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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

June 8, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, State Council on the Arts to award a Conservation Number Plate (Moose Plate) Grant to the Saint-Gaudens Memorial (VC #154155), Ossining, NY in the amount of \$20,000 for the conservation of the Amor Caritas sculpture at the Saint-Gaudens National Historical Park in Cornish, NH, effective upon Governor and Executive Council approval through June 30, 2020. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

|   |                |
|---|----------------|
|   | <u>FY 2020</u> |
| 03-035-035-350010-34050000-103-502507 – Contracts for Op Services | \$20,000       |

**EXPLANATION**

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly owned historic properties.

One of the most photographed objects at the Saint-Gaudens National Historical Park (Park), the Amor Caritas, is a winged female figure holding a tablet. The Amor Caritas was designed in 1885-99 as the central portion for a proposed tomb for Governor Edwin Morgan of New York. When that tomb mysteriously burned during construction the project was abandoned.

At the park the sculpture has been enjoyed by countless visitors in its place at the end of the reflecting pool in the Atrium. However, the sculpture is now showing the effects of time. Last re-gilded in 1995, the gold leaf has worn away in many places, exposing the underlying treated bronze and is wearing thin on the rest of the statue. Because of the size and delicacy of the work, the Park proposes to conserve the piece on site. A temporary structure with a transparent wall or window will be constructed as part of the project so that the gilding can be seen by visitors. The gold sheets that constitute the gilding are both paper-thin and very delicate so the work must be done in an enclosed space free from drafts. Using a process centuries old, the surface will be cleaned and a new underlying surface or "size" will be laid down. By allowing the process to be seen, it will be possible for the public to view the important preservation work being done.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart  
Commissioner

154150  
NY 2020 CC # 9925  
Acct Code: 34000000-054



**NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT**

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Saint Gaudens Memorial (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

**1. GRANT PERIOD: FY2020**

**2. OBLIGATIONS OF THE GRANTEE:**

- The Grantee agrees to accept \$20,000.00 and apply it to the program(s) described in the grant application and approved budget for To support the conservation of the Amor Caritas sculpture by Augustus Saint Gaudens. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Saint Gaudens Memorial is supported in part by a grant from the New Hampshire State Council on the Mooseplate License Plate Program.

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

**3. PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

**4. FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

**5. SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

GRANTOR APPROVAL

Contracting Officer for State Agency

Sarah Stewart 2/20/20  
Signature Date

Name, Title: Sarah L Stewart  
Commissioner

GRANTEE SIGNATURE

Org/ Name: Saint Gaudens Memorial

Address: 34 South Highland Avenue Ossining, NY 10562

Thayer Tolles  
Printed Name of Authorized Official for Grantee  
Thayer Tolles President 1/13/20  
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW YORK COUNTY OF New York

APPROVED BY ATTORNEY GENERAL:

as to form, substance and execution:

Eric Bal 6/5/2020  
Office of Attorney General Date

On the 13<sup>th</sup> day of January, 2020 before the undersigned officer, personally appeared  
Thayer Tolles

(Print name of person whose signature is being notarized)  
or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Maria A. Scapiani  
Notary Public/ Justice of the Peace  
Printed Name: Maria A Scapiani  
My Commission expires: 9/30/2021

MARIA A. SCLAPANI  
Notary Public, State of New York  
No. 24-4842100  
Qualified in Kings County  
Certificate filed in New York County  
Commission Expires Sept. 30, 2021

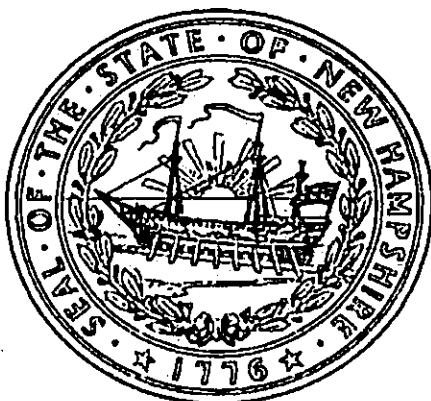
**State of New Hampshire**  
**Department of State**

**CERTIFICATE**

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SAINT-GAUDENS MEMORIAL is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 26, 1919. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 68149

Certificate Number: 0004622178



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 25th day of November A.D. 2019.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State

## Business Information

### Business Details

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|  |   |
|--|---|
| Business Name: SAINT-GAUDENS MEMORIAL  | Business ID: 68149  |
| Business Type: Domestic Nonprofit Corporation                                | Business Status: Good Standing                                      |
| Business Creation Date: 02/26/1919   | Name in State of Incorporation: Not Available                       |
| Date of Formation in Jurisdiction: 02/26/1919                                |   |
| Principal Office Address: 34 South Highland Avenue, Ossining, NY, 10562, USA | Mailing Address: 34 South Highland Avenue, Ossining, NY, 10562, USA |
| Citizenship / State of Incorporation: Domestic/New Hampshire                 |   |
|  | Last Nonprofit Report Year: 2020                                    |
|  | Next Report Year: 2025  |
| Duration: Perpetual  |   |
| Business Email: sgmemorial@aol.com   | Phone #: NONE   |
| Notification Email: NONE   | Fiscal Year End Date: NONE  |

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### Principal Purpose

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| S.No | NAICS Code | NAICS Subcode |
|------|------------|---------------|
|------|------------|---------------|

No records to view.

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## Principals Information

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| Name/Title                                | Business Address   |
|---|--|
| Thayer Tolles / President                 | Metropolitan Museum of Art, 1000 Fifth Avenue, New York City, NY, 10001, USA |
| Thomas Putnan -(Retired) / Vice President | P.O. Box 323, Keene, NH, 03431, USA  |
| Matthew Leaycraft / Vice President        | St James Church, 865 Madison Avenue, New York City, NY, 10001, USA           |
| Gardiner Hempel -(Retired) / Treasurer    | P.O. Box 108, Tuxedo Park, NY, 10987, USA                                    |

Page 1 of 1, records 1 to 4 of 4

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## Registered Agent Information

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Name: Not Available

Registered Office Not Available  
Address:

Registered Mailing Not Available  
Address:

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## Trade Name Information

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No Trade Name(s) associated to this business.

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## Trade Name Owned By

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No Records to View.

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## Trademark Information

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| Trademark Number | Trademark Name | Business Address | Mailing Address |
|------------------|----------------|------------------|-----------------|
|------------------|----------------|------------------|-----------------|

No records to view.

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**Board Resolution**

**I, Lisa D. Niven, hereby certify that I am the Executive Director of the Saint-Gaudens Memorial. I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors, duly called and held on January 13, 2020 at which a quorum of the Directors/shareholders were present and voting.**

**VOTED:** That Thayer Tolles, President, is duly authorized to enter a Contract on behalf of the Saint-Gaudens Memorial with the NH State Council on the Arts, Department of Natural and Cultural Resources State of New Hampshire and further is Authorized to execute any documents which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

**I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the 13<sup>th</sup> of January, 2020. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above Currently occupies the position indicated and that they have full authority to bind the corporation to the specific contract indicated.**

**DATED:** 1.13.20

**ATTEST:**   
Lisa D. Niven, Executive Director



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |  |
|--|--|
| <b>PRODUCER</b><br>Clark - Mortenson Insurance<br>P.O. Box 606<br>Keene NH 03431       | <b>CONTACT NAME:</b><br>PHONE (AC, No. Ext): 803-352-2121<br>FAX (AC, No): 603-357-8491<br>E-MAIL ADDRESS: csr24admin@clark-mortenson.com  |
|  | <b>INSURER(S) AFFORDING COVERAGE</b><br>INSURER A: Liberty Mutual Insurance Company NAIC # 23043<br>INSURER B: Mount Vernon Fire Insurance<br>INSURER C:<br>INSURER D:<br>INSURER E:<br>INSURER F: |
| <b>INSURED</b><br>Saint-Gaudens Memorial<br>34 South Highland Ave<br>Ossining NY 10562 | <b>SAINTS</b>  |

COVERAGES                      CERTIFICATE NUMBER: 349827398                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSTR. LTR | TYPE OF INSURANCE  | ADDED/CHG | INSTR. NO. | POLICY NUMBER | POLICY EFF. (MM/DD/YYYY) | POLICY EXP. (MM/DD/YYYY) | LIMITS  |           |
|------------|--|-----------|------------|---------------|--------------------------|--------------------------|---|-----------|
| A          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: |           |            | BLV58558436   | 5/30/2020                | 5/30/2021                | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (EA. ACCIDENT) \$ 500,000<br>MED EXP. (Per one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMP/OP AGG \$ 4,000,000<br>\$ |           |
|            | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |           |            |               |                          |                          | COMBINED SINGLE LIMIT (EA. ACCIDENT) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |           |
|            | <input type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE<br>DED. RETENTION \$  |           |            |               |                          |                          | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$  |           |
|            | <input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br><input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           |            |               |                          |                          | PER. STATUTE PER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |           |
| B          | D&O Liability  |           |            | ND025677304   | 11/15/2019               | 11/15/2020               | 1 mil Limit   | 1,000,000 |
| A          | Fire Auto Coverage   |           |            | BM058700036   | 7/16/2019                | 7/16/2020                |   | 250,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br><br>State of New Hampshire<br>Dept of Natural & Cultural Resources<br>127 Pembroke Road<br>Concord NH 03301 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|--|--|

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New York State Insurance Fund

WESTCHESTER ONE, 44 SOUTH BROADWAY, 10TH FLOOR, WHITE PLAINS, NY 10601-4411

| nysif.com

**CERTIFICATE OF WORKERS' COMPENSATION INSURANCE (RENEWED)**

\*\*\*\*\* 020223438  
SAINT-GAUDENS MEMORIAL  
34 SOUTH HIGHLAND AVENUE  
OSSINING NY 10562



SCAN TO VALIDATE  
AND SUBSCRIBE

|  |   |
|--|---|
| <b>POLICYHOLDER</b><br>SAINT-GAUDENS MEMORIAL<br>34 SOUTH HIGHLAND AVENUE<br>OSSINING NY 10562 | <b>CERTIFICATE HOLDER</b><br>DEPT. OF NATURAL &<br>CULTURAL RESOURCES<br>19 PILLSBURY ST.<br>CONCORD NH 03301 |
|--|---|

|                                     |                                     |  |                          |
|-------------------------------------|-------------------------------------|--|--------------------------|
| <b>POLICY NUMBER</b><br>W1285 396-6 | <b>CERTIFICATE NUMBER</b><br>633380 | <b>POLICY PERIOD</b><br>01/01/2020 TO 01/01/2021 | <b>DATE</b><br>2/18/2020 |
|-------------------------------------|-------------------------------------|--|--------------------------|

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 1285 396-6, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW, AND, WITH RESPECT TO OPERATIONS OUTSIDE OF NEW YORK, TO THE POLICYHOLDER'S REGULAR NEW YORK STATE EMPLOYEES ONLY.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 852916997





New Hampshire  
State Council on the Arts

## GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization Saint-Gaudens Memorial

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

The Saint-Gaudens Memorial enhances awareness and appreciation of the great American sculptor Augustus Saint-Gaudens (1848-1907) and promotes the vibrancy of the arts in general. It actively partners with the National Park Service to preserve and interpret the cultural and natural resources at the Saint-Gaudens National Historic Site in Cornish, New Hampshire, as a "living memorial" to sculptor. The Memorial enlivens visitor experience through its implementation and sponsorship of exhibitions, concerts, public programs, and fellowships. Further, it provides professional expertise as well as financial and other resources to facilitate special projects that support goals and needs at the park or wherever. Saint-Gaudens has had creative impact.

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

**\$57,000**

Attach the Following:

3. DUNS Number (If not provided on application):
4. Resume of Administrator
5. Financial Statement:  
A one-page financial statement of your organization's most recently completed fiscal year.
6. Board of Directors:  
A list of the current directors and officers of your organization.  
Please do not include any personal information such as home addresses, phone numbers or emails.
7. List Geographic Areas Served by Organization
8. Certificate of Liability and Workers Comp Insurance with the Department of Natural & Cultural Resources as the certificate holder
9. Please include a copy of a current year Certificate of Good Standing. (if not provided with the application)  
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

**GRANTEE INFORMATION FORM for ORGANIZATIONS**

Name of Organization **Saint-Gaudens Memorial**

**ATTACHMENTS**

3. DUNS number: **01 363 1200**

7. List of Geographic Areas Served by Organization: **The Saint-Gaudens Memorial, as a partner of the Saint-Gaudens National Historical Park, serves a national audience with a focus on the Upper Valley region.**

**SAINT-GAUDENS MEMORIAL**

**STATEMENT OF REVENUES AND SUPPORT COLLECTED  
AND EXPENSES PAID AND CHANGES IN NET ASSETS  
YEAR ENDED DECEMBER 31, 2018**

**SEE ACCOUNTANTS' REVIEW REPORT**

|   | <u>Unrestricted</u> | <u>Restricted</u> | <u>Total</u>        |
|---|---------------------|-------------------|---------------------|
| <b>REVENUES AND SUPPORT COLLECTED</b>   |                     |                   |                     |
| Revenues & Support:   |                     |                   |                     |
| Contributions   | \$ 182,636          | \$ 20,589         | \$ 203,225          |
| Grants  | -                   | 600               | 600                 |
| Miscellaneous Income  | 1,566               | -                 | 1,566               |
| Net Assets Released from Restrictions   | <u>21,189</u>       | <u>(21,189)</u>   | <u>-</u>            |
| Total Revenues & Support Collected  | <u>205,391</u>      | <u>-0-</u>        | <u>205,391</u>      |
| <b>EXPENSES PAID</b>  |                     |                   |                     |
| Program:  |                     |                   |                     |
| Art Exhibit   | 19,289              | -                 | 19,289              |
| Music Program   | 38,910              | -                 | 38,910              |
| Fellowships   | 12,500              | -                 | 12,500              |
| Shaw Storage & Miscellaneous  | 1,808               | -                 | 1,808               |
| Art Conservation & Acquisitions   | 2,500               | -                 | 2,500               |
| Friends   | 1,033               | -                 | 1,033               |
| Sculpture Workshop  | 340                 | -                 | 340                 |
| Grants & Awards   | <u>5,440</u>        | <u>-</u>          | <u>5,440</u>        |
| Total Program Costs   | <u>81,820</u>       | <u>-</u>          | <u>81,820</u>       |
| Supporting Activities:  |                     |                   |                     |
| General Administration  | 54,774              | 2,526             | 57,300              |
| Blow Me Down Farm Expenses  | 3,752               | -                 | 3,752               |
| Accounting & Legal  | 9,000               | -                 | 9,000               |
| Meeting Expenses  | 3,903               | -                 | 3,903               |
| Fundraising Expense   | <u>8,045</u>        | <u>-</u>          | <u>8,045</u>        |
| Total Supporting Activities   | <u>79,474</u>       | <u>2,526</u>      | <u>82,000</u>       |
| Total Expenses Paid   | <u>161,294</u>      | <u>2,526</u>      | <u>163,820</u>      |
| <b>EXCESS (DEFICIENCY) OF REVENUES &amp;<br/>SUPPORT COLLECTED OVER EXPENSES<br/>PAID FROM OPERATIONS</b> | 44,097              | (2,526)           | 41,571              |
| <b>OTHER INCOME</b>   |                     |                   |                     |
| Total Return (Loss) on Investments  | <u>(95,675)</u>     | <u>-</u>          | <u>(95,675)</u>     |
| <b>INCREASE (DECREASE) IN NET ASSETS</b>  | (51,578)            | (2,526)           | (54,104)            |
| NET ASSETS, Beginning of Year   | 2,202,449           | 105,051           | 2,308,300           |
| NET ASSETS, End of Year   | <u>\$ 2,150,871</u> | <u>\$ 103,325</u> | <u>\$ 2,254,196</u> |

The accompanying notes are an integral part of these statements.

**TRUSTEES OF THE SAINT-GAUDENS MEMORIAL**

**June 22, 2019 – June 20, 2020**

**Kent L. Barwick**  
**Byron Bell**  
**Lovida Coleman, Emerita**  
**Timothy Cornell**  
**Charlet Davenport**  
**Holly Evarts**  
**Kathryn Greenthal**  
**Anne Hamilton**  
**Dr. Philip J. Hanlon, Ex-officio**  
**Donna Hassler**  
**Christine (Kit) R. Hawkins**  
**Gardiner Hempel, Jr., Treasurer**  
**Ute Wartenberg Kagan**  
**Mary Kaplan**  
**Doug Larson**  
**Matthew Leaycraft, Vice President**  
**Joseph F. McCann**  
**Inez McDermott**  
**Bill Noble**  
**Thomas P. Palmer**  
**William Palmer**  
**Soo (Sunny) Young Park**  
**Charles A. Platt**  
**Thomas P. Putnam, Vice President**  
**Ellen Rublee Emerita**  
**Daniel V. Scully**  
**Annie Sundberg**  
**The Hon. Chris Sununu Ex-officio**  
**Ann Thompson**  
**Thayer Tolles, President**  
**Samuel G. White**

Lisa D. Niven



PROFESSIONAL EXPERIENCE

1989-

SAINT-GAUDENS MEMORIAL, New York, NY and Cornish, NH  
Executive Director (Part-time)

Responsible for programs and administration for an operating arts foundation including: coordination of all ongoing programs (such as exhibitions, concerts, fellowship and grants programs, acquisitions and conservation); coordination of special projects (such as video tapes, books, events and casting projects; preparation of special reports, minutes and position papers; liaison to other organizations, particularly the National Park Service, Saint-Gaudens National Historical Park; administration of joint projects and general administration; and some financial support (limited fundraising, preparation of budgets and bookkeeping).

2000-

IRVINGTON PRESBYTERIAN CHURCH, Irvington, NY  
Director of Christian Education (Part-time)

Responsible for planning and oversight of ongoing education programs for all age groups; coordination of youth programs; and special seasonal and intergenerational events.

1981-1989

NEW YORK LANDMARKS CONSERVANCY, New York, NY  
Preservation Advisor (Part-time, 1986-1989)

Development and fundraising for the Religious Properties Program, umbrella for a variety of projects and services (matching grants and technical assistance) to aid owners in the restoration and care of their architecturally significant religious properties; development of a 30-minute video-tape, *Religious Properties and Preservation*, for distribution through the National Trust for Historic Preservation; and editing of the newsletter, *Common Bond*.

Associate Director (1984-1986)

Responsible for establishing long-range organizational goals, developing new programs and directing on-going projects that further the preservation of architecturally and historically important structures and sites, including: planning and oversight of architectural restoration and re-use projects; editing and production of preservation studies and surveys; oversight of exhibitions; public liaison and advocacy activities; and ongoing responsibility for administration of Coenties Slip Preservation, Inc. and Friends of Coenties Slip Park, two subsidiary corporations.

Project Manager (1982-1984)

Responsible for work on restoration and re-use projects, preparation of National Register nominations and drafting and presentation of public testimony.

1980-81

NEW YORK CITY LANDMARKS PRESERVATION COMMISSION, New York, NY  
Research Assistant

Responsible for research and drafting of landmark designation reports for the Clinton Hill Historic District and the Greenpoint Historic District; and field work and documents research for the Upper West Side and Harlem portions of the Survey of the City of New York.

1979-1980

JACK MCGRAW, Los Angeles, CA  
Campaign Coordinator

Responsible for preparation of press releases, coordination of press conferences, polling and voter registration for five City Council and School Board election campaigns.

1978

WINNER/WAGNER ASSOCIATES, Los Angeles, CA  
Project Assistant

Responsible for assisting with voter registration and publicity for Southern California for the "No on 13" state-wide ballot initiative campaign.

1977

NEW YORK STATE COMMON CAUSE, New York, NY  
Director of Research and Issue Development

Responsible for development and coordination of research, supervision of interns and drafting of proposed state-wide legislation.

#### OTHER EXPERIENCE

1998-2001

IRVINGTON PRESBYTERIAN CHURCH, IRVINGTON, NY  
Elder on Session (congregational governing body).

2003-2008

PRESBYTERY OF HUDSON RIVER, PC(USA), Peekskill, NY  
Regional Vice Chair, Committee on Ministry

2016-2019

Co-Chair, Committee on Ministry

#### EDUCATION

1980-1982

Hunter College, City University of New York  
Graduate Program in Urban Affairs, Division of Urban Planning,  
Master of Urban Affairs

1978

University of California at Los Angeles  
Graduate course work in economics, statistics and planning

1973-1977

Vassar College  
Bachelor of Arts, Political Science