



Nearly \$2 Billion and Counting for our Schools

GOVERNOR Margaret Wood Hassan  
CHAIRMAN Debra M. Douglas  
COMMISSIONER Paul J. Holloway  
COMMISSIONER David L. Gelinis  
EXECUTIVE DIRECTOR Charles R. McIntyre

June 20, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The New Hampshire Lottery Commission requests authorization to enter into an Educational Tuition Agreement and to pay costs not to exceed \$864.00 as follows:

**INSTITUTION:** Online  
Southern New Hampshire University  
2500 N. River Road  
Manchester, NH 03106

**COURSE:** Financial Accounting  
**COURSE DATE:** August 22, 2016 – October 18, 2016

**EMPLOYEE:** Sandy Goulet  
Agency Audit Manager

**DISTRIBUTION CODE:** Funds to be encumbered from the following  
account: New Hampshire Lottery Commission, Lottery  
Division  
06-083-083-830013-10290000  
Training 066-500544

**TOTAL COURSES COST:** \$864.00

**STATE SHARE:** \$864.00

**SOURCE OF FUNDS:** Lottery fund



Live Free or Die

New Hampshire Lottery Commission 14 Integra Drive Concord, New Hampshire 03301  
TEL 603.271.3391 FAX 603.271.1160 TDD 1.800.735.2964 www.nhlotttery.com

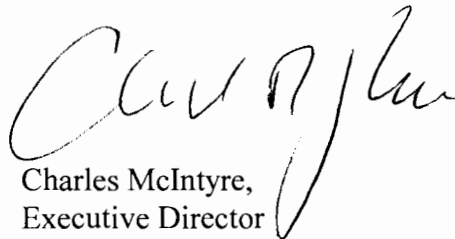
Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council

June 20, 2016  
Page two

**EXPLANATION**

Sandy Goulet is currently an Agency Audit Manager at the New Hampshire Lottery Commission. The Financial Accounting course will provide Sandy with additional knowledge needed for her position as an Audit Manager and will improve her skills in financial accounting that contribute directly to higher productivity. Financial Accounting establishes the rules and regulations for preparing accounting information used by internal and external sources to evaluate the financial health of an organization. This course will help Sandy develop the ability to interpret financial accounting information, to communicate this information and to understand the accounting system that produces this information. The employee will be attending the course on her own personal time and will be responsible for payment of required books and other materials.

Respectfully submitted,



Charles McIntyre,  
Executive Director

CM:dc  
Enclosure



Over \$1.7 billion to education


## EDUCATION TUITION AGREEMENT

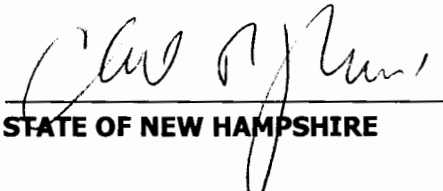
Agreement dated this 20 day of June 2016 by and through the New Hampshire Lottery Commission (hereinafter referred to as the "State" and Sandy C. Goulet hereinafter referred to as the "Recipient").

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$864.00, which monies shall be used for the purpose of enrolling the Recipient in: **Financial Accounting**, which course (s) is being offered by Southern NH University and which course (s) shall commence on August 22, 2016 and terminate on October 18, 2016.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the recipient fail to complete or achieve a grade of B or better in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue to be an employee of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of 12 months.
5. Should the recipient breach any of the conditions set forth in the paragraphs above, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course (s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
6. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
7. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

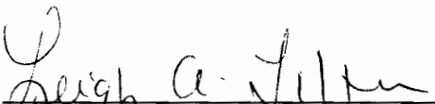
**IN WITNESS WHEREOF** the representative of the State, in his/her official capacity only, and without personal liability, and the Recipient, has hereunto set their hands on the date first above written.

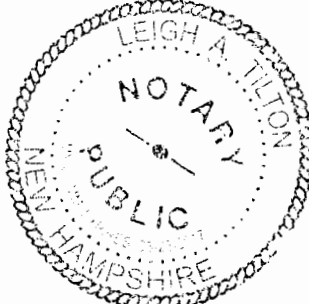
  
\_\_\_\_\_  
**RECIPIENT**  
**STATE OF NEW HAMPSHIRE COUNTY OF** Merrinack

  
\_\_\_\_\_  
**STATE OF NEW HAMPSHIRE**

On this the 21<sup>st</sup> day of June, 2016, before me, Sandy Goulet the undersigned officer, personally appeared, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

  
\_\_\_\_\_  
**Notary Public/Justice of the Peace**



LEIGH A. TILTON, Notary Public  
My Commission Expires May 23, 2017