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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

P.O. BOX 1806
CONCORD, NH 03302-1806

603-271-5610 FAX: 1-888-908-6609
TDD Access: 1-800-735-2964
www.nh.gov/nhdoc

Helen E. Hanks
Commissioner

Robin H. Maddaus
Director

December 16, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to MOP 1200 I. (D)., authorize the NH Department of Corrections to **retroactively** pay an invoice in the amount of \$5,555.00 to the Association of State Correctional Administrators (VC# 164215), Hagerstown, MD for annual membership dues for the period of January 1, 2020 through December 31, 2020 effective upon Governor and Executive Council approval. 100% General Funds

Funds are available in the following account, Commissioner's Office: 02-46-46-460010-7101 as follows:

Account:	Description:	SY 20 Total
026-500251	Membership Fees	\$5,555.00

EXPLANATION

This item is **retroactive** due to the vendor's invoice, dated December 10, 2019, not being received until December 16, 2019.

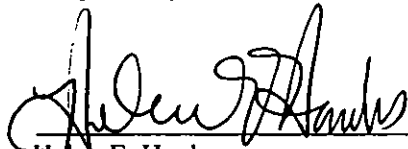
The Association of State Correctional Administrators (ASCA) is an organization whose membership consists of persons who are appointed to serve on a full-time basis to be directly responsible for the administration of the correctional facilities or correctional system of a jurisdiction. These persons include heads of state corrections agencies, Los Angeles County, heads of Cook County (Chicago), the District of Columbia, New York City, Philadelphia, the Federal Bureau of Prisons, The Correctional Service of Canada, each province of Canada, and any United States territory, possession, and/or commonwealth. The ASCA provides a collaborative forum for the members to share ideas concerning issues of public safety, security, healthcare practices and orderly facilities to improve the corrections profession.¹

¹ <http://www.asca.net/>

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The ASCA has been in existence since 1960 and the NH Department of Corrections (NHDOC) has been a member since at least 1984.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* All 50 states are eligible members of ASCA and the NHDOC is the only organization representing the State of New Hampshire.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* According to the ASCA, there is a three-tier dues system based on the size of the prisoner population. NH is in the lowest tier.
5. *What benefit does the state receive from participating in this membership?* NHDOC participation in ASCA allows our chief executive officer to gain information that assists the NHDOC executive team to anticipate and identify public policy, legislation, and litigation issues and to pro-actively act on these issues; one of the most effective methods of acquiring this information is through ASCA organized surveys with correctional agencies from the other states. ASCA facilitates numerous conference opportunities for members to attend which include presentations from non-profits engaged in providing services in correctional facilities, vendors who present on new technologies (e.g. drone detection, risk assessment software and many others), and program sharing by ASCA members. These conferences assist all members in advancing correctional and field service operations by sharing program design and outcome data. ASCA also coordinates a grant information network and works with other national organizations to provide training for correctional staff at different levels.
6. *Are Training or educational/research materials included in the membership?* Research on multiple issues of interest to state correctional departments takes place throughout each year with research findings disseminated to the membership electronically and in hard copy.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Commissioner Hanks attended the 2019 Northeast ASCA annual business meeting held in Pittsburgh, PA. This was a multi-day conference which reviewed national practices in corrections and field services in areas including but not limited to use of restrictive housing, family transition and adverse childhood experiences impacts, managing transgender populations, hepatitis c treatment practices, staff wellness and recruitment practices. There are opportunities for travel to conferences at a minimum of biannually with other opportunities to participate in advocacy at the Congressional level in the area of Corrections. These are important opportunities to learn from other State leaders. This group continually examines security practices, community reintegration strategies, treatment approaches in behavioral health and managing unique populations such as those that are transgendered, to list a few.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* Commissioner Hanks is a member of ASCA with voting privileges. She is a committee member of the Behavioral Health Committee, the Recruitment and Retention Committee and the Restrictive Housing Committee.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* Without active participation by the Commissioner in ASCA, the State would lose the opportunity to gain critical information on a regular basis that allows the NH Department of Corrections to anticipate and prepare for legislative and legal issues, learn from other state's past and current practices in order to advance and/or adjust operations in timely manner and receive almost daily communication of national correctional relevant impacts from which to consider policy needs. This association focuses on the needs for rehabilitation and is extremely collaborative in order to assist all correctional leaders from avoiding adjustment to rules and policies that can be costly to the State as well as sharing practices that serve to advance our Department.

Respectfully Submitted,



Helen E. Hanks
Commissioner

Association of State Correctional Administrators
(Correctional Leaders Association)
PO Box 102
Iona, ID 83427

INVOICE 617



New Hampshire Department of Correction
P. O. Box 1806
Concord, New Hampshire 03302-1806

Invoice # 617
Invoice Date 12/10/2019
Invoice Due 12/30/2019

Amount Due	\$ 5,555.00
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Transactions

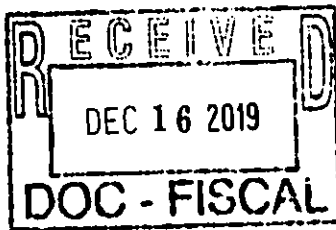
Description	Amount
Membership Renewal - Organization - New Hampshire Department of Correction - 1 (through December 31, 2020) Helen Hanks	\$ 5,555.00

Total Amount	\$ 5,555.00
Amount Paid	-\$ 0.00
Amount Due	\$ 5,555.00

Please remit payment to our address above.

If you have any questions, please direct them to Katie Scott at kscott@asca.net.

PLEASE NOTE: WE ARE STILL DOING BUSINESS AS THE ASSOCIATION OF STATE CORRECTIONAL ADMINISTRATORS NOT CLA. PLEASE MAKE CHECKS PAYABLE TO "ASCA" OR "ASSOCIATION OF STATE CORRECTIONAL ADMINISTRATORS".





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January 9th - 12th 2020
San Diego, CA
- Southern Region Meeting
May 14th - 17th 2020
Sandestin, FL
- New Directors Training
June 8th and 9th 2020
Washington, DC
- CLA on the Hill 2020
June 9th - 11th 2020
Washington, DC
- Summer Conference 2020
August 6th - 9th 2020
Cincinnati, OH
- Western Region Meeting
August 24th - 26th 2020
Coeur d'Alene, ID
- Midwest Region Meeting
September 15th - 18th 2020
Mackinac Island, MI
- Northeast Region Meeting
September 25th - 27th 2020
TBD, NY
- 2020 All Directors Symposium
November 17th - 20th 2020
Charleston, SC

Quick Links

- [CLA Conferences](#)
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Upcoming Events

- Thu Jan 9, 2020
[Winter Conference 2020](#)
Category: Events
- Thu May 14, 2020
[Southern Region Meeting 2020](#)
Category: Events
- Mon Jun 8, 2020
[New Directors Training 2020](#)
Category: Events
- Tue Jun 9, 2020
[CLA on the Hill 2020](#)
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- Thu Aug 6, 2020
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