

7  
Mac



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER

Jeffrey A. Meyers  
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-9389 1-800-852-3345 Ext. 9389  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

July 9, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2020 funds to Heather Malia, Child Protective Service Worker IV, at Human Services Berlin District Office in the amount of \$7,635.68. This payment is to compensate the employee for wages that were not paid for State Fiscal Years 2017, 2018 and 2019. The funds to be paid will be sixty-one percent (61%) General Funds and thirty-nine percent (39%) Federal Funds. Funds are available in the following account as follows:

05-95-42-421010-29570000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,  
HHS:DIVISION FOR CHILDREN, YOUTH AND FAMILIES, CHILD PROTECTION, CHILD PROTECTION

Employee Name	Class/ Object	Class Title	Job Number	Amount
Heather Malia	010-500100	Personal Services-Perm. Class.	42105708	\$7,635.68
Heather Malia	060-500601	FICA (Permanent)	42105708	\$473.00
Heather Malia	060-500604	Employee Retirement (Permanent)	42105708	\$911.00
Heather Malia	060-500631	Medicare Coverage (Permanent)	42105708	\$111.00
		Total		<u>\$9,130.68</u>

### EXPLANATION

This request is made retroactively because Ms. Malia was due compensation in State Fiscal Years 2017, 2018 and 2019 that was not paid. The administrative error was not discovered until State Fiscal Year 2019. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Ms. Malia was due to receive a promotion to Child Protective Service Worker IV on June 14, 2016. Through administrative error her promotion was not processed and she is due pay from June 14, 2016 through May 23, 2019. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Ms. Malia.

Consistent with the United States Department of Labor enforcement actions, Ms. Malia is due missed wages, however, only for 36 months dating back to June 14, 2016. Approval of this Request will allow payment of missed wages to Ms. Malia.

Respectfully submitted,



Jeffrey A Meyers  
Commissioner