIENCE

Institute on Disability at the University of New Hampshire, Durham, NH

Communications & Marketing Coordinator, August 2013 – Present

- Responsible for design and production of publications including research reports, an annual calendar, and an annual report.
- Develop content for and post on program and institute social media accounts including the IOD Twitter account, which grew by more than 30% since August 2013.
- Write and produce quarterly newsletter and other outreach materials.

Special Olympics New Hampshire, Manchester, NH

Communications & Grants Manager, February – June 2013

- Responsible for managing public relations at events across the state.
- Developed a grants plan to bring in more than \$125,000 in new revenue in the next year.

Institute for Human Services, Bath, NY

Manager of Communications & Volunteer Support, October 2011 – August 2012

- Launched weekly newsletter, which reached more than 1200 local nonprofit staff members.
- Organized a half-day Regional Volunteer Conference for close to 100 volunteer managers.
- Managed the redesign and launch of 2 websites – NeedARide.info and SouthernTierVolunteers.org.
- Designed and delivered trainings on strategic communications planning, volunteer recruitment, and management.

Foundation for MetroWest, Natick, MA

Manager of Communications & Community Relations, May 2010 – June 2011

Marketing & Development Coordinator, October 2009 – May 2010

- Created, edited, and distributed all of the Foundation's ongoing communications – online and offline.
- Developed grant strategies for existing and potential Donor-Advised Funds.
- Managed a consulting team, which developed a needs assessment and presented the results to regional leaders.
- Organized monthly trainings and networking events for regional nonprofit staff and board members.
- Launched a new branding initiative that included a name change and material and website redesign.
- Developed and implemented a communications plan, which built brand awareness and engaged new donors.
- Managed the 2009 Annual Fund, which raised 51% more than previous years.
- Initiated and oversaw a database conversion of more than 8,000 contacts to cTapestry.

Sanctuary for Families, New York, NY

Manager of Communications & Online Giving, September 2008 – October 2009

Development Associate, July 2006 – August 2008

Development Assistant, September 2005 – June 2006

- Launched and managed online communications and donation system with over 5,000 contacts.
- Created and implemented first online giving plan that raised \$230,000 in a year.
- Formulated and implemented the organization's first communications plan.
- Managed Website redesign and rebranding process.
- Developed and ran the 2007 Annual Appeal Campaign that raised a record \$450,000.
- Reorganized and systemized the in-kind donation and distribution process.
- Supervised, mentored, and trained the Development Assistant along with regular volunteers.

Social Capital Inc., Woburn, MA

*Marketing & Development, AmeriCorps *VISTA, August 2004 – August 2005*

EDUCATION, OTHER SKILLS, & INTERESTS

New York University, Robert F. Wagner Graduate School of Public Service, New York, NY

Master of Public Administration, Public and Nonprofit Management, May 2009

Tufts University, Medford, MA

Bachelor of Arts in Community Health and German Language & Literature, May 2004

Software: Raiser's Edge, Adobe Creative Suite, MailChimp, Constant Contact, and Microsoft Office.

Heidi L. Cloutier
Heidi.cloutier@unh.edu

Education:

NH LEADERSHIP Series, University of New Hampshire Institute on Disability, 2013-2014

Master of Social Work, University of New Hampshire, Durham, NH, 2003

Baccalaureate of Social Work, University of New Hampshire, Durham, NH 1997

Associate of Science, Business Administration, University of New Hampshire, Manchester, NH 1995

Areas of Interest: Mental Health, Person Centered Planning, Health and Nutrition, Social and Economic Development

Research Projects University of New Hampshire Institute on Disability:

2008- Present

Family Centered Transition Planning I & II

- Administer surveys to youth with Autism Spectrum Disorders and their families
- Facilitate person centered planning meetings and vocational assessments
- Coordinate services and interagency collaboration to support youth transitioning out of high school
- Summarize results and write reports to funding organizations, schools and state agencies such as Area Agencies and the Department of Vocational Rehabilitation.

2010- Present

RENEW II, III, & IV RENEW Training Consultant

- Train and provide on-going coaching to community mental health staff to engage youth with emotional and behavioral disabilities in school, employment, post-secondary education & their communities
- Communicate about policy, systems change initiative and research to educators, administrators, state employees, youth and families
- Collaborate with stake holders such as the Department of Health and Human Services, Bureau of Behavioral Health, Family & advocacy groups (NAMI, YOUTH MOVE, etc.)

2003-2007

NH Microboards Project Coordinator

- Assist students with disabilities, and their families to set up private nonprofit support organizations to assist with their transition from high school, and life planning.
- Organize trainings, recruitment events, and forums to bring community stakeholders together.
- Provide technical assistance and meeting facilitation for Microboards.

2000-2003

Resource Consultant, Project Dollars & Sense

- Present nationally on issues of self-determination, and Social Security Work incentives for people with disabilities.
- Provide public benefits counseling, and career planning services to 34 adults with psychiatric disabilities.
- Research creative funding sources and community resources to assist clients in reaching their goals.

1999-2002

Education and Career Coordinator, Career Enhancement Opportunity

- Developed curricula for a course in Career planning and Advancement for young adults.
- Taught course at the New Hampshire Community Technical College for young adults with disabilities in transition.

- Developed accommodation plans for students with disabilities, and provided one to one support, tutoring, and person centered planning.
- Educated community businesses about hiring and integrating individuals with disabilities into the workplace culture.

Other Professional Experience

- 2002-2003** *Court Appointed Special Advocates of NH Intern & volunteer*, Manchester, NH
- Organized the Fourth Annual Snow Golf Open fundraiser resulting in over \$20,000 in charitable contributions for CASA of NH.
 - Recruited guest speakers and arranged for in-services for CASA volunteers.
 - Completed a 40 hour training to become a Guardian ad Litem, in order to represent the best interests of abused and neglected children in Manchester District Court.

1998-1999 *Case Manager at Community Council of Nashua*, Nashua, NH

1997-1998 *Vocational Specialist, the Mental Health Center of Greater Manchester*, Manchester, NH

Publications:

Hagner, D., Kurtz, A., Cloutier, H., & May, J. (in press). "Person-Centered Planning for Transition-Aged Youth with Autism Spectrum Disorders." *Journal of Rehabilitation*.

Hagner, D., Kurtz, A., Arakelian, C., Cloutier, H., Brucker, D., & May, J. (2012). "Outcomes of a family-centered transition process for students with autism spectrum disorders." *Focus on Autism and Other Developmental Disabilities*, 27(1), 40-48.

Cloutier, H., Malloy, J., Hagner, D., & Cotton, P. (2006). "Choice and control over resources: New Hampshire's Individual Career Account Demonstration Projects." *Journal of Rehabilitation*, 72(2), 4-11.

Training Curricula

Cloutier, H. & Drake, J. (2013). "Coaching for RENEW". Concord, NH University of New Hampshire, Institute on Disability

Malloy, J., Drake, J., Cloutier, H., & Couture, D. (2012). "*RENEW Facilitator's Manual: A Secondary Transition Model for Youth and Young Adults, Second Edition*". Durham, NH: University of New Hampshire, Institute on Disability.

Presentations

Cloutier, H. & Cotton, P. (2013) "Facilitating Person Centered Planning". Jay Nolan Center, Mission Hills, CA

Cloutier, H. (2013) "Youth Leadership". National Center for Inclusive Education Summer Institute Manchester, NH

Cloutier, H. (2013). "Social Media". National Center for Inclusive Education Summer Institute Manchester, NH

Cloutier, H. & Lewis, M. (2013) "Answering the 5 W's of Transition for Resource Development." APEX, Concord, NH

Hagner, D. & Cloutier, H. (2013) "Family-Centered Transition". New Hampshire Transition Community of Practice Summit, Concord, NH

Muscott, H. & Cloutier, H. (2012) "Person Centered Planning for your High school Student." New Hampshire Transition Community of Practice Summit, Concord, NH

Cloutier, H. (2012) "Foundations in Transition; Using Person Centered Planning in Transition." EDUCATIONAL SERVICE UNIT 3, Omaha, NB.

Hagner, D. & Cloutier, H. (2012). "Evidence-based Transition Competencies for Youth with Autism Spectrum Disorders." Office of Special Education and Rehabilitative Services National Transition Conference, Washington, DC

Hagner, D. & Cloutier, H. (2011). "Family- Centered Transition Planning for Students with Autism Spectrum Disorders." Council for Exceptional Children, Division of Career Development and Transition Annual Conference, Kansas City, MO

Cloutier, H. (2011) "It's My Life!: Student Driven Planning to Facilitate Successful Transitions." New Hampshire Transition Community of Practice Summit, Concord, NH

Guest Lectures

Cloutier, H. "Transition Planning". SW 812 – Understanding Developmental Disabilities, University of New Hampshire, Spring 2013

Cloutier, H. "Family Centered Transition Planning." Fall SW 622 - Social Work Practice: Interventions with Individuals and Families, Fall 2012

Peter Antal, Ph.D.

*Institute on Disability, University of New Hampshire
56 Old Suncook Road, Suite 2, Concord, NH 03301
peter.antal@unh.edu*

Education

Ph.D. Urban Affairs & Public Policy, University of Delaware (5/05)
Specialization: Community Coalitions

MPA, University of Delaware (1/98)
Specialization: Community Development

BA in Psychology / Human Development, University of Delaware (5/95)
Interdepartmental Major: Psychology/Human Development Minor: German

Experience

Researcher, Institute on Disability, University of New Hampshire. Director of a new research collaboration with NH Hospital studying the factors contributing to high readmission rates for mental illness. Evaluator for the New England Genetics Collaborative. Directed New Hampshire's statewide survey project involving individuals with severe and persistent mental illness for five years (2008-2012). Strategic planning consultant for the American College of Medical Genetics and the HRSA Genetic Services Branch (2010/2011). Created New Hampshire's first state-of-the-state report series documenting the ability for individuals with disabilities to access needed supports and services (Access NH). Completed New Hampshire's first state-wide study on the transportation characteristics and needs of individuals with disabilities and the elderly as well as the broader public. Providing general research and evaluation support to organizational projects as needed, including: designing and implementing evaluation strategies for new grants, grant review, conducting evaluations for grant funded services, designing databases, overseeing data collection, participating on the organization's research operations and strategic planning teams as needed. (8/04 – Present)

Director, NH Research and Evaluation Group, LLC. Oversee all aspects of organizational support, growth and development, including member organization, meeting facilitation, resource management, fund development, outreach, and strategic planning. The New Hampshire Research and Evaluation Group, LLC provides NH researchers and evaluators with informal opportunities to learn and share skills and knowledge from their respective areas of expertise. Members represent a variety of backgrounds and interest areas, including housing, social policy, justice, education, health care, tax reform and others. (www.nhresearchgroup.com)

Director, Antal Consulting, LLC. Consultant services for nonprofit and public policy organizations seeking to improve the lives and well being of the citizens of New Hampshire. Past work has focused on improving systems of care for young children, understanding health barriers for older women, women's economic security, barriers to effective mental health care for very young children, analysis of hospital discharge data concerning mental health services for children and adults, review of Special Education data to determine availability of mental health services in the school systems, and providing critical review on research documenting New Hampshire children's needs in the poorest areas of the state. Provided pro-bono consultation services to several initiatives. (3/07 – Present)

Research Director, Children's Alliance of New Hampshire. Collaborated with staff to produce and disseminate special reports on child well being in New Hampshire, including the Kids Count New

Hampshire 2003 Data Book. Collected, analyzed, and responded to requests for information on population, health, education, economic security and safety data. Ensured widespread dissemination of Kids Count work via print, radio and video by overseeing all layout and publication work, developing an effective strategic communications plan for data products, disseminating and monitoring the use of data products, and developing and maintaining partnerships with data providers, media and key government officials. Initiated and led the development of the New Hampshire Census Research Group, a unique coalition of 50 researchers (representing fields of housing, economic security, health, social services, planning, and education) working together to enhance the quality and effectiveness of New Hampshire's research community. Initiated, sought & received funding for, and led the development of a multi-state research project assessing family economic success in rural areas of northern New England. Responsible for all grant reporting requirements for Kids Count related activities. Designed and implemented the Children's Alliance organizational database, substantially enhancing staff ability to manage contacts and resources (including activities related to membership, events planning, fund raising and legislative outreach). (4/02 - 4/04)

Evaluation Coordinator, Wilmington Healthy Start Empowerment Evaluation, Center for Disabilities Studies, University of Delaware. Ensured validity and reliability of data. Worked with staff to ensure coordination of efforts in obtaining information from Outreach, Risk Reduction & Consortium Components. Developed and maintained databases as needed. Identified and corrected emerging problems in Healthy Start data collection by maintaining open lines of communication with program managers and evaluation staff. Primary writer for many of the reports to community members, Christiana Care Health Services, and the federal government. (9/97-12/01)

Evaluation Coordinator, Home Visiting Advisory Committee Project, Center for Disabilities Studies, University of Delaware. Assisted in the assessment of the current service delivery system for providing home visiting services for 1st time parents receiving parent education and support services in Delaware. Coordinated staff to gather information from agencies providing parent education and support services; and from participating organizations on current and future data needs. Delivered recommendations for future steps of the Home Visiting Advisory Committee. (9/00-12/01)

Evaluation Co-Director, Parents as Teachers (PAT) Program, Center for Disabilities Studies, University of Delaware. Took on a primary role in the development of an evaluation design for the PAT for Delaware: coordinated efforts of evaluation and PAT staff to develop an effective data monitoring system; liaison between state contract coordinator and program administrators and evaluation staff; and assisted staff in development and use of PAT database.(9/00 – 6/01)

Teaching Assistant, Public Administration Statistics, University of Delaware (Spring 00)

Research Assistant, College of Urban Affairs & Public Policy, University of Delaware (6/95-5/97)

Research Assistant, Individual & Family Studies, University of Delaware (9/1994 – 9/95)

Computer Skill Areas Filemaker Pro (Database Creation & Maintenance), SPSS for Windows (Statistical Analysis), ArcView (Geographic Analysis), NVivo (Qualitative Analysis), Microsoft Office (Word, PowerPoint, Excel)

Awards

University Graduate Fellowship (Fall 2001); Fulsom Award, College of Urban Affairs and Public Policy, University of Delaware, PENN Award, Eastern Evaluation Research Society (1997)

Publications

- Antal, P. (2013). *New Hampshire Public Mental Health Consumer Survey Project: Summary of Findings, 2012*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P. (2012). *New Hampshire Public Mental Health Consumer Survey Project: Summary of Findings, 2011*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P. (2011). *New Hampshire Public Mental Health Consumer Survey Project: Summary of Findings, 2010*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P. (2009). *New Hampshire's Prescription for Mental Health Care: Comprehensive, Integrated, and Coordinated Health Care*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P. (2009). *New Hampshire Public Mental Health Consumer Survey Project: Summary of Findings*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P.; Merrow, K.; Francese, P. (2009). *Retirement Insecurity: The Financial Status of NH's Older Women and the Implications for Public Policy*. NH Women's Policy Institute. Concord, NH.
- Ableman, D.; Antal, P.; Oldham, E.; Printz, P.; Brallier, S.; Nelson, D.; Schreiber, E.; Brandt, K. (2009). *Mental health Services for New Hampshire's Young Children and their Families: Planning to Improve Access and Outcomes*. Concord, New Hampshire: New Hampshire Association for Infant Mental Health.
- Antal, P. & Burbank, M. (2008). *New Hampshire Public Mental Health Consumer Survey Project: Summary of Findings*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P. & Mandrell, M. (2008). "Policy Brief: The Changing Dynamics of Hospital Care for Mental Illness & Substance Use in New Hampshire – Implications for Supporting Continuums of Care." *Access New Hampshire: Living with Disability in the Granite State*. Institute on Disability, University of New Hampshire. Durham, New Hampshire.
- Antal, P. (2006). Access New Hampshire: Living with Disability in the Granite State. Policy Brief: Educational Supports for Children with Disabilities. Institute on Disability, University of NH
- Norton, S. & Antal, P. (2006). Peeling the Onion: Inpatient Hospital Care in New Hampshire. New Hampshire Center for Public Policy Studies.
- Antal P.; Dornblut, S.; McIver, M. (2005). *New Hampshire Speaks Out: We Want Public Transportation Summary & Full Report*. Institute on Disability, University of NH
- Antal P. (2005). *Use of Community Coalitions for Child and Family Services Reform – Understanding their Roles and Applications for Local Governance*. Doctoral Dissertation. University of Delaware.
- Antal, P. (2003). *Kids Count New Hampshire 2003 - Decennial Edition*. Children's Alliance of NH.
- Unger, D. G. & Antal, P. (2001). "The health of African-American mothers and their infants: What will it take to make a difference?" *The Community Psychologist, Special Issue: Women's Health and Well-Being*, Vol. 34, 24-28.
- Unger, D.G.; Gamel, McCormick, M.; Peters, D.; & Antal, P. (2000). "Child and family services: Translating research into state policy." *The Community Psychologist*. Vol. 32, 30-22.
- Unger, D.G.; Park, E.A.; Antal, P.; Tressell, P.A.; Rigney, K.; DeRasmo, K.; & Kassess, J. (2000). "Serving children with special social and emotional needs: A practical approach to evaluating prevention programs in schools and community settings." *Journal of Educational & Psychological Consultation*. Vol. 11. 273-296.

Antal, P. (1997). Implementing Performance Measures in the Social Service Nonprofit Sector.
Master's Thesis, University of Delaware.

KEY ADMINISTRATIVE PERSONNEL

NH Department of Health and Human Services

Contractor Name: Institute on Disability

Name of Program: Fast Forward

BUDGET PERIOD:				
NAME	JOB TITLE	SALARY	PERCENTAGE	CONTRACTED
JoAnne Malloy	Training Network Coordinator	\$96,769	25.00%	
Jonathon Drake	Coordinator	\$57,938	20.00%	
Matt Gianino	Communications and Marketing	\$77,487	5.00%	
TBD	IT Support	\$60,000	5.00%	
Anna Brennan-Curry	Dissemination	\$45,400	5.00%	
Heidi Cloutier	RENEW/WRAP Trainer	\$54,590	20.00%	
TBD	Project Assitant	\$46,350	20.00%	
Peter Antal	Research Coordinator - Hourly	\$0	0.00%	
TOTAL SALARIES (Not to exceed Total/Salary Wages, Line Item 1 of Budget request)				

BUDGET PERIOD:				
NAME	JOB TITLE	SALARY	PERCENTAGE	CONTRACTED
JoAnne Malloy	Training Network Coordinator	\$99,672	25.00%	
Jonathon Drake	RENEW/WRAP Training Coordinator	\$59,676	20.00%	
Anna Brennan-Curry	Dissemination	\$46,762	5.00%	
Heidi Cloutier	RENEW/WRAP Trainer	\$56,228	20.00%	
TOTAL SALARIES (Not to exceed Total/Salary Wages, Line Item 1 of Budget request)				



DONALD S. HILL
Commissioner
(603) 271-3701

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
State House Annex • Room 120
25 Capitol Street
Concord, New Hampshire 03301

September 27, 2002

Approved
3-2
11/13/02

Her Excellency, Governor Jeanne Shaheen
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the State and the University System to utilize a modified, streamlined contract and grant award process and approve the attached Master Agreement and Cooperative Project Agreement form for use in such contracts and grants. This process will be effective with the date of Governor and Council approval.

EXPLANATION

On April 12, 2000, University of New Hampshire President Joan Leitzel, Vice President for Research and Public Service Donald Sundberg, and Executive Director of Sponsored Research Kathryn Cataneo met with the Governor and Executive Council to discuss the mutual benefits of State-University partnerships and mechanisms to support those partnerships. One such mechanism involves streamlining the grant and contract award process between these two State entities. The Governor and Council gave their support to this concept, asking that the Department of Administrative Services work with the Attorney General's Office and the University. Representatives of these entities met and agreed to the attached proposed Master Agreement and model Cooperative Project Agreement format presented here for approval and use in place of the various mechanisms currently used.

Adoption of this Master Agreement and use of this contracting process is expected to result in greater efficiencies for all parties. There will be a unique, easily identifiable, short format for all projects with USNH campuses. This consistency should benefit all, including the Governor and Executive Council in their review of proposed USNH-state agency projects. Time spent on individual agreements will be reduced significantly. Supporting documents currently required for each contract, such as the Certificate of Existence and proof of 501(c)(3) status, will be kept on file, saving paper, time and expense for all.

Respectfully submitted,

Donald S. Hill, Commissioner
Department of Administrative Services

DSH/cw

Attachments

MASTER AGREEMENT
for
COOPERATIVE PROJECTS
between the STATE OF NEW HAMPSHIRE and the
UNIVERSITY SYSTEM OF NEW HAMPSHIRE

WHEREAS, the State of New Hampshire provides a broad range of services aimed at improving the lives of New Hampshire's people, and

WHEREAS, the University System of New Hampshire, acting through its respective campuses, provides teaching, research, and public service for the people of New Hampshire, and

WHEREAS, both parties agree that the public is best served when the resources and expertise of its public entities are shared to address topics of common interest,

THEREFORE, the State of New Hampshire, (hereinafter "State"), and the University System of New Hampshire, (hereinafter "University System"), this ____ day of _____, 20__ enter into an agreement for the purpose of jointly planning and carrying out projects in a cooperative manner (hereinafter "Cooperative Project") under the terms and conditions specified below. These terms and conditions shall apply to projects funded at the University System by the State and shall remain in force and effect until amended or terminated.

1. COOPERATIVE PROJECT AGREEMENT

A Cooperative Project Agreement, (hereinafter "Project Agreement"), shall be executed for each Cooperative Project. Project Agreements will implement the contractual relationship between the State and the University System and will incorporate the governing terms and conditions of this MASTER AGREEMENT. Each Project Agreement shall include:

- A. Name of the department, agency or unit of the State, and the name of the University System campus participating in the project.
- B. The effective starting date and expiration date for the Project Agreement, as well as a project period during which costs incurred by the University System will be considered allowable under the Project Agreement.
- C. Description of project activities to be undertaken during the period of the agreement, to include (a) project title, (b) objectives, (c) scope of work, (d) schedule of reports or other deliverables, and (e) budget and invoicing instructions. If additional work, beyond that specified in the present agreement, is necessary to complete the total project, then a description of proposed future activities along with a timetable and estimated total cost should be included.
- D. Designation of Project Administrators.
- E. Designation of Project Directors.
- F. Funding and other project contributions to be provided by the State, by the University System, and by any third party during the period of the agreement. Also, for Federally-funded projects, the State will identify, by Contract number or Grant and CFDA numbers, the Federal award which provides the funding.

- G. When appropriate for a particular Project Agreement, specific and mutually agreeable modifications to the terms of this Master Agreement.
- H. When the State wishes to exercise its reversionary interest in equipment purchased under a Project Agreement, instructions for the disposition of equipment at the end of the Project Agreement.
- I. The signature of an authorized campus official on behalf of the University System, the signature of an authorized official(s) on behalf of the State and, when required, approval by Governor and Executive Council before the Project Agreement becomes a valid, enforceable document.

2. PROJECT ADMINISTRATORS

The State and the University System shall each designate a Project Administrator for each Project Agreement. The Project Administrators shall be responsible for the business aspects of projects and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

3. PROJECT DIRECTORS

The State and the University System shall each designate a Project Director for each Project Agreement. The Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

Joint project proposals to third parties may identify individuals from either the State or the University System, or both, as "key personnel."

4. INDEPENDENT CAPACITY

The parties agree that employees of the State, in the performance of their duties and activities under a Project Agreement, shall continue to be in the legal status of State employees and not as employees of the University System; likewise, employees of the University System, in the performance of their duties and activities under a Project Agreement shall continue in the legal status of University System employees, and not as employees of the State.

5. CHANGES

The scope of work, total cost, period of performance, specification of deliverables, or any other part of a Project Agreement may be amended at any time by written agreement of both parties, subject to required University System and State approvals and, when required, Governor and Executive Council approval.

6. NON-APPROPRIATION OF FUNDS

All obligations of the State under a Project Agreement are contingent upon the availability and continued appropriation of funds, and the State shall not be liable for payment in excess of available appropriated funds. In the event of a reduction or termination of the funds appropriated for a Project Agreement, the State shall have the right to withhold payment pending the reinstatement of the appropriated funds or to terminate a Project Agreement, in accordance with Article 14.

7. PROJECT COSTS

University System shall ensure that costs charged to Project Agreements are allowable, allocable, and reasonable in accordance with Federal cost principles, OMB Circular A-21, "Cost Principles for Educational Institutions." University System's employee benefits and facilities & administrative costs shall be charged at no more than the negotiated federal rates in effect at the time the Project Agreement is executed.

If necessary to accomplish the objectives of a Project Agreement, University System may reallocate up to 10% of the cumulative cost of a Project Agreement between major cost categories (Salaries & Wages, Employee Benefits, Travel, Supplies/Services, Equipment, Facilities & Administrative Costs) in order to meet unanticipated needs. University System may not reallocate funds between cost categories for any reason that is inconsistent with the original intent of the State's appropriation of funds. Budget reallocations in excess of 10% of the cumulative cost of a Project Agreement shall require State approval.

8. COST SHARING

Project Agreements that include cost sharing by the parties shall clearly state the required cost-share as a percentage of total cost rather than as an absolute dollar amount. Each party shall be solely responsible for providing the resources they have committed to provide in securing funding and neither shall be expected to contribute toward the commitments of the other.

9. INVOICES AND PAYMENTS

Payments shall be made by the State within 30 days after approving a proper invoice submitted by the University System for actual costs incurred to date. Invoices shall show current and cumulative expenses incurred, by major cost categories (Salaries & Wages, Employee Benefits, Travel, Supplies/Services, Equipment, Facilities & Administrative Costs). Invoices shall be submitted on the dates and to addresses identified in the Project Agreement. Other payment terms may be negotiated as necessary in an individual Project Agreement.

10. FISCAL RECORDS AND AUDIT

The University System shall maintain adequate financial records, in accordance with generally accepted accounting practices, to clearly identify expenses incurred under a Project Agreement and shall make such records available at its offices during regular working hours for inspection by authorized representatives of the State during the period of the Project Agreement and for three years thereafter. These records shall describe the nature of each expense, establish the relatedness of each expense to the Project Agreement and reflect total project costs including documentation of State and University System contributions and all third party contributions to the project.

11. SUBCONTRACTS

Unless provided for in the Project Agreement, neither party shall enter into any subcontract with a third party to perform all or part of the approved scope of work without the written approval of the other party. If approval is granted, the party who subcontracts work hereunder shall be fully responsible for performance of subcontractors.

12. SUBLETTING, ASSIGNMENT OR TRANSFER

Neither party shall sublet, sell, transfer, assign, or otherwise dispose of its right, title or interest in any Project Agreement, or any part thereof, without the written consent of the other party.

13. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of any Project Agreement, the State and the University System agree to comply with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The State and the University System will cause the foregoing provisions to be inserted in any subcontracts for any work covered by this agreement so that such provisions shall be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

14. TERMINATION

Either party may terminate a Project Agreement at any time upon 90 days written notice to the other party. In the event of a reduction or termination of funds appropriated for a Project Agreement, the State shall have the right to terminate the Project Agreement immediately upon providing the University System notice of such termination. Expenses incurred prior to the date of termination will be borne proportionally by each of the parties according to the Project Agreement budget.

15. LIABILITY

Neither party shall be responsible for the negligent acts of omission or commission of the officers, employees, agents, or subcontractors of the other party. Neither the terms of this Master Agreement nor those of any Project Agreement shall be deemed a waiver of sovereign immunity by either party.

16. ADDITIONAL PROVISIONS AND ORDER OF PRECEDENCE

The parties agree to comply with all governmental ordinances, laws and regulations as applicable to their respective organizations.

When a Project Agreement includes Federal funds, all applicable requirements, regulations, provisions, terms and conditions attending those funds shall be incorporated into the Project Agreement and adopted in full force and effect to the relationship between the State and the University System, except that wherever such requirements, regulations, provisions and terms and conditions differ for Institutions of Higher Education, the appropriate requirements will be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal requirements, regulations, provisions, terms and conditions will be taken to mean the University System and references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or the State or both, as appropriate.

In the event of any inconsistency between the terms of this MASTER AGREEMENT, a Project Agreement and those Federal regulations incorporated herein, the Federal regulations will prevail before the others, and the Project Agreement will prevail over the provisions of this MASTER AGREEMENT.

or manipulation of such data by the University System which is subject to 42 U.S.C. sec. 1396(a)(7) and accompanying regulations including 42 CFR sec. 431.301-306; RSA 167:30 or similar state or federal laws, shall be approved by the State Project Director according to procedures described in the applicable Project Agreement. Such approval for disclosure shall not be unreasonably withheld.

The State acknowledges that Federal Regulations [e.g., 45 CFR 46] require the University System to maintain and protect the privacy of all human research subjects and the confidentiality of all personally identifiable information or information that constructively identifies human research subjects. Human research subjects have the right to be protected against invasion of their privacy, to expect that their personal dignity will be maintained, and that the confidentiality of their private information will be preserved. Hence, except as required by law or permitted, in writing, by the subjects themselves, information through which subjects may be identified including, but not limited to, their names, student identification numbers, hospital identification numbers, social security numbers, driver license numbers, home addresses, photographs, and videotapes will be maintained in strict confidence by the University System.

The parties agree to maintain all data produced in the performance of a Project Agreement for a period of three years after the expiration date and, except as otherwise governed by applicable State or Federal regulations, shall make such data available at their offices during normal working hours for inspection by any authorized representative of the other party. If requested, a copy of these data shall be furnished to the other party, except as otherwise governed by applicable State or Federal regulations.

20. CERTIFICATIONS AND DOCUMENTS

The University System will file with the Department of Administrative Services the following certifications and documents for each University System campus, on forms acceptable to the New Hampshire Office of the Attorney General. These certifications and documents will suffice for all purposes, such that no additional certifications or documents will be necessary. Unless otherwise indicated below, the certifications and documents will be filed once and updated only as necessary.

A. STATUS

- The U.S. Internal Revenue Service designations of the University System campus entities as 501(c)(3) organizations
- The Certificates of Existence of University System campus entities as so designated by the New Hampshire Secretary of State.

B. SIGNATURE AUTHORITY

- The University System's delegations of authority identifying those individuals authorized to sign Project Agreements on behalf of the University System.

C. INSURANCE

- Certificates of insurance, updated annually, which demonstrate the following coverages: commercial general liability, educators' legal liability, and workers' compensation and employers' liability.

D. FINANCIAL AND AUDIT DOCUMENTS

- University System of New Hampshire Annual Financial Report
- College and Universities Federal Rate Agreements for all University System entities for purposes of declaring financial & administrative cost rates and fringe benefits rates

17. EQUIPMENT

Equipment is defined to include all tangible property having a useful life of more than one year and a unit cost of \$3,000 or more. Title to all equipment supplied by the State under the terms of a Project Agreement shall remain with the State. Title to all equipment supplied by the University System under the terms of a Project Agreement shall remain with the University System. Except as provided for within the terms of individual Project Agreements, title to all equipment purchased by the University System under a Project Agreement shall vest immediately with the University System. The University System shall maintain a list of all purchased equipment, and priority for use of such equipment throughout its useful life shall be to further the joint cooperative ventures of the parties.

18. INTELLECTUAL PROPERTY

Unless otherwise mutually agreed to in the terms of a Project Agreement, title to data (which is herein defined as including, but not limited to, software, writings, sound recordings, pictorial reproductions, drawings or other graphical representations, reports, blueprints and works of any similar nature, whether or not copyrighted or copyrightable) first produced or composed by University System employees and/or students in the performance of a Project Agreement shall be the sole and exclusive property of the University System, who shall have the sole right to determine the disposition of copyrights or other rights resulting therefrom, consistent with the pertinent campus policy, provided, however, that the University System shall grant to the State a non-exclusive, perpetual, royalty-free license to reproduce, modify and use all such data for its own non-commercial purposes. This paragraph shall not apply to any data obtained from the State regarding recipients of Medicaid or other public assistance or any compilation or manipulation of such data by the University System which is subject to 42 U.S.C. sec. 1396(a)(7) and accompanying regulations including 42 CFR sec. 431.301-306; RSA 167:30 or similar state or federal laws.

Unless otherwise mutually agreed to in the terms of a Project Agreement, title to any invention or discovery made or conceived by University System employees and/or students in the performance of a Project Agreement shall be the sole and exclusive property of the University System, consistent with the pertinent campus policy. The University System campus shall have the sole right to determine the disposition of any patents or other rights resulting therefrom, provided however that upon issue of any patent on any such invention or discovery, the State shall have the right of first refusal to an exclusive license to practice the invention for a period of time and at a royalty rate to be negotiated. The State shall have the right to a non-exclusive, perpetual, royalty free license to make and use the invention for its own non-commercial purposes, but shall not have the right to sublicense any invention or discovery made or conceived in the performance of a Project Agreement.

Any license issued to the State hereunder will be effective only after the parties sign a subsequent license agreement.

19. PUBLICATION, CONFIDENTIALITY, AND MAINTENANCE OF DATA; ACCESS

Results of work conducted under a Project Agreement may be published, or otherwise publicly disclosed, jointly by parties, or by either party separately, always giving due credit to the other party and recognizing within proper limits the rights of individuals doing the work. Manuscripts prepared for publication by either party shall be submitted to the other party for review and comment prior to publication. In the event of disagreement as to the manner of publication or the interpretation of results, the party publishing the information will give due credit to the other party, but will assume full responsibility for any statements on which there is a difference of opinion. Any disclosures of data obtained from the state regarding recipients of Medicaid or other public assistance or any compilation

- University System Annual OMB Circular A-133 Audit.

F. FEDERAL CERTIFICATIONS – FILED ANNUALLY

- Drug-Free Workplace
- Lobbying
- Debarment, Suspension, and Other Responsibility Matters
- Americans with Disabilities Act
- Equal Employment Opportunity.

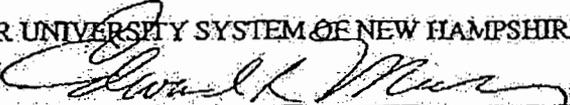
F. OTHER

- Names of University System Board of Trustees

21. APPROVALS AND AMENDMENTS

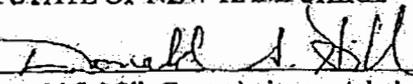
This Master Agreement is hereby approved and effective as of the date of the last signature below by an authorized representative of the University System of New Hampshire, State of New Hampshire, and Governor and Executive Council. Any amendments to this Master Agreement must be approved in writing by authorized representatives of these same parties.

FOR UNIVERSITY SYSTEM OF NEW HAMPSHIRE:

By 
Edward R. MacKay, Vice Chancellor and Treasurer

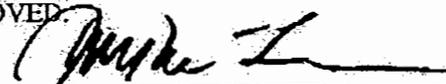
9/16/02
Date

FOR STATE OF NEW HAMPSHIRE:

By 
Donald S. Hill, Commissioner, Administrative Services

9/27/02
Date

APPROVED:

By 
For New Hampshire Office of the Attorney General

9-18-02
Date

APPROVED:

By _____
For New Hampshire Governor and Executive Council

Date