



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

FIS 15 176



Blair
17

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Bureau of Turnpikes
 August 3, 2015

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

[Signature] 8/26/15
 Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 158, sub-paragraph I,(a), Laws of 2015, and Chapter 144:95, Laws of 2013, Transfer Among Accounts and Classes, authorize the Department of Transportation to transfer funds within Turnpike Fund accounting units in the amount of \$84,500. The adjustments are summarized below and effective upon Fiscal Committee and Governor and Council approval through December 31, 2015.

04-096-096-961017-70220000	Current Budget FY 2016	Requested Change	Revised Budget FY 2016
Turnpikes Administration - Support			
Expenses:			
010 500100 Personal Services – Perm	\$831,741	\$0	\$831,741
017 500147 FT Employees Special Pay	2,100	0	2,100
018 500106 Overtime	60,000	0	60,000
019 500105 Holiday Pay	1,250	0	1,250
020 500200 Current Expense	45,025	(2,000)	43,025
022 500255 Rents-Leases Other than State	3,337	0	3,337
023 500291 Heat, Electricity, Water	4,827	0	4,827
024 500225 Maint Other than Bldg-Grnds	9,195	0	9,195
026 500251 Membership Fees	25,000	0	25,000
029 500290 Intra Agency Transfers	1,524,212	(42,500)	1,481,712
030 500311 Equipment	25,136	0	25,136
035 500000 Shared Services Support	23,151	0	23,151
037 500171 Technology Hardware	8,800	0	8,800
038 500175 Technology Software	41,086	7,500	48,586
039 500188 Telecommunications	23,184	0	23,184

040 500800 Indirect Costs	125,000	0	125,000
046 500463 Eng Consultants Non-Benefits	16,985	15,000	31,985
047 500240 Own Forces Maint - Bldg	2,500	0	2,500
048 500226 Contract Maint Bldgs & Grnds	8,250	0	8,250
049 500294 Transfers To Agencies	65,000	20,000	85,000
050 500109 Personal Services - Temporary	40,000	0	40,000
060 500601 Benefits	573,325	0	573,325
066 500543 Continuing Prof Education	5,000	0	5,000
069 500567 Promotional and Marketing Exp	0	2,000	2,000
070 500704 In-State Travel	400	0	400
080 500710 Out of State Travel	6,000	0	6,000
103 500741 Contracts for Operational Svc	5,417	0	5,417
255 500949 Cost of Issuing Bonds	375,000	0	375,000
403 500878 Audit	55,000	0	55,000
404 500880 Intra-Indirect Costs	1,380,788	0	1,380,788
Total	\$5,286,709	\$0	\$5,286,709
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$5,286,709	\$0	\$5,286,709

04-096-096-961017-70270000	Current Budget FY 2016	Requested Change	Revised Budget FY 2016
Central NH Tpk Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$478,709	\$0	\$478,709
017 500147 FT Employees Special Pay	14,700	0	14,700
018 500106 Overtime	175,000	0	175,000
019 500105 Holiday Pay	4,250	0	4,250
020 500200 Current Expense	595,217	(26,000)	569,217
022 500255 Rents-Leases Other than State	340,363	0	340,363
023 500291 Heat, Electricity, Water	146,002	0	146,002
024 500225 Maint Other than Bldg-Grnds	6,709	0	6,709
030 500311 Equipment	591,133	0	591,133
039 500188 Telecommunications	7,618	0	7,618
047 500240 Own Forces Maint	37,500	0	37,500
048 500226 Contract Maint Bldgs & Grnds	106,324	0	106,324
050 500109 Personal Services – Temp	43,500	0	43,500
060 500601 Benefits	401,856	0	401,856
068 500563 Remuneration	1,500	0	1,500
070 500704 In-State Travel	3,900	0	3,900
103 500741 Contracts for Operational Svc	36,223	0	36,223
400 500871 Construction Repair Material	0	26,000	26,000
Total	\$2,990,504	\$0	\$2,990,504
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,990,504	\$0	\$2,990,504

04-096-096-961017-70320000	Current Budget FY 2016	Requested Change	Revised Budget FY 2016
Eastern NH Blue Star Tpk Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$230,375	\$0	\$230,375
017 500147 FT Employees Special Pay	6,720	0	6,720
018 500106 Overtime	82,500	0	82,500
019 500105 Holiday Pay	2,575	0	2,575
020 500200 Current Expense	291,854	(4,000)	287,854
022 500255 Rents-Leases Other than State	153,126	0	153,126
023 500291 Heat, Electricity, Water	47,085	0	47,085
024 500225 Maint Other than Bldg-Grnds	5,660	0	5,660
030 500311 Equipment	99,943	0	99,943
037 500171 Technology Hardware	1,100	0	1,100
039 500188 Telecommunications	1,785	0	1,785
047 500240 Own Forces Maint	1,050	0	1,050
048 500226 Contract Maint Bldgs & Grnds	63,999	0	63,999
050 500109 Personal Services – Temp	19,000	0	19,000
060 500601 Benefits	206,362	0	206,362
068 500563 Remuneration	1,500	0	1,500
070 500704 In-State Travel	1,550	0	1,550
103 500741 Contracts for Operational Svc	30,775	0	30,775
400 500871 Construction Repair Material	0	4,000	4,000
Total	\$1,246,959	\$0	\$1,246,959
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$1,246,959	\$0	\$1,246,959

04-096-096-961017-70370000	Current Budget FY 2016	Requested Change	Revised Budget FY 2016
Eastern NH Tpk Spaulding Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$193,475	\$0	\$193,475
017 500147 FT Employees Special Pay	6,300	0	6,300
018 500106 Overtime	72,000	0	72,000
019 500105 Holiday Pay	3,800	0	3,800
020 500200 Current Expense	255,536	(10,000)	245,536
022 500255 Rents-Leases Other than State	58,030	0	58,030
023 500291 Heat, Electricity, Water	40,451	0	40,451
024 500225 Maint Other than Bldg-Grnds	4,673	0	4,673
030 500311 Equipment	921,483	0	921,483
037 500168 Technology Hardware	1,092	0	1,092
039 500188 Telecommunications	709	0	709
047 500240 Own Forces Maint	1,050	0	1,050
048 500226 Contract Maint Bldgs & Grnds	65,946	0	65,946
050 500109 Personal Services – Temp	15,500	0	15,500
060 500601 Benefits	129,360	0	129,360
068 500563 Remuneration	1,500	0	1,500

070 500704 In-State Travel	1,050	0	1,050
103 500741 Contracts for Operational Svcs	32,980	0	32,980
400 500871 Construction Repair Material	5,981	10,000	15,981
Total	\$1,810,916	\$0	\$1,810,916
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$1,810,916	\$0	\$1,810,916

EXPLANATION

The Department requests authorizations to transfer funds within the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

NH Turnpike Administration - Support (70220000) – 100% Turnpike Funds:

- Class 020 Decrease Current Expense by \$2,000. This account will be managed to accommodate this request.
- Class 029 Decrease Intra-Agency Transfers by \$42,500. This account is expected to have a surplus based on Fiscal Year 2015 expenditures, due to lower than expected fleet maintenance expenditures.
- Class 038 Increase Technology Software by \$7,500. This will allow for payment of contract software license and maintenance services for the automated regional rideshare software. Trapeze RidePro software and hosting has been a dependable, secure internet service for the operation of NH rideshare services. This software benefits the Turnpike System in that it helps meet a mitigation requirement of the Newington-Dover construction project.
- Class 046 Create a non-budgeted Class 046 in the amount of \$15,000. This transfer will allow for payment of consultant fees related to consultant studies approved in Fiscal Year 2015 for Right of Way and Environmental engineering. The studies should be completed in September and include Turnpike Risk Assessment and architecture design for Turnpikes' spreader hanger. This request is for current consultant contracts. No new consultant contracts are being added.
- Class 049 Increase Transfers to Other State Agencies by \$20,000. This will allow for payment of State Police safety details that occur in the summer and fall to assist the Department with "Borrowed Lane" traffic control on I93 through Concord and Bow for the NH Motor Speedway NASCAR race. Each year NHDOT and the State Police Race coordinator reviews the proposed traffic control plan to attempt to reduce costs by decreasing hours or the number of personnel required. With the agreement approved in June 2013, the extra cost was not in Turnpikes' FY 2014-15 budget; therefore a transfer of additional funds is necessary.
- Class 069 Create a non-budgeted Class 069 in the amount of \$2,000. This transfer will allow for advertising of the Turnpikes' Toll Revenue Processing and Electrical Services contracts. There are no Statewide Service Contracts for these services.

Central NH Turnpike Maintenance (70270000) – 100% Turnpike Funds:

- Class 020 Decrease Current Expense by \$26,000. This account will be managed to accommodate this request.

Class 400 Create a non-budgeted Class 400 for Contractual Guardrail Replacement in the amount of \$26,000. This account will allow for payment of contract expenditures for the repair of guardrail damaged during motor vehicle accidents anticipated from July to December 2015.

East NH Blue Star Turnpike Maintenance (70320000) – 100% Turnpike Funds:

Class 020 Decrease Current Expense by \$4,000. This account will be managed to accommodate this request.

Class 400 Create a non-budgeted Class 400 in Accounting Unit 7032 for Contractual Guardrail Replacement in the amount of \$4,000. This account will allow for payment of contract expenditures for the repair of guardrail damaged during motor vehicle accidents anticipated from July to December 2015.

Eastern NH Turnpike Spaulding Maintenance (70370000) – 100% Turnpike Funds:

Class 020 Decrease Current Expense by \$10,000. This account will be managed to accommodate this request.

Class 400 Create a non-budgeted Class 400 in Accounting Unit 7037 for Contractual Guardrail Replacements in the amount of \$10,000. This account will allow for payment of contract expenditures for the repair of guardrail damaged during motor vehicle accidents anticipated from July to December 2015.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds: Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?
No personal services are involved.

It is respectfully requested that this resolution be approved.

Sincerely,



William Cass, P.E.
Assistant Commissioner