

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 15-B)



Type or Print all Information Clearly:

Name: Art Ellison Work Phone No. 603-271-6698

Work Address: 21 South Fruit Street, Suite #20, Concord, NH 03301

Office/Appointment/Employment held: Administrator/Bureau of Adult Education

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

Name of source: First Middle Last

Post Office Address:

Occupation:

Principal Place of Business:

If source is a Corporation or other Entity:

Name of Corporation or Entity: Manhattan Strategy Group

Name of Corporate/Entity Representative:

Work Address of Representative: 8120 Woodmont Avenue, Suite 850, Bethesda, MD 20814

Food and/or beverages consumed pursuant to RSA 15-B:6, II with value over \$25.00

Value of Honorarium: Date Received: If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate. Exact Estimate

Value of Expense Reimbursement: \$222.40 Date Received: 1/28/15 A copy of the agenda or an equivalent document must be attached to this filing. Exact Estimate

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to: To attend meeting of the Rural Dropout Prevention Technical Work Group. New Hampshire is one of 14 states participating in this project.

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Signature of Filer: [Handwritten Signature] Date Filed: 1/29/15

9/07 RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor. Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301

RECEIVED JAN 30 2015 NEW HAMPSHIRE DEPARTMENT OF STATE

**Ellison, Art**

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**From:** Brandon Bayton <ruraldropoutprevention@manhattanstrategy.com>  
**Sent:** Wednesday, December 10, 2014 8:14 AM  
**To:** Ellison, Art  
**Subject:** Thank you for registering for Rural Dropout Prevention Project Technical Work Group Winter Meeting

## **Rural Dropout Prevention Project Technical Work Group Winter Meeting**

The 3rd meeting of the TWG will be held January 14-15, 2015, at U.S. Department of Education, Washington, DC.. Your airfare, hotel, accommodations and related travel expenses will be paid by Manhattan Strateg. Contact Globetrotter Travel Mg. Toll Free (800) 322-7032. Travel arrangements must be completed by January 2, 2015. Local (301) 570-

**Wednesday January 14, 2015 at 8:30 AM EST**

**-to-**

**Thursday January 15, 2015 at 1:00 PM EST**

### **U.S. Department of Education**

400 Maryland Avenue  
C Street Security Portal  
Washington, DC

Thank you again for registering for the Rural Dropout Prevention Project Technical Work Group Winter Meeting.. This email is confirmation of your successful registration. If any of the information displayed below is incorrect, please contact us as soon as possible.

The 3rd meeting of the TWG will be held January 14-15, 2015, at U.S. Department of Education, Washington, DC.. Your airfare, hotel, accommodations and related travel expenses will be paid by Manhattan Strategy. Contact Globetrotter Travel Mg. Toll Free (800) 322-7032. Travel arrangements must be completed by January 2, 2015. Local (301) 570-

Globetrotter Travel Management Services, Inc. must book all air/rail and hotel reservations.

Globetrotter Travel Management Services, Inc. contact information:

A hotel room will be reserved for you upon confirmation of your travel itinerary. This will be done through a room list submitted to the hotel on May 20, 2014.

Reimburses travel related expenses in accordance with the Federal Travel Regulations (FTR) ([www.gsa.gov/fttr](http://www.gsa.gov/fttr))

Meals and incidental expenses (MI&E) will be reimbursed post-meeting at the prevailing federal per diem rate ([www.gsa.gov/perdiem](http://www.gsa.gov/perdiem)) upon receipt of your expense reconciliation form.

MI&E on the first and last travel day will be reimbursed at 75%.

Ground transportation expenses (e.g. Airport parking, taxi fares, and airport shuttles) will be reimbursed post-meeting upon receipt of your expense reconciliation form and original receipts.

Mileage will be reimbursed at the federal rate of .56 cents/mile.

One (1) checked bag will be eligible for reimbursement.

Tips/Gratuity are not reimbursable.

Expense reimbursements forms are processed from day MSG receives it, and will be received within 30 business days.

Expense reimbursement forms will be completed online and submitted electronically. Additional details will be provided at the TWG meeting.

If you would like to live tweet during this event, please use the hashtag #RuralDropout.

View and print [my ticket\(s\)](#)

To add your ticket to Passbook, open this email on your Passbook enabled device. [Add to Passbook](#)

**Personal Information**

First Name: "Art  
Last Name: Ellison  
Email Address: [arthur.ellison@doe.nh.gov](mailto:arthur.ellison@doe.nh.gov)

**Contact**

Brandon Bayton  
U.S. Department of Education  
301-828-1527  
[ruraldropoutprevention@manhattanstrategy.com](mailto:ruraldropoutprevention@manhattanstrategy.com)

[Add to Calendar](#)  
[Go to event page](#)

This email was sent to [arthur.ellison@doe.nh.gov](mailto:arthur.ellison@doe.nh.gov) by [ruraldropoutprevention@manhattanstrategy.com](mailto:ruraldropoutprevention@manhattanstrategy.com) because you registered for Rural Dropout Prevention Project Technical Work Group Winter Meeting. [Click here if you no longer wish to receive emails about this event.](#)

Manhattan Strategy Group | 8120 Woodmont Avenue Suite 850 | Bethesda | Maryland | 20814