

State of New Hampshire

DEPARTMENT OF SAFETY OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305
603/271-2791



JOHN J. BARTHELMES
COMMISSIONER
The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

September 6, 2017

[Signature]
Approved by Fiscal Committee Date 10/2/17

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 124:15 and contingent upon approval of request number two below, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to establish two (2) class 50 temporary part-time Program Assistant II (Labor Grade 15) positions to assist the Division of Homeland Security and Emergency Management (HSEM) with grant administration. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2019. Funding source: 100% Agency Income.
2. The Department of Safety, Division of Homeland Security and Emergency Management, requests authorization to accept and expend Hazard Mitigation Grant Program (HMGP) funds from the Federal Emergency Management Agency (FEMA) for DR-4006 May 2011 Floods, DR-4049 October 2011 Snowstorm, DR-4065 May 2012 Floods, and DR-4139 July 2013 Floods in the amount of \$31,516.00 for the implementation of cost-effective mitigation projects. Effective upon Governor and Council approval through June 30, 2019. Funding source: 100% Federal Funds.

Funds are to be budgeted in SFY 2018 in the following account:

02-23-23-236010-29210000		Dept. of Safety	HSEM	Hazard Mitigation Grant Program-FEMA
<u>Class</u>	<u>Description</u>	<u>SFY18 Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised SFY18 Adjusted Authorized</u>
000-408121	Federal Funds	(\$1,016,094.83)	(\$31,516.00)	(\$1,047,610.83)
020-500200	Current Expense	0.00	724.00	724.00
040-500800	Indirect Costs	0.00	2,975.00	2,975.00
041-500801	Audit Fund Set Aside	0.00	1,047.00	1,047.00
050-500109	Personal Serv-Temp	0.00	24,400.00	24,400.00
060-500601	Benefits	0.00	1,870.00	1,870.00
072-500574	Grants-Federal	1,016,094.83	0.00	1,016,094.83
080-507101	Out of State Travel	0.00	500.00	500.00
	Totals	\$1,016,094.83	\$31,516.00	\$1,047,610.83

Explanation

The total amount of \$31,516.00 from FEMA consists of \$2,383.00 from DR-4006 May 2011 Floods, \$9,902.00 from DR-4049 October 2011 Snowstorm, \$6,039.00 from DR-4065 May 2012 Floods, and \$13,192.00 from DR-4139 July 2013 Floods. The requested amount represents the final administrative costs for close out along with remaining reimbursements for project costs. Immediately after an initial disaster, FEMA issues funds as Public Assistance (PA) grants. These funds provide reimbursement to communities for expenses incurred for debris removal, emergency protective measures, repair of roads and bridges, water facilities, buildings, and equipment utilities, etc. These PA grants can remain open to drawdown funds for as many as two to four years. Hazard Mitigation Grant Program (HMGP) funds are based on 15% of the first 2 billion dollars of estimated aggregate amounts of disaster assistance and remain available for a determined number of years. The State has one year to submit applications for these funds. Once applications are approved by FEMA then a list of awarded towns can be compiled.

The Honorable Neal M. Kurk, Chairman
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The Hazard Mitigation Grant Program (HMGP) provides funding to states and communities (sub-recipients) for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. Following presidentially declared disasters, FEMA provides HMGP funds to states, where the FEMA Public Assistance Program is employed, that in turn provide sub-grants or contracts for a variety of mitigation activities, such as planning and the implementation of projects identified through the evaluation of natural hazards. The cost share is 75% federal funds and a 25% applicant soft-match. The sub-recipients will provide and document the program match requirements. The management costs associated with the Hazard Mitigation Grant Program are 100% federal funds and do not require a matching percentage.

<u>Class Code</u>	<u>Title</u>	<u>Description</u>
020	Current Expense	These funds allow for purchasing supplies needed to manage the Hazard Mitigation Assistance programs.
040	Indirect Costs	These funds represent the associated amount for this request.
041	Audit Fund Set Aside	These funds represent the associated amount for this request.
050	Personal Serv Temp	Funds will be used to pay salaries for two new temporary part-time positions.
060	Benefits	Funding provides costs associated with the Class 050 positions.
080	Out of State Travel	Funding provides travel to workshops associated with managing the Hazard Mitigation Assistance programs.

The State of New Hampshire solicits applications statewide. Notification of the availability of HMGP funds is made to every community by e-mail and by letters sent to the chief elected official of each community. The State of New Hampshire submits all applications received for program funding to the Federal Emergency Management Agency for their final approval. Applications that are determined to be cost effective and program eligible are then funded 75% by FEMA; not every application submitted is determined to be program eligible. However, all applications that are determined to be eligible are funded at the requested dollar amount listed in their application, pending availability of adequate program funding.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981.

- 1) *List of personnel involved:* Two (2) new part-time temporary positions titled Program Assistant II (Labor Grade 15).
- 2) *Nature, Need, and Duration:* These positions are needed to assist the Department of Safety, HSEM with grant administration. The proposed funding is for the duration of the grant.
- 3) *Relationship to existing agency programs:* These positions will provide support to HSEM for grant administration.
- 4) *Has a similar program been requested of the legislature and denied?* No.
- 5) *Why wasn't funding included in the agency's budget request?* The amount of available remaining funds was unknown at the time the budget was created.
- 6) *Can portions of the grant funds be utilized?* Grant funds are being used to hire two part-time temporary Program Assistant II positions to assist HSEM with grant administration.
- 7) *Estimate the funds required to continue this position:* Funds for these positions are estimated at \$21,700.00 based on 590 hours for each position.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Homeland Security and Emergency Management
Hazard Mitigation Grant Program

9/6/2017

Fiscal Situation: Account 02-23-23-236010-29210000

Federal Funds Awarded:

DR4006 May 2011 Floods	\$196,371.00
DR4049 Oct 2011 Snowstorm	\$532,223.00
DR4065 May 2012 Floods	\$510,353.00
DR4139 July 2013 Rain	\$1,107,723.00
Total Grant Funds Awarded	\$2,346,670.00

Less expenses in FY 2015	(\$77,898.00)
Less expenses in FY 2016	(\$113,723.09)
Less expenses in FY 2017	(\$327,372.71)
Total Prior Fiscal Year Actual Expenses	(\$518,993.80)

Net Grant Funds Remaining \$1,827,676.20

Less: Current Adjusted Authorized (\$1,016,094.83)

Grant Funds Remaining \$811,581.37

This Request \$31,516.00



FEMA

August 28, 2014

Perry Plummer, Director
Homeland Security and Emergency Management
33 Hazen Dr.
Concord, NH 03305

Re: Section 324 Management Costs Final (12-Month) Lock-ins and
HMGP Final Lock-in Ceiling, FEMA-4139-DR-NH

Dear Director Plummer:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the HMGP is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$1,056,081 in Federal funding is available for the HMGP under FEMA-4139-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 52,804
7% PROJECTS	\$ 73,926
REGULAR PROJECTS	\$ 929,351
12-MONTH LOCK-IN	<u>\$ 1,056,081</u>
STATE MANAGEMENT COST PROJECTS	<u>\$ 51,642</u>
	<u>\$ 1,107,723.*</u>

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4139-DR-NH. Final applications or amendments for new mitigation projects must have been submitted to the FEMA Region I Hazard Mitigation Assistance Branch by **August 2, 2014**. Please forward a SF-424 to cover the funding request. If you have any questions, please contact Richard Verville, FEMA Region I Hazard Mitigation Assistance Branch Chief, at (617) 956-7524.

Sincerely,

Dean J. Savramis
Director, Mitigation Division
FEMA Region I

cc: Beth Peck, State Hazard Mitigation Officer, NH HSEM
Dan McElhinney, Grants Division Director, FEMA Region I
Lynn Wright, Grants Management Branch Chief, FEMA Region I



FEMA

October 12, 2012

Mr. Christopher Pope, Director
NH Homeland Security and Emergency Management
33 Hazen Drive
Concord, New Hampshire 03301

Re: 12-MONTH FINAL LOCK-IN
FEMA-4006-DR-NH
Hazard Mitigation Grant Program

Dear Director Pope:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the Hazard Mitigation Grant Program (HMGP) is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$187,216 in Federal funding is available for the HMGP under FEMA-4006-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 9,361
7% PROJECTS	\$ 13,105
REGULAR PROJECTS	\$ 164,750
6-MONTH LOCK-IN	<u>\$ 187,216</u>
STATE MANAGEMENT COST PROJECTS	\$ 9,155
	<u>\$ 196,371</u> *

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4006-DR-NH. Final applications or amendments for new mitigation projects must have been submitted to the FEMA Region I Hazard Mitigation Division by **July 22, 2012**. If you have any questions, please contact me.

Sincerely,

Dean J. Savramis
Mitigation Division Director
FEMA Region I

Cc: Lance Harbour, HSEM



FEMA

February 7, 2013

Perry Plummer, Acting Director
NH Department of Homeland Security and Emergency Management
33 Hazen Drive
Concord, New Hampshire 03301

Re: 12-Month Final Lock-In
FEMA-4049-DR-NH
Hazard Mitigation Grant Program (HMGP)

Dear Director Plummer:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the HMGP is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$507,411 in Federal funding is available for the HMGP under FEMA-4049-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 25,371
7% PROJECTS	\$ 35,519
REGULAR PROJECTS	\$ 446,521
12-MONTH LOCK-IN	<u>\$ 507,411</u>
STATE MANAGEMENT COST PROJECTS	\$ 24,812
	<u>\$ 532,223</u> *

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4049-DR-NH. Final applications or amendments for new mitigation projects must have been submitted to the FEMA Region I Hazard Mitigation Division by **December 5, 2012**. Please forward a SF-424 to cover the funding request. If you have any questions, please contact me.

Sincerely,

Dean J. Savramis
Director, Mitigation Division
FEMA Region I

Cc: Beth Peck, Acting SIIMO, NH HSEM

U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110

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FEMA

August 16, 2013

Perry Plummer, Acting Director
NH Department of Homeland Security and Emergency Management
33 Hazen Drive
Concord, New Hampshire 03301

Re: 12-Month Final Lock-In
FEMA-4065-DR-NH
Hazard Mitigation Grant Program (HMGP)

Dear Director Plummer:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the HMGP is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$486,560 in Federal funding is available for the HMGP under FEMA-4065-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 24,328
7% PROJECTS	\$ 34,059
REGULAR PROJECTS	\$ 428,173
12-MONTH LOCK-IN	<u>\$ 486,560</u>
STATE MANAGEMENT COST PROJECTS	<u>\$ 23,793</u>
	<u>\$ 510,353 *</u>

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4065-DR-NH. Final applications for new mitigation projects were submitted to the FEMA Region I Hazard Mitigation Assistance (HMA) Branch by the June 15, 2013 deadline. If you have any questions, please contact me.

Sincerely,

Dean J. Savramis
Director, Mitigation Division
FEMA Region I

cc: Beth Peck, State Hazard Mitigation Officer, NH HSEM
Dan McElhinney, Grants Division Director, FEMA Region I
Lynn Wright, Grants Management Branch Chief, FEMA Region I