



New Hampshire eNotarization and/or Remote Notarization Technology Provider

Providers who complete and submit this form to the New Hampshire Department of State will be listed on the Secretary of State's web site. This completed form may be submitted by e-mail at: elections@sos.nh.gov or US mail to: Department of State, State House, Room 204, 107 N. Main St., Concord, NH 03301. All information provided on this form will be public.

SIMPLIFILE LLC

Provider Name (name must be the same as listed on the Certificate of Good Standing)

5072 North 300 West, Provo, UT 84604

Provider Physical Address

5072 North 300 West, Provo, UT 84604

Provider Mailing Address

Jason Miley, Senior Director of Product Management

Name and Title of Provider's Contact Person

800.460.5657

jason.miley@ice.com

Contact Phone Number

Contact Email

<https://simplifile.com/e-sign/>

Provider Website (the Secretary of State's web site will list the provider name and this URL)

Provider Will Offer (check all that apply): eNotarization Remote Notarization

1. The Provider must be registered to do business in New Hampshire. RSA 293-A:15.01.

Information is available online: <https://quickstart.sos.nh.gov/online/Account/LandingPage>

Attach a Certificate of Good Standing issued by the Corporations Division.

<https://quickstart.sos.nh.gov/online/Account/LoginPage?LoginType=OrderCertificateofGoodStanding>

2. Providers must require a notary using their service to have a digital certificate. Will you:

Require the digital certificate provider to be accredited by Direct Trust; or

Require the digital certificate provider to meet industry standards that comply with the law (attach explanation documenting that your requirements satisfy the law).

3. New Hampshire law requires that an audio-visual recording of a remote notarization and a journal be created and preserved for ten years. Will you create and preserve the recording and journal as an element of your services?

Yes No If you answer no, we recommend that your contract with the notary explicitly provide

that the notary has these responsibilities.

4. Describe the plan for disposition, including but not limited to the retention, storage of documents, or transfer to the Secretary of State of journals and recordings in the event ten years have not passed since the notarization and the Provider no longer provides the storage for any reason.

Please refer to attached addendum.

By submitting this application, the Provider agrees to:

1. Comply with the laws that govern New Hampshire Notaries Public and Justices of the Peace.
2. Promptly notify the New Hampshire Department of State of any change in technology that places the Provider out of compliance with any applicable New Hampshire law or industry regulation.
3. Prohibit the use of any eNotarization or Remote Notarization system for any New Hampshire Notary Public or Justice of the Peace whose commission is no longer active.
4. Promptly notify the New Hampshire Department of State by re-submitting this form if any information provided herein changes during the period in which the Provider is doing business in New Hampshire and indicate the change that has occurred.

The Provider hereby verifies that its system complies with the credential analysis and authentication provisions of the Standards for Remote Online Notarization (Version 1) adopted by The Mortgage Industry Standards Maintenance Organization on August 28, 2019.

I declare under penalty of unsworn falsification pursuant to the laws of the State of New Hampshire that the foregoing is true and correct.

Jason Miley
Provider Representative's Signature

3/7/22
Date

Jason Miley
Provider Representative's Name (printed)

Addendum to Provider Notification Form

Simplifile LLC
March 7, 2022

For IPEN (In Person Electronic Notarization) and for RON (Remote Online Notarization) sessions, the notary journal is stored securely on Simplifile's servers, and can be retrieved only after the notary authenticates. The notary can export the entire contents of the notary journal for a backup copy, if desired.

Additionally, for RON sessions, audio and video of each event is recorded automatically, and the entire recording is housed in our redundant file repository, the same secured repository utilized by Simplifile that has stored copies of recorded documents for the past 20 years. The notary may also retrieve the recordings only after the notary authenticates.

Per New Hampshire law, Simplifile will store audio-visual recordings of a remote notarization and the electronic journal will be preserved for 10 years. If we no longer provide the eSign Events services, we will notify the customers prior to the destruction of the documents providing an opportunity for the documents to be exported. Any eDocuments not exported to a customer will be destroyed using appropriate destruction methods.

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SIMPLIFILE LC is a Utah Limited Liability Company registered to do business in New Hampshire as SIMPLIFILE LLC on August 04, 2020. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **847546**

Certificate Number: **0005670701**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 15th day of February A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State