

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
Crowne Plaza, Nashua, New Hampshire  
August 3, 2016 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Prayer from Rabbi Jon Spira-Savett of Temple Beth Abraham, Nashua;
- Pledge of Allegiance led by Councilor Wheeler; and
- Welcome from the Greater Nashua Chamber of Commerce.

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The Governor and Executive Council on motion of Councilor Pappas, seconded by Councilor Kenney, voted to approve the minutes of July 13, 2016.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Sununu, approved the appointment of several persons nominated for Civil Commissions from the July 13, 2016 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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**RESIGNATIONS**

The Governor and Council accepted the following resignations:

Deferred Compensation Commission

Kevin P. O'Brien, Concord

Effective: September 2, 2016

Assistant Commissioner of the Department of Safety

Kevin P. O'Brien, Concord

Effective: September 2, 2016

Director of the Division of State Police at the Department of Safety

Robert L. Quinn, Seabrook

Effective: Upon confirmation as Assistant Commissioner of the Department of Safety

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Board of Accountancy - RSA 309-B

(Public Member)

Richard C. Nelson, Concord

Succeeding: Tanya G. Richmond, Bedford

Effective: August 3, 2016

Term: September 21, 2020

Community Development Finance Authority - RSA 162-L

(Community Development Organization)

John A. Manning, Marlborough

Succeeding: Brian F. Hoffman, Bedford

Effective: August 3, 2016

Term: July 1, 2020

Community Development Finance Authority - RSA 162-L

(Private Financial Institution)

Richard M. Wallis, Dover

Succeeding: Michael J. Long, Plymouth

Effective: August 3, 2016

Term: July 10, 2021

Board of Dental Examiners - RSA 317-A  
Salman A. Malik, Londonderry  
Succeeding: Marshall A. Baldassarre, Bedford (resigned)  
Effective: August 12, 2016  
Term: August 12, 2021

New Hampshire Health and Education Facilities Authority - RSA 195-D:4  
Peter F. Imse, Bow  
Reappointment  
Effective: August 3, 2016  
Term: June 30, 2021

Board of Hearing Care Providers - RSA 137-F:3  
(Hearing Aid Dealer)  
Patricia Jabre, Portsmouth  
Reappointment  
Effective: August 3, 2016  
Term: April 23, 2018

Board of Licensure of Interpreters for the Deaf and Hard of Hearing - RSA 326-I  
(Recommended by NH Registry of Interpreters for the Deaf)  
Rachel V. Farrell, Northwood  
Succeeding: Jodi H. Lefort, Manchester  
Effective: August 3, 2016  
Term: October 10, 2018

Board of Natural Scientists - RSA 310-A:81  
(Public Member)  
Douglas Martin, Charlestown  
Succeeding: Thomas B. Merritt, Littleton  
Effective: August 3, 2016  
Term: November 1, 2019

Public Employee Labor Relations Board - RSA 273-A:2  
(Alternate Member Rep. Public)  
Peter G. Callaghan, Concord  
Succeeding: David J.T. Burns, Concord  
Effective: August 3, 2016  
Term: February 13, 2022

Public Water Access Advisory Board - RSA 233-A  
(Governor's Commission on Disability)  
Paul Van Blarigan, Hollis  
Succeeding: Michael R. Lassonde, Bedford  
Effective: August 3, 2016  
Term: October 27, 2016

Respiratory Care Practitioners Governing Board - RSA 328-F  
John Higgins, Enfield  
Succeeding: Douglas A. Hall, Weare  
Effective: August 3, 2016  
Term: March 4, 2019

#### **NOMINATED & CONFIRMED**

The Governor and Council confirmed the following:

Acting Commissioner of the Department of Cultural Resources - RSA 21-K:3  
Michael York, Goffstown  
Vacancy  
Effective: August 3, 2016  
Term: Until a Commissioner is confirmed and duly sworn or until September 11, 2017, whichever comes sooner  
Salary: Grade HH; Step 5 - \$101,543.52

#### **NOMINATIONS**

The Governor placed into nomination the following:

Board of Accountancy - RSA 309-B  
(Certified Public Accountant)  
Thomas W. Musgrave, Bedford  
Reappointment  
Effective: Upon Confirmation  
Term: December 2, 2020

<p><u>Adult Parole Board</u> - RSA 651-A:3  Linda Saunders Paquette, Contoocook  Succeeding: Barbara Maloney (resigned)</p>	<p>Effective: Upon Confirmation  Term: September 29, 2017</p>
<p><u>Compensation Appeals Board</u> - RSA 281-A:42  (Attorney)  (Nominated by the Commissioner of the Department of Labor)  Laurence W. Getman, Bow  Reappointment</p>	<p>Effective: Upon Confirmation  Term: August 18, 2019</p>
<p><u>New Hampshire Health and Education Facilities Authority</u> - RSA 195-D:4  Todd C. Emmons, New London  Reappointment</p>	<p>Effective: Upon Confirmation  Term: June 30, 2021</p>
<p><u>Board of Home Inspectors</u> - RSA 310-A:186  (Home Inspector)  Perry C. Lemay, Deerfield  Succeeding: Robert Corsetti, Dover (resigned)</p>	<p>Effective: Upon Confirmation  Term: December 18, 2016</p>
<p><u>State Commission for Human Rights</u> - RSA 354-A:4  Jose R. Luna, Weare  Succeeding: Catherine Hackett (moved out of state)</p>	<p>Effective: Upon Confirmation  Term: November 1, 2019</p>
<p><u>Joint Promotional Program Screening Committee</u> - RSA 12-A  (Chamber of Commerce)  (Nominated by the NH Travel Council)  Karmen Gifford, Laconia  Succeeding: Timothy Sink, Concord</p>	<p>Effective: Upon Confirmation  Term: July 13, 2019</p>
<p><u>Medical Review Subcommittee</u> - RSA 329:17-V-a  (Public Member)  (Nominated by the Board of Medicine)  Patricia C. Sherman, Newbury  Reappointment</p>	<p>Effective: Upon Confirmation  Term: June 27, 2019</p>
<p><u>Nashua Police Commission</u> - RSA 105-C:2  James R. Tollner (r), Nashua  Reappointment</p>	<p>Effective: September 1, 2016  Term: September 1, 2019</p>
<p><u>Board of Natural Scientists</u> - RSA 310-A:81  (Soil Scientist)  Raymond Lobdell, Landaff  Succeeding: Thomas Peragallo, Rindge (term limited)</p>	<p>Effective: Upon Confirmation  Term: June 30, 2021</p>
<p><u>Occupational Therapy Governing Board</u> - RSA 328-F  (Public Member)  Patricia H. Gruttemeyer, Contoocook  Reappointment</p>	<p>Effective: Upon Confirmation  Term: August 18, 2019</p>
<p><u>Board of Registration of Podiatrists</u> - RSA 315  (Public Member)  Daniel W. Morrissey, North Hampton  Succeeding: Stephanie Caldon, Tilton</p>	<p>Effective: Upon Confirmation  Term: August 4, 2017</p>

Board of Professional Engineers - RSA 310-A:3

(Public Member)

Ronald E. Cook, New Durham

Reappointment

Effective: Upon Confirmation

Term: August 21, 2021

New Hampshire Retirement System Board of Trustees - RSA 100-A:14

(Nominated by the NH Police Association)

William R. Hart, Jr., Newmarket

Succeeding: Dean Crombie, Somersworth

Effective: Upon Confirmation

Term: July 1, 2018

Assistant Commissioner of the Department of Safety - RSA 21-P:5

(Nominated by the Commissioner of the Department of Safety)

Robert L. Quinn, Seabrook

Succeeding: Kevin P. O'Brien, Concord (retired)

Salary: Grade JJ; Step 6 - \$119,105.48

Effective: September 3, 2016

Term: March 31, 2019

Director of Homeland Security and Emergency Management at the Department of Safety - RSA 21-P:5-a

(Nominated by the Commissioner of the Department of Safety)

Perry E. Plummer, Dover

Reappointment

Salary: Grade II; Step 6 - \$112,965.32

Effective: Upon Confirmation

Term: July 24, 2019

Deputy Director of the Division of Motor Vehicles at the Department of Safety - RSA 21-P:11-a

(Nominated by the Commissioner of the Department of Safety)

William R. Joseph, Bristol

Reappointment

Salary: Grade GG; Step 6 - \$98,073.56

Effective: Upon Confirmation

Term: August 9, 2020

Volunteer New Hampshire Board of Directors - RSA 19-H

(Community-based Organization)

Gregory J. Lange, Manchester

Succeeding: Annmarie Woods, Manchester (resigned)

Effective: Upon Confirmation

Term: October 10, 2018

Waste Management Council - RSA 21:0:9

(Rep. of Community which recycles or recovers solid waste)

(Nominated by the NH Resource Recovery Association)

Michael Durfor, Sunapee

Reappointment

Effective: Upon Confirmation

Term: September 7, 2019

**CONSENT CALENDAR AGENDA**

#1 **MOP 150, I, B (1): Expenditure Approvals**

**NEW HAMPSHIRE LIQUOR COMMISSION**

#A. Authorized with Councilor Van Ostern recusing himself, to enter Christina M. Demers into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in the Investment Analysis & Portfolio Management course for the period of August 8, 2016 through October 16, 2016, and to pay said costs in the amount of \$1,881. **100% Liquor Funds.**

**NEW HAMPSHIRE LOTTERY COMMISSION**

#B. Authorized to enter Amir Alic into an educational tuition agreement with Plymouth State University, Plymouth, NH, to participate in the Economic Analysis online course for the period of September 12, 2016 through November 20, 2016, and to pay costs not to exceed \$1,623. **Lottery Funds.**

**STATE TREASURY**

#C. Authorized the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$91,829 and the State Treasurer to issue checks in the amount of \$91,828.88 to the rightful owners of abandoned or unclaimed funds.

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#A. Authorized to accept a gift for travel reimbursement, not to exceed \$1,300 from the Energy Services Coalition (ESC) to allow one employee to attend and speak at the ESC 5<sup>th</sup> Annual Market Transformation Conference August 23-25, 2016 in Louisville, KY.

**NEW HAMPSHIRE VETERANS HOME**

#B. Authorized to accept non-monetary donations totaling \$1,750 received during the period of April 1, 2016 to June 30, 2016, as a result of contributions.

**NEW HAMPSHIRE VETERANS HOME**

#C. Authorized to accept monies totaling \$9,833.06 received during the period of April 1, 2016 to June 30, 2016, as a result of fundraising drives from various organizations and from personal contributions.

**DEPARTMENT OF SAFETY**

#D. Authorized to accept the donation of three weather-tight, cargo containers (Conex boxes), valued at \$4,500 from the Defense Logistics Agency to be used for long-term storage by the Division of State Police, Concord. Effective upon G&C approval.

#3 **MOP 150, I, B (3): Reports and Findings**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#A. Authorized with Councilor Van Ostern recusing himself, to accept and place on file the Report and Findings of Councilor David K. Wheeler with regard to a certain project in participation with Franklin Pierce University, Rindge, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERALS DEPARTMENT**

#A. Authorized the confirmation of Major James A. Hanson III, Epsom, NH, to the rank of Lieutenant Colonel, NH Army National Guard.

**THE ADJUTANT GENERALS DEPARTMENT**

#B. Authorized the confirmation of Major Jeffrey G. Walz, Candia, NH, to the rank of Lieutenant Colonel, NH Army National Guard.

**THE ADJUTANT GENERALS DEPARTMENT**

#C. Authorized the nomination of Major Gregg L. Van Splunder, Portsmouth, NH, to the rank of Major, NH Air National Guard. He is currently a Major serving in the Individual Ready Reserve. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#D. Authorized the nomination of Major Christine L.B. Banks, North Waterboro, ME, for promotion to the rank of Lieutenant Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#E. Authorized the nomination of Major Christopher A. Fauver, Springfield, VT, for promotion to the rank of Lieutenant Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#F. Authorized the nomination of Major Steven J. Hall, Epsom, NH, for promotion to the rank of Lieutenant Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#G. Authorized the nomination of Lieutenant Colonel Robert J. Stuart, Bedford, NH, for promotion to the rank of Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

**THE ADJUTANT GENERALS DEPARTMENT**

#H. Authorized the nomination of Captain Alexis J. Sablock, Greenfield, NY, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**DEPARTMENT OF JUSTICE**

#I. Authorized to appoint Melissa A. St. Cyr as an Attorney at a salary level of \$58,000. Effective upon G&C approval, or August 12, 2016, whichever is the latter.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth and Families**

#A. Authorized to amend an agreement with Granite State College, Concord, NH (originally approved by G&C on 12-20-13, item #58), to administer a tuition assistance program for the provision of tuition assistance for Child Care Teachers and Directors of Child Care Programs for Young Children, by amending the terms and conditions of the contract with no change in the end date of June 30, 2017. No Additional Funding. **100% Federal Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth and Families**

#B. Authorized to amend an existing agreement with Southern NH Services Inc., Manchester, NH (originally approved by G&C on 5-27-15, item #21), for the provision of statewide Child Care Resource and Referral Services by adjusting the staffing terms of the contract in order to meet program specific needs, with no change to the price of the contract end date of June 30, 2017. No Additional Funding. **100% Federal Funds.**

**REGULAR AGENDA**

**BUSINESS FINANCE AUTHORITY**

#6 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, and further on a roll call vote as follows: Councilor Kenney – yes, Councilor Van Ostern – yes, Councilor Sununu – yes, Councilor Pappas – yes, and Councilor Wheeler – yes, voted to hold to hold a Public Hearing with respect to the contract (“Capital Access Program: Lender Participation Agreement”) with Georgetown Bank. Action will Authorized Resolutions under RSA 162-A:18 to determine the contract will serve a public use, provide public benefit, the proposed participating bank is qualified to participate, appropriate measures have been taken to ensure CAP loans will be made under the requirements of the Act, the contract complies with RSA 162-A:12, and reasonable precautions have been made to minimize loss, all within the policy and authority of the Act.

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE  
GOVERNOR AND COUNCIL HELD ON AUGUST 3, 2016  
CROWNE PLAZA, NASHUA, NEW HAMPSHIRE**

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At approximately 10:35 a.m., the Governor announced that the next matter to be considered would be the proposed contract entitled “Capital Access Program: Lender Participation Agreement” with the following bank: Georgetown Bank and declared that the public hearing on the subject had commenced. He said that he and the members of the Council had received written material from the Authority with respect to the proposed execution of the agreement. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael Donahue, Senior Credit Officer of the Authority who briefly explained the proposed contract. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Kenney introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 APPROVING THE EXECUTION OF THE STANDARD CONTRACT ENTITLED ‘CAPITAL ACCESS PROGRAM : LENDER PARTICIPATION AGREEMENT’ OF THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE BY THE GEORGETOWN BANK” and moved its adoption, which was seconded by Councilor Pappas. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Kenney, Councilor Van Ostern, Councilor Sununu, Councilor Pappas and Councilor Wheeler; those abstaining were: None; and those voting against were: None. The Governor declared that the resolution was passed.

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**A RESOLUTION UNDER RSA 162-A:18  
APPROVING THE EXECUTION OF THE STANDARD CONTRACT ENTITLED  
"CAPITAL ACCESS PROGRAM: LENDER PARTICIPATION AGREEMENT"  
OF THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE  
BY GEORGETOWN BANK**

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have previously, upon recommendation of the Business Finance Authority of the State of New Hampshire (the "Authority"), approved the Authority's standard contract entitled "CAPITAL ACCESS PROGRAM: LENDER PARTICIPATION AGREEMENT" (the "Standard Contract") by resolution dated September 2, 1992 (the "Approving Resolution"); and

WHEREAS, at the time of such approval of the Standard Contract, the Governor and Council made, upon recommendation of the Authority, certain findings and determinations pursuant to RSA 162-A:18 with respect to the approval of the Standard Contract, which findings and determinations are stated in the Approving Resolution;

WHEREAS, in the Approving Resolution, the Governor and Council authorized the Authority to take necessary and appropriate steps to cause the execution of the Standard Contract with qualifying State banking institutions; and

WHEREAS, acting pursuant to the direction of the Authority, the Executive Director of the Authority has received interest from Georgetown Bank (the "Specific Bank") to execute the Standard Contract and participate in the Authority's Capital Access Program through such execution; and

WHEREAS, the Executive Director of the Authority has examined such information as he has deemed necessary and appropriate and has determined that the Specific Bank is a duly organized bank or trust company authorized to make loans and accept deposits in the State of New Hampshire and accordingly is qualified to execute the Standard Contract and participate in the Capital Access Program;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed execution of the Standard Contract which they have requested;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and assuming (1) the execution of the Standard Contract as approved by the Governor and Council on September 2, 1992, by the Authority and an authorized officer of the Specific Bank, and (2) review and acceptance of the executed Standard Contract by an appropriate official of the Office of Attorney General upon receipt of a certificate of registration of the Specific Bank and a resolution of the board of directors of the Specific Bank authorizing execution of the Standard Contract, the Governor and Council hereby find:

(a) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will serve a public use and provide a public benefit.

(b) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract is within the policy of, and the authority conferred by RSA Chapter 162-A.

(c) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.

(d) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

(e) Appropriate measures have been taken to ensure that a the Specific Bank participating under the terms of such Standard Contract makes only loans which meet the requirements of RSA 162-A:12, IV.

(f) The Standard Contract complies with RSA 162-A:12, III.

(g) Reasonable precautions have been taken to minimize the risk of loss to any reserve fund which is established under the terms of the proposed Standard Contract.

(h) The Specific Bank is qualified to execute the Standard Contract and to participate under the terms of such Standard Contract and the applicable provisions of RSA Chapter 162-A.



2. Approval. Subject to (1) the execution of the Standard Contract as approved by the Governor and Council on September 2, 1992, by the Authority and an authorized officer of the Specific Bank, and (2) review and acceptance of the executed Standard Contract by an appropriate official of the Office of Attorney General upon receipt of a certificate of registration of the Specific Bank and a resolution of the board of directors of the Specific Bank authorizing execution of the Standard Contract, the Governor and Council approve the proposed execution of the Standard Contract by the Authority and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

3. Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to August 3, 2016.

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Governor and Council acted as follows:

### **Office of Medicaid Business and Policy**

#7 Authorized to enter into an agreement with Network Medical Review Co. Ltd., Rockford, IL, for the provision of independent clinical reviews for the Medicaid Preferred Drug List and specialty services that may or may not be covered by Medicaid, in an amount not to exceed \$39,991. Effective upon G&C approval through June 30, 2019. **50% General, 50% Federal Funds.**

### **Division for Children, Youth and Families**

#8 Authorized to **retroactively** pay an annual membership fee to the American Public Human Services Association, formerly known as the American Public Welfare Association, Washington, DC, to foster communication, collaboration, education, and training regarding interstate compact placement of children, in the amount of \$6,500. Effective January 1, 2016 through December 31, 2016. **50% Federal, 50% General Funds.**

### **Bureau of Homeless and Housing Services**

#9 Authorized to enter into a **sole source** agreement with Cross Roads House Inc., Portsmouth, NH, to provide a permanent housing program to homeless individuals with disabilities through the Federal Continuum of Care program in an amount not to exceed \$274,178. Effective upon G&C approval through July 31, 2017. **100% Federal Funds.**

### **Bureau of Facilities and Assets Management**

#10 Authorized to enter into a **retroactive sole source** emergency agreement with Creative Office Pavilion, Manchester, NH, for the disassembly, removal and storing of and then installing all furniture from the Southern District Office, Nashua, NH, in the amount of \$143,400 (to be reimbursed by Landlord or Landlord's Insurance Carrier). Effective May 1, 2016 through August 31, 2016. **60% General, 40% Federal Funds.**

### **Division for Behavioral Health**

#11 Authorized to enter into agreements with four vendors as detailed in letter dated July 6, 2016, to provide Student Assistance Programming to address underage drinking among persons aged 12 to 20, and prescription drug misuse and abuse and illicit opioid misuse and abuse among persons aged 12 to 25, in "high need, high risk" populations in NH, in an amount not to exceed \$724,578. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

### **Division of Public Health Services**

#12 Authorized to enter into an agreement with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, to provide voluntary targeted testing, counseling, and referral services in non-healthcare settings to individuals at high risk of acquiring Human Immunodeficiency Virus and Hepatitis C Virus, in and amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council acted as follows:

#13 Authorized the Bureau of Right of Way to pay property owners \$117,374.36 as documented in the Contemplated Awards List for amounts greater than \$5,000. Effective June 10, 2016 through July 1, 2016.

#14 Authorized the Bureau of Right of Way to pay property owners \$60,000 as documented in the Contemplated Awards List for amounts greater than \$5,000. Effective June 6, 2016 through June 10, 2016.

#15 Authorized to accept and place on file the Bureau of Right of Way's Contemplated Awards Lists for amounts less than \$5,000 for the sum total of \$35,539.60 for the period extending from April 1, 2016 through June 30, 2016. These awards are paid from various Transportation funds.

#16 Authorized the Bureau of Right of Way to sell a 0.2+/- of an acre parcel of State owned land located on the westerly side of NH Route 12A in the Town of Surry to Nancy Balla for \$2,400 which includes a \$1,100 Administrative Fee. Effective upon G&C approval.

#17 Authorized the Bureau of Right of Way to transfer to Plymouth State University control, of a 0.44 of an acre of State owned land in exchange for Plymouth State University transferring control of a 1.32 acre of State owned land to the NH Department of Transportation located in the Town of Holderness to complete a right of way agreement as part of the Holderness 11627 project. Effective upon G&C approval. No Cost Transaction.

#18 Authorized the Bureau of Bridge Maintenance to enter into a **sole source** contract with Safeworks LLC, Tukwila, Washington, to provide inspection, testing, service repairs, and training on DOT owned suspended staging buckets and hoists, in the amount of \$45,000. Effective upon G&C approval through June 30, 2019. **73% Highway, 27% Other Funds.**

#19 Authorized to enter into two agreements with the firms of Jacobs Engineering Group Inc., Bedford, NH and Pasadena, CA, and AECOM Technical Services Inc., Manchester, NH and Los Angeles, CA, for an amount not to exceed \$750,000 each (\$1,500,000 total) for on-call engineering and support services for Intelligent Transportation System initiatives statewide. Effective upon G&C approval through August 31, 2019.

#20 Authorized the Bureau of Construction to enter into a contract with Nicom Coatings, Corporation, Barre, VT, for crack seal treatment of twelve roadway segments/locations in the counties of Belknap, Carroll, Coos, Grafton and Sullivan, on the basis of a low bid of \$456,888.95. (2)Further authorized a contingency in the amount of \$22,844.45 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#21 Authorized the Bureau of Construction to enter into a contract with Continental Paving Inc., Londonderry, NH, for resurfacing approximately 5.2 miles of US 202/4 and NH 9 from the I-393 interchange to the Epsom Traffic Circle/NH 28, on the basis of a low bid of \$2,520,917.50. (2)Further authorized a contingency in the amount of \$126,045.88 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through June 23, 2017. **100% Federal Funds.**

#22 Authorized the Bureau of Construction to enter into a contract with Kingsbury Companies LLC, Atkinson, NH, for repairs to outlet/inlet pipes, culvert headwalls, slip lining of pipes and placement of stone fill for scour protection at 10 culvert and slope pipe locations on the F.E. Everett Turnpike in Nashua, Merrimack, I-293 in Bedford and I-93 in Hooksett, Bow and Concord, on the basis of a low bid of \$1,169,221.60. (2)Further authorized a contingency in the amount of \$58,461.08 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 16, 2017. **100% Turnpike Funds.**

#23 Authorized the Bureau of Construction to enter into a contract with Weaver Bros. Construction Co., Inc., Bow, NH, for pavement preservation from North Main Street to the end of I-393 in the City of Concord and the Town of Pembroke, on the basis of a low bid of \$10,649,300.08. (2)Further authorized a contingency in the amount of \$532,465 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 13, 2017. **100% Federal Funds.**

#23A Authorized the Bureau of Aeronautics to award a grant to the Pease Development Authority, AIP-56, to design and construct terminal restrooms and building security enhancements at the Portsmouth International Airport at Pease, in the amount of \$518,557.50. Effective upon G&C approval through August 31, 2020. **90% Federal, 5% General, 5% Other Funds.**

#### **OFFICE OF ENERGY AND PLANNING**

The Governor and Council acted as follows:

#24 Authorized to enter into a **sole source** contract with the Community Action Partnership of Strafford County, Dover, NH, for the repair or replacement of malfunctioning heating systems in low-income households receiving weatherization services, in the amount of \$52,110. (2)Further authorized to advance the vendor \$9,308. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#25 Authorized to enter into a **sole source** contract with the Southern NH Services Inc., Manchester, NH, for the repair or replacement of malfunctioning heating systems in low-income households receiving weatherization services, in the amount of \$213,108. (2)Further authorized to advance the vendor \$38,359. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#26 Authorized to enter into a **sole source** contract with the Tri-County Community Action Inc., Berlin, NH, for the repair or replacement of malfunctioning heating systems in low-income households receiving weatherization services, in the amount of \$119,062. (2)Further authorized to advance the vendor \$21,431. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#27 Authorized to enter into a **sole source** contract with Southwestern Community Services Inc., Keene, NH, for the repair or replacement of malfunctioning heating systems in low-income households receiving weatherization services, in the amount of \$75,197. (2)Further authorized to advance the vendor \$13,535. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#28 Authorized to enter into a **sole source** contract with the Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the repair or replacement of malfunctioning heating systems in low-income households receiving weatherization services, in the amount of \$90,523. (2)Further authorized to advance the vendor \$16,294. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#### **OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**

The Governor and Council acted as follows:

#29 Authorized to renew membership with the National Association of State Boards of Accountancy, Nashville, TN, in the amount of \$5,300 for the period **retroactive** to August 1, 2016 through July 31, 2017. **100% General Funds.**

#30 Authorized the Board of Medicine to enter into a **retroactive** agreement with Nick Perencevich, M.D., Concord, NH, to serve as Physician Investigator of the Medical Review Subcommittee, in an amount not to exceed \$64,800. Effective July 1, 2016 through June 30, 2018, with the option to renew for an additional two year period. **99% General, 1% Impaired Physician Program and Agency income from Xeroxing costs.**

#### **STATE TREASURY**

The Governor and Council acted as follows:

#31 Authorized a resolution permitting the State Treasurer to proceed with the sale and issuance of up to \$100 million of general obligation (“new money”) bonds through a competitive process, negotiated sale, or private placement. This resolution will have an expiration date of December 31, 2016. (2)Further authorized a resolution permitting the State Treasurer to conduct the sale and issuance of up to \$150 million of general obligation bonds through a competitive process, negotiated sale, or private placement to refund outstanding general obligation bonds of the State to generate net present value debt service savings of at least three percent of the par value of the refunded bonds. This resolution will also have an expiration date of December 31, 2016.

#32 Authorized to enter into a contract with Verus Financial LLC, Waterbury, CT, for a contingent fee of 10.25% of the gross amount identified and remitted to the state from audits/examinations of the records of any holder or person to determine compliance with RSA Chapter 471-C, *Custody and Escheat of Unclaimed and Abandoned Property* from August 3, 2016 to June 30, 2019. **100% Agency Income (Abandoned Property).**

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

The Governor and Council acted as follows:

#33 Authorized to **retroactively** pay a membership fee to the Federation of Tax Administrators, Washington, DC, in the amount of \$8,845, for organization dues. Effective July 1, 2016 through June 30, 2017. **100% General Funds.**

#34 Authorized to **retroactively** pay a membership fee to the Multistate Tax Commission, Washington, DC, for membership in the Nexus Program as an Associate Member, in the amount of \$12,481. Effective July 1, 2016 through June 30, 2017. **100% General Funds.**

#35 Authorized to **retroactively** enter into a contract renewal option with Robert Half International, Manchester, NH (originally approved by G&C on 9-17-14, item #44), for temporary data entry services. Effective July 1, 2016 through June 30, 2017. **100% General Funds.**

#### **DEPARTMENT OF AGRICULTURE, MARKETS & FOOD**

#36 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to pay a membership fee to the National Association of State Departments of Agriculture, Arlington, VA, in the amount of \$5,100 to provide annual membership. Effective July 1, 2016 through June 30, 2017. **100% General Funds.**

### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

The Governor and Council acted as follows:

#37 Authorized to extend a Certifying Officer I position in a temporary status for one year, with an estimated fiscal impact to SFY 2017-2018 of \$35,380.73.

#38 Authorized to accept a donation from St. Vincent de Paul Society, Exeter, in the form of no cost lease space for the purpose of offering employment support to residents in Exeter area as needed. Donation value is estimated to be \$1,500 per year. (2)Further authorized to enter into the agreement to lease space at no cost from St. Vincent de Paul Society for a period of approximately three years in order to achieve the above-stated purpose (see License for Use of Premises for details). The agreement may be renewed for additional one year increments thereafter upon such terms and conditions as may be mutually agreed upon in writing by the parties.

### **NEW HAMPSHIRE COMMISSION FOR HUMAN RIGHTS**

#39 The Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Pappas, authorized to accept and expend federal revenues, received from the US Equal Employment Opportunity Commission, in the amount of \$1,700. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

### **PUBLIC UTILITIES COMMISSION**

The Governor and Council acted as follows:

#40 Authorized to continue membership and participation in the National Association of Regulatory Utility Commissioners, for an amount of \$9,771. Effective **retroactive** to July 1, 2016 through June 30, 2017. **100% Other Funds (Utilities Assessments).**

#41 Authorized to continue membership and participation in the National Regulatory Research Institute, for an amount of \$17,250. Effective **retroactive** to July 1, 2016 through June 30, 2017. **100% Other Funds (Utilities Assessments).**

#42 Authorized to enter into a contract with Daymark Energy Advisors Inc., Boston, MA, to assist and advise Public Utilities Commission Staff in the review, analysis, and evaluation of new net metering tariffs or other alternative rate designs to be developed for renewable energy systems on-site and/or distributed generation up to one megawatt in generating capacity, in an amount not to exceed \$225,000. Effective upon G&C approval through March 31, 2017. **100% Utility Assessment.**

### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

The Governor and Council acted as follows:

#43 Authorized the Division of Parks and Recreation to enter into a contract with Target New England, Alton Bay, NH, for painting the Wentworth Coolidge Mansion at Wentworth Coolidge State Historic Site, in the amount of \$34,775. Effective upon G&C approval through October 31, 2016. **100% Agency Income.**

#44 Authorized the Division of Parks and Recreation to enter into a contract with The Aulson Company LLC, Methuen, MA, for roof replacements on multiple buildings at Franconia Notch State Park, in the amount of \$127,960. Effective upon G&C approval through October 31, 2016. **100% Capital Funds.**

### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#45 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas, authorized to pay the Atlantic States Marine Fisheries Commission, Washington, DC, \$25,478 annual assessment as per RSA 213:1 Article XI. Effective upon G&C approval through June 30, 2017. **100% Fish and Game Funds.**

### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

The Governor and Council acted as follows:

#46 Authorized to pay the fiscal year 2017 membership dues to the Toxics in Packaging Clearinghouse, Brattleboro, VT, in the amount of \$3,000. Effective July 1, 2016 through June 30, 2017. **100% General Funds.**

- #47 Authorized to enter into a contract with The Rowely Agency Inc., Concord, NH, to purchase property insurance coverage for the Winnepesaukee River Basin Program, for a total cost not to exceed \$36,623. Effective September 1, 2016 through September 1, 2017. **100% WRBP Funds.**
- #48 Authorized to enter into a contract with Wright-Pierce, Topsham, ME, for as-needed engineering services for the Winnepesaukee River Basin Program, in the amount of \$425,000. Effective upon G&C approval through June 30, 2020. **100% WRBP Funds.**
- #49 Authorized to enter into an agreement with Setronics Corp., Billerica, MA, for fire alarm systems inspections and service, in the amount of \$33,318. Effective upon G&C approval through June 30, 2019. **100% WRBP Funds.**
- #50 Authorized to enter into a contract with Gannett Fleming Inc., Camp Hill, PA, to provide on-call structural engineering analysis and design services for state-owned dams in NH, in an amount not to exceed \$30,000. Effective upon G&C approval through December 31, 2018. **100% Dam Maintenance Program Funds.**
- #51 Authorized to enter into a **sole source** agreement with the Great Bay Stewards Inc., Greenland, NH, to advance green infrastructure and living shoreline approaches to increase coastal resilience to erosion, flooding, and storm impacts in NH, in the amount of \$24,000. Effective upon G&C approval through April 30, 2018. **100% Federal Funds.**
- #52 Authorized to amend a Clean Water State Revolving Fund loan agreement with the City of Lebanon, NH (originally approved by G&C on 6-18-14, item #142), for the Etna Road / Route 120 Sewer Replacement Project, by increasing the amount by \$1,700,000 from \$3,250,000 to \$4,950,000. Effective upon G&C approval. **83% Federal, 17% Capital (Other) Funds.**
- #53 Authorized to amend a **sole source** agreement with the Acton Wakefield Watershed Alliance, Union, NH (originally approved by G&C on 5-27-15, item #102), for the *Province Lake Watershed Management Plan Implementation Phase 1: Addressing High Priority Actions and Building Local Capacity* project by: a) increasing the grant limitation to \$98,100 from \$75,100; b) increasing the non-federal matching funds required to \$65,433 from \$50,092; and c) by adding new tasks to the project scope. Effective upon G&C approval through December 31, 2017. **100% Federal Funds.**
- #54 Authorized to amend an agreement with the Town of Alstead, NH (originally approved by G&C on 1-28-15, item #43), for the *Lower Warren Brook Restoration Project* by: a) increasing the grant limitation to \$93,900 from \$87,400; b) increasing the required match documentation to \$62,631 from \$58,300; and c) reducing the insurance required. Effective upon G&C approval through December 31, 2016. **100% Federal Funds.**
- #55 Authorized Robert and Elizabeth MacDonald's request to perform work in the back channel of Sagamore Creek in Portsmouth.
- #56 Authorized John and Michelle Blaeser's request to perform work on Lake Winnepesaukee in Alton.
- #57 Authorized Joan Vanlandingham Revocable Trust's request to perform work on the Piscataqua River in Dover.
- #57A Authorized to award an Aquatic Resource Mitigation Fund grant to the Town of Rye, Rye Conservation Commission, Rye, NH, in the amount of \$121,000 to protect 73 acres of land in the Berry Brook watershed. Effective upon G&C approval through December 31, 2016. **100% Aquatic Resource Mitigation Funds.**

## DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#58 Authorized the Division of Career Technology and Adult Learning to grant funds to the International Institute of New England Inc., Manchester, NH, to provide English as a Second Language and English Language/Civics Education at the International Institute of New England Inc., Manchester, NH, in the amount of \$111,834. Effective upon G&C approval through June 30, 2017. **35% Federal, 65% General Funds.**

#59 Authorized the Division of Career Technology and Adult Learning to grant funds to the NH Coalition for Occupational Safety and Health, Hooksett, NH, to provide English Language/Civics Education classes to workers who are learning English as another language and to students in adult basic education classes throughout the state, in the amount of \$28,454. Effective upon G&C approval through June 30, 2017. **35% Federal, 65% General Funds.**

#60 Authorized the Division of Career Technology and Adult Learning to grant funds to the Hillsborough County Department of Corrections, Manchester, NH, in the amount of \$31,466.07 to provide instruction in the areas of upper level adult basic education and high school equivalency test preparation at the Hillsborough County Department of Corrections. Effective upon G&C approval through June 30, 2017. **35% Federal, 65% General Funds.**

#61 Authorized to enter into a cooperative project agreement with the University of NH, to assist the department's E<sup>3</sup> Teen Fathering Program in the area of Institute of Higher Education consulting, in an amount not to exceed \$9,891. Effective upon G&C approval through June 30, 2017, with the option to renew for up to three additional one-year terms. **100% Federal Funds.**

#62 Authorized the Bureau of Nutrition Programs and Services to hold the NH Statewide Conference on Wellness and Learning on August 9-10, 2016 at the Laconia Middle School, Laconia, NH, for a total cost not to exceed \$5,500. Effective upon G&C approval through August 10, 2016. **100% Federal Funds.**

#63 Authorized the Bureau of Special Education to enter into a contract with Center for Applied Special Technology, Wakefield, MA, in an amount not to exceed \$400,000 to develop and implement a statewide assistive technology technical assistance and professional development system. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#64 Authorized the Bureau of Special Education to enter into a contract with Southeastern Regional Education Service Center Inc., Bedford, NH, to develop and implement a statewide preschool special education professional development system, in an amount not to exceed \$400,000. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#65 Authorized to enter into a contract with NH Coalition for Citizens with Disabilities, d/b/a Parent Information Center, Concord, NH, to build capacity of local school districts to ensure smooth and effective transitions for toddlers with disabilities into preschool special education, in an amount not to exceed \$339,990. Effective upon G&C approval through June 30, 2018, with an option to renew for two additional fiscal years. **100% Federal Funds.**

## DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#66 Authorized the Division of Administration, Bureau of Road Toll, to enter into a contract with Cambridge Systematics Inc., Cambridge, MA, for consulting services to develop a commercial vehicle information system and network program plan and top-level design, in the amount of \$39,996. Effective upon G&C approval through March 31, 2017. **100% Federal Funds.**

#67 Authorized the Division of Administration to **retroactively** pay annual membership dues to the Federation of Tax Administrators, Washington, DC, in the amount of \$5,897. Effective July 1, 2016 through June 30, 2017. **100% Highway Funds.**

#67A Authorized the Office of Highway Safety, to enter into a contractual agreement with the Capital Hotel Company LLC, d/b/a Courtyard Marriott/Grappone Conference Center, Concord, NH, to serve as the host site for the 2016 Annual Drunk and Drugged Driving Awareness Month Lunch scheduled for November 18, 2016, in an amount not to exceed \$7,632. **100% Federal Funds.**

#### DEPARTMENT OF JUSTICE

The Governor and Council acted as follows:

#68 Authorized to accept and expend a \$1,000 stipend from the Massachusetts College of Pharmacy and Health Services, Boston, MA, for one student interning in the Office of the Chief Medical Examiner. Effective upon G&C approval through June 30, 2017. **100% Agency Income.**

#69 Authorized the Drug Task Force to accept and expend a subgrant from the Department of Justice in the amount of \$108,223, for the purpose of adding an attorney to focus on prosecuting drug cases. (2)Further authorized to establish one (1) full-time salaried Drug Prosecutor within budget class 059. Effective upon G&C approval through June 30, 2017. **100% Agency Income. Contingent upon Fiscal Committee approval on August 5, 2016.**

#### DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#70 Authorized a Working Capital Warrant in the amount of \$500,000,000 to cover the expenditures for the month of September 2016.

#71 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#72 Authorized with Councilors Sununu and Pappas voting **no**, to enter into a contract with W.B. Mason Co., Inc., Brockton, MA, for paper bags – Liquor, for a total cost not to exceed \$608,693.50. Effective September 1, 2016 through August 31, 2018.

#73 Authorized to extend the State's contract with James R. St. Jean Auctioneers of Epping, NH (originally approved by G&C on 10-1-14, item #57), to allow the use of Live Auction Service, for an additional term of six months, effective October 1, 2016 through March 31, 2017.

#74 Authorized to accept and place on file the June 2016 quarterly update on the project to construct a new Marine Patrol facility in Gilford, NH, with Harvey Construction.

#75 Authorized the Division of Public Works Design and Construction to enter into an agreement with Christopher P. Williams Architects PLLC, Meredith, NH, for architectural services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, in the amount not to exceed \$500,000. Effective upon G&C approval through June 30, 2019.

#76 Authorized the Division of Public Works Design and Construction to enter into an agreement with Smith-Alvarez-Sienkiewicz Architects P.C., Burlington, VT, for architectural services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, in the amount not to exceed \$500,000. Effective upon G&C approval through June 30, 2019.

#77 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Rockwell Roofing Inc., Leominster, MA, for the Liquor Commission Warehouse Roof Replacement in Concord, NH, for a total price not to exceed \$612,000. (2)Further authorized a contingency in the amount of \$48,000 for payment of latent conditions, unanticipated roofing, or mechanical expenses, bringing the total to \$660,000. (3)Further authorized the amount of \$15,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction for engineering services provided, bringing the total to \$675,000. Effective upon G&C approval through November 1, 2016. **100% Other Funds (Liquor Commission Funds).**



#78 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Turnstone Corporation, Milford, NH, for the Hancock Housing Unit Bathrooms, Concord, NH, for a total price not to exceed \$346,700. (2)Further authorized the amount of \$20,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, Capital Clerk for oversight and engineering services provided, bringing the total to \$366,700. Effective upon G&C approval through December 30, 2016. **96% Capital – General, 4% Operating – General Funds.**

#79 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Turnstone Corporation, Milford, NH, for construction of 2,320 additional concrete columbarium niches and appurtenances at the NH State Veterans Cemetery in Boscawen, NH, for a total price not to exceed \$1,586,000. Effective upon G&C approval through June 30, 2017. **100% Federal Funds.**

#80 Authorized the Division of Public Works Design and Construction to enter into a **retroactive** contract with RTH Mechanical Contractors Inc., Brentwood, NH, for the East Chiller Replacement at Health and Human Services Bldg. 29, Concord, NH, for a total price not to exceed \$27,880. A notice to proceed was issued, pending retroactive G&C approval, because of the potential lack of air conditioning in the building with 600 employees if the remaining chiller failed. (2)Further authorized the amount of \$3,500 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$31,380. Effective upon G&C approval through July 25, 2016 (or 14 days calendar days from issuance of Notice to Proceed). **100% Other (Transfer) Funds.**

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### **APPROVED LATE ITEM**

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES Division of Family Assistance**

A. The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney, authorized to enter into a **sole source** agreement with Hope on Haven Hill, Inc., for the provision of substance use disorder treatment services, residential and/or supportive housing, and wraparound services to pregnant and/or parenting women who are experiencing substance use disorders; have income at or below the 185% Federal Poverty level; and are homeless, or at risk of becoming homeless in Strafford County in an amount not to exceed \$482,119, effective upon Governor and Executive Council approval through June 30, 2017. **100% Federal Funds.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday August 24, 2016, at Colby-Sawyer College, New London, New Hampshire

Honorable Board then Adjourned at 11:20 a.m.