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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

March 9, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources to award a Conservation Number Plate (Moose Plate) Grant to the Friends of Frost Free Library (VC #311273), Marlborough, NH in the amount of \$10,000 for rehabilitation of the Frost Free Library's windows and exterior door effective upon Governor and Executive Council approval through September 30, 2021. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2020</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Frost Free Library was built in 1867 and continues to serve as the Town of Marlborough's Public Library. The Greek Revival Architecture and use of locally quarried granite sets this building apart from many other public libraries in the State. The building is listed to the New Hampshire State Register of Historic Places.

Respectfully submitted,

Sarah L. Stewart
Commissioner

RECEIVED

DEC 28 2020

DNCR

GRANT AGREEMENT Grant #MP-19-11

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Friends of Frost Free Library, Marlborough (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

- 1. GRANT PERIOD: Pending G&C Approval - September 30, 2021 [2 years to complete]
- 2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$ 10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

- 3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
- 4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
- 5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah L. Stewart 3/9/20
Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

N/A
Benjamin H. Wilson, Director/SHPO Date

Approved as to form, substance and execution:

Gill Rubin 3/11/20
Office of Attorney General Date

GRANTEE

Name Kristin Z. Rendel, Director
Address FROST FREE LIBRARY
26 JOURNAL RD
MARLBOROUGH NH 03155
Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF

The foregoing statement was acknowledged before me this 15th day of December 2020

Marlene A. Miller
Signature of Notary Public Commission Expires
MARLENE A. MILLER
Notary Public - New Hampshire
My Commission Expires November 8, 2022

Scope of Work – Frost Free Library, Marlborough

Priority projects to be funded with Conservation License Plate Grant:

- restoring original window moldings for the eight original 6-over-six windows and installing appropriate protective storm windows

Additionally, as the budget allows, grant funds will help with demolition of a 1967-addition bathroom freeing space in the original historic building that can be restored to library use. Thirdly, funding will contribute to the cost of upgrading flooring material covering original granite floors, and returning historic building interior and exterior lighting to period features. Fourth, grant monies will make possible future use of the original door way by replacing opening and closing hardware so that there is a safe way to keep doors open when weather allows. Period appropriate railings alongside the original granite entrance stairs may be funded as well.



State of New Hampshire

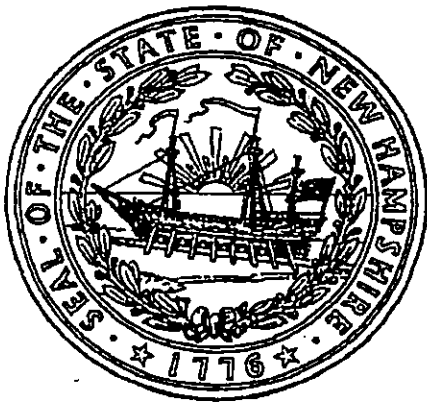
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that FRIENDS OF FROST FREE LIBRARY is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 11, 2012. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 679933

Certificate Number: 0004526878



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 11th day of June A.D. 2019.

William M. Gardner
Secretary of State

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CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire Division of Historical Resources

Important: To expedite your payment these steps must be followed in this order:

*Resolution date must occur on or before the Grant Agreement is signed.

**Certificate on bottom of page must be signed and notarized on the same date or before the Grant Agreement is signed.

1. *Resolution:

THIS IS TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors of

Friends of First Free on Thursday, Oct 10, 2019
(name of organization) (date)

At which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Kristin L. Reader is hereby authorized
(printed name of authorizing official)

on behalf of this ^{non-profit} corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as s/he may deem necessary, desirable or appropriate."

Signed: Kristin L. Reader Jocelyn Brown
(Signature of Clerk/Secretary to the Board)

Printed Name: Jocelyn Brown
Secretary - Friends of First Free

2. **Certificate:

STATE OF NEW HAMPSHIRE
COUNTY OF Cheshire

On the 2nd day of January, 2020 before the undersigned officer, personally appeared Kristin Reader, or satisfactorily proven to be the person whose name
(print name of person whose signature is being notarized)

appears above, and acknowledged s/he executed this document in the capacity indicated.

Ellen J. Orkins
Notary Public/Justice of the Peace

Printed Name: ELLEN J. ORKINS, Notary Public
My Commission Expires Jan. 18, 2022

h.1 January 7th



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Marlborough PO Box 487 Marlborough, NH 03455-0487		Member Number:	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not	
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2020	1/1/2021	Each Occurrence	\$ 5,000,000
			General Aggregate	\$ 5,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	1/1/2020	1/1/2021	Combined Single Limit (Each Accident)	\$5,000,000
			Aggregate	\$5,000,000
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease - Each Employee	\$2,000,000
			Disease - Policy Limit	
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	1/1/2020	1/1/2021	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.				

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange By: <i>Mary Beth Purcell</i> Date: 12/30/2019 mpurcell@nhprimex.org Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax
NH Division of Historical Resources Conservation License Plate Grant Program 19 Pillsbury Street, 2nd floor Concord, NH 03301			