



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

April 20, 2022



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His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to budget and expend prior year carry forward funds in the amount of \$51,959 to provide for additional staff time to meet federal requirements for the Clean Cities Coalition Cooperative Agreement, effective upon Governor and Council approval through June 30, 2023. 100% Federal Funds.

Funding to be budgeted as follows:

DOE Clean Citites
03-44-44-443010-47960000
FY 2022

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404162	Federal Funds	(\$84,519)	(\$51,959)	(\$136,478)
Expenditures				
018-500106	Overtime	\$500	\$0	\$500
020-500200	Current Expense	\$500	\$0	\$500
040-500800	Indirect Costs	\$5,029	\$1,262	\$6,291
042-500620	Additional Fringe Benefits	\$3,915	\$0	\$3,915
059-500117	Personal Services Temp	\$43,789	\$32,000	\$75,789
060-500601	Benefits	\$25,586	\$18,697	\$44,283
066-500554	Employee Training	\$900	\$0	\$900
080-500716	Out Of State Travel	\$4,300	\$0	\$4,300
	TOTAL	\$84,519	\$51,959	\$136,478

EXPLANATION

The purpose of this request is to budget funds received from the Clean Cities Coalition Cooperative Agreement (GSCCC). GSCCC is a program funded through a grant from the U.S. Department of Energy, and coordinated by the Air Resources Division. The Coalition works with over 150 stakeholders, representing public and private vehicle fleets, businesses, and municipalities, to reduce petroleum consumption from the transportation sector. This is accomplished through outreach, education, and support for projects implementing low- and zero-emissions fuels and vehicles, and fuel-efficiency strategies. In order to meet the requirements outlined in the Statement of Project

Objectives and meet the goals and activities described in GSCCC's Project Management Plan additional NHDES staff time is needed. Planned staff time work for fiscal years 2020 and 2021 was delayed by the pandemic. This additional funding will allow NHDES to meet these project accomplishments timely.

Funds are budgeted in the following classes:

Class 040 To cover the program share of statewide indirect costs.

Class 059 To cover employee support from existing NHDES programs which will be used to conduct activities under this program. These funds will be used to supplant funding for the following positions, which are currently budgeted.

Position #	Title	Budget (03-44-44-)	Funding Mix	\$ Amount
43246	Program Specialist IV	443010-5308	100% Other	22,000
43245	Grants Program Coord	443010-5308	100% Other	10,000
Total:				\$32,000

Class 060 To cover benefits for full-time personnel.

We respectfully request your approval of this item.


Robert R. Scott, Commissioner