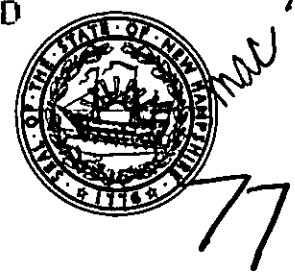




The State of New Hampshire  
**Department of Environmental Services**

AUG18'22 PM 2:25 RCVD



**Robert R. Scott, Commissioner**

July 26, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the New Hampshire Department of Environmental Services (NHDES) to enter into a Memorandum of Agreement (MOA) with the New Hampshire Department of Health and Human Services (DHHS), Division of Public Health Services (VC# 177921-B001) in the amount of \$10,000 to partially cover the cost of an environmental health conference, effective upon Governor and Council approval through December 31, 2022. 100% DWSRF Management Funds.

Funding is available in the account as follows

	<u>FY 2023</u>
03-44-44-441018-4790-049-584990	\$ 10,000
Dept Environmental Services, DWSRF Loan Management, Transfers To Other State Agencies	

**EXPLANATION**

DHHS is planning an environmental health conference in consultation with NHDES, the purpose being to inform and engage a wide range of stakeholders in environmental health issues in New Hampshire. NHDES proposes to contribute \$10,000 to partially cover the cost of the conference, which will cost approximately \$65,000.

The attached memorandum of agreement (MOA) between NHDES and DHHS will provide for the transfer of the funds and the participation of NHDES in planning the conference.

In the event that other funds become no longer available, General funds will not be requested to support this program. This agreement has been approved by the Attorney General's Office as to form, substance and execution.

We respectfully request your approval.

  
Robert R. Scott, Commissioner

**MEMORANDUM OF AGREEMENT**  
**between the**  
**NH DEPARTMENT OF ENVIRONMENTAL SERVICES**  
**and the**  
**NH DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Title:** Environmental Health Conference Sponsorship

**I. Purpose of Agreement:**

This Memorandum of Agreement (MOA) describes the use of \$10,000 to be provided by the Department of Environmental Services (NHDES) to the Department of Health and Human Services (DHHS) to partially defray the cost of conducting an Environmental Health Conference (the Conference). This MOA will allow NHDES and DHHS to work collaboratively to support the missions of both departments by supporting the engagement of a wide range of environmental and public health practitioners and other stakeholders.

**II. Timeline of Agreement:**

This MOA is in effect from the date of approval by Governor and Executive Council of the State of New Hampshire (Effective Date) through the date on which the Conference is held, but no later than December 31, 2022.

For the purposes of this MOA, NHDES and DHHS agree to cooperate as follows:

**III. Department of Environmental Services**

The Department of Environmental Services will:

1. Provide a one-time payment of \$10,000 to DHHS.
2. Provide technical assistance in planning the Conference

**IV. Department of Health and Human Services**

The Department of Health and Human Services will:

1. Hold a full-day environmental health conference during 2022.
2. Recognize NHDES as a sponsor of the Conference.
3. Waive registration fees for up to 12 NHDES employees to participate in the Conference.

**V. Mutual Agreement of the Parties**

It is further understood and agreed to between NHDES and DHHS that:

1. The parties will work collaboratively to develop the agenda of the Conference.
2. This MOA may be modified in writing at any time by mutual consent of both parties and approval by the Governor and Council.

3. In the event that changes in either State or Federal laws or regulations occur which render the performance of portions of this MOA illegal, void, impractical or impossible, those responsibilities shall be removed from this MOA but such removal shall not affect the other provisions contained within the remainder of this MOA.


**VI. Funding, Costs and Payment:**

Funding to DHHS for this project is available via this MOA from the drinking water state revolving loan fund management fee account, 03-44-44-441018-4790-049-584995.


Upon completion of the conference, DHHS will invoice NHDES for its share of costs incurred not to exceed the agreement limit of \$10,000. An immediate transfer of \$5,000 will be made upon Governor and Council approval for any costs incurred prior to this date. NHDES will transfer the funds within 30 days of receiving the invoice.

In the event that this MOA does not become effective, NHDES shall be under no obligation to pay for costs incurred or services performed. However, if this MOA becomes effective, all costs incurred by DHHS prior to the Effective Date of the MOA that are allowable will be paid under the terms of this MOA.

IN WITNESS WHEREOF, the respective parties have hereunto set their hands on the dates indicated.

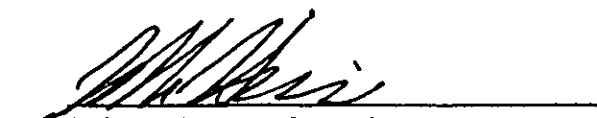
*For*  
  
Robert R. Scott  
Commissioner  
NH Department of Environmental Services

7/28/22  
Date

  
Lori A. Shibinette  
Commissioner  
NH Department of Health and Human Services

7/19/2022  
Date

APPROVED as to form, substance, and execution

  
Assistant Attorney General  
Office of the Attorney General

8/11/2022  
Date